

R- ACTION: Approved	Defeated	Approved/Amended	Tabled	Postponed	Pulled
---------------------	----------	------------------	--------	-----------	--------

Location: XI.F – Finance and Administration

Proposed By: James Smith

Purpose: Award teams for achieving USA-Swimming Club Recognition

Recommendation:

Effective: Immediately

Current: None

Change to: SCS swim clubs in good standing may apply for Club Recognition award.

For each level of Club Recognition achieved, an SCS team may apply for an award of \$500.00 per level, up to \$2000.00 maximum. The award may be issued one time per new level achieved.

The applying team must complete a form requesting the award and attach documentation from USA-Swimming demonstrating the achievement.

R- ACTION: Approved	Defeated	Approved/Amended	Tabled	Postponed	Pulled
---------------------	----------	------------------	--------	-----------	--------

Location: XI.F – Finance and Administration

Proposed By: James Smith

Purpose: Award teams for achieving USA-Swimming Club Excellence

Recommendation:

Effective: Immediately

Current: None

Change to: SCS swim clubs in good standing may apply for Club Excellence financial awards.

For each level of Club Excellence awarded during the most recent qualifying period as per USA-S, an SCS team may apply for an award as listed below...

Bronze -	\$1000.00
Silver -	\$2000.00
Gold -	\$3000.00

Any SCS team in good standing may each year in accordance with Club Excellence Award period as per USA-S.

The applying team must complete a form requesting the award and attach documentation from USA-Swimming demonstrating the achievement for Club Excellence.

R- ACTION: Approved Defeated Approved/Amended Tabled Postponed Pulled
--

Location: III. Age-group, SCLSC Zone Championship Team budget

Proposed By: James Smith

Purpose: The SCLSC needs to maintain fiscal responsibility of the SCLSC Zone Championship team.

Recommendation:

Effective: Immediately

Current: None

Change to: The SCLSC shall limit the total cost of the SCLSC Zone Championship team to not more than \$48,000.00 (\$forty-eight thousand) per year. As per current legislation, each athlete member of the SCLSC Zone Championship team shall pay up to \$500.00 (\$five hundred).

In situations where the USA-S Southern Zone Championship meet is hosted in an area which shall require the SCLSC Zone Championship to purchase airline tickets, the SCLSC Age-group Vice-chair may recommend the SCLSC Zone Championship team be reduced, proportionately in athlete, coach and chaperone numbers to keep within the \$48,000 (\$forty-eight thousand) total cost, without violating USA-S Southern Zone policy regarding adult-to-athlete ratio.

R- ACTION: Approved Defeated Approved/Amended Tabled Postponed Pulled
--

Location: Section XV: Officials

Proposed By: Carol Hammond and the SC-LSC Official's Committee

Purpose: Propose to strike the current contents of Section XV: Officials and replace with the following Section XV: Officials due to numerous revisions, updates, order of information, and more details regarding responsibilities of the Officials Chair and the Officials committee.

Recommendation: Insert the following as the current Officials section:

XV. Officials

A. Administrative:

1. An Officials Chair for the SC-LSC shall be appointed by the SC-LSC Chairman with the concurrence of the Board of Directors.

