XVI PAN AMERICAN GAMES

TECHNICAL MANUAL

waterpolo

guadalajara 2011

Technical Manual
This document is subject to changes.
Please consult the official website
www.guadalajara2011.org.mx
to access the most recent version.

Editorial Collection of Guides and Manuals
Organizing Committee XVI Pan American Games
Guadalajara 2011

Content Management
Technical Sports Division

Editing and Style
Communications Division

Editorial Design
Image and Identity Management

Guadalajara, Mexico
April 2011

Technical Manual

XVI PAN AMERICAN GAMES

Patron of the Games

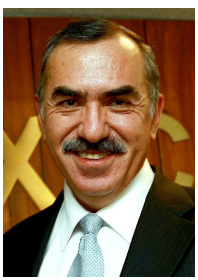
President of the
United States of Mexico
Felipe Calderon Hinojosa

Host of the Games

Jalisco State Governor
Emilio Gonzalez Marquez

Host of the Games

Guadalajara Mayor
Jorge Aristoteles Sandoval Diaz



Host of the Games

President of the Mexican Olympic Committe
Felipe Muñoz Kapamas

Dear participants,

The mission of the XVI Pan American Games Organizing Committee is to celebrate an event with the best technical and organizational conditions so that athletes, technical delegates, leaders, the media and other guests may perform their respective duties without any obstacles.

This Technical Manual aims to establish the necessary guidelines for the solid development of your sport discipline competition during the celebration of the most important sporting event of the American Continent. The Manual also incorporates certain parameters defined by the International Federations and the Pan American Confederations.

This document will provide the information required by the National Olympic Committees, Federations and athletes in order to properly plan and participate in the XVI Pan American Games Guadalajara 2011, "America's Fiesta."

Our city is looking forward to welcoming the athletes from the Americas as well as every participant who will help make this sports celebration an unforgettable experience for our city and for the subsites where these Pan American Games will surely leave a legacy.

Sincerely,

Carlos Andrade Garín
General Director
XVI Pan American Games Guadalajara 2011
Organizing Committee

Table of Contents

1 General Information

México	06
Guadalajara	07
XVI Pan American Games Guadalajara 2011	9

2 Sport Governing Bodies

Pan American Sports Organization	12
National Olympic Committees PASO members	14
Guadalajara 2011 Organizing Committee	16
International Federation	17
Pan American Confederation / Continental Organization	17
National Federation	18
Technical Delegate	18

3 Competition Information

Competition Date and Location	21
Events and medals	21
Competition Format	21
Competition Schedule	22
Maximum Number of Competitors	23
Qualification System to Guadalajara 2011	24
London 2012 Olympic Qualification	25
Technical Meeting	25
Judges and Jury Appeal	26

	Technical Officials	26
	Protests and Appeals	26
	Competition Draw	26
	Competition Venue	26
4	General Guidelines for Participation	
	Elegibility	27
	Nationality of the competitors	
	Gender verification	
	Entries	27
	Entry by number	
	Entry by name	
	Awards	28
	General Rules	28
	Competition Rules	29
	Team Clothing and Equipment	29
	Training Venue	29
	Doping Control	29
5	Games Services	
	Sport Information Center (SIC)	31
	Transportation	32
	Pan American Village	33
	Media Services	33
	Medical Services	34

Mexico

Mexico is situated in the northern hemisphere of the American Continent. It borders the United States of America to the north, Guatemala and Belize to the south, the Gulf of Mexico to the east, and the Pacific Ocean to the west. Its territory has a total area of 1,964,375 km^2 The country is divided into 31 states and 1 Federal District.

Mexico offers a great variety of attractions including a heritage of Pre-Columbian civilizations, great archeological sites that shape the national identity and breathtakingly beautiful beaches. The country brings together the historical remains of cultures dating back thousands of years blended with the excitement of large cities. Mexico is unique thanks to its natural wealth combined with its remarkable historic elements and its internationally renowned infrastructure.

Mexico's diversity can be experienced throughout its 32 states, all of which offer an endless number of destinations where all sorts of leisure activities are there to be enjoyed.

As the birthplace of great painters like Diego Rivera and Frida Kahlo as well as acclaimed writers like Agustin Yañez, Juan Jose Arreola, Octavio Paz and Carlos Fuentes, Mexico was also home to impressive muralists like Jose Clemente Orozco and David Alfaro Siqueiros, all of whom are part of a rich culture characterized by the expressions of all Mexicans.

