

**Kentucky Swimming House of Delegates**  
**September 18, 2021**  
**1:00 PM (EDT)**  
**Blairwood Tennis, Swim & Fitness – Louisville, KY**

**Board Members Attending:** Amy Albiero (General Chair), Joseph Phillips (Administrative Vice-Chair), Bobby Livesay (Finance Vice-Chair), Terri Tonges (Records Chair), Mike Essig (Age Group Vice-Chair), David Barnes (Rules Chair), Beck Gilpatrick (Officials Chair), Kris Humphries (Safety Chair & SafeSport Coordinator), Ruth-Ann Bode (Diversity Equity & Inclusion), Kevin Ryan (Coaches Representative), Mike DeBoor (past General Chair)

**Board Members Not Attending:** Brian Johnson (Program Development & Operations), Jack Grigsby (Member At-Large), Robyn Brandenburg (Technical Planning), John Hayes, Katie Bridwell, Clare Canter (Athlete Representatives)

**Roll Call taken by sign in:**

CARD - 3	HA - 1	NLY - 1	PST - 1	TS - 1
CKA - 2	LAK - 3	OMM -1	RACE -2	UN - 2
ET - 1	LEXD - 2	PAC -1	SWSF - 1	
GSCS -2	MYST - 1	PACK - 1	TNT - 1	

Amy Albiero, General Chair, called the meeting to order at 1:07 PM. Amy thanked Blairwood and Mike Essig for hosting the meeting.

Amy expressed pride in the LSC for thinking outside the box to survive in such a challenging year. She thanked the delegates and the board of directors allowing her to serve as general chair the past four years. She described the board of directors as a passionate and dedicated group of people who took great efforts in creating opportunities for the athlete members of the LSC. An example she gave was the 18&U winter championship the LSC hosted.

**Reading, Correction and Adoption of September 19, 2021, House of Delegates General Session Minutes:** approved as read with the correction of Bucky Stoess' name under the Rules Chair report.

**Finance:** Bobby Livesay submitted end of year 2020-2021 Financial Reports ([see attachment 1](#)). The LSC has a little under \$110,000 in total assets. \$97,000 represents a 10-month reserve. The 2020-2021 income was budgeted conservatively due to the uncertainty of how the pandemic would affect pool closures, registrations and sanctioned meets. The 18&Under winter meets were added, so there was a little over \$3,000 in income not anticipated. The Zone Team budgets were over due to under calculated participant fees.

**2021-2022 KYLSC Budget:** Next year's budget was presented. Bobby explained the income line items were raised to reflect a more normal set of circumstances. The KYLSC Administrative office budget was raised. The board voted for the Executive Secretary to receive a raise as it had been well over ten years since the last raise.

**2021-2022 budget approve as submitted** ([see attachment 2](#)).

**Officer's Reports**

**General Chair:** Amy reported that Kentucky Swimming, being in the Mighty 2500 (LSC's with 2500 or less athletes) is a USA Swimming performance model. There were 21 KYLSC qualifiers in the Wave 1 Olympic Trials and 30 in Wave 2. Brooke Forde and Zach Harting made the Olympic Team.

**Administrative Vice-Chair:** Joseph Phillips reported the during this past year, clubs stepped up, worked together and hosted meets with shared facilities. Last year, there were more meets run with less facilities available.

- S Zone Delegates Meeting, September 19 via Zoom
  - There will be a vote to increase the Open Water S Zone Championship from 32 participants to 48.
  - There will also be a vote to increase the S Zone dues from \$50 to 15% of the athlete membership of each LSC.
- The USAS General Session is September 25

**Technical Planning:** Terri Tonges and Kris Humphries reported for Robyn Brandenburg. The 2021-2022 time standards are ready and will be posted on the website ([see attachment 3](#)). The traditional rolling 4-year average was used where very few standards changed. The SCM standards had not been updated, so the SCY times were used and converted to SCM.

**Coaches Representative:** Kevin Ryan introduced himself as the Coaches Representative and reminded the delegates that he had an open door for anyone wishing to discuss concerns, ideas, etc.

