

# Virginia Swimming Board of Directors Meeting

Monday, February 12, 2024 – 7:30 pm  
Via Zoom

## MINUTES

### Call to Order

John Stanley

- The meeting was called to order at 7:30pm.

### Consent Agenda

- BoD minutes from Jan 8, 2023
- Budget v. Actual report end January 2024
  - **Motion:** The motion to adopt the consent agenda was approved.

### Treasurer's Report

Bob Rustin

- **Report attached**
- The 990 is available for review. It has been filed with the IRS and USA Swimming. It is available for review by contacting Bob Rustin.
- Bob will move \$60,000 into the endowment fund this month. \$30,000 will go into each account. Part of the money to be moved is the profit from last year with the remainder income from this year.

### Division/Committee Reports

- **General Chair Report** John Stanley
  - March meeting is the last meeting before HOD. The purpose of the meeting is the final review of policy changes and vote on procedure changes as needed.
- **Administrative Vice-Chair Report** Bryan Wallin
  - **Report attached.**
  - There was a question about including non-USA Swimming events on our schedule on the website. Bryan will talk to people offline and revisit the issue in March.
  - **Sanction Report:** 110 total meets sanctioned – 77 sanctioned, 9 approved, 26 dual sanctioned (PVS 17, MD 9)
  - **Officials:** The Officials Committee is working on a training program for the new national training certification process. There are FAQs on the USA Swimming website, but the training materials are not out yet.
  - **Open Water:** No report
  - **Rules & Legislation:** No report
  - **Technical Planning:** Drew will be at Senior Champs on Saturday to listen to coach concerns. Drew will reconstitute the committee as well.
  - **Hall of Fame:** No report
  - **Senior Vice-Chair Report** Jonathan Kaplan
    - The final version of Senior Champs has been posted on the website.
    - Summer Awards and Coach of the Year/Swimmer of the Year voting are upcoming committee items to be addressed.
    - Jonathan brought up the review of Senior Champs and Age Group Champs for the next quad. Time standards review is confirmed after the release of new motivational times standards. At the last review, the 32<sup>nd</sup> place average was used as the change of time standards for Age Group and Senior Champs. The discussion should happen in the summer, but release them after USA Swimming releases Motivational Time Standards. The 2021-2024 Qualifying Times were released October 31, 2021. They also made the 13-14 time standards are faster than Senior Champs (except for the 200 Breast Girls).

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- **Age Group Vice-Chair Report** Mike Julian
  - **Age Group Committee**
    - Meet announcement is available in advance of Age Group Champs..
    - The Age Group Committee voted to use SC and LC times for qualifying for Zones unless the Zones comes in with a LC only qualifying times.
  - **Zones Coordinator** Maureen Tolliver
    - Revised Zone Team Selection was sent out for review and is attached.
    - Procedures for team versus family travel were added.
    - Procedures for fielding relays when not enough athletes of a certain age group are registered for Zones are found in the revised selection standards.
    - Jonathan asked when 9-10s are not signing up. Reasons include not aware of the meet, family vacation and costs. More districts are starting school the same week as the meet too. Coaches also need to educate families about Zones and catching up with the Covid gap.
    - Kevin will incorporate the document into Policies and Procedures to be voted on in March and at HOD.
    - Virginia Swimming can include information on the website and send out alerts to head coaches about the meet (deadlines, QT, etc.) Clubs in turn need to be supportive of sending their athletes to the meet.
    - Zones outfitting ideas are already underway.
- **Finance Vice-Chair Report** Will Murphy
  - Planning for the 2025 budget.
  - Meeting on March 24 for the budget. Will, John and Bob will meet prior to the meeting.
  - Quad plan expires in 2024. We will need an updated quad plan for 2024-2028. LEAP was renewed in October 2023.
- **Safe Sport Vice-Chair Report** Maureen Tolliver
  - **Operational Risk**
  - **Safe Sport** – Maureen is working on a plan to handle teams that have not followed through on the recognition process. Maureen asked about non-VSI teams being held to the same standard. John asked about approved meets and Mary said those teams are not set up to do it. John plans to propose a policy amendment to be reviewed in March.
- **DEI Chair Report** Jihan Minson
  - Waiting to hear from the National Disability Camp
- **Athlete Committee's Report** Charlie Mayr/Piper Price
  - EZ Athlete Summit information coming soon – June 20 camp
  - Reach out to athletes after Senior Champs about the feedback about change in OOE. Jonathan asked that Charlie share the information.
  - Athlete Scholarship – four scholarships will be awarded this year. Applications are in the hands of the scholarship committee.
- **Coach Committee's Report** Michael Salpeter/Ryan Woodruff
  - No report.
  - Ryan reported that the Coach Committee will be involved in the time standards update and the Summer Awards discussion.
- **Executive Director's Report** Mary Turner
  - **Report attached.**
  - Newly enforced CORE requirements questions should be directed to Emily or Mary.

