

Virginia Swimming Board of Directors Meeting

Monday, January 13, 2025 – 7:30pm

MINUTES

Call to Order

John Stanley

- The meeting was called to order at 7:32pm.

Approval of Minutes

- BoD minutes from December 2, 2024
 - **Motion:** The motion to adopt December 2 minutes was approved.

Consent Agenda

- Treasurer's Report
- Executive Director's Report
 - **Motion:** The motion to adopt the consent agenda was approved.

Treasurer's Report

Bob Rustin

- Report attached

Division/Committee Reports

- **General Chair Report**

John Stanley

 - **No report**
- **Administrative Vice-Chair Report**

Bryan Wallin

Meet sanction report: No report

 - Sanctioned -
 - Approved -
 - Dual Sanctioned -
- **Officials Chair Report** - Michael Sizemore
- No report
- Evaluators for Senior Champs, Sectionals and Super Sectionals have been secured.
- **Open Water**-Scott Baldwin
- No report
- **Hall of Fame** – Anthony Pedersen
 - Follow up after Championship season
- **Technical Planning Report** – Drew Hirth
 - No report
- **Senior Vice-Chair Report**

Jonathan Kaplan

 - Senior Champs meet invitation is posted. The original order of events is used this year as we alternate the OOE every other year. Athlete feedback was crucial to the decision making process.
 - Athlete parade at finals will occur.
 - Meet set up file and OME are coming.
- **Age Group Vice-Chair Report**

Mike Julian

 - **Age Group Committee**
 - AG Champs Meet announcement has been posted with the new 13/14 50 events.
 - John expressed his appreciation for getting the meet announcements for the championship meets getting it done in a timely manner.
 - **Zones Coordinator**

Maureen Tolliver

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- **No report**

- **Finance Vice-Chair Report**

Will Murphy

- No report

- **Safe Sport Vice-Chair Report**

Maureen Tolliver

- **Operational Risk**

- **Safe Sport**

- New club renewed in December.
- A couple of teams will expire in 2025.
- May need to tighten up the Safe Sport Recognition policy to make sure it still works for everyone.

- **DEI Chair Report**

Jihan Minson

- DEI Clinic with PVS and MD at Hampton Aquaplex. Working with the Aquaplex for discounted rate with the city and discounted hotel rooms. The clinic will be in June after graduation (June 27 is the top choice). She hopes to have a date by the end of the week.

- **Athlete Committee's Report**

Piper Price

- Athlete Scholarship is due January 31. Four scholarships for \$1500.
- Expo meet in April. Draft order of events is done.

- **Coach Committee's Report**

Ryan Woodruff/Cat Leach

- No report

- **Executive Director's Report**

Mary Turner

- **Report attached**

- Mary spoke with Team Unify regarding the issue of high school meet times loading so they can be used by club teams. Coaches check your athletes times and let Mary know.

- **Governance Committee**

Kelly Warnagiris

- Information will be loaded on the VSI website later this week for nominations for elections. The committee will meet next week to recap.
- Coaches – please spread the word about needing Virginia Swimming board members.

Old Business

- Athlete Clinics – April 2025
- Fitter & Faster clinics on April 5 – Christiansburg, Richmond and Stafford.

New Business

- PVS Certified Request
 - Letter and treaty attached from Potomac Valley.
 - Dual sanctioning process is available between organizations, but not between LSCs.
 - Mary and John have spoken with the USA Swimming legal department.
 - Currently charge \$2.50 per participating swimmer in each meet. We also charge a \$100 sanction fee. This is leftover from the 2006 treaty. Other teams are charged \$30 for a meet sanction.
 - We charge Virginia Swimming athletes \$2.50 and each meet has a sanction fee of \$30.
 - Potomac Valley would like to go back to only being charged \$100.
 - **Motion** – Reduce the sanctioning fee from \$100 to \$30 for other LSCs using Virginia Swimming pools. Amendment proposed by Maureen a reduction in the meet

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sanctioning fee from \$100 to \$50. The change would go into effect on September 1, 2025. The \$2.50 athlete surcharge would remain the same.

➤ Discussion: a good argument for treating all teams the same.

➤ **Vote on amendment fails**

- **Original motion** – reduce the out of LSC sanction fee from \$100 to \$30 for all out of LSC sanctioning for meets held in Virginia. This motion passed.