Guadalajara, host city of the upcoming Pan American Games is located in the State of Jalisco, known internationally by its Mexican identity icons like "charrería", "mariachi" music and Tequila.

Jalisco offers endless possibilities: Cultural, natural, touristic and gastronomic; all of which will give the America's Fiesta a color that is distinctly Mexican.

The City of Guadalajara

Guadalajara is the capital of the State of Jalisco. The city is located in the central region of the state and has a population of 1,600,940 people, making it the second largest city in Mexico.

The Guadalajara Metropolitan area also includes the municipalities of Zapopan, Tlaquepaque, Tonala, Tlajomulco de Zuñiga and El Salto. Added together, the population for the metropolitan area totals 3,967,252 inhabitants according to the 2005 census.

Guadalajara is at an altitude of 1,567 meters above sea level and is one of the main cultural, economic, historic, industrial and religious centers in Mexico. All of this gives the city significant influence over the rest of the country.

"Tapatío" is the Spanish word used to refer to Guadalajara's natives. The city is named in honor of the Spanish city of Guadalajara and the word may mean "rocky river", "rocky valley" or "fort valley."

Host of major events
The city was a subsite for the Mexico 1968 Olympic Games and the 1970 and 1986 football World Cups. It has also hosted serveral international events such as the first Ibero-American Summit in 1991 as well as the Latin American and the Caribbean-European Union Summits in 2004. In 2005, the city was named Cultural Capital of the Americas.

In 1987, the Guadalajara "Expo" Convention Center opened its doors and for the upcoming Pan American Games, the center will act as the International Broadcast Center, Technology Operations Center, Main Operations Center and the Main Press Center.

There are more than 25,000 hotel rooms in the City and the metropolitan area is a national leader in the investment and development of commercial centers.

Official currency
The peso is Mexico's offcial currency and is represented by the symbol $.
The bills that are currently in circulation have a denomination of 20, 50, 100,

500 and 1,000 pesos. The coins in circulation are 10, 20 and 50 cents as well as 1, 5, 10 and 20 pesos.

Exchange rates vary on a daily basis so, previously consulting rates with specialized foreign exchange providers is highly recommended in order to find out about the latest exchange rate.

In Guadalajara, currency and traveler's cheques may be exchanged directly at currency exchange businesses, at some banks or at any airport. The most common currency exchange is between the US dollar and the Mexican peso, or between the Euro and the Mexican peso. Exchanging from dollar to peso is the most recommended transaction.

The official banking partner for the XVI Pan American Games Guadalajara 2011 is Scotiabank.

Credit and debit cards
Credit cards are widely used in Guadalajara as they are accepted in almost all business establishments, hotels, restaurants and travel agencies; however, it's a good idea to carry some domestic currency for incidental expenses. The most accepted cards include Visa, Master Card, Diner's Club and American Express.

Voltage
Electric current is at 110 volts at 60 MHz. It's the same voltage that is used in the United States and Canada. If your electronic devices run on 220 volts, you will need an adapter. Please note that the standard plugs are flat-pronged.

Business hours
Like most Mexican cities, office hours usually run from 9AM to 5PM.
As for shopping centers, hours of operation run from 9AM to 8PM and while most open on Sundays, it's best to check before going.

Tipping
Tipping is not compulsory; however, at bars, restaurants, discotheques and night clubs, it is customary to leave a tip between 10 and 15 percent, not counting the value added tax (IVA) included in the bill.

For bellboys and valet parking attendants, a $1 to $2 US dollar tip for their service is customary in Guadalajara.

System of measurement
The system of measures used in Mexico is the Metric-Decimal system. Temperature is expressed in degrees Celsius and volume is expressed in liters.

Hospitality
"Tapatíos" are widely recognized for their warmth and hospitality. You are like to feel at home in Guadalajara.

If you need tourism assistance in Guadalajara, you should be able to go to one of the Board of Tourism information booths that will be located throughout the State of Jalisco during the Pan American Games. These kiosks will be strategically placed in or around the Pan American venues.

Guadalajara 2011
XVI Pan American Games

Mexico will host the Pan American Games for the third time (1955, 1975 y 2011), but this is the first time that the host city is not the capital of the country.

