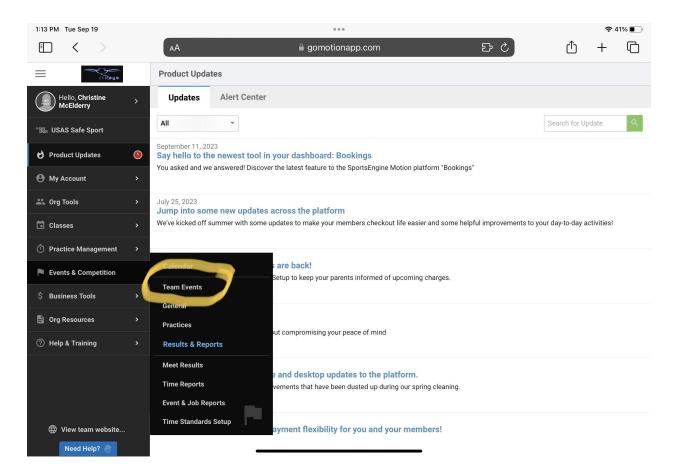
How to Sign Up for a Swim Meet

Content:

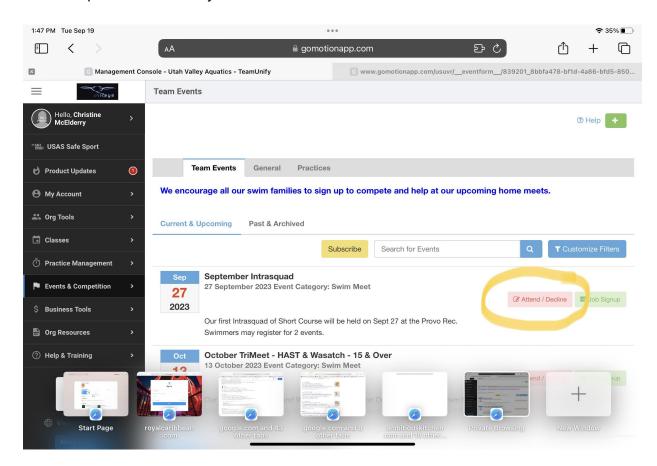
- Steps to sign up for a swim meet
- Tips and notes
- Officials officiating a meet

Steps to Sign Up for a Swim Meet

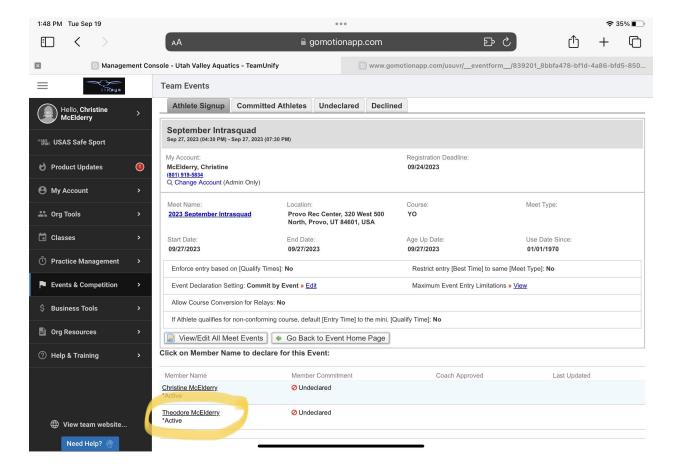
- 1. Log in to your UVRay account at uvrays.org.
- 2. Under "Events & Competition," select "Team Events."



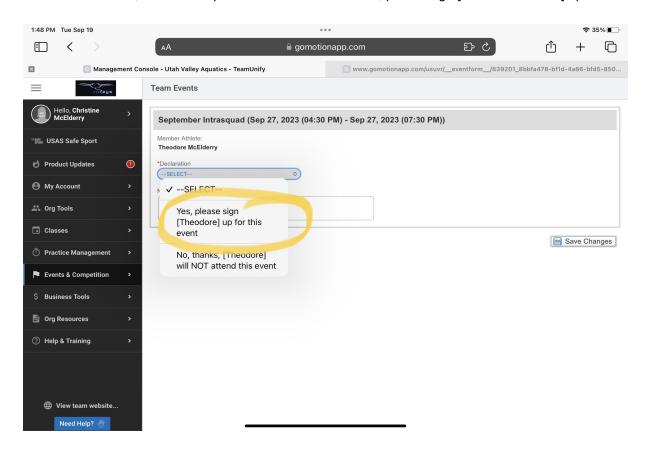
3. Find the specific swim meet you wish to attend and click on "Edit Commitment."