- Senior Coach of the Year – Arthur Albiero (UofL)
- Age Group Coach of the Year – Kevin Ryan (SWSF)

**Safety Chair:** Kris Humphries reported

- Cardinal Aquatics, Central KY Aquatics, E'town Dolphins and KY Aquatics successfully completed the Safe Sport Club Recognition Program.
- MAAPP policy changes take effect September 1, 2021:
  - Adult Participant term replaces Applicable Adult term
  - Added Definitions section
  - Dual Relationship and Close-In-Age Exceptions
  - Modifications to Required Consents section
  - New Meetings and Individual Training Sessions section
- Designated Minor Athlete Changing Room signs for meets and practices were distributed.

**Officials Chair:** Becky Gilpatrick reported

- 54 meets were held between the start of short course 2020 and the end of the year compared to the 2019-2020 season of 33 meets.
- COVID Challenges during 2020-2021
  - There was a hold on certifications for new officials during the short course season
  - A few certified officials were able to continue work they began prior to COVID and moved up to a new position.
  - National Certification – no evaluations were allowed for officials to advance to national level certification at the 2021 short course state meet.
  - For long course national certification:
    1. 14 officials were evaluated
    2. 9 officials obtained new National certification
    3. 5 officials with national credentials were recertified.
    4. Thank you to Ruth Ann Bode and Paul Dole for serving as evaluators.
- Officials Development at HOD
  - 18 people attended a new officials clinic.
  - 17 officials attended other clinics at HOD – starter, chief judge and deck referee.
  - 30 officials attended the recertification clinic
- New clinics are continuing to be scheduled.
- The officials committee is creating a recertification clinic specifically for administrative officials.
- The officials section of the LSC Handbook was reviewed and updated for approval.
- All officials forms, documents, training materials, the KYLSC web site, etc. are being updated.
- Coordinated with National Open Water and Ohio Swimming Open Water chairs to begin open water certification for KYLSC officials: Ruth Ann Bode has been certified and eight others are apprenticing.

**Diversity Equity and Inclusion: New Business:** Ruth Ann Bode Reported

- Regularly attended KYLSC BOD meetings held via Zoom.
- Reviewed KYLSC Policy and Procedure Handbook and KYLSC By-laws for needed changes to DEI/Disability and submitted corrections for the KYLSC Policy and Procedure Handbook. Added section "responsibilities" where needed.
- Regular participant within the Southern Zone as LSC DEI Chair and as the SZ DEI Coordinator.
- Participated in the Zoom National Business meeting for USAS, for National DEI Committee business meeting.
- Participated in the April 2021 National DEI Committee meeting via Zoom and gave brief report on the state of DEI within our LSC.
- Have shared communication from USAS, the National DEI and National Disability Committees with the LSC BOD, coaches, athletes and non-athletes as appropriate.
- Wrote and successfully received \$3000 grant from USAS for our first ever LSC DEI Select camp that was just held Sept. 11 at Transylvania University in Lexington. Along with the Leadership summit attendees, the DEI camp athletes participated in in-water training, personal leadership development skills, and DEI 101 and DEI University (a

presentation only to the DEI athletes given by the USAS director for DEI, Leland Brown and Julissa Arzave, National Team Open Water and DEI Liaison for USAS Athlete Executive Committee). We had 8 DEI participants for the DEI 101/DEI University – room to have more next time!

- Secured participation of LevelUp Leadership coach, Jeff Raker, as speaker for the KYLSC Future Leaders Inclusion camp/KYLEADS Leadership summit
- Shared Disability educational offerings for coaches/athletes/parents from the National Disability committee and USA Para-swimming. Zoom trainings have been offered on quarterly basis.
- Shared with the Officials chair, training opportunities for officials to become Para-swimming certified officials
- Participated at the June 2021 Para-swimming Olympic Trials as an official
- Provided DEI information for LEAP to our registrar/executive secretary Maureen McDonald– requested from USAS.
- Member 2021 Long Course Championship planning committee
- Assisted technical planning with implementing meet information wording regarding swimmers with a disability (SWAD) participating in LSC meets and championships – clarifies wording for invitation/entry/communication.
- Shared Meet communication form for Meet referees and coaches for swimmers with a disability – used at our 2021 LC Championships (provides information about specific disability/specific requests for accommodations/Article 105 information.
- Provided to officials chair clinic information about officiating swimmers with a disability
- Assisted with integration of Para-swimmers at our 2021 LC Championship meet – had first ever own finals heat.
- Presented short clinic on officiating the SWAD to officials at Southern Age Group Zones 2021
- Created poster for use at the LC Championships for DEI Select Camp registration
- Recruited Helen Glish as candidate for DEI chair as I end my second 2-year term