Opening Ceremony:
Friday, October 14, 2011

Competition:
From Friday 14 to Sunday 30 October , 2011

Place:
Guadalajara, Jalisco, Mexico

Participants:
Approximately 5,900 athletes

Sports Program:

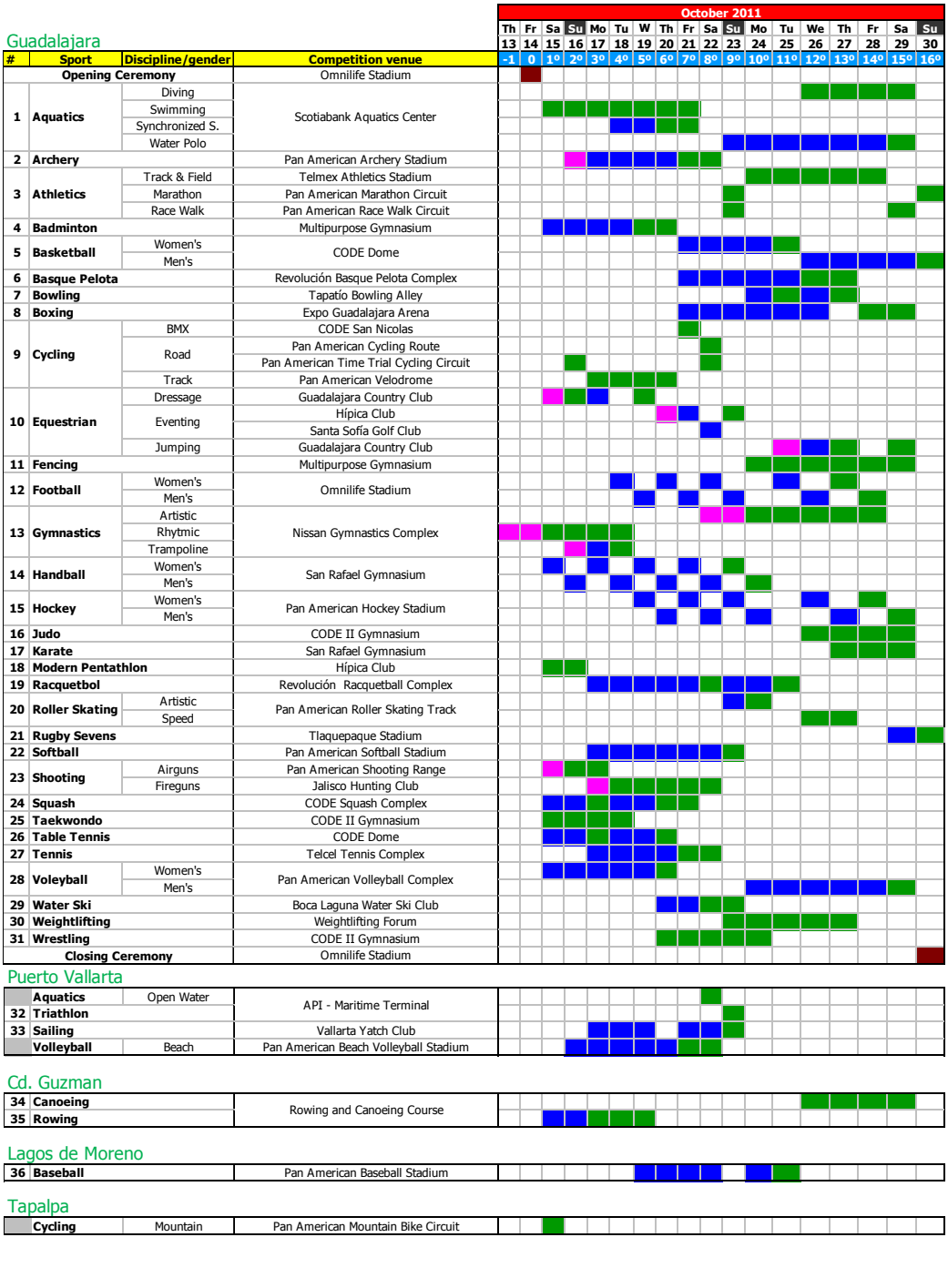
- 36 sports
- 43 disciplines
- 361 events

Subsites:

- Puerto Vallarta
- Ciudad Guzmán
- Lagos de Moreno
- Tapalpa

XVI Pan American Games Guadalajara 2011

Sports Calendar



Opening & Closing Ceremony
Competition Day
Official Practice / Official Training / Podium
Finals

Ju	Vi	Sa	Do	Lu	Ma	Mi	Ju	Vi	Sa	Do	Lu	Ma	Mi	Ju	Vi	Sa	Do
-1	0	1º	2º	3º	4º	5º	6º	7º	8º	9º	10º	11º	12º	13º	14º	15º	16º

Version 4.6 Schedule may change without notice. 16/03/2011

SAVO

LEO

HUICHI

PASO
PAN AMERICAN SPORTS ORGANIZATION

Gomez Farias #51 Colonia San Rafael Mexico, D.F. 06470
+(52 55) 5705 4657 | 5535 8263 | 5705 2275 Fax
odepa@oem.com.mx
www.odepa-paso.org

During the XVI Pan American Games Guadalajara 2011, PASO offices will be at the PASO Family Hotel.