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- Major update to SWIMS is coming on February 13. This will help with the tracking of the CORE requirement.
- Scott reported that the Sectional Meet was split into two locations. 800 athletes is maximum of what CAC could handle. The Eastern Zone leadership felt the number was low so a second meet was added at Brown University in Rhode Island.. Teams are not bound by location. They could go to whatever facility would serve their needs. Scott thinks there will be around 650 athletes.
- **Governance Committee** Kevin Hogan
  - No report on Governance.
  - Policies and Procedures will be updated for the March meeting.

## Old Business

- **Outreach Support Club Dues**
  - Tabled until the March meeting.

## New Business

- **Hosting Clubs SafeSport Certification**
  - See discussion above

## Adjournment

The meeting was adjourned at 8:29 pm.

Meeting Attendance February 12, 2024			
Role	Name	Role	Name
General Chair	John Stanley ✓	Coach Representative	Mike Salpeter
Admin Vice Chair	Bryan Wallin ✓	Coach Representative	Ryan Woodruff ✓
Finance Chair	Will Murphy ✓	Athlete Representative	Piper Price ✓
Senior Chair	Jonathan Kaplan ✓	Athlete Representative	Charlie Mayr ✓
Age Group Chair	Mike Julian ✓	At Large Athlete Rep	Louisa Lamerdin
Safe Sport Chair	Maureen Tolliver ✓	At Large Athlete Rep	Davis Hottle
DEI Chair	Jihan Minson	At Large Non-Athlete Rep	Drew Hirth ✓
Secretary	Emily Fagan ✓	At Large Non-Athlete Rep	Scott Baldwin ✓
Treasurer	Bob Rustin ✓	Executive Director	Mary Turner ✓

**Also In attendance:** Kelly Warnagiris

# Virginia Swimming Financial Summaries 2023-2024

2/12/2024

*** Revenue ***	Budget	December	January	YTD
USAS Registration	USAS collect			
VS Registration	133,600	22,489	29,955	\$94,966.40
Flex registration	7,000	990	780	\$7,360.00
USAS Club Dues	-			\$0.00
VS Club Dues	1,350			\$0.00
Meet Sanctions	4,900	150	300	\$1,140.00
Meet Rebates	181,000	6,978	19,896	\$67,907.70
Sales & Misc.	2,000			\$0.00
Championship Meet Revenue	150,000			\$0.00
Sectionals Meet Revenue	50,000			\$0.00
Zone Meet Revenue	50,000			\$0.00
LC Zones Team	28,900			\$0.00
Clinics and Swimposium Revenue	5,000			\$7,847.66
Zone Meeting Revenue				\$0.00
Awards Banquet	20,000			\$0.00
Interest - Checking	40	4.66	4.81	\$22.08
Interest - Reserve	300	0.74	0.74	\$37.90
Endowment Income	50,000	1744.6	17424	\$36,127.00

<b>Total Revenue</b>	<b>\$684,090.00</b>	<b>\$32,357.12</b>	<b>\$68,361.01</b>	<b>\$215,409</b>
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*** Expenses ***				
USAS Registration				671
USAS Club Dues				-
				-
Travel - US Open	4,500	500	500	1,000
Travel - Winter Nationals/Paralympic/Other	18,000	9,200	2,400	11,600
Travel - Summer Nationals	10,000			800
Travel - Olympic Trials / World Team trials	15,000			-
Travel - National Youth Team	1,500			-
Travel - Discretionary	3,000			-