➤ **Final Motion:** The motion to change \$30 sanction fee per meet beginning with meets held in the 2024-2025 swim season carries. This must be confirmed by the House of Delegates.

- To date, there have been 19 out of LSC meets held with 20 sanctioned. This number includes Maryland and Potomac Valley meets.

➤ Maryland – 8

➤ Potomac Valley - 11

- **Action Item:** Establish an ad hoc committee to discussion retention of border athletes after Championship season.

- **Taskforce meet sanctioning process**

- John proposes a taskforce to review the meet sanctioning process utilized by Virginia Swimming. Block party meets have created a wrinkle in the process. Review barriers that may be in existence to make it difficult for teams to host meets. Bryan Wallin will chair the committee. The goal is to have a committee formed by March with a report to the BOD by August.

Adjournment: The next meeting is March 3, 2025 via Zoom.

The meeting was adjourned at 8:41 pm.

Meeting Attendance January 13, 2025

Role	Name	Role	Name
General Chair	John Stanley ✓	Coach Representative	Cat Leach✓
Admin Vice Chair	Bryan Wallin ✓	Coach Representative	Ryan Woodruff
Finance Chair	Will Murphy ✓	Athlete Representative	Piper Price ✓
Senior Chair	Jonathan Kaplan✓	Athlete Representative	Bella Levin ✓
Age Group Chair	Mike Julian ✓	At Large Athlete Rep	Anna Shnowske
Safe Sport Chair	Maureen Tolliver ✓	At Large Athlete Rep	Davis Hottle ✓
DEI Chair	Jihan Minson ✓	At Large Non-Athlete Rep	Drew Hirth ✓
Secretary	Emily Fagan ✓	At Large Non-Athlete Rep	Scott Baldwin ✓
Treasurer	Bob Rustin ✓	Executive Director	Mary Turner ✓

Also In attendance: Kelly Warnagiris

Virginia Swimming Financial Summaries 2024-2025

1/11/2025

*** Revenue ***	Budget	November	December	YTD
USAS Registration	USAS collect			
VS Registration	135,400	16,699	20,900	\$66,935.24
Flex registration	7,000	1,330	660	\$5,215.00
USAS Club Dues				\$0.00
VS Club Dues	1,440	450	420	\$870.06
Meet Sanctions	4,900	270	270	\$3,670.00
Meet Rebates	194,000	9,012	23,377	\$50,641.20
Sales & Misc.	2,000			\$0.00
Championship Meet Revenue	160,000	3,309		\$6,579.14
Sectionals Meet Revenue	85,000	3,398		\$3,397.56
Zone Meet Revenue	65,000			\$17,176.95
LC Zones Team	70,000			\$1,492.92
Clinics and Swimposium Revenue	5,000	5,486		\$5,486.40
Zone Meeting Revenue				\$0.00
Awards Banquet	20,000			\$0.00
Interest - Checking	40			\$4.11
Interest - Reserve	300	180.54	174.01	\$773.39
Endowment Income	80,000	8,537.80	5844.2	\$25,559.80

Total Revenue	\$830,080.00	\$48,672.60	\$51,645.57	\$187,802
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*** Expenses ***				
USAS Registration				\$0
USAS Club Dues				\$0
				\$0
Travel - US Open				\$0
Travel - Winter Nationals/Paralympic/Other	20,000		3,700	\$3,700
Travel - Summer Nationals	10,500			\$0
Travel - Olympic Trials / World Team trials	12,000			\$0
Travel - National Youth Team	1,500			\$0
Travel - Discretionary	3,000			\$0

National Meet Travel - Coaches	10,000			\$0
				\$0
Senior Champ Meet Support				\$0
Va. Championship Meet Expenses	150,000			\$27,233
Zone Meet Expenses	60,000			\$1,758
Sectionals Meet Expenses	80,000			-
LC Zone Team Support	125,000		937	2,049
Champ Meet Awards	24,000		730	3,624
Staff Salaries	90,256	7,688	7,688	30,752
Payroll Taxes	7,812	588	588	2,353
Benefits	2,000			-
Webmaster				-
Web Upgrades	2,000			-
Administration Expenses	18,000	5,222.87	2,094.96	10,554
Supplies & Misc.	3,000			708
				-
Awards Banquet	20,000			3,452
National Convention	18,000			14,960
Zone Meeting				-
				-
Equipment	1,500			69
Officials Workshops / Training /Travel	20,000	1,508	738	7,281
				-
USAS Workshops	6,000			-
VS Camps & Clinics	10,000			10,890
VS Workshops	2,000			-
				-
Diversity, Outreach Reimbursements	25,000	2,133	2,119	6,476
Diversity / Travel, Other				-
Make a Splash/Learn to Swim Grants	9,000			-
Safe Sport Programs	1,000			-
Coach Mentoring Program	2,000			-
Athlete Scholarships	6,000			-
Club Grants				-
Endowment Funding	80,000			34,000