Executive Committee

President	Don Mario Vázquez Raña	Mexico
1st Vice President	Michael Fennell	Jamaica
2nd Vice President	Carlos Nuzman	Brazil
3rd Vice President	Felipe Muñoz Kapamas	Mexico
Secretary General	Jimena Saldaña	Mexico
Treasurer	Richard Peterkin	St. Lucia
Members Group 1	Lawrence F. Probst	United States
	Fernando Beltranena	Guatemala
	Jean-Edouard Baker	Haiti
Members Group 2	Jose Ramon Fernandez	Cuba
	Alphonso Bridgewater	St. K&N
	Veda Bruno-Víctor	Grenada

Members Group 3	Nicole Hoevertsz	Aruba
	K.A. Juman-Yassin	Guyana
	Neven Ilic Alvarez	Chile
Honorary Member	Jorge Herrera Barona	Colombia
ACNO Vice President	Julio Cesar Maglione	Uruguay
Executive Secretary	Reynaldo Gonzalez	Cuba

Technical Commission

President	Michael Fennell	Jamaica
Member	Jorge Herrera Barona	Colombia
Member	Antonio Von Ondarza	Venezuela
Member	Rene Romero	Cuba
Member	Agberto Guimaraes	Brazil
Member	Caroline Assalian	Canada

Coordination Commission

President	Carlos Nuzman	Brazil
Member	Richard Peterkin	St. Lucia
Member	Fernando Beltranena	Guatemala
Member	Nicole Hoevertsz	Aruba
Member	Michael Chambers	Canada

National Olympic Committees

Members of the Pan American Sports Organization

AHO
Netherlands Antilles

ANT
Antigua

ARG
Argentina

ARU
Aruba

BAH
Bahamas

BAR
Barbados

BIZ
Belize

BER
Bermuda

BOL
Bolivia

BRA
Brazil

CAN
Canada

CAY
Cayman Island

CHI
Chile

COL
Colombia

CRC
Costa Rica

CUB
Cuba

DMA
Dominica

DOM
Dominican Republic

ECU
Ecuador

ESA
El Salvador

GRN
Grenada

GUA
Guatemala

GUY
Guyana

HON
Honduras

IVB
British Virgin Islands

LCA
St. Lucia

NCA
Nicaragua

PAR
Paraguay

PUR
Puerto Rico

SUR
Suriname

URU
Uruguay

VEN
Venezuela

HAI
Haiti

ISV
USA Virgin Islands

JAM
Jamaica

MEX
Mexico

PAN
Panama

PER
Peru

SKN
St. Kitts & Nevis

TRI
Trinity and Tobago

USA
United Stated

VIN
St. Vincent and the Granadines

COPAG

XVI Pan American Games Guadalajara 2011 Organizing Committee

Pablo Neruda # 3232 Colonia Providencia Guadalajara, Jalisco Mexico 44630
+(52 33) 3003 5100 | 5535 8263 | 5705 2275 Fax
info@guadalajara2011.org.mx | www.guadalajara2011.org.mx

President	Emilio Gonzalez Marquez
General Director	Carlos Andrade Garin candrade@guadalajara2011.org.mx
Sport and Operations Director	Ivar Sisniega Campbell isisniega@guadalajara2011.org.mx
Infrastructure Director	Hugo Rodriguez Gascon hrodriguez@guadalajara2011.org.mx
Commercial and Marketing Director	Horacio de la Vega Flores hdelavega@guadalajara2011.org.mx
Press Services Director	Federico Torres Lopez ftorres@guadalajara2011.org.mx
Legal Director	Cristina Santiago Villela csantiago@guadalajara2011.org.mx
Technical-Sport Chief Executive Manager	Valentin Yanes Gonzalez vyanes@guadalajara2011.org.mx
Information Technology Chief Executive Manager	Carlos Duran Hernandez cduran@guadalajara2011.org.mx
Medical Services and Doping Control Manager	Eloy Marquez Ceniceros emarquez@guadalajara2011.org.mx
Technical Sports Services Manager	Hellen R. Ponce Avila hponce@guadalajara2011.org.mx
Operation and Competition Manager	Sayda del Rio Chuljak sdelrio@guadalajara2011.org.mx