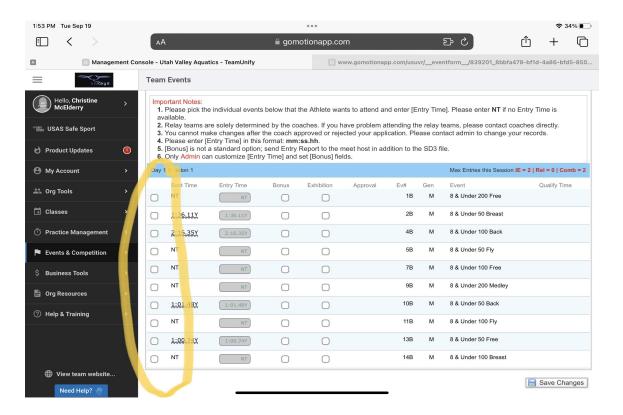
4. At the bottom of the page, select the swimmer you wish to sign up by clicking on the swimmer's name.



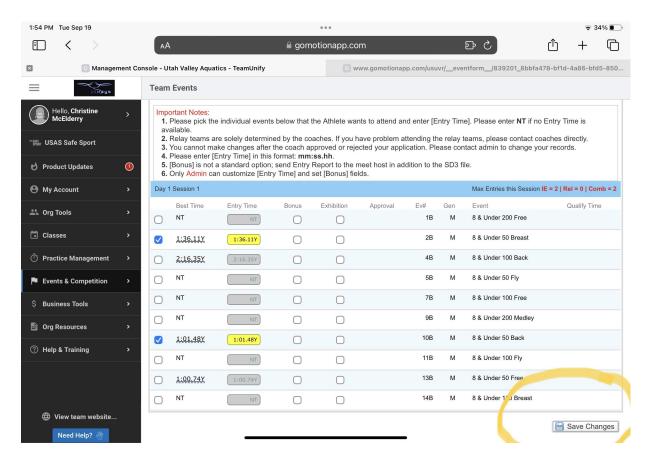
5. Under "Declaration," use the drop-down menu to select "Yes, please sign [swimmer's name] up for this event."



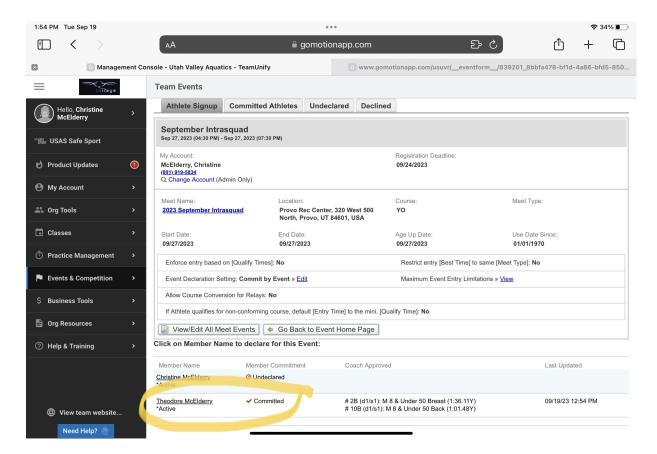
6. A list of available events will appear. Using the Meet Information document (Sanction), select your swimmer's preferred events by checking the boxes next to the left of their times. Remember, the Meet Information document provides valuable event information, that may not be available on what you are seeing as you sign up your swimmer. When the Sanction allows, you will want to sign your swimmer up for events with an "NT" or "no time." This will give them an opportunity to race and record times in many different events.



