

South Carolina Swimming
Board of Directors (BOD)
Meeting Minutes
February 12, 2006

Roll Call

The BOD Meeting Conference Call of SC Swimming was attended by the following:

V. Montgomery	S. Bonine
P. Lister	C. Rupp
R. Diggelmann	Ja. Chatlosh
O. West	K. Easty
J. Smith	J. Keogh
D. McDonough	T. Bunch
D. Horton	L. Woods
D. Goeckner	B. Ohning

The meeting was called to order by General Chair, Vicky Montgomery, at 3:30pm.

The General Chair reported high school approvals have had some issues getting the times reported in the "SWIMS database".

The Outreach Chair reported the high school times for 3A and 4A have been completed and turned in.

The Coach's Representative reported between the 2 meets there are approximately 20 or so updates to be completed.

The General Chair asked the Coach's Representative to contact Jeff Chatlosh and determine if there is a way to better the process. The BOD felt it was important to address the issue and get completed to avoid losing swimmer's times.

The Outreach Chair asked if there was a way for the Meet Referee to be involved in the High School approval process before hand and or throughout the process.

The Senior Vice-Chair asked if there were any significant differences in officiating between USA Swimming and High School. The Outreach Chair reported the differences are in the backstroke turns and in the IM turns. It was also suggested that maybe Sanction Lower State and the State High School Meet both ways (high school & USAS) and watch those two events for each individual swimmer. Outreach Chair

reported the High School meet did not have to meet USAS rules and therefore could not be sanctioned under USAS.

The General Chair asked the Coach's Representative, Senior Vice Chair, Age Group Chair, Officials Chair, and the Outreach Chair to get together at the SC State Championships in Spartanburg if time permits with the OVC Chair and come up with a real procedure regarding High School State meets observed swims and getting the information in the SWIMS database.

The General Chair reported an Executive Committee meeting will be called at the SC State Championships in Spartanburg. Other Board members were invited to sit in as well if they wished to do so. The Executive Committee will be meeting to discuss the CCST donations and the ramifications of the money.

The General Chair reported Dave Horton attended the USAS Board of Review conference in Atlanta and may present a report later in the conference call.

The General Chair reported she will be participating in the General Chair phone conference call next week and will forward information from that meeting.

The General Chair reported on the Fall Retreat for 2006. She has asked the Coach's Representative to set up the event and the agenda for the retreat weekend. The tentative dates are August 26 and August 27, 2006.

The Officials Chair reported he will follow up with Rich Bokar to serve as a mediator during the BOD Fall Retreat.

The General Chair reported an issue arose regarding swimmers who have moved on to a different LSC to swim. These swimmers were wishing to swim in the Short Course SC Championship Meet in Spartanburg. This request to participate in the meet was disallowed. A swimmer must be registered as a SC LSC swimmer in order to be eligible to participate in the SC Championship Meets. However, these swimmers will be recognized as graduating seniors and receive flowers at the Short Course SC Championship Meet. The Age Group Chair is developing legislation to prevent this issue from arising in the future.

The General Chair reported a Meet Protest arose at the State Qualifier at Rockhill and the Officials Chair will be addressing the issue.

The Admin Vice-Chair reported on the website status. The website is being updated by Tori there have been a couple of issues. The Adobe GoLive Support Center has been able to address the issues and walk Tori through them. The Admin Vice-Chair requested updates for the website be forwarded to Tori and she will be update as soon as possible.

The Admin Vice-Chair reported on the status of the 2006 All State Banquet. The Admin Vice-Chair reported everything for the banquet is in line and there are “no catches” at this time. The Admin Vice-Chair discussed changing the scheduling of the banquet weekend. The change in schedule would take pressure off of coaches and others and turn it into more of a “celebratory” weekend vs. meetings. The Admin Vice-Chair reported the change in schedule would move meetings to Friday night through Saturday at 3pm and proposed no meetings on Sunday. Concerns were expressed for the Friday meetings. Discussion around the schedule for the All State Weekend took place.

The Admin Vice-Chair requested thoughts regarding the All State Weekend schedule proposals be discussed and or emailed to her so the schedule can be finalized when sending out the sign up information for All State.