National Meet Travel - Coaches	9,000	400		400
				-
Senior Champ Meet Support				-
Va. Championship Meet Expenses	150,000			-
Zone Meet Expenses	50,000			-
Sectionals Meet Expenses	50,000			-
LC Zone Team Support	73,900	500		27,915
Champ Meet Awards	24,000	4,512	5,007	9,519
Staff Salaries	86,800	7,400	7,400	37,000
Payroll Taxes	7,812	566	620	2,885
Benefits	2,000			-
Webmaster				-
Web Upgrades	2,000			636
Administration Expenses	18,000	3,206	2,128	7,672
Supplies & Misc.	3,000			151
				-
Awards Banquet	35,000			-
National Convention	18,000			948
Zone Meeting				-
				-
Equipment	1,500			-
Officials Workshops / Training /Travel	20,000	1,017	1,700	3,555
				-
USAS Workshops	6,000			3,126
VS Camps & Clinics	10,000			9,216
VS Workshops	2,000			6,249
				-
Diversity, Outreach Reimbursements	10,000	1,411	2,111	6,592
Diversity / Travel, Other				-
Make a Splash/Learn to Swim Grants	9,000			-
Safe Sport Programs	1,000			-
Coach Mentoring Program	2,000			-
Athlete Scholarships	6,000			-
Club Grants				-
Endowment Funding	50,000			-

<b>Total Expenses</b>	<b>\$699,012</b>	<b>\$28,711</b>	<b>\$21,866</b>	<b>\$129,933.11</b>
<b>Net Income / Loss</b>	<b>(\$14,922.00)</b>	<b>\$3,645.64</b>	<b>\$46,494.81</b>	<b>\$85,475.63</b>
Beginning Funds	\$413,386			\$413,386
Inflow (Outflow)	-\$14,922			\$85,476
Transfer to savings	\$300			\$37.90
Transfer to / From Savings	\$0			
Ending Funds	\$398,464			\$498,824
Endowment	\$365,509			\$365,509
BOD Restricted Funds	\$30,871			\$30,871
Virginia Swimming Savings	252,059			\$252,097
<b>Total Funds</b>	<b>\$1,046,903.81</b>			<b>\$1,147,301.44</b>

# Virginia Swimming Administrative Vice-Chair's Report



Vice Chairman: Bryan Wallin

February 10, 2024


<p>VSI-Sanctions 2023-2024 (2022-2023)</p>	<ul style="list-style-type: none"> <li>● Total Number- 110</li> <li>● LSC- 75 (77) <ul style="list-style-type: none"> <li>○ Re-Sanctioned- 2 (1-Eligibility, 1 Meet Format)</li> <li>○ IMX- 1</li> <li>○ Intersquad- 10</li> <li>○ 8 Under- 5</li> <li>○ Open Meet- 34</li> <li>○ Invitationals- 17</li> <li>○ Prelim/Final- 19</li> <li>○ Standard Base Meets- 6</li> <li>○ Distance Meets- 6</li> <li>○ 12 Under-12</li> </ul> </li> <li>● Approved – 9(6)</li> </ul>
<p>Dual Sanctioned Meets:</p>	<ul style="list-style-type: none"> <li>● Total- 26(28)</li> <li>● PVS- 17</li> <li>● Maryland- 9</li> </ul>
<p>Facilities Used: 4&lt;=</p>	<ul style="list-style-type: none"> <li>● NOVA 13</li> <li>● CSAC 10</li> <li>● Brooks 8</li> <li>● Jeff Rouse 8</li> <li>● Claude Moore 8</li> <li>● Christiansburg 7</li> <li>● 757 5</li> <li>● Dulles South 5</li> <li>● Occ. Swim Acad 4</li> <li>● PWCS 4</li> <li>● Mid-Town 4</li> </ul>

Hosting LSC Clubs: 4<=	<ul style="list-style-type: none"> <li>● NOVA 13</li> <li>● CA-Y 9</li> <li>● Hoki 6</li> <li>● 757 5</li> <li>● SRVA 5</li> <li>● WAC 4</li> <li>● CGBD 4</li> </ul>
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### Administrative Division

Officials Committee (Michael Sizemore)	The new official training requirements passed down from the USA-S Board are in the windshield of the committee at this time.
Open Water (Scott Baldwin)	<b>Nothing for this report</b>
Rules and Regulations (Kevin Hogan)	Nothing for this report
Technical Planning ( Drew Hirth)	Nothing for this report

### Action Items

Future Board of Director's Meetings	
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**Administrative Vice-Chair- Bryan Wallin**

Mobile: 804-389-2438

Email: thewallin5@comcast.net



## **POLICY**

### 1 EASTERN ZONE COMPETITION

Virginia Swimming will field a team comprised of 9–14-year-old athletes annually for The Eastern Zone Long Course Age Group Championship meet. Virginia Swimming will follow the published Eastern Zone Long Course Age Group Championship meet manual for compliance regarding any ineligible athlete criteria for the meet and reserves the right to modify qualifying requirements to best suit the needs of the team.