2. The Officials Chair's functions shall include but not be limited to:

- 101 a) The Officials Chair shall appoint an Officials Committee, which shall consist of at
102 least two other SC-LSC Certified Officials at the Referee level and a student
103 athlete representative.
- 104 b) Coordinate the activities of the other members of the committee and chair all
105 meetings of the committee or designate an alternate in cases where chair is
106 unavailable to oversee the committee meetings.
- 107 c) The Officials Chair, or its designee, shall serve as the Meet Referee for the SC-
108 LSC's Short Course and Long Course Championship meets. This includes the
109 functions and responsibilities of a meet referee and designating a Meet Eligibility
110 Committee as referred to in Section VI. Meet Procedures, Section J of the SC-
111 LSC's Policies and Procedures.
- 112 d) Complete the initial SC-LSC certification process of all SC-LSC officials.
- 113 e) Complete the SC-LSC recertification processes of all SC-LSC officials on an
114 annual basis.
- 115 f) Complete the SC-LSC advancement certification processes of all SC-LSC
116 officials.
- 117 g) Assist with the USA Swimming National certification and recertification processes
118 for all SC-LSC officials seeking national certifications.
- 119 h) Oversee, or designate another official to oversee, the entry of officials working
120 each meet session into the USA-Swimming OTS website.
- 121 i) Maintain records of all officials working national championship meets to help
122 identify candidates for assignment and acceptance/invitation to national
123 championship meets, including the Olympic trials meet.
- 124 j) Provide regular reports to the General Chair for inclusion in his or her reports to
125 the Board of Directors.
- 126 k) Participate as a member of the SC-LSC Board responding to questions posed by
127 officials, coaches, swimmers and parents.
- 128
- 129 3. The function of the Officials Committee shall include but not be limited to:
- 130 a) Review (at least annually) the policies and procedures of the SC-LSC pertaining
131 to officials and make recommendations to the Board for any required alterations,
132 as necessary.
- 133 b) Establish certification and recertification requirements for all SC-LSC's
134 certification categories listed below. Make available, publish and update these
135 requirements on the SC-LSC's website on the Official's page.
- 136 c) Organize and act as instructors for both the Training Sessions for New Officials
137 and the Training Sessions for Recertification of Officials within the SC-LSC.
- 138 d) Develop, update and distribute training materials for new and advancing official's
139 training clinics.
- 140 e) Update the Official's page(s) on the SC-LSC's website.
- 141 f) Create and submit an annual Official's budget to the SC-LSC Board.
- 142 g) Receive applications to officiate at State Championship meets and select those
143 whom will be accepted to work the meet.
- 144
- 145 **B. Certification Categories:** The levels of certification for swimming officials in the SC-LSC
146 shall consist of, but not be limited to, the following:
- 147 1. Stroke & Turn Judge
- 148 2. Deck Chief Judge
- 149 3. Starter

4. Referee - Non-Starter
5. Referee – Deck
6. Referee – Administrative
7. Referee – Meet
8. Administrative Official**

**Administrative Official does not have to possess any other official certification level(s).

C. Certification and recertification of Officials:

1. Certification and recertifications will be a period of two (2) years. Expiring December 31 of the second year. Officials certified after October 31 of the second year cycle will be certified until December of the second full year. Prior to October 31, certification will expire on December 31 of the next year.
2. All officials must be current non-athlete members of USA/South Carolina Swimming and have completed the required background screening(s) and any other testing as required by USA Swimming.
3. Prospective and advancing officials must meet standards set by the SC-LSC's Officials Committee which may include attending a clinic, taking and passing the required on line testing and receiving satisfactory rating from the Meet Referees where training sessions are worked. Detailed certification and recertification criteria will be published on the South Carolina LSC's website on the Official's page(s).

D. Transfer of Certified Officials into SC-LSC:

1. Officials with USA Swimming National Certification shall be given an equivalent level of certification by the SC-LSC upon request. The transferring official shall request such certification from the Officials Chair of the SC-LSC. The Officials Chair shall determine that the National Certification is current and valid and subsequently issue the SC-LSC Certification for the equivalent level. Thereafter, the official shall be required to meet all requirements for recertification of officials as specified by the SC-LSC.
2. Officials who possess current certification as swimming officials from other LSCs (lacking National Certification) shall request transfer of LSC certification from the Officials Chair of the SC-LSC. Upon determining that the certification is current and valid, the transferring official shall work a least one (1) session under the observation of a SC-LSC certified referee at a SC-LSC sanctioned meet. This observing referee should make an effort to both discuss the policies and procedures of the SC-LSC and observe the official during the course of the swim meet. With the concurrence of the observing referee the transferring official shall be allowed to serve in the capacity at which he was certified during this observation period. The referee should communicate an evaluation to the Officials Chair of the SC-LSC subsequent to the observed session(s). If the observation period is acceptable, the Officials Chair of the SC-LSC shall subsequently issue a SC-LSC certification to the transferring official. Thereafter, the official shall be required to meet all requirements for recertification of officials as specified by the SC-LSC's Officiating Committee. Certification and recertification requirements may be found on the SC-LSC's website Official's page.