**Records Chair:** Terri Tonges Reported

- Records for short course and long course have been updated.
- New SCY records: 6 Girls/ 3 Boys
- New LCM records: 2 Girls/ 5 Boys

**New Business**

- 2021-2022 Meet schedule is posted on the website. for meet announcements, COVID liability verbiage is required through December 31.
- Short Course Championship dates
  - 12 & Under March 11-13, 2022
  - 13 & Over March 18-20, 2022
- The board is accepting bids for the 13&O championship. The deadline for bid submission is October 31.
- Long Course Championship dates
  - 12 & Under July 15-17 with Cardinal Aquatics hosting the meet at UofL
  - 13 & Over July 21-24 with E'town Dolphins hosting the meet at E'town Swim & Fitness Center

**KYLSC Policy and Procedure Handbook motioned/seconded/approved as submitted** ([see attachment 4](#)).

**Elections:** Joseph Phillips, on behalf of the nominating committee, submitted the slate of nominations to the General Chair, Amy Albiero. Amy asked for nominations from the floor.

Position	Nominee	Club	Membership Type
General Chair	Joseph Phillips	CKA	Official
Senior Vice-Chair	Colin Faris	CARD	Coach
Age Group Vice-Chair	Mike Essig	TS	Coach
Officials Chair	Becky Gilpatrick	UN	Official
Safe Sport Chair	no nominee		

Diversity, Equity, & Inclusion Chair	Helen Glish	CARD	Official
Records Chair	Terri Tonges	LEXD	Official
Technical Planning	Kris Humphries	LEXD	Official
Member At Large	Sara Smith	MYST	Coach
	Matt Stephens	GSCS	Coach
	Jordan Wessels	PST	Coach
Athlete Representatives	Alexis Trent	SWSF	Athlete

The following nominations were taken from the floor.

Safe Sport Chair: Lesa Boone - CARD Official

**Motion/seconded/approved to accept nominations by acclamation.**

Elections were conducted by ballot.

Position	Elected Member
General Chair	Joseph Phillips
Senior Vice-Chair	Colin Faris
Age Group Vice-Chair	Mike Essig
Officials Chair	Becky Gilpatrick
Safe Sport Chair	Lesa Boone
Diversity, Equity, & Inclusion Chair	Helen Glish
Records Chair	Terri Tonges
Technical Planning	Kris Humphries
Member At Large	Sara Smith
Athlete Representatives	Alexis Trent

**Athlete Top Performance Awards**

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**2021 SHORT COURSE TOP PERFORMANCE AWARD**

<b>AGE GROUP</b>		<b>ATHELTE</b>	<b>CLUB</b>
10 & under	Female	Bella McWhorter	TRITON SWIMMING
10 & under	Male	Wilson York	LAKESIDE SEAHAWKS
11-12	Female	Charlotte Crush	LAKESIDE SEAHAWKS
11-12	Male	Wilson York	LAKESIDE SEAHAWKS
13-14	Female	Charlotte Crush	LAKESIDE SEAHAWKS
13-14	Male	Johnny Crush	LAKESIDE SEAHAWKS
15-16	Female	Madeline Meredith	LAKESIDE SEAHAWKS
15-16	Male	Will Scholtz	LAKESIDE SEAHAWKS
17-18	Female	Annabel Crush	LAKESIDE SEAHAWKS
17-18	Male	Holden Smith	RACE PACE CLUB

