

KYLSC Board of Directors Meeting Minutes
June 8, 2015 – 6:30 pm
Lakeside Office
Louisville, KY

Mike DeBoor, General Chair, called the meeting to order at 6:28 pm.

Attending: Mike DeBoor, Jim Bellware, Avery Adams, Bobby Livesay, Amy Albiero, Gary Mans, Bob Bravard, Margaret Dugan, Mike Essig, Ruth Ann Bode, Mavi Sampaio, Caroline Ezell

Not Attending: Bucky Stoess, Dave Doolin

Minutes: Bobby Livesay motioned/Amy Albiero seconded/approved. The minutes from the April 18, 2015 BOD meeting were approved as read with the correction to Dave Doolin's name under the heading of Championship Meets, #2.

Coaches Representative: Amy Albiero reported on the following

- **Southern Zone Open Water Championship Meet:** Amy read a report from Kevin Ryan, the coach for this event.
 - *This meet was an eye-opener for many of these kids. While most performed to their ability, they assumed it would be as competitive as the KY OW state meet was. Let's just say it was MUCH more competitive. North Carolina and Florida have tremendously well-developed, open water programs and were simply dominant. Why? In talking with their coaching staffs, they are doing a few things that put them ahead of the Kentucky.*
 - *OW training/racing is a part of nearly all of their teams' seasons. Their very best kids are racing open water and qualifying for these meets, not just the fastest from among the few kids per team who were interested in going to the state meet this year like what happened in Kentucky. Also, the OW skills of all of the NC and FL kids are much higher than ours from their frequency of OW training and racing. That led to gaps of hundreds of yards in the 5k's that our kids were not skilled enough recognize and keep from opening in the first place. If we want our state to be successful at the Zone level and beyond, we have to push more of our kids towards OW and we have to provide adequate training for them. Whether that be the creation of camps or sending kids to other state's camps (SC went to NC's camp last year), we have to make the tool available to the kids.*
 - *KY's qualification procedure for Open Water Zones needs to be reexamined. I understand that we had to wait for water temps to rise sufficiently to hold the State meet, but holding the State meet in May left only two weeks or so (in most areas) to do any open training at all. For these kids to specifically prepare for this meet, they need more time to train OW. My suggestion is to move the Zone-qualifying race to late-September. It's away from most other big meets, it's about 6 weeks into the Fall season (so they'll be pretty fit), and they will have had many sequential weeks to train in OW in the lead-up to the event.*
 - *The S Zone meet held Pursuit races on Sunday morning. Simply put: AWESOME. It's a totally new spin on relays. If you've ever watched cycling Team Time Trials, it works exactly like that. A team of up to 5 swimmers (minimum of 3) work together to pull their team as quickly as they can over the prescribed distance, in this case, 3k. The time of the 3rd swimmer from that team to finish is the team's time. This opens up a lot of strategies and tactics to achieve the fastest time. The spectators loved it and all 20 of our kids enjoyed it. The only complaint to be heard was that they were tired from their individual races the night before. It's also a MUCH better way to score/create relays than simply combining individual times. This needs to be seriously considered for future OW meets.*

The board discussed Kevin's comments. Athlete Rep., Caroline Ezell, stated the scheduling for the KYLSC open water championship is not good.

Maureen will find out more information on participation of the S Zone Open Water Championship Meet.

- **USAS Coach Mentor Program:** KY Swimming was approved for another year. The format will be similar to last year's. It will coincide with HOD with new topics.
- **House of Delegates – Coach and Athlete Training:** Amy proposed that moving forward with planning of House of Delegates events, the Fall HOD be specific to coach education and the Spring HOD for athletes.

Discussion: It is difficult to get athletes to attend HOD clinics. The Saturday of the meeting is considered a big training day, and coaches are not willing to promote the clinic or release swimmers to attend.

o Clinic ideas

1. Friday-Saturday clinic with a combination of education and training
2. Age-group specific alternating each year
3. Event would depend on location of HOD
4. Would have to make it worth the parents to provide transportation
5. To keep cost down for families, host club of HOD could have host families for athletes to stay with
6. Coaches must be on board for the event to be successful
7. Have an application/selection process for attendees
8. HOD meeting should be a mandatory part of the clinic's agenda

Finance Reports: Bobby Livesay presented the financial reports – KY Swimming is in a healthy spot at this time.

- Caroline Ezell asked why the funds for scholarship had not been spent yet. Mike DeBoor explained that the money was for a specific scholarship that is no longer considered legal by the NCAA. It will not be a budget item in 2016.
- Zones budget – any money not used will roll over to next year's budget.

