South Carolina Swimming
House of Delegates (HOD)
Meeting Minutes
November 13, 2005

Seventeen delegates were present at the House of Delegates meeting. Those present included:

K. Kozicki (ASC)	J. Smith (CAT)
O. West (EAC)	J. Chatlosh (FAST)
D. Goeckner (NYST)	L. Williams (RAYS)
D. Horton (SMRT)	S. Bonine (TG)
J. Mead (YCSC)	R. Diggelman (TG)
T. Schmidt (MOW)	P. Lister (NYST)
E. Williamson (TG)	E. Savage (PALM)
B. Miller (RAYS)	B. Baker (RAYS)
M. Diggelmann (TG)	

Non-voting in attendance were:

V. Montgomery (UN)	K. Easty (UN)	T. Bunch (UN)
C. Rupp (UN)	J. Keogh (UN)	D. McDonough (UN)

The meeting was called to order by the General Chair at 12:40 p.m. Minutes for the 9/05 HOD meeting were approved without exception.

The General Chair thanked Jeff Chatlosh and Patricia Gettys for overseeing the high school approval for the high school state championships.

The General Chair reported two nominating committee replacements – Liz Campbell and Lynn Williams.

The General Chair reported the SC LSC BOD is looking at a potential date in 2007 timeframe for allowing USA Swimming to host a Swimposium.

The Admin Vice-Chair reported the All State Banquet itself will be hosted at the Marriott downtown in Columbia, SC followed by a dance. The meetings for the BOD, committees, and HOD will be held at a different location. The Admin Vice-Chair reported the committee is looking at providing a pancake breakfast for the athletes. The Admin Vice-Chair reported they have begun looking at pricing for the sweatshirts with hoodies to hand out to the athletes. The athletes committee has provided a design for the sweatshirt.

The Admin Vice-Chair reported no new information to really report regarding the office committee. The Admin Vice-Chair reported we are bundling our accounts with

BellSouth services over a 3 year contract to include internet, business line, and long distance in order to save money.

The Admin Vice-Chair reported on the exception reports handed out earlier. There were two errors for the following teams ASC and CS – The "Not Proven" columns reflect 2 and 7 respectively. The correct "Not Proven" should be "0". The Admin Vice-Chair reported there are outstanding amounts due for exception reports and late fees.

The Financial Vice-Chair was not present.

The Treasurer reported on the current financial status of the SC LSC. The Treasurer reported in April the LSC moved money out of a money market account earning 1% to CD's earning returns of 4%- 4 1/2 %. The first $10,000 CD matures this month. 50% of the amount earned will be rolled into capital appreciation assets – stocks, bonds, etc. The CD's have earned approximately $200 per month in interest.

The Treasurer highlighted items from the Balance Sheet as of October 31, 2005. The Treasurer reported the Investment Account Balance is $118,383 and the Operating Account Balance is $55,869. The Finance Committee endorsed the travel fund being set aside as a reserve fund. The equity section reflects $840 in travel fund monies collected and $664 in athlete reimbursement leaving a balance in the travel fund reserve account of $176. The travel fund reserve will be accounted for on an accumulative basis.

The Treasurer highlighted items from the Profit and Loss. Membership collections and registrations are ahead and that is mainly due to timing. Clubs are doing a better job getting registered and their money turned in sooner as compared to prior years. Office expense is over budget due to the website software purchase. The LSC should see the benefit of the website at a later date.

The Treasurer highlighted items from the Designated Reserve Funds Report which detailed out separately the Coaches Association Funds & the Travel Fund as of 10/31/05. The Coaches Association Funds balance as of 10/31/05 - $10,277 & the Travel Fund balance as of 10/31/05 - $176.

The Senior Vice-Chair reported the Howard Wheeler Award has been updated to reflect the same meets used in the reimbursement policy. The hierarchy on how athletes are selected will be presented each spring. The Senior Committee and the LSC BOD endorsed the update.

The Senior Vice-Chair reported the Reimbursement Policy has been updated to include all the new meets – including Spring Championship – the two different levels – 19 & over and 18 & under. The Senior Committee and the LSC BOD endorsed the update.

The Senior Vice-Chair reported the Travel Fund Reserve is now set up and should be protected. The Senior Vice-Chair reported that over the past 6 years about 50% has actually been used to reimburse travel and the other 50% has covered other expenses. The Senior Committee is looking into the possibility of changing the name of the Travel Fund Reserve account splitting the fund. ($1 would go to Senior Travel and the other $1 potentially going to Age Group programs)

The Age Group Vice-Chair reported the Age Group Committee has put together a preliminary philosophy / objectives package. The Coach's Committee will be receive a copy and are asked to forward to coaches for their input. The goal is to have a more concrete package in place by the spring meetings. It does include a Zones Philosophy and Preliminary Zones budget. The Age Group Vice-Chair reported the Zones team is supported through the LSC general operating budget and not the travel fund that is set aside separately.