FINA Fédération Internationale de Natation
International Swimming Federation

President: Julio C. Maglione
Avenue de l'Avant-Poste 4 CH 1005 Lausanne Switzerland
+(41 21) 3104 710
+(41 21) 3126 610 Fax
office@fina.org | www.fina.org

UANA
Swimming Union of the Americas

President: Eldon C. Godfrey
2 Varbow Place NW Calgary, AB, Canada T3A0B6
+(140) 3288 5693
+(140) 3202 1659 Fax
ecg@godfrey-godfrey.ca | www.uana-aquatics.org

Water Polo Technical Committee

Secretary	José Roberto Pagura	BRA	jrpagura@einstein.br
Member	Alejandro Legasa	ARG	instituto@natacionydeportes.com.ar
Member	Wim Keman	AHO	wimkemanh2opolo@yahoo.com
Member	Max Aguilar	MEX	normax@correo.unam.mx
Member	Andy Takata	USA	andrewtakata@msn.com
Member	Lyn Whittstock	USA	Lwhittstock@blymyer.com
Member	Neil Muir	CAN	neilmuir50@gmail.com
Member	Claude Lavoie	CAN	lavoiepolofan@hotmail.com
Executive Committee Liaison	Errol Clarke	BAR	eclarke@caribnet.net

Water Polo Technical Commission

Executive Committee Liaison	W.J. (Bill) Shaw	BAR	
Secretaria	José Roberto Pagura	CAN	jrpagura@einstein.br

FMN
Mexican Swimming Federation

President: Kiril Minchev Todorov
Av. Del Conscripto y Anillo Periferico Col. Lomas de Sotelo
C.P.11200 Mexico DF.
+(52 55) 2122 0200
+(52 55) 5395 7459 Fax
presidencia@fmn.org.mx | atencion@fmn.org.mx | www.fmn.org.mx

Technical Delegate
Polo Acuático

William Shaw (Canadá)
222 Zeman Court, Saskatoon, SK, S7K 7W5
+(306) 665 5426 - (306) 652 1323
bshaw@mcdougallgauley.com

Competition Information
Water Polo in Guadalajara 2011

Competition Date and Location:
The Water Polo competition of the XVI Pan American Games Guadalajara 2011 will be held from Sunday 23 to Saturday 29, October 2011 at the Scotibank Aquatics Center.

Events and Medals
The events to be held in the Water Polo competition of the XVI Pan American Games Guadalajara 2011 are:

		Medals Standing			
	Events	gold	silver	bronze	total
1	Women´s Team	1	1	1	3
2	Men´s Team	1	1	1	3
	Total	2	2	2	6

Competition Format
Eight men's and eight women's teams will play in the XVI Pan American Games Guadalajara 2011. The competition consists of a preliminary round, semifinal round, final round. Classification round games are played for fifth through to eight places.

Preliminary Round
The eight teams will be divided into two pools (Pool A and Pool B) with four teams each. During the preliminary round, teams will play in each specific group against the others in that group (Round Robin).

Semi-Final Round
After the preliminary the teams classified 1st and 2nd in each pool will play with the teams 1st and 2nd in the opposite pool for move to the semifinals.

Final Round
The winners of these games move on to the gold medal game, the losers move on to the bronze medal game.

Qualification round
The teams placed in third and fourth in each pool will play with a qualification round for 5° to 8° places as follows:

a. Pool A 3rd rank vs Pool B 4th rank
b. Pool A 4th rank vs Pool B 3rd rank

The winners of these matches will advance to play the 5th/6th place match and the losers will play off in the 7th/8th place match.

Competition Schedule

Date	Game #	Time	Event	Gender
oct-23	1	08:30	Preliminaries	Women
	2	09:40	Preliminaries	
	3	10:50	Preliminaries	
	4	12:00	Preliminaries	
	1	14:30	Preliminaries	Men
	2	15:40	Preliminaries	
	3	16:50	Preliminaries	
	4	18:00	Preliminaries	
oct-24	5	08:30	Preliminaries	Women
	6	09:40	Preliminaries	
	7	10:50	Preliminaries	
	8	12:00	Preliminaries	
	5	14:30	Preliminaries	Men
	6	15:40	Preliminaries	
	7	16:50	Preliminaries	
	8	18:00	Preliminaries	