Open Water Championship Meet – Jim Bellware:

- 3rd Open Water Championship in Kentucky
- 81 athletes competed
- OH Swimming was invited (scored separately) – 4 athletes attended
- The course was changed from the past two years and was an improvement
- Some expenses were reduced from the last two years: life guards, ambulance service
- Jim is working with OH Swimming's open water coordinator, Chip Carrigan in making and promoting the KY Swimming, OH Swimming and Ohio River Open Water event a triple-crown series.
- Participation was discussed
 1. Change to a week day: To eliminate conflict with school, Caroline suggested it be later in the year if it is switched to a weekday.
 2. Reschedule to early fall: Margaret Dugan reminded the board that water temperature is an important factor when determining a date.
 3. It was suggested that a formal invitation be mailed to all qualifying athletes.
- Mike DeBoor had several questions regarding the championship meet:
 1. Is the open water championship meet administered and ran like the short course and long course championship meets?
 2. Should the board approve the officials as in the other champ meets?
 3. What is the LSC contribution vs. the gain?
 4. What is the host club contribution vs. the gain?
 5. Is giving expensive prizes, backpacks and jackets, worth it? (Caroline says, "No.")
 6. Should the host club provide a t-shirt as part of the entry fee?
- Jim explained that there are very few certified open water officials and the sanctioning process is different.
- **Gary Mans motioned/Ruth Ann Bode seconded/approved** The open water championship meet will be run and administered as a KYLSC championship meet and appointments and set up will be in line with those meets.

Short Course Championship Meet Venue

Kentucky Swimming received an email from the Lancaster Aquatics facility manager, Tish Hollingsworth dated May 4, 2015 advising the KYLSC office that Lancaster Aquatic Center is not available for swim meets during UK Spring Break. In 2016 that would be from March 11 – March 20, 2016. In the future, the securing of dates for

events at UK's Lancaster Aquatic Center will have to be approved by all users prior to confirmation of meet schedule for the facility. The 2016 short course championship meets are the weekends of March 11 and March 20. KY Swimming awarded the 13&O championship meet to Wildcat Aquatics, but at this time the pool has not been secured for the dates needed, March 18-20, 2016. Mike DeBoor will contact Tish to see if this can be worked out.

Amy wanted to make sure that in the event that a club awarded a championship cannot fulfil its obligation, the board has a set procedure in place for resolving the issue. It was suggested they would reconsider the original bids for the said meet.

Long Course Championship Officials – Gary Mans, Officials Chair, motioned the following meet refs be accepted by the board for the championship meets/Amy seconded/approved

- 12 & Under: Michelle Reichel
- 13 & Over: Bob Bravard (If Bob's schedule does not allow him to fulfill his appointment, Gary will act as the meet ref.)
- Gary will be present at both meets

Long Course Championship Meet Announcement – Margaret Dugan

- Margaret will remove the Gordon Ollis Scholarship section
- Margaret suggested the following:
 - All pool championship meets have set prices for admission and treat the distribution of heat sheets uniformly.
 - Heat sheets available online and with a QR code so parents can print themselves (sponsors will be inserted in heat sheets so that printed, they would be available for viewing)

Long Course Entry Procedure

- **Mike Essig motioned/Gary Mans seconded/approved** The entry deadlines for the 12&U and 13&O championship meets entry deadlines will stagger on two different weeks. Entries must be submitted electronically (HY-Tek or SDIF) no later than Noon on the Monday before the meet. As a confirmation of their team's entries, all coaches will receive a team entry report 8 pm on the same day. Coaches have until Tuesday, 6pm to make final adjustments to their entries. Any adjustments after Tuesday, 6pm will be considered as Late Entries.

2015 S Zones – need two more coaches

Travel Fund – Mike Essig asked for pay-out history and proposal for current year.

USAS Convention – Avery Adams, Gary Mans and Scott Gainey volunteered to attend the 2015 USAS Convention in Kansas City, MO, September 29 – October 3.

Next Meeting: July 25 at the 13&O long course champ meet immediately following the morning session.

Bob Bravard motioned/Ruth Ann seconded/approved meeting adjourned 8:52 pm.

