

SOUTHEASTERN SWIMMING LSC MEETINGS

House of Delegates Meeting – September 6, 2025

Lifetime Fitness Vestavia Hills, Alabama 3:15pm CST

Our Mission: Southeastern Swimming supports our members in achieving excellence in swimming and in life. Our Vision: Leading the country in high end performance and life skill development. Our Core Values: Character, Achievement, Inclusion, Respect & Dedication

Opening remarks John Boxmeyer

Roll Call: Fleming, Demotte, Murry, A. Franklin, C. Franklin, Higdon, Johnson, Heapy, McGhee, Lutz, McClain, McAfee, Lemke, Dahlke, Coraggio, Boxmeyer, J. Dellinger, Wood, Greenwood, Bottchen, McGill, Wharam, Keen, Carter, Ryan, Pick, Webber, Kerns, Blasini, Kale, Abrahamson, Roberts, Blackman, R. Dellinger

Reports of Officers:

Administrative Vice Chair – no report

Registration – see minutes from Board of Directors

Treasurer – discussion to follow in New Business

Age Group Chair – see website report

Senior VP – no report

Technical Chair – see technical planning minutes

President – no report

Finance – no report

Committee Reports:

Athletes – no reports

Officials – the LSC needs more officials. We have great volunteers but we need more bodies

Law and legislation – no report

Operational Risk – no report

Adapted Swimming – no report

Top 10, Records, SWIMS – update is in progress

Open water – see report online

R- 1	ACTION: Adopted	Defeated	Adopted/Amended	Tabled	Postponed	Withdrawn
<i>Submitted by Jim Works Officials Committee</i> <i>Will be effective immediately</i> <i>The SES Board of Directors recommends</i> <i>The SES Technical Committee recommends</i>						

R-1 Update Policies and Procedures Officials Committee Section

Proposal is to update the Southeastern Swimming Policies and Procedures Manual to include the following changes to Section 11 – Officials Committee

Section 11

Southeastern Officials Committee

11.1 Composition. The Committee will consist of a Chair, and a sufficient number of officials to cover the entire LSC, including at least one Athlete Representative each from the states of: Tennessee, Alabama, and Florida. Athlete representatives are selected by the SE Athletes Committee. **The Committee will approve, by majority vote, boundaries of geographic Areas and post map that show boundaries on the LSC website.**

11.1.1 Official Members. Official members are elected by the current officials attached to teams or unattached residing in the designated geographic area.

11.1.1.1 Qualification to Serve. In order to be eligible to serve on the LSC Officials Committee for Southeastern Swimming, the official must:

- be member of USAS in good standing
- reside in or be attached to a team located within Southeastern Swimming
- ***maintain certification to remain on the committee***
- be credentialed as a ~~minimum Timed Final Meet Referee (MR-Q) for at least one year while in Southeastern Swimming and must obtain (MR-EX) certification within 24 months of election~~ Referee (DR) with at least three years Official's experience while in Southeastern Swimming

11.1.1.2 Committee Member Terms. Each Area Representative member will be elected to serve renewable three-year terms. Area elections will be staggered such that only 1/3 of the Committee membership will be up for election/reelection any given year. Area Representative members limited to three consecutive three-year terms but can be re-elected after sitting out that position for at least one year. This is to encourage participation, growth and leadership while understanding the need for consistency.

11.1.1.3. Committee Chair Term. The Officials Committee Chair is a separate position from Area Representative members and is appointed to a one-year term with the concurrence of the LSC General Chair. The term is renewable for up to three one-year terms.

11.1.1.4. Open Water (OW) Officials Coordinator. The Officials Committee Chair will appoint a person for a one-year term, who is knowledgeable and experienced in Open Water officiating, to be the OW Officials Coordinator. This is a non-voting member of the committee.

11.1.2 Athlete Members. Athlete members (one from Alabama, one from Florida, and one from Tennessee) are selected by the SE Athletes Committee and appointed by the SE Athlete Committee Chair. ***Additional athlete representatives may be appointed to ensure at least 20% athlete representation.*** The Chair of the Athletes Committee will identify the designated athlete members at the Southeastern Swimming Fall general meeting.

