

Virginia Swimming Board of Directors Meeting

Monday, July 20, 2020 @ 7:00 pm
ZOOM Conference
MINUTES

Call to Order

Bryan Wallin

The meeting was called to order at 7:00 pm.

Approval of the Minutes from July 1

Emily Fagan

The minutes from the July 1 meeting were approved.

General Chair's Report

Bryan Wallin

- August meet sanction guidelines came out. USA Swimming will allow all types of meets; however, participation will be limited to teams within the LSCs. There will be no restrictions on the use of times achieved in sanctioned, approved, or observed meets beginning August 1.
- VSI must be able to deal with appeals of meet sanction rejections using Zone Sanction Appeal process. This procedure was already in place.
- Local meets are the focus, not regional meets.
- Olympic Trials: USA Swimming would like to have 1500 athletes. Meet cuts may be adjusted but not until at least December 31.
- Golden Goggle Awards will be virtual this year.
- USA Swimming HOD will be virtual on September 26. The legislation package is currently online.
- 45% of the teams in the US were open as of last week.

Administrative Vice Chair's Report

John Stanley

- VSI is ranked in the Top 10 for Safe Sport recognized clubs in USA Swimming

Senior Vice-Chair Report

Steve Hennessy

- Virginia Commonwealth Classic will take place the weekend before Thanksgiving. SC cuts are the same for Senior Champs while LC cuts are 2% slower. Fifty percent of the meet revenue will go to meet host and the remaining 50% will go to the proposed select camp. 19 & O athletes may participate. 13-14 age group athletes would be held to Senior Champs cuts.
- The Commonwealth Select Team will be comprised of the top 36 athletes. The location, dates and coaching staff are to be determined. The business office will be the director of the camp with the head coach. The camp will be local for the first three years with the fourth year going to Colorado.
- Senior Circuit needs to redo the initial survey to garner more responses.
- Regional Champs – recommend that change the regional meets to a four-region format similar to the district format. Regions would remain the same not change annually. The meet would be 3-3 ½ day meet.

Age Group Vice-Chair Report

Drew Hirth

- Age Group will evaluate the region champs proposal.
- NOVA hosted an intrasquad meet on July 18-19. Each day included five sessions: one for each age group and a 13 & O distance session. Over 300 athletes participated.
- TIDE also hosted a successful meet last weekend. The outdoor meet was very hot. There were several families who backed out of the meet at the last minute. Mike suggested that there needs to a flexible policy for meet fees because of the last minute cancellations.
- Drew and Mike are happy to be a resource for hosting meets during COVID.

Finance Vice-Chair Report

Bill Geiszler

- Bob proposes that the \$20 sanction fee be assessed for the meets held in July and August. Mary will add the language to the email back to clubs with the final meet announcement.
- No further report

Safe Sport Vice-Chair Report

Maureen Tolliver

- No report

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Athlete Committee's Report

Madison Wallin

- There will be an athlete Zoom meeting next week.
- Maddie shared the t-shirt design winner. The winning design was submitted by a TIDE athlete.
- The athletes would like to pre-sell the shirts. The proceeds from the shirts purchased would go back to the teams from the athletes who purchase them.
- Mary will look for a vendor and follow up more at the athlete meeting.