oct-25	9	08:30	Preliminaries	Women
	10	09:40	Preliminaries	
	11	10:50	Preliminaries	
	12	12:00	Preliminaries	
	9	14:30	Preliminaries	Men
	10	15:40	Preliminaries	
	11	16:50	Preliminaries	
	12	18:00	Preliminaries	
oct-26	13	12:30	Qualification 5°-8°	Women
	14	14:00	Qualification 5°-8°	
	15	15:30	Semifinal	
	16	17:00	Semifinal	
oct-27	13	12:30	Qualification 5°-8°	Men
	14	14:00	Qualification 5°-8°	
	15	15:30	Semifinal	
	16	17:00	Semifinal	
oct-28	17	12:30	Qualification 7°-8°	Women
	18	14:00	Qualification 5°-6°	
	19	15:30	Bronze Medal	
	20	17:00	Gold Medal	
	-	18:15	Medal Ceremony	
oct-29	17	12:30	Qualification 7°-8°	Men
	18	14:00	Qualification 5°-6°	
	19	15:30	Bronze Medal	
	20	17:00	Gold Medal	
	-	18:15	Medal Ceremony	

Maximum Number of Competitors
According to the quota established by PASO, there will be a maximum number of two hundred and eight (208) competitors.

a. Men's competition: Eight teams (8) teams x thirteen (13) athletes = one hundred four (104) male athletes.

b. Women's competition: Eight teams (8) teams x thirteen (13) athletes = one hundred four (104) female athletes.

The NOCs may only send competitors who have qualified through the system established by FINA and UANA to the XVI Pan American Games Guadalajara 2011.

Qualification System to Guadalajara 2011

Men's Competition
Eight (8) teams will qualify for the 2011 Pan American Games using the following system:

a. Mexico qualifies as host country.

b. CONSANAT qualifies three (3) teams: The first three (3) teams placed in the South American Championships, which was held in Cali, Colombia on March 2010.

c. CCCAN qualifies two (2) teams: The first two (2) teams (excluding Mexico) placed in the 2010 Central American and Caribbean Games, held from July 17 to August 1st, 2010 in Mayaguez, Puerto Rico.

d. Zone 3 automatically qualifies the United States.

e. Zone 4 automatically qualifies Canada.

Women's Competition
Eight (8) teams will qualify for the 2011 Pan American Games using the following system:

a. Mexico qualifies as host country.

b. CONSANAT qualifies three (3) teams: The first three (3) teams placed in the South American Championships, which was held in Cali, Colombia on March 2010.

c. CCCAN qualifies two (2) teams: the first two (2) teams (excluding Mexico) placed in the 2010 Central American and Caribbean Games, held from July 17 to August 1st, 2010 in Mayaguez, Puerto Rico.

d. Zone 3 automatically qualifies the United States.

e. Zone 4 automatically qualifies Canada.

Qualification System Approval
The qualification system was revised and approved by UANA on May 26, 2010.

London 2012 Olympic Qualification
The gold medalists in the women's and men's competitions of the 2011 Pan American Games automatically qualifies for the London 2012 Olympic Games.

If the gold medalists have previously qualified through FINA competitions, then the next highest placed team at the Pan American Games qualifies for the Olympic Games.

The second, third, and fourth placed teams at the 2011 Pan American Games automatically qualify for the 2012 Olympic Qualification Tournament. If one of these teams has previously qualified for the Olympic Games, then the next highest placed team qualifies for the Olympic Qualification Tournament.

Technical Meeting

a. The Technical Meeting will be held on Saturday, October 22nd, 2011 at the Pan American Village at a time to be defined.
b. It may be attended by a maximum of two representatives from each NOC and, if necessary, an interpreter or attaché.
c. Team Leaders must collect their invitation card for the Technical Meeting from the SIC at the Pan American Village upon arrival.
d. A Technical Delegate and the Water Polo Competition Manager will preside over the meeting, which will be conducted in English and Spanish.

Judges and Jury Appeal
The Jury of Appeal shall consist of the FINA Delegate, the members of the UANA Executive Committee present and the Water Polo Technical Delegate with the FINA Delegate as Chairman. In the absence of the FINA Delegate the President of UANA shall act as Chairman.

Technical Officials
For FINA sanctioned events the officials, the Technical Officials shall be:
a. Eighteen (18) International Referees
b. Eight (8) UANA TWPC Delegates
c. One (1) UANA Executive liaison
d. One (1) FINA Representative

Protests and Appeals
Protests shall be resolved under FINA rule GR 9.2.