11.3 11.2 Responsibilities/Expectations. Members of the Officials Committee are representatives for each of the teams in their geographic area and are responsible for communicating with each of the officials associated with those teams. The individual responsibilities/expectations include but are not limited to: **The Committee will do the following:**

- Utilize the Official Tracking System (OTS) regularly to check the credentialing status of each official in their geographical area to help prevent lapses (testing, registration, background check, athlete protection, etc.).
- Update the credential status of each official in their geographic location as they gain experience and advance **by verifying that their OTS record conforms to the SES Minimum Standards document. Committee member status must be updated by another committee member.**
- **Reinstates officials who have allowed their certification to lapse in accordance with the requirements used for reinstating National Certification available on the USAS Officials web page.**
- Serve as a mentor to all officials and communicate with other Officials Committee members when officials apprentice at meets in their area.
- Provide extra assistance and input for Deck Referees seeking advancement to Meet Referee. The Officials Committee collectively provides the credentials for MR-Q (timed finals meet) and MR-EX (prelim/finals meet).
- Electronically enter meet details into OTS as required once a sanction/observation is granted.
- Assist their area teams identify potential officials for their hosted meets when requested.
- Make themselves available for stroke & turn, starter, and referee clinics within their geographic area and in support of other geographic areas. Additionally, clinics will be offered at LSC Championship meets since these offer the best chance to talk to a large number of officials from across the entire LSC. The goal of these clinics is to provide uniformity in officiating across the entire LSC.
- Respond promptly to questions (calls or emails) from officials in their area.
- Periodically review the Southeastern LSC Officials Minimum Standards to ensure compliance with both the National Officials Committee and the National Rules & Regulations Committee. These minimum standards shall be published on the LSC web site.
- The SE Officials Committee shall meet twice a year minimum, typically at the LSC Championship meets. The meeting shall conform to the requirements of the SES By-Laws for meetings. A Quorum shall consist of four members. The Chairperson votes only in the event of a tie. Visitors are welcome with Voice but no vote. Additional meetings can be called by the Chair or if two or more members request a meeting, provided two-week a minimum notice is provided and communicated to all committee members. The minimum notice time can be shortened as long as 2/3 of the members can attend at the proposed time. **Meetings may be held using telecommunication systems as provided in SES Bylaws and votes on specific matters may be accomplished by email and recorded in minutes of the following meeting.**

11.2.1 Area Representatives. Members of the Officials Committee are representatives for each of the teams and unattached officials residing in their geographic area and are responsible for communicating with each of the officials in their designated geographic area. The individual responsibilities/expectations include but are not limited to:

- Utilize the Official Tracking System (OTS) regularly to check the credentialing status of each official in their geographical area to help prevent lapses (testing, registration, background check, athlete protection, etc.).
- Update the credential status of each official in their geographic location as they gain experience and advance by verifying that their OTS record conforms to the SES Minimum Standards document. **Committee member status must be updated by another committee member.**
- Reinstates officials who have allowed their certification to lapse in accordance with the requirements used for reinstating National Certification available on the USAS Officials web page.
- Serve as a mentor to all officials and communicate with other Officials Committee members when officials apprentice at meets in their area.
- Provide extra assistance and input for Deck Referees to be appointed as a Meet Referee.
- Assist their area teams identify potential officials for their hosted meets when requested.
- Make themselves available for stroke & turn, starter, and referee supplemental training clinics within their geographic area and in support of other geographic areas. Additionally, clinics will be offered at LSC Championship meets since these offer the best chance to talk to a large number of officials from across the entire LSC. The goal of these clinics is to provide uniformity in officiating across the entire LSC.
- Respond promptly to questions (calls or emails) from officials in their Area.

11.4 11.2.2 Additional Committee Chair Duties. In addition to the duties covered under the LSC By-laws, the Committee Chair will:

- With support from the entire Committee, select the proposed Meet Referee and Administrative Referee for all LSC Championship meets by providing that the selected individual satisfies the following:
- Is a credentialed and experienced Referee (DR)
- Volunteers and is present for all sessions of the meet
- Previous experience as a Chief Judge at a LSC Championship meet or higher
- The Meet Referee must have previous experience as an Administrative Referee at an LSC championship meet or higher
- Regular participation as a swimming meet official above the minimum level of six sessions per year, and demonstration that they periodically work outside of their home club's pool.

These selections will be coordinated with the Technical Planning Chair and the host Meet Director, but will originate from the Officials Committee. The Tech Planning Chair and host Meet Director will retain veto rights, but only for a known conflict of interest between the host club and the proposed Meet Referee. The bottom line behind purpose of this determination is the desire to provide the quality of officials in the top leadership positions that will have the greatest chance of leading to a successful championship meet. The Officials' Committee is singularly able to utilize the OTS which tracks the meets/sessions worked and the actual positions worked for all USAS sanctioned meets, and this combined with personal observations of all LSC officials, will result in the best persons selected.

- The Chair is also singularly responsible for submitting meet requests for OQM status with USAS. ~~S/he~~ **They** are expected to submit in a timely manner once received from the host team/Meet Referee and communicate as necessary with them on the application status.