7. After selecting your swimmer's events, click on "Save Changes" to confirm your selections.



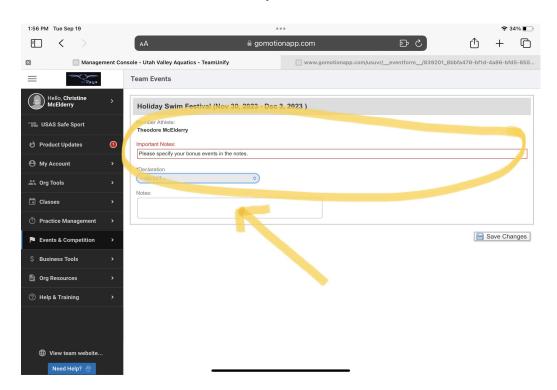
8. Once changes are saved, you will see a green checkmark next to your swimmer's name, as shown in the image below.



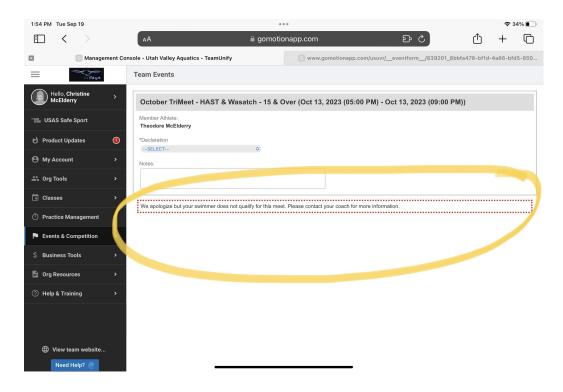
Tips and Notes

• What to do if signing up for Bonus Events?

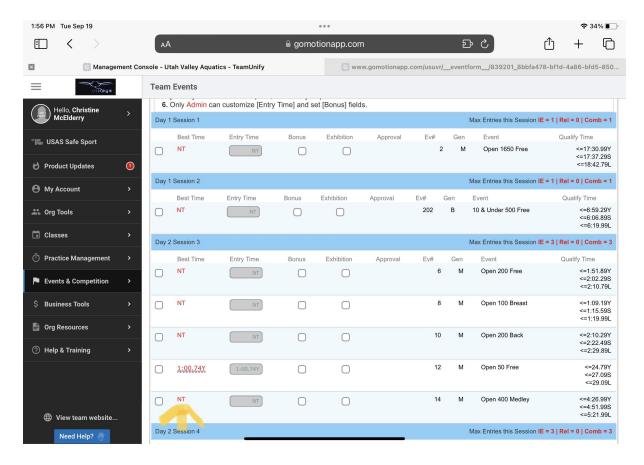
A bonus event in swimming is an extra race for swimmers who meet specific qualifying times in their primary events, offering more chances to compete and improve. Rules vary by swim meet—check the meet information document for specifics. The red box in the image below is an example of when a meet has bonus events. Be sure to include your bonus events in the notes box.



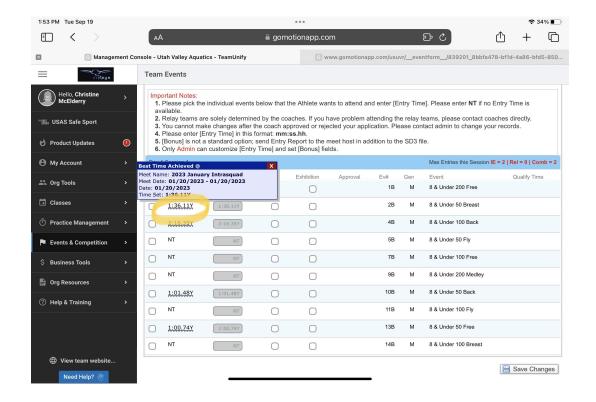
 Not Allowing You to Sign-Up. If you encounter this message while attempting to register your swimmer, it's likely a meet your swimmer cannot attend. Review the meet information document to ensure your compliance with the eligibility requirements.



Red Times indicate your swimmer does not meet the time requirements for the event, meaning they
may either be too slow or too fast for a specific event. Events highlighted in red are not available for
sign up, unless the meet is allowing bonus events.



To find out when a time was achieved, click on the time. A blue box with the date and meet it
was made will appear.



Officials Attending Meets

• If you will officiate a meet, please let the meet administrator know in the notes section, as seen below.