The Age Group Vice-Chair reported the Top Ten List is being updated approximately every two weeks and is posted on the CAT website – Clemson aquatics.org.

The Age Group Vice-Chair reported Tori sent out an email approximately two weeks ago reminding coaches to remind their athletes to get signed up for the IMAX & create their MYUSA swimming accounts on the USA website.

The Safety Chair was not present.

The General Chair advised the LSC is in the process of looking for a new safety chair.

The Technical Planning Chair was not present. Jason Chatlosh presented on behalf of the Technical Planning Chair Pete Wright.

The Athlete Chair reported on the Technical Planning endorsed 2006 LC schedule.

May 12 – 14, 2006	Team Greenville
May 26 – 28, 2006	Carolina Aquatics
June 17, 2006	Open Water State Championships
June 23 -25, 2006	Spartanburg
July 27 – 30, 2006	Carolina Aquatics – State Championships
July 28 – 30, 2006	Carolina Aquatics - State Finale

The Athlete Chair reported there is a change to the dates of the Long Course State Championships. Technical Planning had previously endorsed Wednesday – Saturday format (July 26-29). Carolina Aquatics could not get a contract to use the pool for the previous dates voted on which were July 26-29 due to events on campus. The new dates proposed and endorsed are July 27-30, 2006.

The Athlete Chair reported the short course bids for 2006-2007 meets and the 2007 long course meet bids will be awarded at the April meetings.

The Athlete Chair reported the meet evaluation forms will be distributed via email.

The General Chair reported she will follow up with the Technical Planning Chair regarding a cut off date for submitting meet bids that are to be awarded at the April meetings.

The Secretary reminded committees to summarize their committee meetings and submit their minutes to the secretary.

The General Chair reported the Secretary has agreed to help with and develop the LSC newsletter. The General Chair reported that any information teams want to see in the next newsletter should forward their information to the Secretary.

The Membership/Registration Coordinator reported 20 clubs have renewed so far. There are 5 clubs that still have not renewed. 3 of those clubs are no longer in existence. There are 1,235 swimmers registered for the 2006 calendar year. 734 swimmers have not renewed from last year. The Membership/Registration Coordinator encouraged everyone to register their swimmers now and not wait until the last minute.

The Membership/Registration Coordinator thanked everyone for their patience throughout the electronic registration process. There were some issues but they were worked through.

The Legislative Chair reported the P&P manual has been updated, published, and distributed.

The Legislative Chair reported there were 5 new pieces of legislation coming up in new business. 4 require 50% majority and 1 requires 90% majority in order to pass.

The Coach's Representative reported the Zones Application has been sent out. Any coaches interested in being a zones coach needs to complete the application and get turned in.

The Coach's Representative reported they had a nice breakfast earlier this morning – lots of teams represented.

The Coach's Representative reported coaches are going to look into some questions surrounding the growth of the LSC. (the numbers of athletes in our LSC and why our LSC is not growing since we are bringing in new athletes) The coaches will be performing a retention study.

The Athlete Chair presented the athlete report. The athlete's met a couple of weeks ago in Columbia and accomplished a lot. The athletes are working on information for the convention handbook and hope to have accomplished in the next couple of weeks. The Athlete Chair reported the pancake breakfast is moving along for the All State weekend. The Athlete Chair reported they are currently working on their athlete newsletter. The Athlete Chair reported they had 4 pieces of legislation for today and have pulled them all and will bring back for April.

The Athlete Chair reported they plan to push athlete awareness and athlete activities. They hope to have an athlete meeting in January and a party at the end of the year.

The Athlete Chair commended Rock Hill for their meet. The athletes loved the new facility and the way the meet was run.

The Officials Chair reported he did attend the Official's Chairs workshop in Omaha Nebraska October 7th – 9th. The workshop was in Omaha because that is where the 2008 Olympic Trials will be taking place. The report will be available and is already written up. The Officials Chair brought a preliminary diagram of the 2008 set up and offered to share with those interested.

The Officials Chair reported on the brochure that has been developed to explain to members how to become an official for USA Swimming. The brochure is a first cut and the Officials Chair hopes to have finalized by the end of the year. The brochure would then be available for clubs to distribute to their memberships.

The Officials Chair reported an Officials clinic did take place at Rock Hill. Five new potential officials went through the clinic.

