Board of Directors Meeting

Date: October 8, 2017

Time: 9:00 – 11:03

Location: Hilton Garden Inn, 434 Columbiana Drive, Columbia SC 29212

Attendees:

Name	Team	Name	Team
Karen Alexander	SC LSC Board Member	Scott McMillan	SC LSC Board Member
Mary Churchill	Guest	Jeff Mead	SC LSC Board Member
Vicki Dent	SC LSC Board Member	Jon Mengering	SC LSC Board Member
Roy Dessloch	SC LSC Board Member	Terry Palma	Guest
Dean Graves	SC LSC Board Member	Preston Parrish	Guest
Luke Griner	SC LSC Board Member	Cathy Sheafor	SC LSC Board Member
Dave Horton	Guest	Bianca Walker	SC LSC Board Member
Christian Jann	SC LSC Board Member	Becky Weber	SC LSC Board Member
Alison Knight	SC LSC Board Member	Lynn Williams	Guest
Mike Lane	SC LSC Board Member	Rhett Wisener	Guest
Aimee McMillan	Guest	Chris Wolford	SC LSC Board Member

Review of Mission Vision & Core Values [Mr. Roy Dessloch]:

South Carolina Mission Statement

South Carolina swimming empowers clubs and coaches to inspire athletes and build champions in life through competitive swimming.

South Carolina Vision Statement

To lead the nation in opportunity and performance.

South Carolina Core Values

Stewardship, Collaboration, & Service.

Approval of Minutes [Mr. Scott McMillan]:

Minutes are approved.

Board of Directors Meeting

Consent Agenda Discussion

Safe Sport [Mr. Dean Graves]:

We would like to get Safe Sport Team Certification process approved. We have established a set of criteria that we would like to have teams meet to be considered a Safe Sport Certified Team. We would like to reward the team with the highest percentage of participation. We could also consider a reward for athletes who participate as well. We would need to budget for this next year.

Treasurer [Mrs. Vicki Dent]:

We have moved a portion of the funds from the checking account and moved them into the investment account. We have established an investment policy and reserve policy that will be voted upon at the HOD meeting this afternoon.

Expenses were a lot lower than projected, so we have a net revenue of almost $ 80,000.00. The budget for the Sport Development position was higher since we did not have a Sport Development Director for most of the year. Additionally, Zone and Select camp were under budget. Additionally, our membership and meet entries were higher than expected as well.

We will have an external audit performed. USA Swimming recommends that we do this whenever a finance board member changes. We also don't know when the last was done. The $1,500 was increased to $12,000. This will fulfill our LEAP requirements. The finance committee recommends doing this every 4 years.

Outreach Meet Reimbursement was increased from $ 6,000 to $ 13,000 due to the fact we were over budget last year due to there being more outreach swimmers participating in meets.

We have a 5-year view of actual expenses to use as a guideline for budgeting purposes. This info is for committee chairs to use for future budgets.

Action Item: Ask Committee Chairs to get these budget numbers together by the end of November prior to January Meeting.

Sanctions [Mrs. Karen Alexander]:

USA Swimming will create a new membership category called Flex Membership. These athletes would only be able to swim in 2 meets a year. We need to decide if our LSC will offer this. USA swimming will come up with a software that can monitor this. A Flex Membership would be $ 20. It is not mandatory that the LSC offer this membership type, but we can discuss in future. This would not start until September 2018.

Convention [Mr. Roy Dessloch]:

Convention report to be distributed and posted.

Governance Meeting [Mr. Roy Dessloch]:

We need to improve our High-End Performance. We believe that we can improve this by changing the culture. What does it mean to be an elite swimmer? We need to increase collaboration among coaches, mentorship from coaches, and focus on setting new records.

We also need to drive the education of both swimmers and parents. We should have swimmers understand what the options are, and parents be part of the process and assist what we are doing.

We need to focus on improving our 10 & Under age groups. Our kids get better as they get older, but we are starting behind. Our records are over 10 years old and our qualifying times are stagnant. We need to educate our 10 & under coaches, not just our Head Coaches.

The Age Group Committee will focus on the items in the 10 & under group.

We will be creating Regional Camps and promoting what it takes to get to a Select Camp. The SPD and the Senior Group Committee and Age Group Committee will work together on these camps. This should help to create a more cohesive camp system.

Action Item: Coaches Rep/SPD send out email to coaches to encourage involvement in Facebook page.

We can have clipboards printed with safe sport info and timing info. We can get 500 clipboards for $ 2000.00. These would be for teams that host swim meets and would help educate volunteers regarding Safe Sport.