Competition Draw
The Water Polo competition draw will be conducted by UANA at a location and date to be announced.

Competition Venue
The Water Polo competition will take place in the Pan American Aquatics Center which is located at Metropolitan Park, 5800 Beethoven Avenue, La Estancia, Zapopan, Jalisco.

General Guidelines for Participation

Elegibility
To be eligible for participation in the XVI Pan American Games Guadalajara 2011, a competitor must comply with the Pan American Games Regulations as well as the corresponding International Federation Rules and must be entered by his or her NOC.

Nacionality of competitors
All competitors that participate in the XVI Pan American Games Guadalajara 2011 must have the nationality of the NOC with which he or she is registered.

A competitor's nationality is determined according to the Pan American Games Regulations, Section IV, Item 3.

Gender verification
Gender verification cases shall be carried out in accordance with the Pan American Games Regulations, Section IV, Item 7.

Entries
Only NOCs recognized by PASO and whose National Federations are affiliated with the corresponding International Federation as well as the Pan American Confederation or the applicable Continental Sport Organization may enter competitors to the XVI Pan American Games Guadalajara 2011.

Entry by number
Entry by Number forms (to indicate the number of participants in each individual and team event) must be fully completed and returned to COPAG no later than midnight (local time) on Thursday, July 14, 2011.

The number of entries submitted for participants may not vary by more than 10% of the final entries, as per the Pan American Games Regulations, Section V, Item 3.

Entry by name
An Entry by Name form is required for each eligible participant in the XVI Pan American Games Guadalajara 2011. Entries by name must be completed by each NOC on the official form supplied by COPAG and returned no later than midnight (Mexico local time) on Wednesday, September 14, 2011.

Both, the Entry by Number and the Entry by Name forms from each NOC must be submitted on the official forms supplied by COPAG in accordance with the procedure described in the XVI Pan American Games Guadalajara 2011 Entries Manual.

For questions or clarification, COPAG offers the mailbox:
inscripciones@guadalajara2011.org.mx

Awards
Awards for the events in the XVI Pan American Games Guadalajara 2011 competitions will be granted in accordance with the Pan American Games Regulations, Section XIII.

First Place:	Gilded medal and certificate
Second Place:	Silver-plated medal and certificate
Third Place:	Bronze-plated medal and certificate
Fourth to Eighth Places:	Certificate

In the events where stated in the technical manual, there will be two (2) bronze medals for third places.

General Rules
The competition at the XVI Pan American Games Guadalajara 2011 will be held in accordance with the PASO Statute and corresponding International Federation Rules and Regulations in effect at the time of the Games. Any unforeseen cases not covered by the rules and regulations will be resolved as follows:

a. Cases of a general nature will be resolved in accordance with the PASO Statute and Pan American Games Regulations.

b. Issues of a technical nature will be resolved in accordance with the procedures of the corresponding Pan American Confederation or

Continental Sport Organization.

Competition Rules
According to the Pan American Games Regulations, the development of the competition of the XVI Pan American Games Guadalajara 2011 is the responsibility of the PASO Technical Committee in coordination with COPAG, the corresponding International Federation as well as the Pan American Confederation or Continental Sport Organization.

Team Clothing and Equipment
Clothing and equipment worn or used by athletes and other participants in the XVI Pan American Games Guadalajara 2011 must comply with the Pan American Games Regulations and applicable International Federation Rules and Regulations, following the rules established at the NOC Usage Guidelines for Manufacturer Trademarks.

Training Venue
All training venues will have security access for accredited team members only, and public access will not be allowed. The equipment at the training venues will meet respective International Federation requirements. COPAG will provide the training schedule in the Team Leader's Guide.

Doping Control
Doping Control during the XVI Pan American Games will be conducted in accordance with PASO Medical Commission Rules and the respective International Federation Regulations, and will follow the standards and procedures under the World Anti-Doping Program.

Games Services

Sport Information Center (SIC)
The Sports Information Center aims to provide NOC team officials (Chefs de Mission Chiefs and Team Leaders) and competition officials with technical sport and general information, such as:

a. Competition programs
b. Training schedules
c. Official communications from the participating sports organizations
d. Official results

In addition, the SIC will inform and confirm transportation schedules and will verify athlete registrations. There will be two types of sport information centers:

1. The Main Sport Information Center at the Pan American Village
2. Sport Information Center in each competition venue.

Pan American Village SIC

a. Access the SIC at the Pan American Village will be granted only to the Chefs de Mission, Team Leaders, Technical Officials and others officially authorized by each respective NOC.

b. At the Delegation Registration Meeting (DRM), the Chefs de Mission will receive an entry by name form for naming the Team Officials who will entitled SIC services. Athletes and representatives from the media will not have access to the SIC.

c. Dates and hours of operation:
September 29 to November 2, 2011
07:00AM – 10:00PM

d. The Pan American Village SIC will have specific information stands for all the sports included in the sports program for the XVI Pan American Games Guadalajara 2011.

