

SUBJECT TO BOARD OF DIRECTORS APPROVAL

Board Meeting 1/5/2014

Roll Call: Mary Stansell, Ken Christensen, Kile Zellar, Brooke Carr, Mike Lewellyn, Mark Craig, Roy Dessloch, Beth Kohlhoff, Carol Hammond, Karen Alexander, Jessica Bennett, Ashleigh Bennett, Courtlynn Fields, Mark Craig, Carol Hammond, Kim Crouse

Called to order 10:00

General Chair: Mary Stansell

Celebrations LEAP 1 and 2 are in.

1st GVST official

SC has been recognized on the officials.

SC recognized at National level re: success and growth.

SDD plays 2 large roll. Growth 24%

Added 550 swimmers in last 18 months

Megan Kingsley 200 fly Junior Nationals Champion

Minutes from last meeting. Will come back to this

LC State meet: Tripp Montgomery represented the host team in this discussion.

Large meet. Trying to find solutions to this. Consider having the Finale split between USC and Maxcy Gregg. Kile has been proactive on this, reaching out to local officials. Want to keep Tripp involved in this process. Does CA have the volunteers to handle two pools? Possibly split bid, one team host finale and the other team host the state meet. Still in the idea stage.

Concerns: pool temp in the summer, parking adequate, traffic pattern issues. Run the meet in another weekend – 2 weeks out. Timing issues. Need to go on site and look at the pool. An alternative: can we look at reducing the number events offered.

Financial put out an incentive to host the meet. Carolina Aquatics

Action: Kile needs to follow up and do an on site meeting re: the facility. Will need to get a conference call to discuss this. Brooke also needs to be involved in this. Also need to consider two facilities might increase cost to host team.

Board Retreat Revisting ideas where the Board wanted to move forward with

Education: Safesport 101 and LSC 101

Action: this education will take place during Allstate weekend

Allstate

Kate Ziegler: athlete Swimposium

John Banchek for coaches

Dave Thomas for parents

All are confirmed except for Banchek

Facilities

NW YMCA -12 and under in morning and 13 and over clinics in afternoon

Official and Coaches: Double Tree

Board meeting: open Sunday morning possibly at Double tree

Athlete breakfast at Doubletree and then banquet at Double tree

Governance: Committee meeting Saturday morning? BOD HOD after athlete breakfast on Sunday?

BOD Saturday morning 7 am – 8am

Committee from 8 – 12.

Ken will get with Committees re: time requirements

Sunday

Athlete breakfast: 8 -9:30

BOD 10- 12

HOD 1-3

Allstate gift: hoodie

Athlete Committee will provide a song list

Select camp being moved to May

Possibly and use Team unify for registration and banquets. Ken will work on this.

The topics to talk about at symposium on list from LSC work shop

Action:

confirm Banchek,

Athlete committee to provided song list,

Ken will work on registration through Team Unify

Consent Agenda

Idea behind this is it makes the meeting more efficient.

Committees meet prior to BOD, send report to secretary 10 days out. Then secretary sends out one document to the board.

Committee Recommendation could also be in the report. This requires the BOD to be prepared for the meeting and know what they need to discuss.

We will have consent agenda meeting starting in April Meeting.

Writing a committee report is challenging. There is a template. And Secretary will send out.

If no report submitted then the Committee can not report at the BOD meeting.

Action: Mary will get templates to Secretary for options to choose re: agendas to be used

BY LAWS

Name change can go without a vote, due to this was mandated by USA swimming. See 611.3.

Shall versus may in this provision.

Committee chairs in by laws.

Under Vice Chair: OVC no longer needed since we don't do this anymore.

Need subcommittee to change By Laws. Need to consider spreading out responsibilities.

Action: Kile will work on bylaws with Ken. Kim will also be on the committee.

More Involvement for Board

Email send out to clubs requesting one volunteer for committee.

Action: Ken will send out email requesting one volunteer per team and Ashley will send out email re: athlete rep for each team.

Power point on successes

Mary will update this power point.

Performance

Brooke: need to meet with Dave Horton re: his committee of how to select the summer swimmers for zones.

She has only 1 application to date for Short course deadline. But deadline is farther away.

Mark has expertise in excel and could help out.

Action: Brooke will check in with Dave re: status of summer zone selections

Mark will work with Brooke re: excel spreadsheet re: selection process

Awards Banquet

Will announce the zone teams

IMX scores recognition at banquet

BOD Minutes from October:

Motion to Approve minutes, Second and no objection.

Action: Will now put subject to bod approval language on the minutes

Kile Zeller SDD Report

Attended NC board meeting

Open water camp. Combined with NC. Went great

Coaches Clinic: disappointed with the numbers. Trying to get power point for the presentation.

Get date out in April for fall date October

Swimposium: sharing services. Hard to find a place large enough for SC swimmers. Something to look at in the future.

NC wants to do a dual meet. Would add the fun. How would you select the swimmers?

General sign up. Or would you make it an all-star meet?