Action Items:

Chris Wolford will develop nutrition info for website.

Cathy Sheafor will work on developing educational videos.

Lynn Williams will detail volunteering opportunities within the LSC.

Luke Griner will detail volunteering opportunities for swimmers within the LSC.

Chris Wolford will help with educating coaches in basic administration skills.

USA Swimming has an up to $ 4,000 grant for a mentorship program. We are putting together a plan to see what we can do to get that grant money.

These videos are available on YouTube. Preston Parrish will setup a SC Swimming YouTube channel. We will create an email address for this position.

Voting on clipboard - $ 2,033 for 500 clipboards. The Officials can take half out of their budget and the Coaches Fund will fund the other half. Clipboards will be passed out to teams that are running meets. The purchase of these clipboards passes unanimously.

Board of Directors Meeting

2018 All State Update [Mrs. Bianca Walker]:

We are working with Wild Dunes resort and rooms are blocked off. We have reserved the banquet hall and arranged the lunch for athlete. They are offering a 20% discount for anyone in this Group to stay at Wild Dunes. The rooms for Board Members is $249/night for rooms. We will need to have roommates or pay half. We have blocked off 10 rooms per night. Our total line is approximately $ 4000 for rooms on budget. We are under budget at this point.

Carolina Crown [Mr. Jon Mengering]:

NC Swimming will host for 2 consecutive years in a row and then we will host for 2 consecutive years. We want to turn it into a weekend instead of just a one-day swim meet. Last year we had to turn away swimmers. It will be in Greensboro, NC next year. We have discussed expanding camp opportunities and add a camp for Carolina Crown/Select Camp. This would be an educational camp aspect added to the weekend.

Board Handbooks [Mr. Roy Dessloch]:

Board members need to update handbooks.

Board Committee Updates [Mr. Roy Dessloch]:

Athlete Committees need to be updated. We need to update the website. Send these updates to Secretary.

New Business:

Communication [Mr. Roy Dessloch]:

Appropriate amount of time to respond to an email from Board Members is 48 hours. Please use auto-reply if you are going to be unavailable.

Outside Board reply time should be 48 hours as well.

Volunteerism Taskforce [Mr. Scott McMillan]:

Will get this kickstarted again.

Board of Directors Meeting

Athlete Committee [Mr. Christian Jann]:

The Athlete Committee needs to be updated. Athlete bylaws need to be created. Christian is working on this by taking all applicable parts of USA Swimming Bylaws and creating a base template to work with.

LEAP I [Mr. Roy Dessloch]:

All Board Members and Committee Chairs must complete Governance survey ASAP.

Legislation [Mr. Dean Graves]:

No.	Description	Location	Recommendation (Pulled for discussion, tabled, endorsed, not endorsed)
R-1	Refine language dealing with policies and procedures for Zone Championships	II.C	Endorsed
R-2	Clarify Outreach Membership requirements	II.B.11	Endorsed
R-3	Clarify Outreach Reimbursement Policy	VII.B.7(b,d,e)	Endorsed
R-4	Complete Revision of Investment Policy	VIII	Endorsed
R-5	Addition of Reserve Policy	VII.G (new addition)	Endorsed
R-6	Addition of Computer Operator and Timing Operator Officials positions (P&P)	XI.B.11; XI.B.12 (new additions)	Endorsed
R-7	Addition of Computer Operator and Timing Operator Officials positions (Bylaws)	By-Laws 607.2.2.C.3.(i); 607.2.2.C.3.(j) (new additions)	Endorsed
R-8	Removal of Referee Non-Starter Official position (P&P)	XI.B.5	Endorsed
R-9	Removal of Referee Non-Starter Official position (Bylaws)	By-Laws 607.2.2.C.3.(d)	Endorsed
R-10	Addition of explicit penalties for deck changing violations (P&P)	XII.A.5 (new addition)	Endorsed

R-11	Addition of explicit penalties for deck changing violations (Bylaws)	IV.E.K (new addition)	Endorsed

Personnel Committee [Mrs. Bianca Walker]:

Our LSC office position job description has been created and the job is posted on Swim Swam, SC Website, and sent to coaches.

Our deadline is October 13th, but no applications have been received yet. Once we get information from candidates we will do phone interviews, followed by in person interviews. We need time to train with Bobette, so we need to fill by November. There has been some interest, but no applications yet.

Volunteer of the Year [Mr. Roy Dessloch]:

No discussion.

Meeting Adjourned at 11:03.