Total Expenses	\$819,568	\$17,140		\$159,859
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Net Income / Loss	\$10,512.00	\$31,532.59		\$27,942.78
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Beginning Funds	\$480,909			\$480,909
Inflow (Outflow)	\$10,512			\$27,943
Transfer to savings	\$300			\$773.39
Transfer to / From Savings	\$0			\$91,490
Ending Funds	\$491,421			\$599,568
Endowment	\$471,097			\$471,097
BOD Restricted Funds	\$30,874			\$30,874
Virginia Swimming Savings	\$251,946			\$161,229

Total Funds	\$1,245,337.57			\$1,262,768.35
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Virginia Swimming, Inc.
BoD Meeting
January 13, 2025
Executive Director Report

2025 Registrations as of 1/12/2025

Premium: 5506
Flex: 678 (inc 89 upgrades)
Outreach: 122
Individual Season: 144 (inc 6 upgrades)
Total: 6450
Non-Athletes: 1038
Clubs: 46

2024 (1/12/2024)

5226
662 (inc 50 upgrades)
69
170 (inc 16 upgrades)
6127
1006
49

Again we need to be cautious about comparisons between 2024 and 2025 numbers should be made due to the different registration methods available each year. However, I am anticipating that the increase we see at this point should continue.

High School Swimming: I am continuing to receive observation requests as well as meet results for the observed meet already completed. All of the meet results I have received have been loaded into SWIMS and I have notified teams of any DOB mismatches that have been flagged in the upload process. I also upload the results in Team Unify but there appears to be an issue with times loading in the club databases. I have been in contact with TU about this and have a call scheduled for tomorrow (Monday) afternoon. Hopefully we can get to the bottom of the issue and I will have more information to pass along at the meeting. (During the past two years times loaded smoothly for athletes whose first name, middle initial, last name and DOB in the HS database matched the club's TU database. That doesn't seem to be happening this year.)

2025 Scholarship: We are currently receiving applications. The deadline for submission is January 31st.

SC Championship Meets: All meets have been sanctioned and posted.

Cherlynn R. Venit
PVS General Chair
on behalf of the PVS Board of Director
P.O. Box 3729
McLean, VA 22103-3729

21 December 2024

Virginia Swimming Board of Directors
John Stanley – VSI General Chair
Virginia Swimming Inc
P.O. Box 1059
Appomattox, VA 24522

Dear Virginia Swimming Board of Directors:

The Potomac Valley Swimming Board of Directors formally requests that our LSC's return to the 2007 Treaty agreed upon between PVS and VSI (as attached). This treaty includes a per meet sanction fee of \$100 and was peacefully upheld for more than 12 years. We kindly request your response to this proposal by January 15, 2025.

We appreciate working with Virginia Swimming and look forward to continuing those working relationships for years to come. We believe that returning to the way we operated under the 2007 Treaty is in the best interest of all swimmers within the greater Metro DC area. We hope that the members from both LSCs can come to an agreement.

If you would like to discuss other ideas, please let us know.

Sincerely,



Cherlynn R. Venit - PVS General Chair
on behalf of the PVS Board of Directors

Draft

Minutes of the January 7, 2007

VSI Board of Directors Meeting

Present were Bill Geiszler, Walter Smith, George Homewood, Jessica Simons, Terry Randolph, Mary Turner, Lee Gibbs, Kevin Hogan, David Strider, James Wolfle, Michael Downs, Steve Hennessey, and Bob Rustin. The meeting was called to order at 12 noon. The minutes of the September 30-October 1, 2006 Board meeting stood as approved.