Coach Committee's Report

Mike Salpeter/Morgan Cordle

- No report

Executive Director's Report

Mary Turner

- **Meet Announcements:** To date, we have received eight meet announcements. Meet hosts have done a superb job pulling together their meet plans. Mary is proud of everyone for the teams' hard work. Mary sent an email to the VDH with the meet plans and how hard the teams are working to make the meets safe. Mary has also contacted a local health department regarding a team's plan for their upcoming meet. Supplemental documents are also posted on the website.
- **Swimposium:** Mary is working with Jane Grosser on Swimposium.
- **Athlete Clinic:** We are discussing holding the clinic at an outdoor pool. The speaker is from the DC area so no travel costs will be lost.
- **HOD:** Mary proposes a hybrid meeting that is virtual and in person. Mary is looking into the equipment needed.
- **Awards:** Mary and Maureen discussed a way to honor the awardees. Recipients would need to be known to the office by the third week of August. Mary will talk with Steve, Drew, Morgan, and Mike to about the feasibility of identifying the award recipients by that deadline as it is much earlier than usual.
- **Outreach:** The LSC can choose the criteria for outreach. At the present, the most generous category VSI utilizes is the Federal Reduced Lunch which is 185% of the Federal Poverty Guidelines. One possibility would be to change the levels to 200 % of the poverty level. Mary will create a proposal for the board to consider. There is a potential that the Outreach numbers could be higher next season.
- **Scholarship:** One of the scholarship recipients asked if VSI could send the check to the Virginia College Savings Plan (529). Bob mentioned that we need to be careful with NCAA issues. Bob thinks VSI needs to pay the scholarship to the school. There are questions about changing the beneficiaries of the 529 accounts. The recipients not certain of their plans for the fall semester due to the uncertainty with COVID. Mary will call the recipients and their parents to discuss options.

Old Business

- Return to Competition Task Force
John Stanley
 - The committee is on hold in light of the information from Virginia and USA Swimming with robust guidelines. For now, the guidelines are enough to use through August.

- VSI Logo

Maureen Tolliver

Maureen is still working with USA Swimming to develop a new logo.

New Business

- ASCA Virtual Webinar
Chad Onken
 - 54th World Clinic (September 13-20) will be done virtually with 40 speakers including virtual groups and Q & A and discussion groups. There will be a virtual exhibit hall with vendors. ASCA is looking for support for the coaches through the LSCs. Coaches would be sponsored by the LSC for registration fees. Registrations are due by September 1. The fee schedule is:
 - \$149 per registrant for 9 or fewer coaches.
 - \$125 per registrant for 10 to 49 coaches.

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- \$100 per registrant for 50 or more coaches.
- NC is sponsoring all coaches in the LSC who want to do it and front the costs. They will bill the teams for the cost.
- Coaches must be ASCA members to participate. To join ASCA, the cost is \$50 instead of \$88.
- Chad asked the board to provide a similar sponsorship of coaches to North Carolina Swimming.
- Bryan asked how many coaches have attended in the past. Bob asked how many he expects to go. Some TIDE coaches are already registered.
- Mary reports that VSI has paid for Coach of the Year recipients in the past. We usually paid approximately \$480 per coach for airfare and registration. There may be hotel fees, but meals were not paid.
- Mike asked about money already budgeted for coach education. Bob indicated there is \$2000 budgeted for coach mentor and education. There is another \$2000 budgeted for clinics and other education opportunity.
- Bill thinks we can afford to pay for up to 100 coaches for a total of \$10,000.
- SEVA, TIDE, 757, CGBD, QSTS all plan to take advantage of the benefit.
- Chad moves that VSI create a survey to determine interest in attending the ASCA clinic. The motion passed.
- Membership fees would be paid for by the coaches and VSI would pay for attendance.
- Parent Education re: COVID
 - Morgan expressed concern about parents not fully understanding the guidelines for meets and practices. Mike thinks it needs to be addressed at the club level.
 - Bryan suggested we send out information to clubs to educate parents.
 - Mike proposed that the Coaches Committee create a sub-committee of fair play amongst teams in the LSC.

Adjourn

The meeting was adjourned at 8:46 pm.

In attendance: Bryan Wallin, Morgan Cordle, Emily Fagan, Bill Geiszler, Mary Turner, Maddie Wallin, Bob Rustin, John Stanley, Chad Onken, Drew Hirth, Mike Salpeter, Jenni Ryniewicz, Steve Hennessy, Dave Henderson, Jack McCann, Logan Euker, Ben Eichberg.

Future Meeting Dates

- To be determined.