Make a committee on this. Should include Carol on this. Look at Texas north south event.

Outreach Camp: Southern Zone odd years. Last time in Charlotte. Created camaraderie. We could do an outreach camp, maybe share with NC at a later date. Jessica thinks there is a little money budgeted for outreach camp.

Discussion re: what is diversity and outreach. More ethnic diversity in the sport in response to diversity. Also sexual orientation. So before we can figure out what we want to do is what the outreach purpose is. LSC is highly suggested to hold a camp. Break camp out into different sites on one day. Teams would have to buy into this. Determine if it is going to be diversity or outreach. Kile working on this with Stanley. If we went with NC then this would be a diversity camp.

No interest in diversity camp with NC. Work with Stanley re: diversity camp. The diversity committee should make a recommendation.

Budget \$700 and \$400 in other line item for Diversity.

Setting up a foundation for SC swimming to fund raise and get sponsorship. Revenue to be used based on board discretion. Kile thinks more people would be likely to give to a "foundation". Foundations have rules and overhead per Craig. We have untapped funds that we can put in our budget that we can use for items like the camps. We currently do not have these items in our budgets. Can Jessica and Craig look at this and see what they can come up on how to put this into the budget? Will readdress this when Craig goes over the financials.

Working on Coaching 101 stuff.

Athlete and volunteer recognition. Suggest allowing all BOD to go to convention. Limited reimbursement to BOD for mileage.

Do we need to set parameters of what expenses will be covered for the committees? We need to address this issue. Bd of reviews has full board resources. Do we need to address this issue and make the expenses reasonable?

Action:

Kile will work with Stanley on Diversity camp

Ken will send information to Craig and then to Mary.

LEAP

Athlete Participation

Can do an athlete newsletter: Ashleigh

Swim Guide: the following will work on this. Frank , Beth and Karen

Athlete mentorship: Kile

Diversity Event: Stanley

Business and Organization

Business Insurance Review: We can make a document that we review yearly

For this.

Fundraising: portion of shirts covered for select camp, official shirts donated portion

Change the budget line to outreach/diversity

Community Service: have a Community Service day for each team to contribute to

.Ashleigh will work on this.

Volunteer Development

Recognizing officials for most sessions. Carol will do at allstate.

Carol will send out document for safety chair.

Club and Coach Development

List the ASCA on the website

Add link to college coaches association

Tenure Recognition website pen, allstate banquet

71 points out of 71 points, we will move forward to LEAP 3

Finance Chair

Mark Craig discussed projected to actual

See chart and Profit Loss Statement

Zones looks like it could be \$60,000 and not the \$48,000 budgeted

Should allocate an amount and then roll it over. Budget should reflect the location.

Should we amend the budget to reflect the \$60,000.

Motion to amend the budget to \$60,000 for zones for 2014 meet. Seconded.

Discussion: SC wanted to take a competitive zone team. That is why we changed the selection process.

Where is the income coming from? The investment income should cover this.

In favor: 14

No opposed

No abstention

Treasurer Jessica Bennett

All w2 handed out

All quarter taxes paid.

Teams should send separate checks without supporting documents. The purchase order is not a payment. The swimmers are not registered. Not allowed to swim.

Action: Jessica will send out an email reflecting this and addressing the po issue.

Discussion that board voted to accept the po. Not reflected in the by-laws.

Board policy: relating to the Policy and Procedures Section J.2.a.1

Effective 1-5-14,

Meet profit check or purchase order is due to the SC swimming office post marked within 15 days of the last day of the meet. The check must be received within 15 days of the purchase order.

Motion: Second: Jessica

In favor: 11

Abstain: 1

Oppose: 0

Discuss registration: does it include the fee. The P&P states that when the registration received in LSC office.

Referred to USA swimming rule book. 302.3 refers to applications and payments. 10 swimmers in holding tank.

Action: Ken will send an email to discuss this issue with the Teams.

Discuss further in executive committee.

Brooke Carr

Six time standard changes to be made

Zones will send out quotes.

About 60,000.

Action: Brooke will send out quotes to us

Technical planning: Roy Dessloch

Close out form gives them a date that they need to make payment by.

Most teams make payment by the date.

Conflict within P&P. Scheduling meets on same weekend after bid date. Take reference out of pnp of adjacent weekend. Recommendation: Make legislation to clean this up by Roy Desloch

Mary Stansell

Update legislation of who a vendor is.

This will need to be changed

Board defines vendor as third party with no affiliation with the club.

Carol Hammond

Amend her report 18 have to be recertified so we are at about 150 officials. She wants to recognize certain officials at Allstate.

Athlete Report: Ashleigh Bennett

2 new athlete reps

Need more athlete reps at meetings. She is going to contact coaches re: interested swimmers.

Action: send out Email to committees for update of member

Athlete representation.

Diversification of representation? Need better attendance from athletes

USA swimming does not restrict this. Have the athletes need to be cognizant of this issue.

This should be put in job description. Kile will amend this.

Meeting closed at 4:25