Audit – Walter Smith, Bill Geiszler, and Bob Rustin sent the form to USA Swimming for review by their finance committee. The audit obligation has been completed. The BOD accepted the audit report as submitted. George suggested that an audit be done by when treasurers change. It can be a transition audit done internally.

By-laws Amendments - The proposed by-law amendments were drafted to include athlete rep inclusion at the HOD and various other committees. For example, the changes add a 4th delegate per club who need to be an athlete 14 years or older. The athlete reps to the BOD are called at large. The same change was made for the coach's rep. Some committees underwent minor changes. The Web master and Athletes Committee were added. USS was changed to USA. Bill Geiszler move to recommend them to the HOD in April, seconded by Lee Gibbs and the motion passed.

Policy Amendments – Mary Turner moved that VSI table the requirement that chaperones background checks be done until the Fall HOD meeting. The motion was withdrawn. Bill Geiszler amended that motion to state that the policy shall be implemented on Sept 1, 2007, seconded by Mary. The amended motion passed with one nay and will be recommended to the HOD in April.

1. Background screening shall be done through the current mechanism in place with USA Swimming.
2. All candidates for office on the VSI Board of Directors shall have passed the background screening program.
3. All members of the VSI Board of Directors must have a current background screening.
4. All VSI designated chaperones must have a current background screening.

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5. All background screening records shall be maintained by the VSI Administrator.

This section shall become effective on 1 September 2007.

Bill Geiszler moved that the Age Group Committee develop a pilot program for background screening for Zone chaperones to be brought to the April BOD meeting. This was seconded by Walter Smith and passed. Please see attached documents.

Sanction Treaty with PVS – When meets are held by VSI in PVS territory (and vice versa), the sanction fee assessed by the LSC in which the meet is being held will be \$100 when all of the following conditions are met:

- The meet must be sponsored by the out-of-territory LSC or one of its member clubs.
- A minimum of eighty percent (80%) of the athletes participating in the meet must be from the out-of-territory LSC.
- Responsibility for staffing of the meet is handled by officials from the out-of-territory LSC.
- Meet Announcement preparation is the responsibility of the out-of-territory LSC.
- Meet announcement and results are posted on the out-of-territory LSC'S web site.
- Verification of athlete registrations (both pre and post meet) is performed by the out-of-territory LSC.
- The loading of times into SWIMS is performed by the out-of-territory LSC.
- Warm-up and safety procedures of the out-of-territory LSC are followed with Report of Occurrence reports, if any, submitted to both LSC'S, in addition to USA Swimming and Risk Management Services, Inc.
- The effective date will be January 1, 2007.

The "Sanction Fee Treaty" will become effective only if VSI also enters into this agreement.

Maryland Swimming is also considering joining in this agreement with PVS and VSI.

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James Wolfle moved that this policy be adopted, seconded by Steve Henessey and the motion passed.

Operating Procedures – See attached documents. Walter Smith moved that they be adopted, seconded by Terry Randolph and passed.

Nominating Committee – Terry has no report. Individuals are needed for the committee.

Spring Weekend 2007 – There may be a referee clinic. Plans are still in flux. A Team Manager and Meet Manager class may be held. The BOD will meet at 6:00 p.m. on April 28, 2007 at the Holiday Inn.

Athlete Committee and Reps – 11 clubs have submitted names for athlete reps.

Corporate Credit Card – Wachovia may be the card of choice. It should be finalized in 2-3 weeks. The intent is to have 3 cards with an aggregate account limit.

Championship Meet Committee – A handbook is being developed. Meets for the Short course season are well underway.

Eastern Zone Meet – Bill Geiszler moved that VSI give the team manager a gift card for \$350 and a gift card for \$200 to the assistant team manager. This was seconded by Jessica Simons and the motion passed unanimously.

Spring Zones – The motel has been reserved. James would like to add an extra day of travel on the front end to make the team more competitive. The Board agreed.

Fall 2007 Swimposium – PVS would like to host a joint venture on one of the first two weekends in October. The VSI banquet is locked in for October 7, 2007. VSI is in favor of this venture, but the 7th is not available.

All Star Meet – A proposal and budget will be presented at the BOD April meeting.

2007-2008 Template Schedule – This will be discussed in April. The 13 and over meets are just not happening at the expected rate so that concept may need to be revisited. A Senior Circuit is needed or else LSC senior

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meets. There should be some flexibility on the district level on the level and age swimmer involved.