Respectfully submitted
Maureen McDonald
Executive Secretary

3:42 PM

06/08/15

Accrual Basis

Kentucky Swimming, Inc
Balance Sheet
As of May 31, 2015

	<u>May 31, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
Central Bank - Operating Acct	5,500.00
PNC - Operating Account	85,521.51
PNC - Money Market Acct	64,158.62
Total Checking/Savings	<u>155,180.13</u>
Other Current Assets	
Prepaid Expenses	497.20
Total Other Current Assets	<u>497.20</u>
Total Current Assets	<u>155,677.33</u>
TOTAL ASSETS	<u>155,677.33</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Designated - Coach Mentor Pgm	309.21
Designated - Olympic Trials	2,652.65
Federal Tax Withholdings	1,331.94
Kentucky Tax Withholdings	232.32
Local Tax Withholdings	73.92
Total Other Current Liabilities	<u>4,600.04</u>
Total Current Liabilities	<u>4,600.04</u>
Total Liabilities	4,600.04
Equity	
Retained Earnings	80,399.76
Net Income	70,677.53
Total Equity	<u>151,077.29</u>
TOTAL LIABILITIES & EQUITY	<u>155,677.33</u>

3:41 PM

06/08/15

Accrual Basis

Kentucky Swimming, Inc
Profit & Loss Budget vs. Actual
September 2014 through May 2015

	Sep '14 - May 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Interest Income	57.58	100.00	-42.42	57.6%
Sponsorship	0.00	5,500.00	-5,500.00	0.0%
Registration Income - Net	70,900.00	77,650.00	-6,750.00	91.3%
Observed/Approved Fee	900.00	1,200.00	-300.00	75.0%
Sanctions	940.00	1,100.00	-160.00	85.5%
Splash Fees	23,191.50	28,000.00	-4,808.50	82.8%
Surcharges	35,378.00	33,000.00	2,378.00	107.2%
Fines	100.00	400.00	-300.00	25.0%
Total Income	131,467.08	146,950.00	-15,482.92	89.5%
Gross Profit	131,467.08	146,950.00	-15,482.92	89.5%
Expense				
Contingency Items	0.00	7,909.00	-7,909.00	0.0%
Bank Service Charges	93.95	120.00	-26.05	78.3%
Board of Review Expenses	0.00	500.00	-500.00	0.0%
Board of Directors Expenses				
Adaptive Swimming/Outreach	0.00	2,000.00	-2,000.00	0.0%
Age Group Chair	300.00	1,000.00	-700.00	30.0%
Athlete	204.00	1,500.00	-1,296.00	13.6%
Coaches	0.00	500.00	-500.00	0.0%
General Chair	0.00	500.00	-500.00	0.0%
Officials	406.10	3,500.00	-3,093.90	11.6%
Safety Chair	427.75			
Total Board of Directors Expenses	1,337.85	9,000.00	-7,662.15	14.9%
HOD Expenses	2,395.41	2,500.00	-103.59	95.9%
Insurance	293.00	1,000.00	-707.00	29.3%
Long Course State Championships	0.00	5,000.00	-5,000.00	0.0%
LSC Admin Office				
Hosted Server and Data Backup	0.00	456.00	-456.00	0.0%
Salary	22,173.75	29,565.00	-7,391.25	75.0%
Payroll Taxes	1,703.92	2,500.00	-796.08	68.2%
Health Insurance	8,832.39	11,000.00	-2,167.61	80.3%
Mileage Reimbursement / Travel	497.75	800.00	-302.25	62.2%
Office Expenses	1,476.71	1,500.00	-23.29	98.4%
Equipment Purchases	640.53	700.00	-69.47	91.5%
Conference Calling	99.00	200.00	-101.00	49.5%
Telephone	1,791.13	1,700.00	91.13	105.4%
Website/ Internet expenses	1,070.55	1,000.00	70.55	107.1%
LSC Admin Office - Other	361.96			
Total LSC Admin Office	38,647.69	49,421.00	-10,773.31	78.2%
Nat Convention / Board Retreat	1,883.79	2,500.00	-616.21	75.4%
Open Water				
Open Water Championship	3,456.00	4,000.00	-544.00	86.4%
Total Open Water	3,456.00	4,000.00	-544.00	86.4%
Mid State All-Star Meet	7,828.68	8,000.00	-171.32	97.9%
Scholarships	0.00	1,000.00	-1,000.00	0.0%
Short Course State Championship	4,647.14	5,000.00	-352.86	92.9%
Travel Fund	0.00	16,000.00	-16,000.00	0.0%
Zone Team				
Zone Team Expense	205.04	65,000.00	-64,794.96	0.3%
Zone Team Income	0.00	-30,000.00	30,000.00	0.0%
Zone Team - Other	0.00			
Total Zone Team	205.04	35,000.00	-34,794.96	0.6%
Total Expense	60,789.55	146,950.00	-86,160.45	41.4%
Net Ordinary Income	70,677.53	0.00	70,677.53	100.0%
Net Income	70,677.53	0.00	70,677.53	100.0%