## **PROCEDURES**

### 1 Eastern Zone Long Course Age Group Championship

1.1 Athletes who have competed in USAS Nationals, USAS Juniors, U. S. Open, or a trials class meet in an individual event are not eligible to enter this meet.

1.2 13 and 14 year-old athletes who achieve the current USA Swimming Junior National qualifying standard prior to the entry deadline for the Eastern Zone championship meet, in any event, are ineligible to compete at the Eastern Zone championships in any individual or relay event.

1.3 Athletes 12 years of age or younger who have achieved USA National, USA Juniors, U.S. Open, or trials class qualifying times in an individual event but who have not competed in an individual event at these meets may enter that event in this meet.

1.4 Maximum number of individual events per day and per meet is determined by the Eastern Zone. Athletes must compete in all events they have qualified for. The only exception to this is when an athlete exceeds the maximum events per day or meet permitted by the Zone. In that instance, the Zone Team Head coach, at his/her discretion, will determine which events shall be dropped.

1.5 Qualification and Selection process:

A. This is a qualifying meet with predetermined time standards published annually by the Eastern Zone. Virginia Swimming athletes who are 9-14 years of age prior to the start date of the meet and have achieved the required number of qualifying times are eligible to be selected for the Zone team.

B. The selection of the Zone team will take place at the Virginia Swimming Long Course Age Group Championship Meet.

1. In order to qualify for the team athletes must submit an online application including deposit to be considered for inclusion on the Zone Team by an announced date.

2. The athlete must have a minimum of three qualifying times to earn a place on the team, including lead-off splits as well as intermediate splits.

3. All times including lead off and intermediate splits must be in the national database (SWIMS) no later than the Wednesday prior to Virginia Swimming's Long Course Age Group Championship meet. The only exception to this is qualifying times achieved at VSI's Long Course Age Group Championships.

4. The athlete must participate in at least one Virginia Swimming Long Course Championship meets, Summer Awards or Age Group Championships.

5. In the event any given age group does not have enough participants to field relays, an athlete without the minimum number of qualifying times may be selected from the applicant pool. IMX score and power points will be used to identify the additional athlete(s) selected to complete the relay. Any athlete so selected to participate in this capacity will be allowed to swim any individual event for which he/she is qualified.

### 1.6 Cost

- A. The cost per swimmer will be based upon the location, means of travel, length of meet, and the number of team members.
- B. The approximate cost of the trip will be posted to Virginia Swimming's website when the team application period opens.
- C. The Virginia Swimming Board of Directors reserves the right to assess an additional fee should the actual costs of the team exceed projected revenues.
- D. All trip fees must be paid online no later than noon on Monday directly after the VSI Long Course Age Group Championship meet.
- E. Fees once paid are not refundable. The Virginia Swimming Board of Directors may, at its discretion, determine otherwise.

### 1.7 Uniforms

- A. Families will be provided with uniform information including mandatory and optional components, sizing charts and costs when the athlete application period begins.
- B. Apparel trading is not permitted until the last session of the meet, Saturday, finals for 11-14s and timed finals 9 -10s.
- C. Team members must wear their Zone team uniform at all times. Club team apparel is not permitted.

### 1.8 Coaches

- A. Selection of Zone team coaches is the responsibility of VSI Coaches representatives.
  - 1. Individuals interested in serving as a Zone team coach must submit an online application no later than June 21<sup>st</sup>.
  - 2. All applicants must be coach members of USA swimming in good standing.
  - 3. Selection of Zone team staff and notification to team manager is to be completed no later than July 1
- B. A coach for every age category and athlete gender will be selected, one of those selected will be named as Zone team head coach.

### 1.9 Means of Travel

- A. The Virginia Swimming Board of Directors in consultation with the Age Group Committee will determine and announce whether the team will be a team travel or family travel event by October 1 of the preceding year.

### 1.10 Family Travel

- A. When the meet is determined to be a family travel event, responsibilities and expectations can be located on the Virginia Swimming Website along in the team information packet.

### 1.11 Team Travel

- A. The following procedures refer specifically when the meet has been determined to be a team travel event.

