

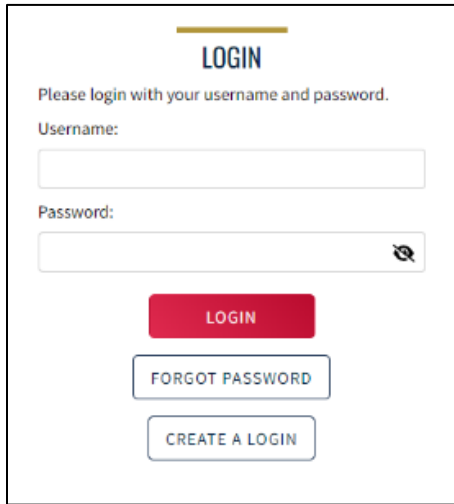
# Instructions for Creating an Account in SWIMS 3.0

These instructions are just for creating a new account for USA Swimming.

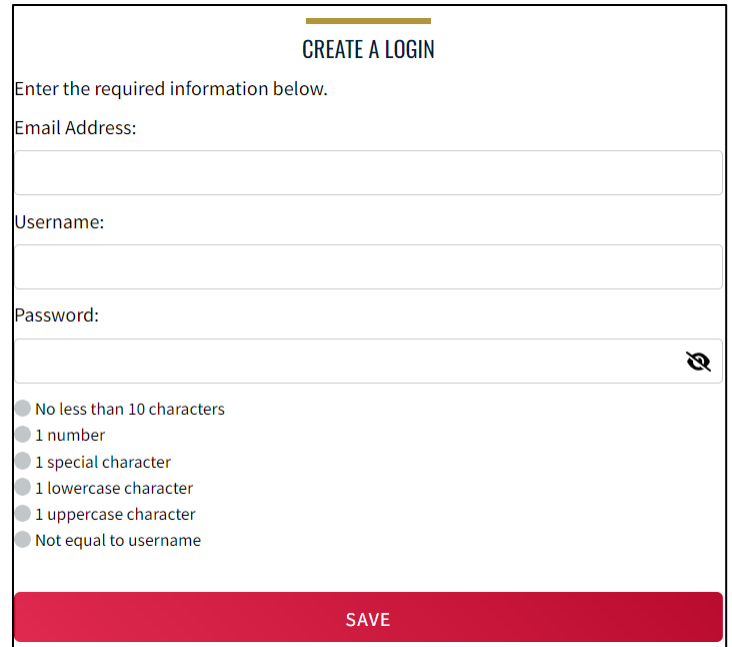
This process will not renew your registration for 2023. You will use a link sent from your club to renew your registration.

Click <https://hub.usaswimming.org/landing> to create the new USA Swimming account.

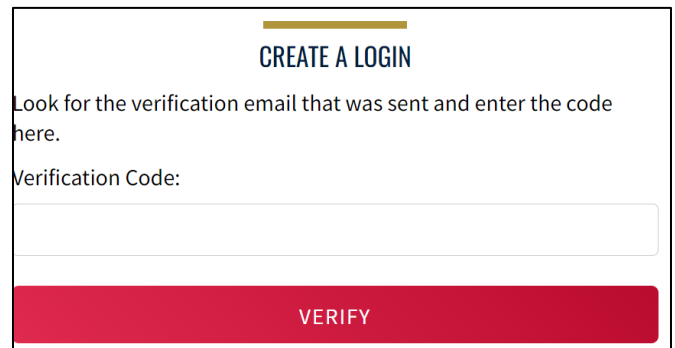
Select **Create a Login**.



**Use a personal email address** instead of a shared account since this will be linked to your individual membership or account. Shared or group email addresses such as [office@abcde.com](mailto:office@abcde.com) should not be used.



1. You'll receive a PingOne email with a verification code. Copy and paste the verification code – click. Log in using the new username and password you just created.

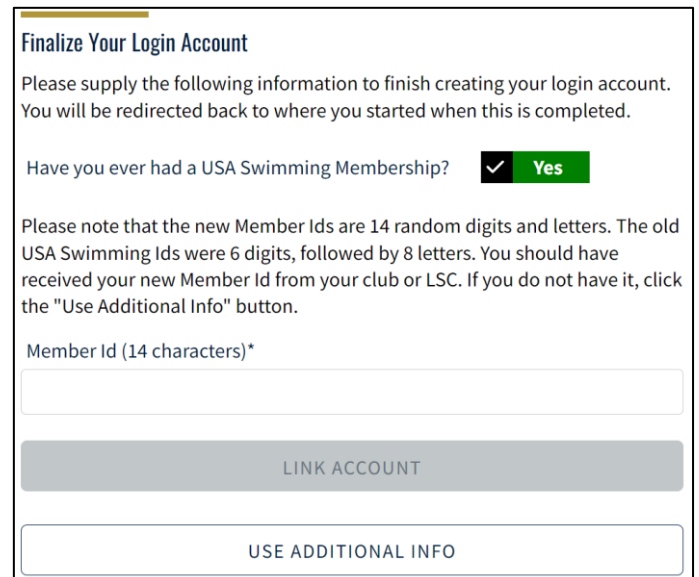


2. Have you ever been a member of USA Swimming at any time? If the answer is Yes, click on the icon for it to indicate Yes or No. Select **Use Additional Information** unless you already have your new ID number. Enter your name as it is listed on your most recent membership card.

If you're unsure how you were registered in the past or your **account is not found**, **STOP** and contact [kyswim@kylsc.org](mailto:kyswim@kylsc.org) for help.

After you complete the requested information your new ID will be emailed to address shown in the form. Once received, copy and paste the Member ID in the appropriate field and click *Link Account*.

If you have never been a member of USA Swimming, click the icon to show *No* and complete the steps shown on the screen. You will automatically be logged into SWIMS 3.0.



The username and password you entered in step 1 is the login for your new account.