200 **E. Officials Required**

- 201 1. All officials acting in the capacity of Referee, Starter, Administrative Official, or Stroke
202 and/or Turn Judge at a swimming meet shall be certified in such position by an LSC
203 prior to being assigned to officiate in that capacity. Uncertified trainees may perform
204 the duties of such positions when they are under the direct supervision of a certified
205 official. See the SC-LSC website under the Officials tab for certification requirements.
206
- 207 2. Officials other than the Referee and Administrative Official (effective September 1,
208 2013) may act in more than one officiating capacity only when sufficient qualified
209 officials are not available, but no one may simultaneously time and judge the order of
210 finish.
211
- 212 3. The SC-LSC shall follow the dictates of USA Swimming's minimum number of
213 officiating positions filled during a meet by meet categories, i.e, dual meets, non-dual
214 meets or championship meets. These minimums can be found in the USA Swimming
215 Rule Book within the Officials section.
216

217 **F. Functions of the SC-LSC relative to Swimming Officials:**

- 218 1. While it shall remain the responsibility of each certified official to track and document
219 sessions worked, the LSC should endeavor to track the number of sessions worked.
220 The Meet Referee at each SC-LSC Sanctioned Meet shall enter the officials working
221 at each session within the meet and the capacity at which each official served into
222 the Official's Tracking System on the USA Swimming website. Additionally, any
223 critiques on the performance of certified or apprentice swimming officials shall be
224 forwarded in writing to the Officials Chair of the SC-LSC. Each official should
225 routinely review their Official's Tracking record on the USA Swimming website for
226 correctness. Each official shall be responsible for adding their education activities
227 and meet session activities not entered by Meet Referee's. It is the responsibility of
228 the Meet Referee to enter all administrative personnel and official's working each
229 session of their meets within three (3) weeks of the meet completion date into the
230 USA Swimming Official's Tracking System. Instructions for Official's Tracking
231 session data entry will be made available on the SC-LSC's website under the
232 Official's tab.
233
- 234 2. Each certified official shall be responsible for following the guidelines provided by the
235 Official's Committee for printing of their Official's certification cards issued by USA
236 Swimming. These guidelines will be outlined on the SC-LSC's website under the
237 Official's tab.
238

239
240 **G. Attire**

- 241 1. Attire for swimming officials at SC-LSC sanctioned meets shall consist of the
242 following:
243 a) White (or mostly white) "athletic" or "tennis" shoes
244 b) White socks
245 c) Navy blue shorts, slacks, or skirts
246 d) White "Polo-style" shirt with a collar. Note: This shirt should be devoid of Team
247 Logos or Team Names.
248
249

Effective: May 1, 2013

R- ACTION: Approved	Defeated	Approved/Amended	Tabled	Postponed	Pulled
---------------------	----------	------------------	--------	-----------	--------

Location: Bylaws—Articles 605.1.14, 606.1.11, 606.2,

Proposed By: Kile Zeller, SCSDD

Purpose: To make the Officials Chair a position that is nominated by the nominating committee and is elected by the House of Delegates, and is a voting board member. With everyone that the Officials Chair represents, they should have the right to be a voting board member.

Recommendation:

Effective: Immediately

Current: See Section 605 and 606 of SCLSC Bylaws

Change to: Add 605.1.14 Officials Chair to Section 605 Elected Board Members. Add 606.1.11 Officials Chair to Elected Officers. Add to 606.2: The House of Delegates, at its annual meeting, shall elect the General Chair, the Administrative Vice-chair, the Secretary, the Finance Vice-chair, *the Officials Chair*, and the Senior Vice-chair in even-numbered years; and the Age Group Vice-chair, the Treasurer, the Technical Planning Committee Chair, the Membership/Registration Coordinator, and the Legislative Chair in odd-numbered years. *

Add: The Officials Chair needs to have the proper certifications and credentials of that of a certified official.

R- ACTION: Approved	Defeated	Approved/Amended	Tabled	Postponed	Pulled
---------------------	----------	------------------	--------	-----------	--------

Location: P+P Section 1, Senior, Open Water

Proposed By: Kile Zeller, SCSDD

Purpose: To create an excellent camp opportunity for our athletes with zero expense to the SCLSC as well as to promote Open Water Swimming and to support our SCS Open Water State Championship Meet as well as a proper training tool for Open Water progression.

Recommendation:

Effective: May 1st, 2013.

Current: None.

Change to: Add to Section 1 of P+P: Senior, Open Water, 4:
The top 4 finishers in each age-group and for each gender at the annual SCLSC Open Water State Championship Meet will have the opportunity to participate in an Open Water Select

Camp. The cost of the camp will be passed along to the qualifiers of the camp. The first year we will participate in a combine camp with North Carolina Swimming by invitation. After our initial camp, we will assess if we join NCS next year, or host our own camp.

