

# Minutes- Tomball Streamline Club (TSC) Meeting

August 28, 2019	7:00-8:00p	THS Aquatic Center	
Type of meeting	Parent Kick-off		
Facilitator	Robyn Johnson	Note taker	Steve Johnson
Attendees	Judy Bowers, Chris Connard, Rebecca Hancock, Stephan Hancock, Chuck Hansen, Heidi Hansen, Robyn Johnson, Steve Johnson, Erica Mathews, Dan Nugent, Tammy Nugent, Kerry Schwenke, TJ Wise, Robert Zingelmann		
Topic 1: Opening			
Presenter	Robyn Johnson		
Discussion	<ul style="list-style-type: none"><li>Reminder of election of current board<ul style="list-style-type: none"><li>President: Robyn Johnson</li><li>Vice President: Amanda Uhl (Junior High Rep)</li><li>Secretary: OPEN</li><li>Treasurer: Jodi Dibala</li><li>Member at Large: Tammy Nugent</li><li>TABC Rep: Heidi Hansen</li></ul></li><li>Total # of kids participating in swim/dive program:<ul style="list-style-type: none"><li>Junior High: ~90 kids from 3 junior high schools</li><li>High School: ~61 kids (37 girls, 24 boys)</li></ul></li></ul>		
Action Items		Person Responsible	Target Due
1-Fill open Secretary board position		Swim/Dive Parents	9/30
Topic 2: Purpose of TSC			
Presenter	Robyn Johnson		
Discussion	We make sure that all Tomball hosted JV & Varsity swim/dive meets have the volunteers in place to make them run smoothly		
Topic 3: Financial Report & TABC Update			
Presenter	Fin. Report -Robyn covering for Jodi Dibala, TABC Update- Heidi Hansen		
Discussion	<u>Financial Report</u> <ul style="list-style-type: none"><li>Currently have a balance leftover from last year</li><li>Annual fee for TSC: <b>\$20 per swim family</b> to cover concessions/hospitality costs<ul style="list-style-type: none"><li>Can pay via cash, check (make checks payable to TABC with “Swim” in the memo section) or Venmo.</li><li>Donations of water and snacks are not required but always welcome. This donation would be in addition to \$20 annual fee.</li></ul></li><li>Cougar Cards should have been given out to all swimmers; coaches gave 7 cards per swimmer to sell. TSC gets 95% of proceeds from sales.</li></ul> <u>TABC Update</u> <ul style="list-style-type: none"><li>Tomball Athletic Booster Club (TABC) meets monthly, 1<sup>st</sup> Monday @ 7p</li><li>For the next meeting on 9/9 Judi Bowers will cover</li></ul>		
Action Items		Person Responsible	Target Due

## Minutes- Tomball Streamline Club (TSC) Meeting

2- Attend next TABC meeting as a representative for TSC	Judi Bowers	9/9
3- Sell Cougar Cards by the deadline	All swimmers/divers	9/6
4- Create Google Docs spreadsheet to track fee collection	Jodi Dibala/ Coach Mark Roszyk-student follow-up	9/20

### Topic 4: Volunteer Needs

Presenter	Robyn Johnson
Discussion	<p>Dive Meets</p> <ul style="list-style-type: none"> <li>Clarified volunteer needs for dive meets; primary need is for someone to scribe scores from judges. Note, there are no concessions at dive meets.</li> </ul> <p>Swim Meets</p> <ul style="list-style-type: none"> <li><b>Sign-up Process:</b> Instructions for how to sign-up for volunteer roles/shifts are tagged at the bottom of Coach Vestal's emails including a video tutorial.</li> <li><b>Hospitality:</b> Takes care of food and drinks set-up in hospitality room for event coaches, refs and volunteers. Suggest we divide into two shifts; 1- AM shift for set-up and monitoring, and 2- PM shift for monitoring and clean-up. Consensus is we keep the food simple and easy prep. Coach Vestal has purchased some convection ovens (with TSC funds) to make it easier to cook food for hospitality.</li> <li><b>Concessions:</b> We have a volunteer coordinator identified</li> <li><b>Timers:</b> When we host a meet we need to cover 4 lanes x 2 timers = 8 timers plus 2 rotators for a total of 10 volunteer timers. We will not be doing shifts but individuals are welcome to divide with a friend, family member or other parent. Need 1 to 2 Head Timers per home meet.</li> <li><b>Photos At Meets:</b> Asking for students and/or parent to be designated photographer. And for everyone else, please share photos with Robyn so she can collect for end of year banquet slide show.</li> <li>Other volunteer opportunities and needs will be communicated prior to first event</li> </ul> <p>Upcoming Events</p> <ul style="list-style-type: none"> <li><b>9/16 - Red &amp; White Pentathlon &amp; Family BBQ Social:</b> We have Griller and Server positions filled</li> <li><b>9/28 - TMHS Fall Kick-off Invite</b></li> <li><b>10/2 - Homecoming Parade Float Decoration;</b> details TBD</li> <li><b>10/8 - Tomball Splashathon</b></li> <li><b>10/26 - TMHS Halloween Invite</b></li> <li><b>10/29 - Senior Night</b></li> </ul>