### 1.12 Transportation

- A. All swimmers must agree to travel with and remain with the team for the entire duration of the trip to be considered for selection of the team.
- B. If the meet is held outside of our LSC, swimmers may be released from the team after the completion of the entire competition, and prior to the return trip home. A Parent or legal guardian must complete and sign a release form. All swimmers that are being released must obtain permission from the zone team manager, or his/her designee, prior to leaving the competition site.
- C. If the meet is hosted within the LSC all swimmers are expected to be picked up by a parent or legal guardian at the meet venue at the conclusion of the meet.

### 1.13 Lodging and Meals

- A. Swimmers will be required to dine and lodge with the team for the duration of the meet.
- B. Rooming assignments, including the number of occupants per room, is at the sole discretion of the Team Manager. Special requests will not be accepted. Roommate requests will not be considered. Athletes will be housed according to age group and gender. Coaches and chaperones will be housed separately from athletes.
- C. All pertinent medical and dietary needs should be noted in the athlete's online application.

### 1.14 Chaperones

- A. Individuals interested in chaperoning must submit an online application.
- B. Chaperones are selected according to the following priorities:
  - (1) Medical professionals
  - (2) Officials - USA stroke and turn certified. Preference will be given to USA National certified officials.
  - (3) A balance of males and females is required.
  - (4) Previous Zone chaperone experience may also be taken into consideration.
- C. All chaperones share in timing at the meet unless they are working as officials.
- D. All chaperones must be members of USA Swimming. Registration may be done at the time of selection as a chaperone. The cost of this registration is the responsibility of the chaperone.
- E. Prior to departure of the Zone trip. All chaperones must have satisfactorily completed the following through their online USA Swimming account.
  - 1. Satisfactorily passed the USA Swimming Background check. The cost of which is the responsibility of the chaperone.
  - 2. Completed and passed USA Swimming's free online Athlete Protection Training.
- F. Cost- Transportation, accommodations and specified team meals are included.

**Virginia Swimming, Inc.**  
**BoD Meeting**  
**February 12, 2024**  
**Executive Director Report**

**2024 Registrations as of 1/31/2024**

Athletes: 5443  
Flex: 687 (inc. 102 upgrades)  
Outreach: 69  
Ind. Season: 178 (inc. 20 upgrades)  
Total: 6377  
Non-Athletes: 942  
Administrators: 69  
Clubs: 51

**2023 Registrations as of 1/31/2023**

Athletes: 5236  
Flex: 731 (inc. approx. 105 upgrades)  
Outreach: 38  
Ind. Season: 245 (inc. approx. 30 upgrades)  
Total: 6250  
Non-Athletes: 842  
Administrators: 62  
Clubs: 39

**Registration Summary:** As you can see, our athlete registrations are about 100 higher than last year at this point. It's still too early to draw any inferences from this but some teams have indicated that their numbers are higher than last year.

**CORE Education Requirement for Coaches:** Coaches who completed the original Foundations course, the Foundations 101 and 201 series, or were grandfathered because they began coaching prior 2000 (est. date) are exempt from the CORE requirement. However, any other coach is required to complete the five CORE modules withing 365 days of the date they first registration as a coach. Until recently USA Swimming waived the 365 day deadline but has now started enforcing the requirement. Basically this means is that any coach who registered for the first time between September 1, 2022, and today's date in 2023, must have completed all of the CORE modules to be in good standing. The CORE modules must only be completed once and do not have an expiration date. The same is true for the Rules and Regulations course for coaches. That is, the course must be completed within 365 days of the original coach registration date by any coach except those who completed the original Foundations course or were grandfathered as explained above.

**Records:** Records are now updated on the website. Because of the format of the report that is currently available from SWIMS, posting a printable version was not reasonable and it was a very time consuming task to get it to that point. However, we now have the records in a format that can be easily updated and posted so it will not be a time intensive in the future.

**Swimmer of the Year Gifts:** There was an electronic glitch with the order that we placed shortly after our last meeting but the towels have now been ordered. We will receive them prior to Senior Champs and be able to distribute them at that point as well as Age Group Champs.

**Athlete Scholarship:** We received a total of 33 applications which have been forwarded on to the Scholarship Committee for evaluation. As a reminder, the recipients will be announced just prior to Friday night Finals at Senior Champs.

**Graduating Senior Recognition:** We have contacted clubs to request the names and group photos of graduating seniors. As in the past, this recognition will be done at Senior Champs just prior to

finals on Saturday night. We plan to follow the same procedures that we have for the past two years – create a slide show from group pictures submitted by the clubs as well as recognize the athletes by club as a group instead of announcing each athlete individually. Athletes will receive a “Graduating Senior” keepsake bag tag.