- The Chair is expected to attend the quarterly Officials Chair call-in meetings. If they are unable, they are expected to ask another committee member to attend in their place. The Chair is expected to facilitate communication between the National Officials Committee and the officials in SES via the SE Officials Committee.
- ~~The Chair is responsible for promptly posting meeting minutes on the LSC website.~~ The Chair will ensure Committee meeting minutes are promptly posted on the LSC website.
- The Chair is responsible for preparing and submitting the budget proposal for the Officials Committee by July 15 of each year.

11.2.3. Open Water (OW) Officials Coordinator Duties. This position provides experienced mentorship to OW Officials and grow and track this specialty area. The coordinator will advise on the LSC OW Certification standard to comply with the National standard. The coordinator will track certification and currency of all OW officials in the LSC and recommend approval of LSC certifications to the Area Representative for entry into OTS for appropriate candidates.

~~11.5~~ 11.3 Elections

~~11.5.1~~ **11.3.1 Officials Committee Chair.** The Officials Committee Chair, who does not concurrently serve as an Area Representative, is nominated elected by a majority of the members of the Officials' Committee and is appointed to a *one-year term with the concurrence of the LSC General Chair. The term is renewable for up to three one-year terms.*

~~11.5.2~~ **11.3.2 Committee Area Representative Positions.** In early June of each year the Chair shall appoint a nomination subcommittee comprised of two officials current Area Representative members not scheduled with term expiration for the coming year and one athlete representative. Information on upcoming open terms positions shall be posted identified to current officials in those areas through electronic tools available (email, post on the Official page of the SES website, and/or other tools) by or before mid-June. A nomination form or information on how to nominate someone for the Officials Committee and a deadline for submission of July 1 shall also be posted. A background and experience form will be sent to those identified for nomination with response due by July 15th. The nomination subcommittee will be responsible for vetting the credentials of all nominations, ensuring the geographical location of the nominated individual is appropriate to provide coverage, and providing the slate of nominees for each open position to the Chair by mid-July before July 31st. The Chair will post the list of candidates for each geographic area up for election and each SES official in good standing in the open area will be allowed provided the opportunity to vote during the month of August. A single ballot submission is allowed per official. At the conclusion of the voting period, the Chair, or her/his designee, shall tally the vote and membership newly the elected member will join the committee immediately. The updated makeup of the Officials Committee will be announced at the annual Southeastern Swimming Fall general meeting.

~~11.5.3~~ **11.3.3 Special Elections.** If an Area Representative member is unable to complete the full, three-year term, the Chair will appoint a nomination subcommittee comprised of two current officials serving on the committee and one athlete to solicit nominations for replacement official(s) from the same geographical area as the former representative. The nominations committee will vet the credentials to ensure the proposed official(s) are qualified to serve and will provide the slate of nominees to the Chair who will forward the list to the Officials Committee for vote. The Chair will vote in the case of a tie. The new member will serve the remainder of the three-year term and will be eligible for reelection at that time.

~~11.4.1~~ **11.4. Removal of Committee Member.** An **elected** committee member may be removed in accordance with By-Law 5.6.9 by the General Chair and 2/3 of the committee members or by the Officials Chair with the approval of the General Chair and 2/3 of the committee members.

~~11.4.2 Committee Member Terms.~~ Each Officials Committee member will be elected to serve renewable three-year terms. Appointments will be staggered such that only 1/3 of the Committee membership will be up for election/re-election any given year. Committee members must roll off the Committee after three consecutive three-year terms but can be reappointed after sitting out for at least one year. This is to encourage participation, growth and leadership while understanding the need for consistency.

~~11.5.4 Athlete Members.~~ Athlete members (one from Alabama, one from Florida, and one from Tennessee) are selected by the SE Athletes Committee and appointed by the SE Athlete Committee Chair. ***Additional athlete representatives may be appointed to ensure at least 20% athlete representation.*** The Chair of the Athletes Committee will communicate the designated athlete members at the Southeastern Swimming Fall general meeting.

R- 2	ACTION:	Adopted	Defeated	Adopted/Amended	Tabled	Postponed	Withdrawn
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Submitted by Jim Works Officials Committee

Will be effective immediately

The SES Board of Directors recommends

The SES Technical Committee recommends

R-2 Amend SES Bylaws Regarding Officials Committee

Proposal is to amend section 6.2.3 of the SES Bylaws to the following

6.2 OTHER DIRECTORS -

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.3 OFFICIALS CHAIR - The Officials Chair shall be elected by members of the Officials Committee in accordance with the ~~Officials Manual~~ **SE Policies and Procedures**.

USA Swimming Convention notes – none

Announcements – thank you, Alex and Lifetime.

Adjournment 3:56pm