

Dear Cache Valley Marlins Parents,

**Please carefully read this entire document before registering.**

## **NEW SWIMMER REGISTRATION**

Registering your swimmer will be a two-step process.

Part 1: You will register with USA Swimming.

Part 2: You will register with [Cache Valley Marlins](#).

### **PART 1 of registration**

#### **Registering with USA Swimming**

Steps 1-3 are to create a USA Swimming account. **Step 4 is to register your swimmer(s).**

1. Click <https://hub.usaswimming.org/landing> to create a login for a USA Swimming account. On the page that opens, select CREATE A LOGIN. You will enter an email address, username, and password. (Make sure you use a personal email address instead of a shared account since this will be linked to your individual membership or account.)
2. You will receive an email with a verification code. Once the verification code is entered you will be asked to log in using the username and password you just created.
3. You will then be asked if you have ever been a member of USA Swimming in the past. If you have been a member (coach, board member, official, or swimmer), click the yes icon so it shows yes. Click the Additional Info to find your new member ID number. Fill in the information the way you were registered previously. First name, middle initial, last name, and birthdate. If you're unsure how you were registered in the past or your account is not found, **STOP** and contact [Marcus](#) for help.

After you complete the requested information, your new ID will be emailed to the address shown in the form. Once received, copy and paste the Member ID in the appropriate field and click link account.

*If you have **never** been a member of USA Swimming, click the icon to show **NO** and complete the steps shown on the screen. You will automatically be logged in to SWIMS.*

That's all there is to it! The username and password you entered in step 1 are the login info for your USA Swimming account.

4. Now that you have an account, click this [link](#) to register your swimmer. Currently the cost is \$95 annually. If after reading the information below you want to register your swimmer as an Outreach Athlete (financial aid), contact [Nikki](#). *You will need a different link to register a swimmer as an Outreach Athlete.*

Click on **Continue** and follow the prompts to register your swimmer. You can **Add Another Member** before you check out if you wish to register additional members. You will receive an email confirmation of the registrations you submit.

Any questions or problems, please contact [Nikki](#) via email.

#### Additional Information on USA Swimming Memberships

*Premium?* Most swimmers are registered as Premium Athletes. This allows you to swim with our USA Sanctioned team, with USA registered coaches and practice time, and to participate in meets.

*USA Outreach Membership.* If your swimmer qualifies for free or reduced school lunch or you have a financial hardship, you may qualify for reduced fees through USA Swimming's Outreach Member program. If you would like to explore this option, contact [Nikki](#) before registering. She will work with you to determine if Outreach Membership is an option and, if so, help coordinate your registration.

## PART 2 of registration

### Registering with [Cache Valley Marlins-CVM](#)

You will complete your swimmer's [CVM](#) registration online through our team website. Go to [www.cvmarlins.com](http://www.cvmarlins.com) and select "Team Registration" on the right side of the page. From there, simply follow the on-screen cues.

You will register **your swimmer** in their respective groups. If you don't know their group for when the schedule changes, we can always change it later. Put them where they are currently or going to be.

*Financial Agreement.* Please read this section carefully so you understand the financial obligations to which you are agreeing. Note there is a \$65/swimmer/annual fee for every season the swimmer is registering with the club. The first time you register, this will include a t-shirt, swim cap and mesh swim gear bag.

Now, please get registered. Registration closes at **11:59 pm, Friday October 7**. Please be sure to complete registration by the deadline to secure your spot with [Cache Valley Marlins](#).

Nikki Walsh

[Cache Valley Marlins](#)

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