**High School Season:** Championship meets are in full swing! At this point I have received 46 requests for observations which is just a few more than last year. Loading the meets into SWIMS continues to be less time-consuming than in the past with missing birthdates being the main error that causes a record to be flagged. Information was sent to our clubs as well as the hosts of the observed meets specifying the athlete information that needs to be included in the entry file and that appears to have helped. Because I haven’t received many questions from teams about times that have not loaded into their TU, TM, or Commit, I believe the times are matching better there, too.

**EZ Speedo Sectionals:** Because of over-subscription concerns that the meet that will be hosted in Christiansburg, it was a mutual decision between the EZ Directors, HOKI, and VSI that a second SC meet would be added. The meet will be held at Brown University. OME for the meets opened this past Tuesday and to date has just under 250 athletes entries either submitted or in process.

**OME:** We are using OME for Senior Champs and Age Group Champs as well as Sectionals. Because there is no longer an option to pay by check, all fees are listed as \$0 in OME and the Teams will be submitting payment by check or through PayPal for these meets.

# Virginia Swimming Board of Directors Meeting

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Via Zoom

## MINUTES

### Call to Order

John Stanley

- The meeting was called to order at 7:32 pm.

### Consent Agenda

- BoD minutes from November 26, 2023
- Budget v. Actual report end December 2023
  - **Motion:** The motion to adopt the consent agenda was approved.

### Treasurer's Report

Bob Rustin

- **Report attached**
- The 990 is due on January 15.

### Division/Committee Reports

- **General Chair Report**

John Stanley

- No report

- **Administrative Vice-Chair Report**

Bryan Wallin

- **Sanction Report:** Meet sanctions to date are at 68. The meet types are almost identical to 2023. The average cost per event has gone up .08 per meet. There have been 22 dual sanction meets with VA and PV/MD. District meet announcements are coming in to be sanctioned.
- **Officials:** National standardization for officials has been postponed. It was supposed to be done by January 31.
- **Open Water:** No report
- **Rules & Legislation:** No report
- **Technical Planning:** No report
- **Hall of Fame:** No report

- **Senior Vice-Chair Report**

Jonathan Kaplan

- David King (CA-Y) has joined the committee as an athlete rep.
- The committee worked on the order of events for Senior Champs. The OOE alternates every other year.
- The meet invitation is almost ready to go. The fee structure is the last piece of information needed. The 400 IM and 500 Free will be flighted. Mary hopes to send it for sanctioning by January 12.

- **Age Group Vice-Chair Report**

Mike Julian

- **Age Group Committee**

- The committee approved the district champs format.
- Age Group Champs meet announcement really does not change. The major decision is whether to use OME.

- **Zones Coordinator**

Maureen Tolliver

- Bids for outfitting and transportation will be solicited this month.

- **Finance Vice-Chair Report**

Will Murphy

- Planning for the 2025 budget.

- **Safe Sport Vice-Chair Report**

Maureen Tolliver

- **Operational Risk**

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- **Safe Sport** – ECAT and LY are now Safe Sport recognized. There are 18 teams fully recognized. Additional teams have submitted and have received feedback that needs to be addressed. All teams hosting meets are either Safe Sport recognized or have submitted their packet.
- **DEI Chair Report** Jihan Minson
  - Jihan has had call recently about handling younger disabled swimmers at meets.
  - The committee is still awaiting the Eastern Zone DEI meeting.
  - ADHD does not fall under Para-Swimming; however, a meet referee can make an accommodation.
  - There will be a meeting regarding Outreach by the end of January.
  - Jonathan Kaplan suggested bringing Jim Ellis to Virginia to talk to coaches, officials and parents. He is from the Philadelphia area.
- **Athlete Committee's Report** Charlie Mayr/Louisa Lamerdin
  - Louisa reported about the athlete scholarship.
  - The athlete scholarship has been updated to give four scholarships at \$1500 each. The deadline is January 31. The information is available on the website and it has been shared on social media.
- **Coach Committee's Report** Michael Salpeter/Ryan Woodruff
  - No report.
  - John asked Ryan to remind coaches about the Athlete Scholarship.
- **Executive Director's Report** Mary Turner
  - **Report attached.**
  - Swimmer of the Year gifts will be ordered this week.
  - Requests for Observation for high school regional meets are coming in. Dual meets cannot be observed per USA Swimming.
  - Registration numbers are listed in the report.
  - SWIMS continues to present some challenges, but we work through the issues.
  - Clubs will be billed this week for the VSI portion of club dues.
- **Governance Committee** Kevin Hogan
  - No report