**2021 LONG COURSE TOP PERFORMANCE AWARD**

<b>AGE GROUP</b>		<b>ATHLETE</b>	<b>CLUB</b>
10 & under	Female	Kai Page	TRITON SWIMMING
10 & under	Male	James David York	LAKESIDE SEAHAWKS
11-12	Female	Bella McWhorter	TRITON SWIMMING
11-12	Male	Wilson York	LAKESIDE SEAHAWKS
13-14	Female	Charlotte Crush	LAKESIDE SEAHAWKS
13-14	Male	Nick Johnson	KENTUCKY AQUATICS
15-16	Female	Mackenzie Lanning	LAKESIDE SEAHAWKS
15-16	Male	Will Scholtz	LAKESIDE SEAHAWKS
17-18	Female	Mariah Denigan	LAKESIDE SEAHAWKS
17-18	Male	Jack Anderson	LAKESIDE SEAHAWKS

**KYLSC Volunteer of the Year:** Joseph Phillips

**USAS Outstanding Service Award:** Terri Tonges

**Other Business**

Mike DeBoor motioned/Richard Garza seconded/approved/No team may be awarded to host or co-host two KYLSC championship meets in the same season unless the only club that submitted a bid.

2022 HOD Meeting motioned/seconded/approved September 17, 2022, at Transylvania University. If Transylvania University is not available, then the meeting will be at Blairwood.

Motioned/seconded/approved meeting adjourned 3:30 PM.

Attachment 1  
2020-2021 Annual reports

<b>ASSETS</b>	
Current Assets	
Checking/Savings	109,843.67
Total Current Assets	<u>109,843.67</u>
<b>TOTAL ASSETS</b>	<u><u>109,843.67</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	1,411.00
Total Current Liabilities	<u>1,411.00</u>
Total Liabilities	1,411.00
Equity	
Designated - Athlete Assistance	3,820.00
Designated - Olympic Trials	7,405.92
Retained Earnings	67,268.73
Net Income	<u>29,938.02</u>
Total Equity	<u>108,432.67</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>109,843.67</u></u>

	<u>Sep '20 - Aug 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
Other Income - PPP	6,771.00		
KY 18& Over Hosted Meet	3,159.50	0.00	3,159.50
Interest Income	5.89	100.00	-94.11
Sponsorship	500.00	0.00	500.00
Registration Income - Net	53,251.08	50,550.00	2,701.08
Observed/Approved Fee	450.00		
Sanctions	890.00	1,100.00	-210.00
Splash Fees	21,314.25	5,000.00	16,314.25
Surcharges	<u>17,553.25</u>	<u>5,000.00</u>	<u>12,553.25</u>
Total Income	<u>103,894.97</u>	<u>61,750.00</u>	<u>42,144.97</u>
Gross Profit	103,894.97	61,750.00	42,144.97
Expense			
Contingency Expense	0.00	400.00	-400.00
Contingency Items	0.00	0.00	0.00
Bank Service Charges	73.46	100.00	-26.54
Board of Directors Expenses	3,535.61	4,000.00	-464.39
HOD Expenses	500.00	300.00	200.00
LSC Admin Office	53,099.26	54,600.00	-1,500.74
Nat Convention / Board Retreat	0.00	0.00	0.00
Open Water	1,017.97	500.00	517.97
Olympic Training Center	0.00	0.00	0.00
Mid State All-Star Meet	0.00	0.00	0.00
Short Course State Championship	0.00	1,000.00	-1,000.00
Long Course State Championships	5,062.55	5,000.00	62.55
Travel Fund	4,950.00	5,000.00	-50.00
Zone Team	<u>5,718.10</u>	<u>0.00</u>	<u>5,718.10</u>
Total Expense	<u>73,956.95</u>	<u>70,900.00</u>	<u>3,056.95</u>
Net Ordinary Income	<u>29,938.02</u>	<u>-9,150.00</u>	<u>39,088.02</u>
Net Income	<u><u>29,938.02</u></u>	<u><u>-9,150.00</u></u>	<u><u>39,088.02</u></u>