Competition Venue SIC

a. The service will be given to the Chefs de Mission, Team Leaders, Technical Officials, Competition Officials and others officially authorized by each respective NOC and COPAG.

b. At the Delegation Registration Meeting (DRM), the Chefs de Mission will receive an entry by name form for naming the Technical Officials who will be entitled to the services of the SIC at the venue. Athletes and representatives from the media will not have access to the SIC.

c. Dates and hours of operation: two hours prior to each day of competion and and one hour after the end of each day of competition.

Transportation

Transportation services for the XVI Pan American Games will begin on September 29, 2011. Athletes and Team Officials that arrive to the International airports of Mexico City (Benito Juarez) and Guadalajara (Miguel Hidalgo y Costilla) will be received and assisted by COPAG's transportation services staff. A transportation service to take athletes and officials to the Pan American Village will be available on a 24-hour basis at the Miguel Hidalgo y Costilla airport.

Participants bearing a T4 accreditation will have access to exclusive vehicles (dates and hours of operation to be determined), by sport according to the competition schedule. The COPAG transportation system will supply all the athletes and officials with the necessary and timely information for transportation to and from the airports, training and competition venues, and the Pan American Village.

On competition days, authorized athletes and officials will be transported in a designated shuttle bus during the established schedule according to the general program, which will be provided.

Transportation to the training venues will be scheduled and provided upon specific request, submitted 24 hours in advance at the transportation information stand at the Pan American Village.

Detailed information will be provided during the Chefs de Mission Seminar.

Pan American Village

During the Games, over 7,500 athletes and team officials will lodge in the Pan American Village, which has a total of 4 buildings and 951 apartments.

The Pan American Village will officially open on Tuesday October 4, 2011 and it will close on November 2, 2011.

The Village is divided into two areas: the International Zone and the Residential Zone.

Apart from basic food and beverage and accommodation services, the Residential Zone will feature a running track, a swimming pool, a gymnasium with sauna and a polyclinic.

The International Zone will feature an Internet and TV room, a bank, a beauty parlor, a travel agency, an outdoor theater as well as laundry and dry cleaning services, ecumenical chapel and fast food areas.

Media Services

a. Mixed Zones
The mixed zones will be set up in the competition venues to facilitate interactions between athletes and the media. Athletes must pass through the mixed zone after finishing their competitions, but they are not obliged to answer questions from the media. Each journalist must conduct the interview in one minute.

b. Press Conference
Generally, a press conference with the medalists will be organized immediately after each final (if necessary, coaches and other athletes may also be invited). COPAG's Media Services staff will introduce the competitors in the press room. During the conference, there will be simultaneous translation.

Medical Services

From the opening of the Pan American Village, ample and efficient medical services will be available, with quick attention guaranteed to those who require it, whether inside or out of the Pan American venues.

Medical Services at the Pan American Village

a. Comprehensive, accessible and efficient medical care will be provided during the XVI Pan American Games Guadalajara 2011 to everyone requiring assistance in any of the Pan American installations, including non-competition venues.

b. The Polyclinic, a medical facility within the Residential Zone of the Pan American Village, will provide all persons with access to the Village a comprehensive range of services including sports medicine, physiotherapy, orthopedics, radiology, pharmaceutical services, dental services, general medical consulting services, and 24-hour emergency service. The clinic will also have the availability of an ambulance service outfitted with a mobile Intensive Care treatment unit. This center will be linked to a network of accredited hospitals for ongoing care, if required.

c. A first-aid station will be in operation at the Village's International Zone.

d. Designated members of the Pan American Family will receive free emergency medical treatment within the medical services facilities from their official arrival date to their official departure date.

On-site Medical Services at Training and Competition Venues

Medical Stands will be available to render first aid to athletes and officers at every Training and Competition venue, with ambulances available to be used for emergency transportation to certified hospitals, if necessary.

Comité Organizador
Organizing Committee

Pablo Neruda 3232
Col. Providencia 1a, 2a y 3a sección
C.P. 44630 Guadalajara, Jalisco

www.guadalajara2011.org.mx