The General Chair reported that the BOD has asked Lynn Williams to call a Nominating Committee meeting and to chair it.

The Adaptive Swimming and Outreach Chair reported information (issues and resources) has been presented to the BOD and volunteers are needed for both committees. There are plenty of athletes who have volunteered to be on these committees and other volunteers are needed. Anyone interested should contact Jim Keogh.

The BOR Chair reported receiving one complaint and that USA swimming will be contacted and the issue will be addressed.

The Scholarship Committee Chair was not present. The General Chair reported that Roy Dessloch has agreed to chair and there is no status at this time.

The Marketing Committee Chair was not present.

The General Chair reported that Dan McDonough has agreed to speak to Gwen Clark about whether she wishes to retain/relinquish the position. If not, we will need a volunteer to chair the Marketing Committee. We need a volunteer who is willing to put forth the effort and really get this going.

The Office Committee did not have any new information to report.

The Observed Swims/Top 16 chair was not present and it was indicated that it should be updated soon.

The Age Group Chair asked how the observed swims will be sent from Jeff Chatlosh surrounding the High School State Championships (high school team and or the club code) It was decided that each will probably be designated by their club code. The coaches are to see a copy and then update and send to Jim Smith if needed.

The General Chair reported Jim Smith has supplied an individual who will be paid to update the website and get up and running. Jim Smith has agreed to approach this individual and get the information to the BOD. The process is to be completed by the end of 2005.

Old Business:

The volunteer of the year award run-off was done at this time.

The Age Group Chair discussed the LSC Merger Committee letter that was written. The Age Group Chair felt the LSC Merger's work has created more communication among the LSC members and caused the committee chairs to be more proactive on how they operate and making the SC LSC better.

The Athlete Chair reported he would be sending out an email next week to coaches stating who he thinks the athlete representative is for their team. He is asking each coach to confirm their athlete representative and their contact information.

New Business:

The Legislative Chair presented the five new pieces of legislation:

50% Legislation:

R-1 The purpose is to allow relay only swimmers to swim in the state short and long course championships. This legislation was pulled for further discussion. The Age Group Committee endorsed this legislation. The Athlete Committee and the BOD did not endorse this legislation.

This legislation was voted on by the HOD and the HOD voted to not pass this legislation.

R-2 Amend the fine legislation for entry times at the State short and long course championships. This legislation was pulled for further discussion. The authors of this legislation withdrew it.

R-3 Involves the Howard Wheeler Award and has been updated to include the following meets: Olympics, Olympic Trials, Nationals, Trials Class Meets, Spring Championship, US Open, and Junior Nationals. The meet list will be updated annually at the fall SCLSC meetings. Howard Wheeler award will be presented annually at the Spring South Carolina Swimming Banquet.

Friendly amendment by the author to add to the end of the proposed legislation the following phrase: Swimmers are eligible to receive this award up through and including their senior year of high school.

The Senior Committee and the BOD endorsed this legislation. This legislation was pulled for further discussion. Clarification – this award does include the summer after an athlete graduates from High School.   This award was set up to be a national athlete award.

This legislation was voted on by the HOD and the HOD voted to pass this legislation.

R-4 Involves the reimbursement policy of the LSC. The Senior Committee and the BOD endorsed this legislation.

This legislation was voted on by the HOD and the HOD voted to pass this legislation.

90% Legislation:

R-9 The purpose of this legislation is to set a deadline for unpaid fines.

IX. Fines

A. Administrative

7. Any fine not paid within thirty days of formal notification from the Admin Vice-Chair, will then hold the Member, Coach, or Club accountable to Bylaw 603.9 Failure to Pay. If any fine is unpaid it is subject to accrual from the original date and said accrual must be paid in full if the BOR does not find in favor of said Member, Coach, or Club. If the fine is not subject to accrual during this period, the fine will be doubled.

The BOD endorsed this legislation.

This legislation was voted on by the HOD and the HOD voted to pass this legislation.

On behalf of Pete Wright, Technical Planning, The Athlete Chair presented the Technical Planning endorsed 2006 LC schedule.

The 2006 proposed LC schedule was also endorsed by the Senior Committee, the Age Group Committee, and the BOD.

May 12 – 14, 2006	Team Greenville
May 26 – 28, 2006	Carolina Aquatics
June 17, 2006	CAT Open Water State Championships
June 23 -25, 2006	YSSC Spartanburg
July 27 – 30, 2006	Carolina Aquatics – State Championships
July 28 – 30, 2006	Carolina Aquatics - State Finale

The 2006 Long Course Schedule was voted on by the HOD and the HOD voted to pass the 2006 Long Course Schedule.

The HOD meeting adjourned at 1:45 pm.