## Old Business

- **Outreach Support Club Dues**
  - Discussed at our November meeting.
  - There will be a meeting by the end of January to discuss the program.
  - VSI would match club funds currently rebated to members up to \$500 to help out the clubs who are using outreach memberships.
  - The initiative needs to be budgeted in the Spring if it moves forward.
  - Jonathan expressed interest in the program. Jihan, Mary, Jonathan and John will meet to discuss and come up with a proposal at the next meeting.
  - Hope to bring it to the Board in February.
  - Scott Baldwin suggested that we have a goal to give out a certain amount of money each year rather than waiting for clubs to approach us. He said we should challenge every club to find outreach families to help out.
  - Beth Winkowski said USA Swimming has a marketing program that may be able to help.
  - Bob offered that 8 teams are requesting outreach reimbursement.

# Virginia Swimming Board of Directors Meeting

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**New Business** - none

## Adjournment

The meeting was adjourned at 8:22pm.

Meeting Attendance January 8, 2024			
Role	Name	Role	Name
General Chair	John Stanley ✓	Coach Representative	Mike Salpeter
Admin Vice Chair	Bryan Wallin ✓	Coach Representative	Ryan Woodruff ✓
Finance Chair	Will Murphy ✓	Athlete Representative	Piper Price ✓
Senior Chair	Jonathan Kaplan ✓	Athlete Representative	Charlie Mayr
Age Group Chair	Mike Julian ✓	At Large Athlete Rep	Louisa Lamerdin ✓
Safe Sport Chair	Maureen Tolliver ✓	At Large Athlete Rep	Davis Hottle
DEI Chair	Jihan Minson ✓	At Large Non-Athlete Rep	Drew Hirth ✓
Secretary	Emily Fagan ✓	At Large Non-Athlete Rep	Scott Baldwin ✓
Treasurer	Bob Rustin ✓	Executive Director	Mary Turner ✓

**Also In attendance:** Kelly Warnagiris, Beth Winkowski (USA Swimming)



# Virginia Swimming Financial Summaries 2023-2024

1/5/2024

*** Revenue ***	Budget	November	December	YTD
USAS Registration	USAS collect			
VS Registration	133,600	9,019	22,489	\$65,011.04
Flex registration	7,000	2,440	990	\$6,580.00
USAS Club Dues	-			\$0.00
VS Club Dues	1,350			\$0.00
Meet Sanctions	4,900	360	150	\$840.00
Meet Rebates	181,000	24,724	6,978	\$48,011.60
Sales & Misc.	2,000			\$0.00
Championship Meet Revenue	150,000			\$0.00
Sectionals Meet Revenue	50,000			\$0.00
Zone Meet Revenue	50,000			\$0.00
LC Zones Team	28,900			\$0.00
Clinics and Swimposium Revenue	5,000	7,848		\$7,847.66
Zone Meeting Revenue				\$0.00
Awards Banquet	20,000			\$0.00
Interest - Checking	40	4.35	4.66	\$17.27
Interest - Reserve	300	30.49	0.74	\$37.16
Endowment Income	50,000	12,881.00	1744.6	\$18,703.00

<b>Total Revenue</b>	<b>\$684,090.00</b>	<b>\$57,305.66</b>	<b>\$32,357.12</b>	<b>\$147,048</b>
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*** Expenses ***				
USAS Registration				671
USAS Club Dues				-
				-
Travel - US Open	4,500		500	500
Travel - Winter Nationals/Paralympic/Other	18,000		9,200	9,200
Travel - Summer Nationals	10,000			800
Travel - Olympic Trials / World Team trials	15,000			-
Travel - National Youth Team	1,500			-
Travel - Discretionary	3,000			-