The General Chair requested those with strong feelings on the All State Banquet scheduled proposals email and or speak with the Admin Vice-Chair.

The Admin Vice-Chair reported she would like to have the schedule finalized and be able to send with the registration to the clubs for the All State Banquet this week.

The Admin Vice-Chair reported the hotel information for the All State Banquet weekend is out on the SC Swimming website.

The Admin Vice-Chair reported on the historical “meet results” that have been archived in the LSC office. The new office space is smaller and there is limited archiving space. The meet results are from several years back. The Admin Vice-Chair requested direction on the handling of the meet results and if these need to be maintained and how far back these need to be maintained. The Admin Vice-Chair asked if these meet results could be archived electronically through scanning.

The General Chair reported the meet results go back to the 1980’s and 1990’s. There was at one time a discussion of developing a top 25 year list. It would be difficult to go back in time and develop any type of listing if these records are no longer available. Once the records are gone they would be gone.

The Coach’s Representative asked if the LSC could benchmark how other LSC’s are saving their meet results. Discussion around maybe not saving the results and what is the value and or importance of keeping those archived results. The Coach’s Representative recommended everyone think about the issue and discuss further via email to the Admin Vice-Chair. The Coach’s Representative asked anyone with compelling reasons to save these old archives to please let the Admin Vice-Chair know via email.

The Admin Vice-Chair reported she did not want to destroy any archives of meet results without board approval.

The General Chair requested everyone to think about the potential value of saving these old meet results and an email would go out in approximately 4 weeks for a vote on how to handle.

The General Chair asked if the Treasurer and Financial Vice-Chair had any comments and or additional information to provide regarding their previously submitted financials and budget information. They did not have anything to add at this time.

The Treasurer submitted 3 reports to the Board via email prior to the teleconference – 1) Balance Sheet for 12/31/2005; 2) Profit & Loss Budget vs. Actual Statement 09/01/05 through 12/31/05; and 3) Summary of Designated Funds as of 12/31/05. Copies of those reports are attached hereto.

The Admin Vice-Chair reported the Prepaid Current Asset amount of \$6,046 was incorrectly reported as one-half of the deposit for the hotel, food, etc. It is actually one third of the total deposit for the All State Banquet.

The General Chair requested the Admin Vice-Chair and Treasurer get together and discuss the All State Budget.

The Age Group Chair requested another copy of the budget.

The Senior Vice-Chair reported on the last breakfast meeting in Columbia. The Senior Vice-Chair is going to develop a survey to begin tracking the number of kids attending the State Meets and above. The purpose of the surveys is to help increase participation at the state meets and at higher levels. The surveys will be out before the All State Banquet.

The Age Group Vice-Chair reported on the budget for 2006 Zones. The budget has been sent out and individuals are beginning to review it. The budget was prepared assuming the maximum number of eligible athletes attending. The costs should go down since the maximum number of eligible athletes and staff has not attended in recent years.

The Age Group Vice-Chair reported legislation is forthcoming asking the zones budget be a flat rate contribution instead of going back every year and having to revisit the amount of costs. Age Group Committee is also going to request the BOD to raise the amount contributed towards each swimmer from \$250 to \$300.

The Age Group Vice-Chair reported issues remain to be resolved regarding the zones budget. The only items for sure in the budget are the hotel expenses – Downtown Holiday Inn in Atlanta and the cost of the bus – Southern Tours out of Columbia.

The General Chair reported the Head Coach for Zones 2006 has been selected.

The Coaches Representative indicated coaches have voted and the Head Coach for Zones 2006 is Tim Conley.

The Safety Chair reported the National Safety Data has seen no big changes in the past 5 years. The number of reports of Safety Issues from the LSC remains low and the injuries are minor. Safety Chair reported nothing unusual at this time.

The Secretary thanked all the committee chairs for doing a better job in turning in their committee meeting notes. Most committees have gotten into a routine and are forwarding their meeting minutes.

The Secretary reported positive feedback has been received for the LSC newsletter and requested feedback from others.

The Coach's Representative requested the newsletter format remain broad based and see a few and look to determine what kind of information to provide going forward.

