



Committee Reporting Form

Committee name: GOVERNANCE COMMITTEE

Function of committee: Board of Directors governance

Committee Chair:
Vaughan Dodd

Members Present:
Anna Todd
Martha Chiwanza
Roy Dessloch

Guest Present
Richards McCrae

Date of last meeting: January 27, 2021

Date of this meeting: June 22, 2021; Date of next meeting: August 2021, date tbd

Action items in progress/pending:

1. Conflict of Interest Update
2. Whistle Blower Protection Policy Procedures
3. Personnel Policy – Postponed due to #1 & #2.
4. Strategic Plan – no action
5. Document Destruction Policy – no action (already exists in P&P)

Committee report:

1. Whistleblower Protection Policy. Policy has been completed and posted on website. The task at hand is now to produce Procedures.
2. Conflict of Interest Policy. Discussion about one director who has provided a disclosure of a relationship with an affinity organization.

Recommendation:

- Finalize Procedures document. Have Attorney William Brown provide comments.