National Meet Travel - Coaches	9,000		400	400
				-
Senior Champ Meet Support				-
Va. Championship Meet Expenses	150,000			-
Zone Meet Expenses	50,000			-
Sectionals Meet Expenses	50,000			-
LC Zone Team Support	73,900		500	27,915
Champ Meet Awards	24,000		4,512	4,512
Staff Salaries	86,800	7,400	7,400	29,600
Payroll Taxes	7,812	566	566	2,264
Benefits	2,000			-
Webmaster				-
Web Upgrades	2,000	636		636
Administration Expenses	18,000	1,937	3,206	5,544
Supplies & Misc.	3,000			151
				-
Awards Banquet	35,000			-
National Convention	18,000			948
Zone Meeting				-
				-
Equipment	1,500			-
Officials Workshops / Training /Travel	20,000	583	1,017	1,855
				-
USAS Workshops	6,000	1,462		3,126
VS Camps & Clinics	10,000			9,216
VS Workshops	2,000			6,249
				-
Diversity, Outreach Reimbursements	10,000	1,718	1,411	4,481
Diversity / Travel, Other				-
Make a Splash/Learn to Swim Grants	9,000			-
Safe Sport Programs	1,000			-
Coach Mentoring Program	2,000			-
Athlete Scholarships	6,000			-
Club Grants				0
Endowment Funding	50,000			-

<b>Total Expenses</b>	<b>\$699,012</b>	<b>\$14,303</b>	<b>\$28,711</b>	<b>\$108,066.91</b>
<b>Net Income / Loss</b>	<b>(\$14,922.00)</b>	<b>\$43,003.01</b>	<b>\$3,645.64</b>	<b>\$38,980.82</b>
Beginning Funds	\$413,386			\$413,386
Inflow (Outflow)	-\$14,922			\$38,981
Transfer to savings	\$300			\$37.16
Transfer to / From Savings	\$0			
Ending Funds	\$398,464			\$452,330
Endowment	\$365,509			\$365,509
BOD Restricted Funds	\$30,871			\$30,871
Virginia Swimming Savings	252,059			\$252,096
<b>Total Funds</b>	<b>\$1,046,903.81</b>			<b>\$1,100,806.63</b>

**Virginia Swimming, Inc.**  
**BoD Meeting**  
**January 8, 2024**  
**Executive Director Report**

**2024 Registrations as of 1/5/2024**

Athletes: 5226  
Flex: 648 (inc. 50 upgrades)  
Outreach: 68  
Ind. Season: 165 (inc. 16 upgrades)  
Total: 6107  
Non-Athletes: 885  
Administrators: 60  
Clubs: 43

**2023 Registrations as of 1/5/2024**

Athletes: 5028  
Flex: 663 (inc. approx. 70 upgrades)  
Outreach: 37  
Ind. Season: 268 (inc. approx. 35 upgrades)  
Total: 5996  
Non-Athletes: 825  
Administrators: 48  
Clubs: 44

**Registration Summary:** As you can see, our athlete registrations are about 100 higher than last year at this point. It's still too early to draw any inferences from this but some teams have indicated that their numbers are higher than last year.

**Records:** Jessica and I are working together on updating records. I anticipate that we will be able to post updated lists for SC by the end of the week.

**Swimmer of the Year Gifts:** We will be providing towels to members of the 2023 SC & LC All Star Team. Once Emily and I doublecheck numbers we will place the order with delivery of the towels expected by the end of the month.

**Athlete Scholarship:** The submission deadline is January 31<sup>st</sup> so applications and accompanying documents are beginning to be submitted. This year four scholarships at \$1500 each will be awarded. After consultation with our athlete reps this change was made so that additional athletes could be recognized for their leadership within the LSC or on their teams. We will be following the same process as in previous years. Emily and I will prepare the applications for review and provide the rubric for evaluation to the committee members. We will then compile the results of their evaluations and identify the recipients who will be announced at Senior Champs just prior to finals on Friday night.

**Graduating Senior Recognition:** We will soon be contacting clubs to send us the names of their graduating seniors. As in the past, this recognition will be done at Senior Champs just prior to finals on Saturday night. We plan to follow the same procedures that we have for the past two years – create a slide show from group pictures submitted by the clubs as well as recognize the athletes by club as a group instead of announcing each athlete individually.

**High School Season:** We will be observing district, regional, and state championship meets again this year and I have received observation requests for 19 high school invitational or end of season championship meets at this point. Thus far loading the meets into SWIMS seems to be less time consuming than in the past with missing birthdates being the main error that causes a record to be flagged. Information was sent to our clubs as well as the hosts of the observed meets specifying

the athlete's information that needs to be included in the entry file. Some clubs and meet hosts are doing a better job of that than others.

**USA Swimming HOD Working Group:** I continue to serve on this working group that is reviewing the size and composition of the House of Delegates so please share your opinions with me. Additionally, send me any questions that you may have. If I don't know the answer I will try to get them