



## Kentucky Swimming, LLC

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Board of Directors Meeting Minutes  
September 26, 2011  
Lexington, Kentucky

Attending: Ben Davis, Kent Pleasants, Julie Floyd, Barry Garner, Laura Kehrt, Amy Albiero, Mavi Sampaio, Jeremiah Heath, Dave Doolin

Not attending: George Hubbard, Greg Williams, Nate Knopf, Mike Essig, Rebecca Sears, Paige Ezell, Collin Kessinger, Bucky Stoess

Meeting called to order at 7:10 pm

**Motion/approved** - Minutes read and approved as written

### Executive secretary report

Registrations

2010-2011	2009-2010	
2,575 Y-R Athletes	2,527 Y-R Athletes	+ 48
48 Seasonal	56 Seasonal	- 8
47 Other	39 Other	+ 8
124 Coaches	99 Coaches	+ 25
337 Officials	344 Officials	- 7

KYLSC Apparel – Swimville USA will be offering apparel with the KY Swimming logo (ball cap, t-shirt, male and female dry-fit polo). Anyone interested will be able to order online via the Swimville website. KY Swimming will receive a 15% commission from the sales. *STILL WORKING ON THIS – ISSUES ON SWIMVILLE SIDE*

Safety Training for Coaches: Organized class on September 25 at Shelby County Parks and Recreation-6 attendees  
LEAP LEVEL 1 – *Will be completed October 1 after a decision regarding the number of voting athletes is resolved*

Created new KY Swimming Travel Policy and Code of Conduct

Updated Policy and Procedure handbook

Updated KY Swimming Bylaws using current USA Swimming Bylaws

New Forms

Sanction Application, Meet Announcement Template

Approved/Observed Meet Request, Meet Announcement Template

Posted all new forms

ZONES - After working a Zones meet, there are several items that need attention before next meet: need a chaperone's responsibilities check list, coaching assignments in place before departs, parent paperwork needs to be reworked, incentive plan for athletes and athlete fee needs to be raised. Will start working on 2012 in November

### ATHLETE PROTECTION

Instructions were created and posted on the following KYLSC website pages: Team Forms, Officials and Coaches  
FACEBOOK Post points of interest locally and from USA Swimming; however, there are not many viewers

### BROCHURE/SPONSORSHIP

Sponsorship tab on the website with information regarding different programs, etc

Brochure will be printed professionally and sent to various organizations

**Olympic and Amateur Sports Act** – to comply Kentucky Swimming needs to either add another voting athlete member or eliminate the voting rights of an existing board member. Newell Hicks was added as a voting athlete member.

**Short Course Championship Meet** - Due to the date of Sectionals, the Short Course Championship meet dates were discussed with the following options

Option 1: sectionals and 12&U same weekend and 13&O next weekend

Option 2: sectionals alone, following weekend 12&U then 13&O

Option 3: sectionals alone, following weekend 13&O then 12&U

Meet Information: reviewed – individual awards need to be presented immediately following the final swim of each event for 12&U and 13&O

Relays need to be presented after all relays have been swum

Relays will be at the end of each session

Breaks – 10 minute break before the relays 15 minutes before the 1,000 and the 1,650 Top 8 relay proven times – discussed how to prove or confirm top 8 relay times Relay entry time in meet announcement will follow USA Swimming’s championship rule: relay entry time should be reflective of an aggregate time or a proven time for the team within that time period

Board will recommend to run all relays at night

Only the athlete or coach must initial for positive check-in

Time Standards – no change

**OPEN WATER Championship Meet** – a decrease of 15 swimmers from last year MYST, PST and PAC are interested in Open Water meet – Julie Floyd met with clubs to discuss meet Host a meet at end of May or beginning of June with a clinic in the morning, and the OW swim in afternoon Lake Barkley is the recommended site. 2012 Open Water Championship Meet - Ohio invited Indiana to compete June 27, 2012 along with Kentucky and West Virginia – Julie suggests KY participates. Select OW camp prior to the meet

**CONVENTION** – Zones: Rockwall, Texas 2012; Greenville, South Carolina 2013 Disabled athletes will be able to score at the 2012 SE Zones competition.

Athlete Protection – A mandatory training online course for all non-athlete members, 2 year certification

Brief summary of items requiring attention at the LSC Level:

**1) R-14** – All Open Water Competitions seeking sanction or approval must complete the USA Swimming application and send to the LSC sanction officer. The LSC sanction officer must submit this application to USA Swimming for review and approval.

**2) R-17** – Meet announcements for sanctioned or approved meets must contain the following clause - *Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms*

**3) R-29** – Anyone with SWIMS access must be an individual member of USA Swimming.

**4) R-43** – Update the LSC By-laws, sections **604, 605, and 607** with the information contained in R-43 as it relates to your LSC.