**Attachment 2**  
**2021-2022 KYLSC Budget**

	<u>Sep '21 - Aug 22</u>
Ordinary Income/Expense	
Income	
Sponsorship	6,000.00
Registration Income - Net	68,000.00
Sanctions	1,000.00
Splash Fees	18,330.00
Surcharges	18,330.00
Total Income	<u>111,660.00</u>
Gross Profit	111,660.00
Expense	
Contingency Items	0.00
Board of Directors Expenses	7,500.00
HOD Expenses	3,000.00
LSC Admin Office	59,660.00
Nat Convention / Board Retreat	3,000.00
Open Water	3,500.00
Olympic Training Center	0.00
Mid State All-Star Meet	5,000.00
Short Course State Championship	3,000.00
Long Course State Championships	5,000.00
Travel Fund	12,000.00
Zone Team	10,000.00
Total Expense	<u>111,660.00</u>
Net Ordinary Income	<u>0.00</u>
Net Income	<u><u>0.00</u></u>

Attachment 3  
Time Standards

2021 - 2022 LCM & SCY KY SWIMMING CHAMPIONSHIP TIME  
STANDARDS LCM Qualifying Period - JULY 15, 2021 through July 10, 2022  
SCY Qualifying Period March 11, 2021 through March 6, 2022

Female 10 & Under			EVENT	Male 10 & Under		
SCM	LCM	SCY		SCY	LCM	SCM
00:37.19S	00:36.89L	00:33.49Y	50 Free	00:34.49Y	00:39.29L	00:38.29S
01:23.79S	01:23.89L	01:15.49Y	100 Free	01:19.19Y	01:29.29L	01:27.99S
03:06.29S	03:03.49L	02:47.79Y	200 Free	02:53.99Y	03:12.79L	03:13.19S
00:44.29S	00:44.39L	00:39.89Y	50 Back	00:41.89Y	00:47.39L	00:46.49S
01:35.19S	01:38.49L	01:25.89Y	100 Back	01:29.59Y	01:43.29L	01:39.49S
00:50.89S	00:51.99L	00:45.79Y	50 Breast	00:48.89Y	00:54.59L	00:54.29S
01:52.79S	01:51.89L	01:41.59Y	100 Breast	01:48.29Y	01:59.09L	02:00.29S
00:44.99S	00:43.89L	00:40.49Y	50 Fly	00:42.39Y	00:46.89L	00:47.09S
01:48.89S	01:49.49L	01:38.09Y	100 Fly	01:49.39Y	02:08.09L	02:01.49S
01:38.79S		01:28.99Y	100 IM	01:31.89Y		01:41.99S
03:29.89S	03:28.29L	03:08.89Y	200 IM	03:20.29Y	03:44.79L	03:42.39S
Female 11-12			EVENT	Male 11-12		
SCM	LCM	SCY		SCY	LCM	SCM
00:32.19S	00:32.59L	00:28.99Y	50 Free	00:30.09Y	00:33.79L	00:33.39S
01:09.89S	01:12.89L	01:02.89Y	100 Free	01:05.39Y	01:15.89L	01:12.59S
02:36.19S	02:37.19L	02:20.89Y	200 Free	02:27.49Y	02:44.79L	02:43.79S
05:33.79S	05:40.39L	06:21.39Y	400/500 Free	06:31.49Y	05:50.89L	05:42.59S
00:37.69S	00:38.59L	00:33.89Y	50 Back	00:35.19Y	00:40.99L	00:39.09S
01:21.79S	01:24.99L	01:13.89Y	100 Back	01:17.09Y	01:29.59L	01:25.59S
00:43.69S	00:45.09L	00:39.29Y	50 Breast	00:41.29Y	00:46.79L	00:45.89S