R- ACTION: Approved	Defeated	Approved/Amended	Tabled	Postponed	Pulled
---------------------	----------	------------------	--------	-----------	--------

Location: Bylaws 604.1.3

Proposed By: Travis Morrin, Athlete Rep/Miler, and Kile Zeller, SCSDD

Purpose: Clarification on how the athlete reps are elected.

Recommendation:

Effective: May 1, 2013.

604.1.3: Current: ATHLETE REPRESENTATIVES -Two (2) Athlete Representatives shall be elected, one each year for a two-year term, or until their respective successors are elected. At the time of election, the Athlete Representative must (a) be an Athlete Member in good standing; (b) be at least sixteen (16) years of age or at least a sophomore in high school; (c) be currently competing, or have competed during the three (3) immediately preceding years, in the program of swimming conducted by SCLSC or another LSC; and (d) reside in the Territory and expect to reside therein throughout at least the first half of the term. The election of Athlete Representatives shall be conducted annually during SCLSC's short course State championship, or other regularly scheduled meet designated by the Board of Directors. The balloting shall take place at a meeting called for that purpose by the Senior Athlete Representative, or failing that, at a time and in a manner designated by the Board of Directors. The Athlete Representatives elected shall be determined by a majority of the Athlete Members in good standing present and voting who are thirteen (13) years of age or older.*

Delete: The election of Athlete Representatives shall be conducted annually during SCLSC's short course State championship, or other regularly scheduled meet designated by the Board of Directors. The balloting shall take place at a meeting called for that purpose by the Senior Athlete Representative, or failing that, at a time and in a manner designated by the Board of Directors. The Athlete Representatives elected shall be determined by a majority of the Athlete Members in good standing present and voting who are thirteen (13) years of age or older.*

Change to: The election of the Junior Athlete Representative shall be conducted at the athlete pancake breakfast on SCS AllState weekend.

The Junior Athlete Representative shall be determined by a majority of the SCLSC Athlete Members in good standing present and voting who are thirteen (13) years of age or older.

Add: Once the new Junior Athlete Representative is elected, the previous Junior Athlete Representative automatically moves into the Senior Athlete

representative position after they have served one year as Junior Athlete Representative.

R- ACTION: Approved	Defeated	Approved/Amended	Tabled	Postponed	Pulled
---------------------	----------	------------------	--------	-----------	--------

Location: P+P. XVII—AllState Banquet. E. Awards.

Proposed By: Kile Zeller, SCSDD

Purpose: To recognize and reward top performing smaller clubs in SCS. For larger clubs, there is the Club Excellence program from USA-S. There are no real quality recognition programs that are truly attainable for most smaller clubs.

Recommendation:

Effective: May 1, 2013.

Current:

Change to: Add #8 under All-State Awards the P+P. This addition would state:

SCS Small Club Blue Ribbon Award:

This award will be given to the top 3 SCs clubs with less than 100 swimmers registered for the current year.

Percentages will be based on the number of non-“relay only” swimmers that participate in the SCS Short Course State Meet, divided by the number of USA-S registered swimmers on that club as of January 1, during the current year. Swimmers have to swim at least one (1) race at the SCS Short Course State Meet to count as a participant for this award for their club. The top 3 clubs that meet this criteria with the highest percentage of registered swimmers participating in the SCS Short Course State Meet will receive a \$100 credit toward club registration for the upcoming registration year.

R- ACTION: Approved	Defeated	Approved/Amended	Tabled	Postponed	Pulled
---------------------	----------	------------------	--------	-----------	--------

Location: IV. Sanctions - Meet Procedures/Requirements for Conducting a Meet
G. Meet Procedures/Guidelines for Conducting a Meet

Proposed By: Karen Alexander, Sanctions Chair

Purpose: To simplify documentation of sanctioned meet information. This certificate is no longer required by USA Swimming.

400 Recommendation: Sanction/Approval number MUST be included in meet announcement when
401 being posted/distributed/shared so remove need for duplicate verification/proof by way of a
402 sanction certificate.

403

404 Effective: May 1, 2013

405

406 Current: Sanction Certificate shall be posted at the pool on each day of the meet.

407

408 Change to: Strike from P&P

409