RETURN TO COMPETITION CHECKLIST

Facility Considerations/Guidelines:

- Mandatory capacity limits must be followed
 - [Current guidelines for Virginia](#)
 - Information for Swimming Pools and Recreational Sports can be found on pages 20-23.
 - Post Virginia Department of Health required [signage](#).
- Use of locker rooms and dryland areas (low ventilated spaces) should be eliminated or controlled.
 - Athletes should arrive and depart in their suits.
 - Deck changing is still prohibited.
- All individuals entering the facility or participating in the meet must answer screening questions which should include temperature screening (either at the facility or prior to arrival). Current CDC or local health department guidelines must be followed.
- All coaches, officials, and spectators must wear masks. Competition must be open to an athlete's parent/guardian.
- Provide indicators of correct spacing distances.
- If athletes are remaining in the facility between events,
 - They may sit on their own towel or seat on the deck, no sharing!
 - They must wear masks once they return to their seat on the deck after swimming an event.
 - Athletes must not share items and must leave their masks at their "spot" when going to swim their next event.

Meet Announcement Requirements:

- In order to ensure enough time for procedures and requirements to be reviewed, draft meet announcements must be submitted to the office no later than:
 - 14 days prior to the first day of the meet for intra-squad and virtual meets;
 - 21 days prior to the first day of the meet for other types of meets (dual, etc.)
- In developing the meet announcement and schedule, ensure that the amount of time between the end of one session and the beginning of another session is adequate to allow for proper cleaning/disinfecting.
- Only Virginia Swimming athletes will be allowed to enter the meet unless prior approval is given by VSI and the visiting team's LSC.
- A supplemental document must be submitted with the draft meet announcement that includes:
 - A statement of local protocols and requirements;
 - The plan for athlete, coach, official, and spectator ingress and egress;
 - The planned number of individuals gathering in the spaces: pool, deck, spectator seating, etc. (Athletes, coaches, officials, meet workers and spectators must be included in this number.)
 - The following statement: *In applying for this sanction, (Team) agrees to comply and to enforce all health and safety mandates and guidelines of USA Swimming, Virginia Swimming, the Commonwealth of Virginia, and (local jurisdiction).*
- The meet must be pre-seeded and no deck entries will be allowed.
- No relay events will be allowed.
- A meet backup needs to be submitted to the business office no later than seven days prior to the first day of the meet to monitor athlete numbers per session.



RECOMMENDED PROTOCOL FOR COVID-19 POSITIVE TEST

What forms need to be filled out?

- [USA Swimming Report of Occurrence](#)
 - When completing the ROO, use 'other' as the designation category and insert "No accident reported. Notice of COVID-19 positive test result."
 - In the additional details section insert "All personnel removed from the site in accordance with local guidelines."
- [OSHA Form](#) (Complete if individual with positive test result is an employee.)

Who needs to be notified?

- Immediately notify the facility manager.
- USA Swimming (handled through Report of Occurrence (ROO) listed above.
- Entire swim team. Remember that it is imperative to maintain swimmer and family confidentiality. A sample letter is included at the end of this document.

What steps need to be taken at the facility:

- Close off all areas used by the sick person and do not use them until after they have been cleaned and disinfected.
- Wait at least 24 hours before cleaning and disinfecting the affected areas. If 24 hours is not feasible, wait as long as possible. Follow [guidelines from the CDC website](#) to ensure thorough and safe cleaning is completed, including storing products away from children.
- Follow all facility procedures.

What steps do we take with the team?

- Anyone who has been in close contact with someone who has exhibited symptoms or tested positive should also self-isolate for 14 days.
- After a positive test has been reported, all swimmers at the affected facility will be out of the water for at least 24 hours.
- If the individual who tested positive is showing symptoms, anyone (coaches or swimmers in the group) who came in [close contact](#) with the individual should be out of practice for 14 days.
- If the individual who tested positive is asymptomatic, anyone who came in [close contact](#) with the individual should self-monitor for symptoms.
- Have all team members follow the recommendations of their family physician or medical professional.
- Maintain all Safe Sport standards with respect to proper supervision, etc.

SAMPLE LETTER TO PARENTS/GUARDIANS

To: All Families

Date:

We have been notified that a person at *(facility)* tested positive for COVID-19 on *(date)* and is now self-isolating. We have notified all required local, state, and federal agencies.