The General Chair reported receiving positive feedback as well and the general broad base of the newsletter was well received.

The Treasurer reported he did not have anything else to add at this time.

The Technical Planning Chair was not present.

The Membership/Registration Coordinator reported there have been a few clubs that have had issues with electronic filing. Tori is working to assist those clubs with the electronic filing issues. She is assisting those clubs with getting their databases back on track.

The Membership/Registration Coordinator requested anyone still having issues to contact her if you need help matching up the data. Overall the process is getting easier. There seems to be an issue with clubs sending in their transfer forms. This issue of not sending in the transfer forms is causing the swimmer to be placed in a "holding tank".

The Membership/Registration Coordinator was asked if USA Swimming requires anyone transferring from one USA team to another and the time period is over one year does it have to be recorded. The Membership/Registration Coordinator requested the individual record the last attached date. The Membership/Registration Coordinator reported this is a LSC policy not a (USA Policy).

The Legislative Chair reported receiving April legislation from Jason Chatlosh and Kent Easty.

The Legislative Chair reported we may need to adopt a new By-Laws template which is found on the USA Swimming website. Jeff Chatlosh reported USA Swimming is asking the LSC's to adopt these new By-Laws template.

The Legislative Chair has gone out on USA Swimming website and looked at the new template and could not find whether it was required or not. The Legislative Chair reported the change in the By-Laws template would be quite an undertaking based on what he looked at on the USA Swimming website. The changes required to adopt this new template would be substance based and form related.

The Board of Review Chair reported that USA Swimming Board of Review has a By-Law template that they are asking the LSC BOR's to follow as well.

The General Chair recommended the Legislative Chair confirm with Dave Thomas and or Carol Burch before beginning such an undertaking.

The Coach's Representative requested the Legislative Chair confirm if it needs to be done and if it does, then the legislative committee would have the responsibility of rewriting the By-Laws based on this new template. Others would be able to help if needed.

The Legislative Chair requested the General Chair to send contact information to him and he will follow up to determine if the new By-Law template is a requirement.

The Age Group Chair reported he will be forwarding legislation towards the end of the month.

The Legislative Chair reported the By-Laws on the SC Swimming website are current except for two pieces of legislation. Those two pieces of legislation deal with legislation recently passed. The first change is where the teams require an athlete in the House of Delegates. The second change dealt with positions elected at the April meeting would take office the fourth week after the election instead of waiting until September.

The Treasurer asked if the Legislative Chair had received legislation. The Legislative Chair reported he had not received legislation from the Treasurer. The Treasurer reported he would resend the legislation.

The Coach's Representative reported applications were received for the Zones Head Coach for 2006 and it was a real close vote. Tim Conley will be the Zones Head Coach for 2006. This information has not been posted yet and the information will go out Monday.

The Age Group Chair reported he had already notified Tim Conley.

The Coach's Representative reported on the Coach's of the Year Award. He is putting together a nominating form and will be getting those out. These nominations will be due back early April. One question was the cut-off date and what should it be in order to allow enough time to purchase the awards.

The General Chair reported this was not an issue. The awards do not have a name on them. They will be ready in time for the banquet regardless of the cut-off date of the nominations.

The Athlete Chair presented the athlete report. Reported the athletes met in January. The athletes passed two pieces of new legislation for their By-Laws.

The Athlete Chair reported athletes discussed the Jennifer Smith Award and nominations are due to Roger Diggelman by March 18th and voting due by April 15th.

The Athlete Chair reported they are looking into an athlete outing in Florence. The outing would consist of mini-golf and go-carts. Discussion centered on USA Swimming insurance and if the outing would be covered and or required to be covered.

The Coach's Representative requested the athletes look into this further with USA Swimming. There may be a special writer needed for this event.

The General Chair reported she will work with Jason on the issue surrounding what is required by USA Swimming for this athlete get together.

The Safety Chair reported there may be an issue if there are non-USA members involved as well. He recommended being careful in mixing the USA members with non – USA members.

The Athlete Chair reported one of their goals for the Athletes Committee this year was to get the athletes together more. The get together would be for those swimmers ages 13 & up.