01:33.79S	01:37.79L	01:24.49Y	100 Breast	01:28.19Y	01:40.89L	01:37.89S
00:35.79S	00:37.09L	00:32.19Y	50 Fly	00:33.99Y	00:39.19L	00:37.79S
01:23.49S	01:25.89L	01:15.19Y	100 Fly	01:21.79Y	01:29.49L	01:30.79S
02:55.79S	02:59.49L	02:38.29Y	200 IM	02:43.59Y	03:06.29L	03:01.59S
Female 13-14			EVENT	Male 13-14		
SCM	LCM	SCY		SCY	LCM	SCM
00:29.69S	00:30.79L	00:26.89Y	50 Free	00:25.59Y	00:30.19L	00:28.49S
01:04.29S	01:08.99L	00:57.89Y	100 Free	00:56.19Y	01:05.19L	01:02.39S
02:21.29S	02:28.09L	02:07.29Y	200 Free	02:03.89Y	02:25.29L	02:17.29S
05:09.89S	05:16.09L	05:41.29Y	400/500 Free	05:33.89Y	05:07.59L	04:52.19S
10:35.29S	10:47.99L	12:07.59Y	800/1000 Free	11:30.19Y	10:29.39L	10:03.99S
20:15.49S	20:39.79L	20:12.19Y	1500/1650 Free	19:15.89Y	19:55.89L	19:22.69S
01:13.29S	01:17.79L	01:05.99Y	100 Back	01:04.39Y	01:18.89L	01:11.49S
02:38.39S	02:48.89L	02:22.89Y	200 Back	02:22.49Y	02:49.99L	02:38.19S
01:26.49S	01:31.19L	01:17.89Y	100 Breast	01:14.89Y	01:28.09L	01:23.19S
03:06.19S	03:20.19L	02:47.89Y	200 Breast	02:44.39Y	03:16.89L	03:02.49S
01:12.29S	01:17.89L	01:05.09Y	100 Fly	01:04.29Y	01:16.09L	01:11.39S
02:54.59S	03:02.29L	02:37.29Y	200 Fly	02:31.99Y	02:50.29L	02:48.79S
02:38.89S	02:47.39L	02:23.09Y	200 IM	02:19.89Y	02:42.89L	02:35.09S
05:47.49S	06:03.89L	05:12.99Y	400 IM	05:12.49Y	06:09.49L	05:46.89S
Senior Female			EVENT	Senior Male		
SCM	LCM	SCY		SCY	LCM	SCM
00:28.29S	00:29.29L	00:25.49Y	50 Free	00:22.79Y	00:26.79L	00:25.29S
01:01.19S	01:04.59L	00:55.09Y	100 Free	00:49.99Y	00:57.39L	00:55.49S
02:13.79S	02:18.09L	02:00.49Y	200 Free	01:50.19Y	02:07.49L	02:02.39S
04:47.79S	04:58.39L	05:28.89Y	400/500 Free	05:00.89Y	04:38.19L	04:28.69S
10:23.39S	10:36.29L	11:52.39Y	800/1000 Free	11:05.99Y	09:49.89L	09:38.39S
19:56.09S	20:28.39L	19:48.89Y	1500/1650 Free	18:39.99Y	19:13.39L	18:46.79S
01:08.09S	01:13.29L	01:01.29Y	100 Back	00:56.59Y	01:07.09L	01:02.89S
02:29.09S	02:40.29L	02:14.29Y	200 Back	02:05.49Y	02:27.89L	02:19.29S
01:20.29S	01:27.09L	01:12.29Y	100 Breast	01:04.29Y	01:16.99L	01:11.39S
02:55.09S	03:11.89L	02:37.89Y	200 Breast	02:22.89Y	02:53.09L	02:38.39S
01:07.09S	01:11.09L	01:00.39Y	100 Fly	00:54.89Y	01:04.49L	01:00.89S
02:39.29S	02:54.39L	02:23.49Y	200 Fly	02:07.49Y	02:39.19L	02:21.59S
02:29.79S	02:38.19L	02:14.89Y	200 IM	02:03.09Y	02:24.39L	02:16.69S
05:29.89S	05:49.79L	04:56.99Y	400 IM	04:32.19Y	05:21.99L	05:02.19S



