



Board of Directors Meeting

Date: October 16, 2016

Time: 9:00 – 11:49

Location: 1501 Kennerly Road, Irmo SC 29063

Attendees:

Name	Team	Name	Team
Karen Alexander	SC LSC Board Member	Jeff Mead	SC LSC Board Member
Maggie Boliek	SC LSC Board Member	Jon Mengerling	SC LSC Board Member
Scott Bonine	Guest	Jennifer Morgan	Guest
William Brown	SC LSC Board Member	Terry Palma	Guest
Tim Conley	SC LSC Board Member	Madeline Reilly	SC LSC Board Member
Vicki Dent	SC LSC Board Member	Remy Skerjanz	SC LSC Board Member
Roy Dessloch	SC LSC Board Member	Scott Stephens	SC LSC Board Member
Fran Halloran	SC LSC Board Member	Beth Struble	Guest
Vinez Lyde	SC LSC Board Member	Becky Weber	SC LSC Board Member
Scott McMillan	SC LSC Board Member		

Meeting Minutes [Mr. Scott McMillan]: The Minutes from the July BOD Meeting were approved, following the addition of Becky Weber to the list of individuals who would attend convention.

Treasurer Report [Mrs. Vicki Dent]:

The review of the 4th Quarter Income and Expense statement focused mainly on Zones. The only other major expense for the quarter were the purchase of the new Buoy for the Open Water Championship.

Following a discussion regarding the Zones trip, we will be creating a template to track the incoming payments and setting a deadline of 21 days for receipts to be turned in. Scott Stephens will create the template and it will be used going forward to keep track of incoming funds. Additionally, we will stop accepting cash as payment for Zones and other camps/clinics.

After a brief discussion, it was agreed that the LSC should pay the fees for a Chaperone to become Non-Athlete Members of the LSC. This cost should be approximately \$125 per person. Each Zone trip requires 4 chaperones, so the total will be approximately \$500. There were several other changes to specific line items in the Zones Budget, to more appropriately allocate funds.



Board of Directors Meeting

There was a discussion about whether we should eliminate the Club Recognition from the budget. Following discussion, it was determined that we should leave \$ 500 in the budget for any new teams that apply for it.

There is an expense line item for Rental of Storage. We need to reach out to Jessica Bennett to see what is being stored in the Rental unit. We need to investigate what files these are, how long we need to keep them, and if we can digitize these files. This could eliminate the need for this \$ 1000 Storage.

Officials budget was reduced to get in line with actual expenses in previous years.

The Coaches Expenses do not come out of the Budget, but out of the Coaches Fund. These line items will be eliminated.

We have budgeted in \$ 1000 for Paypal fees, but we may exceed this total until we can get our Non-Profit status setup.

Following some discussion regarding the Sports Performance Position, we set the budget to \$11,000.

The Budget was approved unanimously.

New Business [Mrs. Vicki Dent/Mr. Fran Halloran]:

We need to have Non-Athletes use Bobette Sweezer for travel plans, to eliminate exorbitant costs.

Make sure to collect credit card receipts.

BOD members who are not associated with a club will have their membership paid by the LSC.

The Finance Committee needs to investigate how best to use our investment account going forward. We can possibly use a portion of the profits to increase Diversity and Inclusion or Scholarship funds. How can we improve our LSC with this money instead of just saving for a rainy day?

Marketing and National Sponsorship are both aspects that we want to contribute to in the future. The Sport Performance directors that we are looking to hire would be tasked with improving these issues.

We need to reach out to George Ward at USA Swimming to decide if we should have an insurance policy for Bobette Sweezer's property in CA.

We should write up a proposal to change the P&P to include a timeframe for budget approval. This will allow us to finalize the budget prior to the beginning of the fiscal year.

Officials [Ms. Becky Weber]:

We have 4 officials attending clinics over the next 2 weeks to get them up to National level. This will allow us to host National Level meets with our own officials.