2008 Eastern Zone Meet – VSI will take care of the finances for the GMU Freedom Center and the Open water swim. PV will take care of the finances at the GNU Patriot Center. A motion was made to that effect and seconded. At the end of the day, expenses will be tallied and any overage divided.

Zone Apparel – Harold will supply the team for Zones 2007. A bid request will be presented to the BOD in April for 2008 to be sent to outside vendors. This will include all the “extras” Harold supplies.

Other Business - No host has been found for the AAA HS State meet. The New Wave swim team of NC would like to participate in our SC Senior Champs. SNOW of PV may also make a request. Mary will contact NWST in the affirmative.

Reports

- There are 5259 athletes for 2006-2007. There are a total of 837 no athletes registered and 47 clubs. Athletes are down 472, non athletes 119, and clubs 4. VSI has had 80 non athletes go through the screening process. 69 are coaches, the rest are either board members or non-coach members who are competing their certifications. Bill believes we are on target for the same number of athletes in 2006 as we had in 2005.
- Finance – no report
- Treasurer – no report
- Age Group – James will look at putting a camp together based on the IMX. The Championship medals are in color now at a 4% increase in cost. Hasty is still the supplier.
- Senior – Kevin is working on the Senior Champs meet information. Senior Champs LC 2007 will be held at GMU Fairfax. Coaches are still calling for a senior circuit, but aren't speaking up at meetings when the vote is taken to restart the circuit. There are currently 3 camps in the planning stage (a diversity camp in Charlottesville, an open water camp in Virginia Beach, and an age group regional camp in Fredericksburg). Two additional camps may happen (an IMAX and a distance camp).
- Diversity – Pete was added to the National Committee, Would it be possible for VSI to partially fund a Diversity team to attend a Diversity

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- meet in NC next year? VSI would need a lot more information before committing to anything.
- Athletes – no report
- Club Development – Peter Clark will visit VSI in February. He is our USA rep.
- Disability – Lee is on the National Disability Committee. A rebate is available from USA swimming for disabled participants to the host club of the meet in which they compete.'
- Safety – no report
- Top 16 – Certificates have not yet been received. Intermediate splits are not being put into Team Manager online. Terry has been appointed to the Times & Recognition Committee.
- Records – no report
- Walter has been appointed to the National LSC Development Committee.
- Equipment – Matt recommends that VSI buy 2 more CTS 6's and an additional set of the relay judging pads. 1.2.0.4 is the only version that works on the CTS 6. The Board approved the purchase.
- Officials – Jim Frye replaced Skip Gaskill as a Northern District official's co-chair. Michael Downs replaced John Thompson (National Certifications). Help is needed in finding an athlete for the committee. The Swimposium was well attended. Tom Colasurdo has modified the official's database to include national and advanced certifications. Cathy Rudolph is investigating the purchase of new blanks for name tags. The committee needs to complete the criteria for advanced certifications. Mike Willard will be the meet ref for Age Group Champs 12 & under prelims at FEAC. All Thursday events, 13-14 prelims, and all 11 and over finals will be at MAC. An officials travel reimbursement policy needs to be discussed at the committee level and brought back to the BOD in April.
- Technical Planning – The 2006-2007 calendar has been updated. LC meets in June and July have been added. Team assignments for the region champs have been posted to the VSI website. The templates for the district and region champs have also been posted to the website and sent to the host team's point of contact. Team assignments for summer awards have been posted as well. The team assignments for the Commonwealth Games will not be determined until after the April HOD.

Mary would like to have meet sanction fees deducted from rebates. Bill Geiszler proposed to charge a sanction fee for only those sanctioned

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meets that are not required to file a meet financial report and pay meet rebate fees. Thus the 50 or so meets on the VS schedule would not require a sanction fee, but dual meets, tri meets, etc. that do not charge entry fees would pay a sanction fee. We could also consider increasing the fee from \$20 to \$25 or \$30. This will require a policy change and will be brought to the BOD in April.

SNOW has their new pool under construction. They would like to bid on meets held in the Northern Region.

George moved that the March BOD meeting be cancelled, seconded by Mary.

The meeting was adjourned at 4:00 p.m.