**Attachment 4**  
**KYLSC Policy and Procedure Handbook Changes**

**1110 - Kentucky Swimming Board of Directors**

**Purpose: To align with bylaws.**

Board Members

General Chair  
Administrative Vice-Chair/Secretary  
Senior Vice-Chair  
Age Group Vice-Chair  
Program Development and Operations Vice-Chair  
Finance Vice-Chair  
Diversity, Equity and Inclusion – Adaptive and Disability Swimming Vice Chair  
Coach Representative  
Senior Athlete Representative  
Safety/Safe Sport Coordinator  
Technical Planning Committee Chair  
Official's Committee Chair  
Records Committee Chair  
Rules Committee Chair

At-Large Board Members

The Board of Directors shall ~~may~~ have ~~five~~ **up to ten (10) non-athlete (2)** At-Large Board Members:  
~~Member At Large~~

**1135 – Diversity, Equity and Inclusion Vice Chair (Adaptive and Disability Swimming)**

**Purpose: To update job description.**

The Diversity and Inclusion – Adaptive and Disability Swimming Vice-Chair shall have general charge of the affairs and property of the Division that develops and conducts diversity and inclusion, disability and adapted swimming programs and helps develop and implement strategies, policies and programs that will create a diverse and inclusive environment for swimmers in the LSC, and build on the population of underrepresented coaches, athletes, administrators and sports officials within the LSC/USA Swimming membership and within 1100 Kentucky Swimming in accordance with USA Swimming Rules and guidelines. The Diversity and Inclusion – Adaptive and Disability Swimming Vice Chair will serve as a voice for the LSC's under-represented populations and promote inclusion and increase diversity and inclusion in the sport of swimming specifically to the LSC through the following responsibilities:

1. **Form a committee, comprised with athlete representation of at least 20% of the committee members, to assist the DEI chair with planning and implementing programs for DEI/Disability swimming.**
2. **Communicate regularly with the Southern Zone DEI Coordinator.**
3. **Communicate information about DEI and Disability swimming with KYSI members (coaches, athletes, non-athlete members, parents) using means available to DEI Chair.**
4. **Conduct such programs for KYSI that benefit DEI and Disability swimming (programs such as Select Camp, training for officials, guest speakers for HOD).**
5. **Attend DEI and Disability swimming programs offered through USA Swimming, when possible, in person, or via conferencing methods such as zoom.**

## **1625 – Meet Requirements**

Purpose: To comply with current USAS rules.

### **Remove Sections 1635-1666**

Change to: All competitive swimming events held under the sanction of USA Swimming and issued by Kentucky Swimming shall be conducted in accordance with USA Swimming rules located in Part One of the current USA Swimming Rulebook.

~~1635 – Pre-meet warm-up procedures~~

~~1640 – Meets Not Sanctioned by USA SWIMMING~~

~~1661 – Invitational meets~~

~~1662 – Events Seeded on the Deck~~

~~1663 – Scratching from Consolation Finals and Championship Finals~~

~~1664 – Exceptions for Failure to Compete~~

~~1665 – Relay Scratch Rule~~

~~1666 – Pre-Seeded Meets~~

## **1167 Meet Eligibility**

Purpose: To align with current USAS data entry and meet entry reconciliation.

~~USA Swimming membership numbers for all swimmers shall be printed on the entry sheets or accompany the entries on a list with the swimmers' names and numbers. It is the responsibility of the athletes' club to make sure the USA Swimming registration number used in the entry file is in agreement with the actual ID number on file with USA Swimming.~~

## **1668 - Session Length**

Purpose: To align with current USA Swimming rules and language.

~~The host club for meets other than Kentucky Swimming Championship Meets shall be fined for any heat begun later than five hours from the start of any session. Time lost due to equipment malfunctions or weather delays shall not count in the calculation of the time period. The meet director is responsible for reporting violations, and the session referee shall be responsible for determining the extent of the violation. See 2285 – Session Violation.~~

With the exception of championship and open water meets, the program in all other age group competition shall be planned to allow the events for swimmers twelve (12) years and younger to be completed in four (4) hours or less per session (prelims, finals, timed finals). Events for the same 12 & under swimmers shall be limited to one session per day, except for prelim/final meets where events for 12 & under swimmers may be offered in both prelims and finals. USAS Article 205.3

See 2285 – Session violation

## **1910 - Meet information deadlines**

Purpose: To reflect current procedures.

Kentucky Swimming clubs hosting meets must **email the meet announcement** ~~have mailed and/or have posted to the Kentucky Swimming administrative website office~~ the meet information to the invited clubs at least 30 days prior to the first day of the meet.

### **1930 - Invitational time standards**

**Purpose:** To update language.

Time standards for invitational meets are the responsibility of the host club. The use of the Kentucky Swimming "A" State Championship Time Standard for invitational swim meets is inappropriate.