2012 scholastic all American application will be online.

**SAFETY CHAIR** - Safety Chair’s Workshop July 8-9, 2011 – Attended by Jane Essig

- KYLSC teams need to appoint a Safety Chair Representative.
- Racing Start Certification should be recorded and kept at the club level. Require teams to send copies of certifications to KYLSC office by a certain date & time?
- Pool Certifications need to be reviewed and more pools processed with USA Swimming.
- Open Water Race Certification information will be sent to KYLSC Office.
- Any other documents from meeting will be sent to KYLSC Office.

- Racing Start Certification Importance  
Maureen sent reminder sent Monday, September 5, 2011.

#### Convention Report

- Athlete Protection Training for non-athlete members. Maureen sent e-mail on importance on Tuesday, September 20, 2011. Friendly reminder needs to be sent again to all KYLSC teams!  
Awareness needs to be a Community Effort!
- Webinar coming from USA Swimming
- Team Travel Policies need to be in place
- Club Development - Encourage clubs to give coaches opportunity for education.
- Reward for coach education
- KYLSC needs a budget line item for coach education. This is done by Maryland Swimming
- Water temperature issue for the state meet or any other outdoor meet.  
Needs to be a rule, not policy/guideline on how to proceed in the future. Will be referred to by meet referee/meet management to keep swimmers safe.  
What is the upper limit – research of guidelines for the rule?
- Hydrations importance to teams/athletes?
- Athlete Training for the environment?
- Committee of 6 put together for decision – Julie Floyd, Jeremiah Heath, Mavi Sampiano, Jim Bellware ,  
Laura Kehrt and myself.

During the 2<sup>nd</sup> quarter of 2011 the LSC had no reports of occurrence filed with USA Swimming

#### **AGE-GROUP CHAIR**

Zones – great meet with over 100 best times. An incentive plan was put in place to motivate swimmers. There were also new state records set.

Swimposium – USA Swimming will provide a swimposium free of charge every three years. Amy Albiero suggests that in the future this should be scheduled a year in advance with the host team, age-group chair and the KYLSC office combining efforts in the planning.

**ADAPTIVE SWIMMING** - Barry Garner presented an Entry Fee Reimbursement Program for Outreach Athletes (see below) and made a motion (Dave Doolin/second) that the board approve a \$7,500 line item in the budget to initiate program. There was a discussion – Jeremiah Heath suggested the board recommend that all host clubs waive entry fees for those athletes registered as Outreach. The motion was tabled.

#### Purpose of Program

To encourage the participation of Outreach Athletes in KYLSC meets, KYLSC will reimburse a club for meet entry fees paid by the club for outreach athletes.

#### Reimbursement Procedure

The LSC Secretary will maintain a list of names and club affiliation of all KYLSC registered Outreach Athletes. KYLSC will send a letter to the point of contact for each club that registers an Outreach Athlete advising the club that it is eligible for reimbursement of meet entry fees paid for the athlete when participating in a KYLSC sanctioned event.

The reimbursement will be paid for

- (a) the swimmer fee
- (b) and all individual event entry fees paid by the club for the athlete.

The club must file for the entry fee reimbursement within 60 days of the conclusion of the meet.

The Webmaster will provide an Outreach Entry Fee Reimbursement Request Form on the KYLSC website for use by clubs eligible for the reimbursement.

For reimbursement, the club must provide

- (a) the athletes name
- (b) the date and location of the meet
- (c) the individual events for which entry fees were paid for the athlete.

Entry fees paid to the host team for an Outreach Athlete registered to the host team are not eligible for reimbursement.

The Secretary will confirm the entry information from the published meet results. If the athlete did not swim an entered event, the entry fee for that event is not eligible for reimbursement.

The reimbursement check will be made payable to the club and forwarded to the address provided on the reimbursement request.

**New Business**

The water temperature for LC champ meet in an outside pool needs to be addressed.

Kent Pleasants presented the 2010 KYLSC Budget – The LSC needs to look at expenditures so that the reserve is not reduced to dangerous levels Zones Athlete Fee may need to be increased

Julie – wants to reimburse officials who officiate at a national level for travel. Kent suggested a stipend and invitation guidelines to work at a higher level meet

**Technical Planning** – Ben wants Laura Kehrt to form a committee to provide plan as to direction Kentucky Swimming is going. Kent Pleasants wants to include the Travel Fund in the plan.

Meeting Adjourned 10:12 pm

Next Meeting – October 15, 2011

7:30 am

U of L Pool Conference Room

Respectfully submitted

Maureen McDonald

Executive Secretary