

Notes from the Registrar:

- 2019 registrations have begun and new forms should be available on the LSC website. Fees are as follows:
 - Year Round Athletes - \$77
 - Non-Athlete - \$77
 - Seasonal Athletes - \$37
 - Outreach - \$5
 - Single Meet/Open Water - \$20
 - FLEX Membership - \$20
 - Club Transfers - \$5 (one team to another; applies to collegiate athletes from their home team to their USA collegiate team)
- **FLEX** membership form is new - voted on at Spring LSC meeting to allow teams to use membership how they feel is best with their team.
 - REMINDER - only allows the swimmers to swim in **2 USAS** meets and this cannot be a championship meet.
 - IF the swimmer wishes to compete in more meet, including the State Meet and above, they must upgrade to year round registration - pay the difference which would be an additional \$57
- **Athlete Registrations MUST be sent by means of an electronic file** from either Team Manager or Team Unify. You are already entering the information into these programs so an "Export File" is just one more step. Each of those programs has the capability to print a report of the athletes who are included in the registration file. **Please include this PDF report** in the email with the registration file (preferred) or you can print it and mail it with the check for the registrations. (Reapproved 5-3-14)
- Payments should be made by the club/team. Please do not send me individual checks from parents. UNATTACHED athlete are the only exception - those forms and payments may be sent to me. (Reapproved 5-3-14)
- CLUBS renewals
 - \$100 if completed by December 1st with Head Coach credentials in good standing
 - \$200 if after December 1st or with Head Coach certification issues (Approved 5-3-14)
- RECON reports are to be emailed to me **at least 1 week prior** to the meet start- this is a WV LSC policy. This allows enough time to run the report and communicate with coaches/meet hosts about any errors that need to be corrected.
- I am a volunteer registrar and will only be processing registrations twice a week for the 2019 year. Because of how the SWIMS program functions near the end of the month, I will **NOT** process registrations after the 25th of the month - they must wait until the 1st of the next month. Remember, poor planning on your part **DOES NOT** constitute an emergency on my part. Please plan accordingly.