### Topic 5: Goals & Futurecasting

Presenter	Robyn Johnson
Discussion	<p><u>Team Needs</u></p> <ul style="list-style-type: none"> <li><b>Better tables</b> for hospitality room. Coach Vestal will get the tables, expected to cost ~\$300</li> <li><b>Pipes &amp; curtains</b> for award ceremonies (~15-20 feet wide by 12 feet high). May be able to get donated from Covenant Creekside UMC. Discuss with Robyn. No longer planning to purchase award stands.</li> </ul>

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	<ul style="list-style-type: none"><li>• <b>40-50 elastic /resistance training bands:</b> Coach Vestal to revisit if still a need</li><li>• <b>Survey:</b> Recommended that we conduct a survey of the swimmers/divers to ask them their opinion on wants and needs</li></ul> <p><u>Goals</u></p> <ul style="list-style-type: none"><li>• <b>Goal of 95% collection of team concession dues;</b> to create spreadsheet to track</li><li>• <b>Communication preferences:</b><ul style="list-style-type: none"><li>○ Email communication is preferred for broad communications</li><li>○ Short text message reminders right before meets and events helpful. Need figure out texting capability in Team Unify swim team software.</li><li>○ Suggest having text sign-up/change form at Red &amp; White Social event</li></ul></li><li>• <b>Parent Shirts:</b> All liked the idea of creating a parent shirt. Overwhelming support for it to be a red color with a “simple and classy” design.</li><li>• <b>Upgraded banquet:</b> We have a location lined up (Covenant Creekside UMC). Suggested that attendees (including coaches) dress up more than in the past. Also looking to do a slide show (please take pictures throughout the year and encourage kids to as well, then send to Robyn). We will be catering the event.</li></ul> <p><u>Futurecasting</u></p> <ul style="list-style-type: none"><li>• Interested in pursuing a <b>water polo camp with guest skills coach</b> for our team members (not for outside kids). This could be a sponsored TSC event.</li><li>• <b>Snack bags:</b> consensus is we do away with making individually wrapped snack bags. Instead prefer to have large snacks in a bin that students can grab. Can be purchased at the same time we purchase food for concessions.</li><li>• <b>Snap &amp; Raise</b> donation idea: Tomball Memorial raised big funds successfully by using Snap &amp; Raise. Consider doing for TSC fundraiser.</li><li>• Parents asked Coach Vestal how we can get <b>more announcements and recognition</b> for our swimmers/divers and team (appears as inconsistent or lacking in the past)</li><li>• <b>Team banner:</b> discussed getting a swim/dive team banner with team photo that we would like to put in the High School downstairs lobby like other teams. Will need to confirm appropriate dress attire for picture (likely not bathing suits).</li></ul>	
Action Items	Person Responsible	Target Due
5- Purchase tables for hospitality room/bring to Aquatic Center	Coach Brian Vestal	9/26
6- Conduct a Survey of swimmers/divers to solicit their ideas	Robyn Johnson	9/30
7- Ask parents for water & snack donations at Red & White Social	Robyn Johnson	Week of 9/9 for event on 9/16
8- Create design for parent shirt and determine estimated cost	Robyn Johnson	9/30
9- Ensure Swim & Dive events are advertised and recognition consistently given. Ex. morning announcements, advertising events on electronic board, and at school board meetings (Especially for major accomplishments of swimmers /divers and team that advance to regionals, states, etc.)	Coach Mark Roszyk	Ongoing starting in September ‘19
10- Look into team banner policy and dress attire requirements	Coach Brian Vestal	9/30
11- Take pictures and send to Robyn (we’ll report out each meeting on our progress)	Parents, Coaches and Swimmers/Divers	Ongoing

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