Board of Directors Meeting

Legislation [Mr. William Brown]:

No.	Description	Location	Recommendation (Pulled for discussion, tabled, endorsed, not endorsed)
R-1	Proposal to amend bylaws to create Sport Performance Committee and define its duties regarding the Sport Development Director.	Bylaw 607.3.8 & 607.4.8	Endorsed
R-2	Proposal to modify bylaws to ensure the Officials Chair is chosen via election, instead of appointment.	Bylaw 608.2.2.C.1	Endorsed
R-3	Proposal to clean up the P&P by adjusting the cross references, empty sections, provisions which were inconsistent with actual practice, and moving details to correct areas.	Throughout	Endorsed
R-4	Proposal to include a procedure for cancellation of a meet.	IV.F.4	Pulled for Discussion
R-5	Proposal to define what is included in a Post-Meet Backup file.	IV.F.1.b.(6)	Endorsed
R-6	Proposal to adopt USA Swimming policy of accepting Deck Pass as an acceptable form of ID.	IV.G.4	Endorsed
R-7	Proposal to increase fine for false registration from \$100 per meet, to \$100 per event.	IV.G.5 and IV.N.4	Endorsed

Senior Group [Mr. Jon Mengerling]:

Reimbursement rates have been set for the following meets:

Senior Nationals (Atlanta, GA) - \$1000.00

NCSA Juniors (Orlando, FL) - \$ 200.00

Summer Senior Nationals (Indianapolis, IN) - \$ 1100.00

Short Course Junior Nationals (Columbus, OH) - \$1100.00

US Open (East Meadow, NY) - \$ 1200.00

Junior Nationals (East Meadow, NY) - \$ 1100.00



Board of Directors Meeting

Age Group [Mr. Scott Stephens]:

Still working on splitting the State Meet.

Governance Meeting [Mr. Roy Dessloch]:

Planning for the Governance Meeting has continued and at this point, the meeting will be on Saturday, February 11th. The meeting will begin late morning and will be approximately 6-7 hours. Board members are invited, but we will also extend invitations to coaches or their designee, as well as potential future board members.

Sports Performance Director Update [Mr. Tim Conley]:

The Sports Performance Director hiring committee has conducted two phone interviews and is looking to move forward with face to face interviews. One additional phone interview is planned as well. The committee has requested permission to move forward with face to face interviews and the board has agreed.

Swimposium [Ms. Maggie Boliek]:

All preparations are complete for the Swimposium, which will be located at the Marriott in Columbia, SC. The only thing we are waiting on is to find out which Athlete will be attending.

Top 10/20 [Mr. Scott Stephens]:

The Top 10/20 need to be updated. The coaches will discuss the possibility of using SWIMS to update the top 10 instead of Team Manager.

Carolina Crown Meet [Mr. Roy Dessloch]:

The Carolina Crown meet in April 2017 will be held at the new YMCA Aquatic Center in Clover SC. There will be a coach's clinic in Charlotte, NC that will conclude on Sunday morning, the day of the meet, so coaches who wish to attend the clinic will be close to the meet location. The Senior Chair will coordinate with the Senior Chair in NC to let them know the details on the location. The LSC will handle the pre-meet and post-meet administration of this meet.

Board handbooks [Mr. Roy Dessloch]:

The Board Handbooks will be sent out for review and we will look at them again at the January Meeting.



Board of Directors Meeting

Committee Member Update [Mr. Roy Dessloch]:

We need to look at the Committee Rosters on the website and make sure that they are current.

Board Member Resignation [Mr. Roy Dessloch]:

Our Safe Sport/Safety Chair has resigned. We will be seeking a replacement for this position.

New Business

Communication [Mr. Roy Dessloch]:

Our LSC needs to improve the communication from the Board down to all teams in the LSC, not just the teams that participate. Our goal is to educate new teams and coaches as to why they should attend Board Meetings. One possible solution that was discussed was the idea of an Athlete Liaison to help educate athletes & recruit athletes to be a part of what we are doing. In our LSC, the Sport Performance Director has filled this role in the past. When we have filled the position of Sport Performance Director, they will be tasked with helping us educate the teams and athletes that are not currently participating.

Athlete Bylaws [Mr. Remy Skerjanz]:

The athletes are working on developing these. Maggie will look to see if she has a copy in her old documents.

Banquet Committee [Mr. Roy Dessloch]:

We have one volunteer so far, but we need additional assistance. We are looking for assistance with planning entertainment options. North Carolina has approached us about doing a combined event with the swimmers. Options could be Carowinds or Whitewater center.

Personnel Committee [Mr. Roy Dessloch]:

Personnel committee needs to convene for review of Bobette Sweezer. We need to modify the makeup of the committee to those who have interactions with the employees. We should add Sanctions/Registration and Treasurer. Are we required to have an athlete on the committee? With discussion of an employee's salary, we don't want to discuss with an athlete under 18. We need to look to see if this language is driven by USA Swimming or if we can modify the language to exclude the Senior Athlete Representative.



Board of Directors Meeting

Times Standards [Mr. Scott Stephens]:

Sent this to the times committee, but have not received anything back. With no objections, the times will be presented to be voted upon.

Meeting Adjourned 11:49