The Coach's Representative requested the General Chair to look into if the LSC has policies and procedures for the athletes to get together. He asked if there should be guidelines.

The General Chair reported these were all good ideas and she will work with Jason on setting up guidelines.

The Athlete Chair reminded everyone to remind their athletes to send in their nominations for the Jennifer Smith award to Roger. To date no nominations have been received.

The Age-Group Chair reported that on his team the athletes were not sure who all the seniors were that would be eligible to make nominations.

The Admin Vice-Chair indicated Pete Wright has the list of seniors and would be able to provide that information. The list of seniors to be recognized at the SC Short Course State Championship will be included in the meet heat sheet.

The Athlete Chair reported he would get a copy of the graduating seniors and forward out to the clubs.

Committee Reports -

The Officials Chair reported the officials list has been updated as of last week and is on the SC Swimming website.

The Officials Chair reported he sent out an email asking individuals to respond if they would be available to officiate for the SC State Championship Meet next week and was disappointed in the response. The Officials Chair reported he was trying to set up a schedule and get commitments in advance. The Officials Chair reported there is a need for officials and to let clubs know we are trying to set the deck in advance. Discussion around how to get more people to respond and officiate took place. There are a large number of officials who live in the Up-State. It was felt that anyone who had a kid in the meet would probably work the meet. Also, getting commitment in advance can be tough.

The General Chair recommended posting the need for officials at the State Meet be posted on the SC Swimming website on the front page.

The Adaptive Swimming Chair reported the Committee has been emailed. They should have a complete program in place by All State weekend. In order to get going, the most successful programs perform a lot of one on one. The issues surrounding this are who is interested in beginning this type of program and the funding for the one on one.

The Officials Chair reported an official's clinic will be held at WLS in Charleston on February 25, 2006 at 9am. There will also be an official's clinic at the 8 & Under Meet.

The BOR Chair reported on the Atlanta Clinic. 80% of the people who attended were attorneys. There was a lot of Q&A that took place and a lot of paperwork that he was able to bring back. Overall feedback was it was a lot of fun and informative. USA Swimming does have a template that they would like LSC's to follow when running a BOR. The BOR Chair reported that other LSC's (i.e. Virginia) are charging a filing fee for BOR complaints. The BOR Chair thought this was a good idea and is working on legislation. The BOR Chair indicated the discussion centered on procedure and being fair to both parties and setting up procedures to make sure the process runs smoothly.

The General Chair thanked the BOR Chair for attending the seminar in Atlanta.

The Marketing Chair was not present.

The Nominating Committee was addressed by Jim Keogh. The biggest concern is the LSC is still looking for two individuals to serve as BOR Chairs. They are in the process of looking into individuals who are good listeners and those that are not quick to

judge. BOR nominations are needed and should be submitted to Jim Keogh and or Heath Edwards.

The Observed Swims/Top 16 Chair was not present.

The Scholarship Chair was not present.

The General Chair reported on behalf of the Scholarship Committee Chair. The General Chair reported that Roy Dessloch has been working hard on the Scholarship and that a Jennifer Smith Scholarship will be awarded this year. The preliminary deadline for applications is coming up within the next week or so. They are hoping to award the Scholarship at the All State Banquet.

The Age-Group Chair reported the Time Standards are available on the SC Swimming website. They are available in both a downloadable format and as a hard copy. There were no changes to time standards between 04 and 05 and will remain the same through long course 06. Coaches will be able to import into their team managers.

The Admin Vice-Chair reported the Office Committee is looking at addressing the computer lease and what to do when it expires. The deadline for notifying the company if we wish to cancel and not renew the lease is 90 days out so the Office Committee is focusing on that.

Old Business: there was none.

In New Business, the long course schedule was discussed. The Coaches Representative requested information regarding the process if they decide to host a meet in the end of June and beginning of July.

The Age-Group Chair requested if any clubs have access to a long course pool to try to host a meet at the end of June and the beginning of July to fill in the big hole in the LC schedule.

The General Chair thanked everyone for their time and will send out a brief summary of items that came out of the meeting to be worked on.

The BOD meeting adjourned at 4:36 p.m.