### **2010 - Deadline for mailing meet results and charges**

**Purpose:** To update language and make it easier for host clubs.

Meet hosts shall submit final results and surcharges (Rule 1810 and 1840) to the Kentucky Swimming administrative office ~~and results to Records Chair~~ within 15 days of the final day of competition. ~~In addition, clubs are required to submit all meet results electronically (using Meet Manager backup or Team Manager results) to Technical Planning within 15 days of the final day of competition or by the entry deadline for the State A Championship, whichever is sooner. Results not submitted on time may not be used for State A qualification. See 2250 – Failure to provide final results and charges.~~

### **2020 – Final Results**

**Purpose:** To reflect current practices.

2020 - ~~and charges mailed~~ Results shall be submitted to ~~whom~~ the Kentucky Swimming Administrative Office in the following forms:

- ~~a. email of Meet Manager Zip Backup file~~
  - b. Meet Manager Zip Backup file
  - c. Meet Results file
  - d. 1 hard copy in published format
  - e. Meet Manager Entry Fee Summary Report ~~mailed with surcharges and splashes payment~~
- ~~2. Records Coordinator – 1 Meet Manager Zip Backup~~
  - ~~3. Web Master – 1 Meet Manager Zip Backup~~

Meet Surcharges and Splash fees shall be paid to Kentucky Swimming within 15 days of the final day of competition using a current and acceptable payment form.

### **2225 - Late Renewal for Clubs and Athletes**

**Purpose:** Athletes do not always decide before December 1<sup>st</sup> if they want to renew their membership which can be renewed at any time. For processing purposes, it is important that the club application be submitted by December 1<sup>st</sup>. Clubs receive the application in August and have ample time to complete and submit it.

Any team that submits a **club** registration renewal for a team or individual athlete after December 1<sup>st</sup>, in any year, is subject to a ~~\$10.00 per day fine,~~ **\$150 fine** starting December 2<sup>nd</sup>.

**See 1420 - Club Registration Renewals and 1510 - Membership.**

### **3010 - Kentucky Swimming Coach of the Year Award**

**Purpose:** To make the process easier and more understandable. Presenting the award at the championship meet has proven difficult.

Coaches are nominated and voted upon at the annual HOD Coaches Meeting. Eligible coaches are those who have worked during the previous short course and long course season. Coaches must be members of USA SWIMMING and have passed their safety certification requirements **in good standing**. ~~Coaches also must meet the requirements listed under the ASCA Level 2 or above ranking systems for coaches.~~

Each Kentucky Swimming coach (in good standing) present at the meeting submits three names on paper for their choice as Coach of the Year. The top three nominated people are then voted on. The person receiving the most votes is then the Coach of the Year. Nominations are accepted in advance or from the floor. A vote from coaches (in good standing) attending the meeting is taken. The person receiving the most votes is then the Coach of the Year.

This award is presented at the Short Course Championship the House of Delegates general meeting.

### **3160 Uniforms**

**Purpose:** To update to current practices.

The uniform for officials is navy blue khaki shorts, pants, or skirts (not jeans or sweats), and a solid white top which may have a with Kentucky Swimming logo, or USA Swimming logo/or certification patch (no club or team logo is allowed), white socks (if worn), and white shoes. The Kentucky Swimming officials patch may be worn but, all All Kentucky Swimming officials working on the pool deck must display both a current USA Swimming / & Kentucky Swimming officials membership cards unless otherwise directed by the Meet Referee.

### **3210 – Applicability**

**Purpose:** Remove specific meets so as when new meets and events are created, they will automatically be included, and to update language.

The USA Swimming Travel Policy and Code of Conduct applies to all Kentucky Swimming athletes, coaches, managers, chaperones and officials that participate and represent the Kentucky Swimming. in the Southern Zone Championships, any other All Star meets in which Kentucky Swimming enters teams, and The USA Swimming Travel Policy and Code of Conduct also applies to all Kentucky Swimming sponsored camps or workshops. All persons participating in such activities as members or staff of Kentucky Swimming are required to sign the Code of Conduct as a prerequisite for participation.

All cases concerning alleged violations of established Kentucky Swimming and USA Swimming rules and regulations will be referred to the Kentucky Swimming Board of Review. The chair of the Board of Review will follow the procedures set forth in the Kentucky Swimming Bylaws and the USA Swimming Rules and Regulations. U. S. Center for Safe Sport.