

HOD Agenda May 1, 2022

3:20 call to order – Roll Call: CM, MSS, PKB, RAYS, WILD, YKVK, WVU, Greenbrier Sea Dragons (new team!) HERD and CLST not in attendance

Reports of Officers:

- **General Chair (Sarah Nisewarner)** – emails coming regularly coming from USA Swimming; nothing major for legislative or policy changes; elections coming up at end of meeting (see agenda below)
- **Senior Chair (Vic Riggs)** – hosting a southern zone senior champ meet at end of July “Summer Senior Showdown” TNAQ, Lakeside, NAC, as well as a few from OH so far has committed to attend; meet will follow similar format of the senior champ meet – 3 ½ days and time standards apply
- **Age Group Chair (Tara Kurilchick-Green)** – will wait until later
- **Finance Chair (Rob St. Jean)** – nothing new; Scott Wilson has reports
- **Treasurer (Scott Wilson)** – See the attached reports from last year and this year covering income and expenses
- **Secretary (Melissa McGlothen)** – nothing new to report, meeting minute notes will be sent to general chair to post to LSC webpage.

Reports of Committees:

- **Athlete Representative** – (Caroline Riggs, Daniel Priddy, Maddie Schaefer); Coaches appointment of 3 eligible high school swimmers w/ an adequate background, coaches will then have their swimmers vote on the club rep to attend 2 HOD meeting; athlete Junior rep will take charge of social media aspect of LSC (Instagram and TikTok); promoting LC attendance to recognize Zone teams, Futures, Junior, National swimmers; Jacob Keener was voted in as sophomore rep; Maddie Schaefer Junior rep, Senior rep Daniel Priddy
- **Coach Representative (Renee Riggs)** – May 4-6 Mylan Park; May 12-14 – MSS; June 8-11 Mylan Park; July 6-9 LC State Champs
- **Club Development (Tom Phillips)** -
- **Diversity, Equity, and Inclusion (Katie Paulson)** – attending webinars offered by USA Swimming and is willing to help teams with trainings on how to help promote with in their own team; willing to travel to meet with teams or set up a Zoom meeting if preferred
- **Disability (Heather Priddy)** – can take up to 3 boys and 3 girls to the Age Group Southern Zone Meet; reach out to swimmers
- **Marketing (Eric Householder)** – social media (Tara helped); Pro account Canva account;
- **Meet Sanctions (Eric Anger)** - 4 teams have been doing sanctions; they are all online and email Eric for sanctions meet file and meet manager file
- **Officials (Rob Clevenger)** – thankful for plenty of WV officials to cover for SC champs and hoping to have plenty of coverage for LC Champs; positives for USA Swimming looking to streamline officials process for all LSCs for the official initial requirement and to maintain, currently in collection phase from all LSC to make it more uniform; also

looking for a fast track to go from 0 – deck ref in ~18 months for some lower level LSC meets;

- **Records (Sarah Nisewarner)** – after SC state champs most of the SC records accounted for except for some relays; LC state meet records are updated for last year but need to be in the MM file upcoming meet; the actual STATE records are needing to be researched more; Sarah received a list from Clarissa Sutton from a long time ago, will need some more research to finalize and updated.
- **Registration/Registrar (Lora Snodgrass)** – still some tweaks and updates; registration continues to be online for both athletes, nonathletes, and clubs
- **Safe Sport (Erin Ballard)** – nothing new to report
- **Southern Zones (Tara Kurilchick-Green)** – 35 swimmers committed to attending; 4 chaperones; 4 coaches; bus and hotel are booked; Zone meet packet came out 4/15 and will get posted to website; GroupMe has been set up to communicate with parents; working on securing team practice; theme is Candy Land – contacted Ryan Zundell to work on shirt designs
- **SWIMS (Melissa McGlothen)** – teams will continue to submit meet results for approval; if there are corrections to meet results afterwards – those need to be done in the original met file to upload; it was discussed that teams are able to build their meets in SWIMS for sanctions and can upload results/approve (show up in the USA Swimming TIMES search) - will inquire if a team has the ability to do this, do results still need to be submitted to approve by chair?
- **Operational Risk Committee/Safety Chair (Pinar Nalcakan)** – nothing to report;
- **Governance Chair (Dana Morr)** - as this is his first meet in this role, goal is to check on policy and bylaws to make sure it follows from USA Swimming; will look through policy/by laws and suggest things that need to get updated; will need to ask for some volunteers to be on committee to get representation to other teams

Old Business:

- **Long Course State Meet review and planning** – 19 over will be allowed to have their own heat for finals; athlete cap is currently 500 (last year was 301); motion for 2023 meet will be capped at 400 and WV teams will get first priority and non WV teams after (emails will be sent to visiting team about their order); unsure of cost as of 4/16
- **Bids for vendors-** Swim-and-Tri is a one year agreement; we got 20% commission from their apparel sales for doing the meet; if we did a 3 year agreement we can do 30% commission from their business

New Business:

- **Review SC State Meet and future planning** –
 - Pros- senior recognition on FB and at meet; awards went smoothly; meet ran smoothly

- Cons – long session timeline before the decision was made to move 10-unders to separate session; best interest of swimmers however long for coaches/officials/volunteers.
- Adjustments – ideas to help streamline - time standards, limit to WV teams only, cap the meet at a lower number; this will
- Committee to analyze times and data thing bring back group – Tara, Dana, Eric, Jonathan
- Volunteers – do we need to add any to help meet;
- **Open Items –**
 - Greenbrier Valley is starting a swim team will work with them to get all required items
 - Reimbursement for swim meets 1 per SCY and LCM season; add National Age Group \$400; Futures/TYR pro series \$600; Junior Nationals \$800; Senior and above \$1200; swimmers must have 2 USA meets; must provide proof of the 2 splashes as well as compete in meet; form will be made
 - Sarah made motion; Vic seconded; discussion had and approved by all
- **Elections (based on election years in by-laws/policies)**
 - **General Chair** – discussion around would be available and willing (Eric Anger is contemplating)
 - **Admin-Vice Chair (Sanctions) (Eric Anger)** – reelected
 - **Secretary (Melissa McGlothen elected in the fall 2022)** - reelected
 - **Athlete Representative (elected by athletes in Athlete committee)** – sophomore Jacob Keener; junior Maddie Schaefer; senior Daniel Priddy
 - **Senior Vice-Chair** - reelected
 - **Finance Chair (Rob St. Jean elected in fall 2022)** - reelected
 - **Officials Chair (elected by officials)** – Rob remains
 - **Safe Sport (Erin Ballard elected in fall 2022)** - reelected
 - **Administrative Board of Review: 3 non-athletes and 2 athletes**
- Set dates for fall meets
 - **YMCA of Kanawha Valley:** Oct 14-15 Bird/Kortz
 - **WILD:** Sept 30th Rion Foster
 - **Mountain State Storm:** October 7th; November 4-5; February 17-18
 - **RAYS:**
 - **Club Mountaineer:** September 23-24; October 21-22; December 7-10
 - **Parkersburg:** will get dates as soon as possible
 - **Short Course State Meet:** March 7-10
- Set date for fall bi-annual meetings (must be October)
 - October 1st
- Set date for quarterly BOD meeting (July)
 - Meeting set for Sunday, July 16th