Practice is cancelled at *(facility)* until so that proper cleaning and disinfecting can be done. The coaches who had close contact with the individual who tested positive will be self-isolating for the required number of days. We are informing you of this incident in order that you may contact your family physician for further advice. If you have questions about COVID-19 or your situation, please talk with your doctor and review additional information available at the [CDC website](#).

The team is here to support everyone during this challenging time.

Sincerely,

*** Expenses ***				
USAS Registration	499,100	132	1,280	\$451,317
USAS Club Dues	3,500			\$2,380
Travel - US Open	2,500			\$0
Travel - Winter Nationals/Paralympic/Other	22,500			\$19,600
Travel - Summer Nationals	13,500			\$2,750
Travel - Olympic Trials / World Team trials	15,000			\$0
Travel - National Youth Team	1,500			\$0
Travel - Discretionary	3,000			\$0
National Meet Travel - Coaches	8,000			\$3,300
Senior Champ Meet Support	10,000			\$0
Va. Championship Meet Expenses	30,000	111		\$41,755
Zone Meet Expenses	50,000			\$0
Sectionals Meet Expenses	10,000	6,688		\$11,443
LC Zone Team Support	84,025			\$0
Champ Meet Awards	25,000		6,330	\$20,197
Staff Salaries	68,750	5,888	5,888	58,880
Payroll Taxes	6,350	452	450	4,606
Benefits	2,400			-
Webmaster	21,000	1,667	1,792	16,295
Web Upgrades	3,000			1,423
Administration Expenses	14,000	225	359	7,324
Supplies & Misc.	3,000	200		2,250
				-
Awards Banquet	40,000		422	27,772
National Convention	16,000			11,648
Zone Meeting	3,000			-
				-
Equipment	3,000			1,010
Officials Workshops / Training /Travel	20,000	34		14,805
				-
USAS Workshops	6,000			2,718
VS Camps & Clinics	4,000			5,981
VS Workshops	1,000			-
				-
Diversity, Outreach Reimbursements	10,000			3,159
Diversity / Travel, Other				312
Make a Splash/Learn to Swim Grants	6,000			-
Safe Sport Programs	2,000	2,000	1,500	5,000
Coach Mentoring Program	2,000			-
Athlete Scholarships	6,000			-
Club Grants		26,202	1,292	52,954
Total Expenses	\$1,015,125	\$43,598.52	\$19,314.15	\$768,877.71
Net Income / Loss	(\$11,125.00)	(\$32,550.15)	(\$9,381.52)	\$46,861.74

52nd ASCA CYBER WORLD CLINIC

SEPTEMBER 13th - 20th 2020



ASCA 2020
CYBER WORLD CLINIC

- **Featuring 30+ Speakers**
- **Interactive Talks** Including;
 - **LIVE Q&A with the speakers**
 - Downloadable handouts of Speaker Slides
 - All Talks Available On-Demand after the LIVE session if You're Unable to Watch LIVE.
- **Virtual Meet-ups** Hosted by some of our speakers as well as other high level coaches.
- **Discussion Boards**
- **Social Groups** specific to your area of coaching and/or location to help you network and learn from coaches in similar positions to yourself.
- **Virtual Exhibit Hall** to give you an understanding of all of the latest and greatest technology and gear related to the swimming world
- Learn More About the [World Clinic by Clicking Here](#)

LSC Pricing tiers per coach:

1-9 Coaches = \$149 per registration
10-49 Coaches = \$125 per registration
50+ Coaches = \$100 per registration

If you'd like to pay for membership for those coaches as well, you would just add \$50 (typically \$88/year) on to each registration. We would then add one year on to their current expiration date.

How This Will Work

1. Fill out the form (linked below) telling us how many coaches you'd like to pay for, let's say 25.
2. We create an online signup form specifically for your LSC
3. You distribute this form to your coaches
4. When we receive 25 registrations we will take the form down and show you the list to verify the coaches.
5. We will then send you an invoice for the 25 registrations, and will then enroll the coaches into the Cyber World Clinic
6. These registrations must be finished by September 1st, to give us time to enroll.

If you are Interested in pursuing this, please [fill out this form by Clicking Here](#)

If you have specific questions please email Kyle Mills here: kmills@swimmingcoach.org