Respectfully Submitted,

Jessica Simons

AS APPROVED at the PVS Board Meeting -- January 17, 2007
Meeting Notes

See highlighted
portion

POTOMAC VALLEY SWIMMING BOARD OF DIRECTORS MEETING OFFICIAL MINUTES

7:00 PM -- WEDNESDAY, DECEMBER 13, 2006

**McLean Community Center
McLean, VA**

ATTENDANCE: Board Members: Jim Garner, Chair; Art Davis, Mark Faherty, Frani Hess, John Hirschmann, Bill Marlin, Don Riedlinger, Bill Stephens, Ron Whalen. Ex-Officio Board Member: Ward Foley. Non-voting Board members: Janet Auger, John Erter. Guests: Paris Jacobs, Arthur Lopez, Rita Page, Jim Van Erden.

CALL TO ORDER: The meeting was called to order at approximately 6:58 pm by Jim Garner, General Chair.

AGENDA: Jim provided the Board with a proposed Agenda.

APPROVAL OF MINUTES: A motion was made, seconded to approve the minutes of the November 8, 2006 meeting. The motion passed with one dissenting vote, Don Riedlinger.

POSSIBLE PARTNERING WITH FAIRFAX COUNTY PARK AUTHORITY (FCPA): The Board authorized Ward Foley to initiate preliminary exploratory discussions with FCPA regarding a potential partnership arrangement in which PVS would provide support for the installation of UV light filtration systems at FCPA RECenter pools in return for to-be negotiated modifications in the current rental arrangements.

2007 SWIMPOSIUM: Paris Jacobs updated the Board on the preliminary planning of the 2007 Swimposium. A motion was made that the Board authorize up to \$6000 to be spent this year and that the event's planning be based on an expected overall net cost to be subsidized by PVS of \$20,000. Following discussion, a motion was made and seconded to amend the motion to increase the overall planned net cost to PVS to \$25,000. The motion, as amended, passed unanimously.

SANCTION FEE WAIVER REQUESTS FOR CLUB HOSTED MEETS: The Board authorized PVS's Administrative Assistant the authority to grant sanction fee waiver requests for club hosted meets when all of the following conditions are met:

- Requests are limited to dual and tri meets.
- Request must be made at least 7 days prior to meet's start date. In addition to the information normally required for a dual or tri meet, request must also include name and employer identification number of charity.
- Following the meet, host club must provide PVS (as is required for all sanctioned meets) the Meet Manager File Manager Backup File. This will allow the splash fees that would have otherwise been assessed to be calculated.
- Host club must provide written acknowledgement from charity of the amount donated. This donation should be **no less** than the total splash fees that would have otherwise been assessed in order for the waiver to be granted.

- In the event that a copy of the written acknowledgement is not received by PVS within 60 days of the completion of the meet, splash fees will be due and payable.

OUTREACH REQUEST: Following a presentation by Arthur Lopez on his program Nadar Por Vida, a motion was made that PVS contribute \$3,000 in grant money to the program. The motion was amended to increase the grant to \$3,750, then seconded and unanimously passed as amended. The grant will be payable to Nadar Por Vida, Inc.

SUPPORT OF 2006 NEW YEAR'S EVE ATHLETE ACTIVITY: The Board considered a request from three PVS club members for financial support of a New Year's Eve Party for all PVS swimmers to be held at a Virginia recreation center site. While supporting the concept, the Board expressed concerns about whether sufficient time remained to properly prepare for a successful event as well as whether the LSC would be supporting an activity that would likely to be perceived as being geographically inaccessible to at least most of its athletes. Therefore, the request was denied.

SANCTION FEE RECIPROCITY AGREEMENT BETWEEN VSI AND PVS: The Board unanimously approved the following "Sanction Fee Treaty" with VSI.

When meets are held by VSI in PVS territory (and vice versa), the sanction fee assessed by the LSC in which the meet is being held will be \$100 when all of the following conditions are met:

- *The meet must be sponsored by the out-of-territory LSC or one of its member clubs.*
- *A minimum of eighty percent (80%) of the athletes participating in the meet must be from the out-of-territory LSC.*
- *Responsibility for staffing of the meet is handled by officials from the out-of-territory LSC.*
- *Meet Announcement preparation is the responsibility of the out-of-territory LSC.*
- *Meet Announcement and results are posted on the out-of-territory LSC's website.*
- *Verification of athlete registrations (both pre and post meet) is performed by the out-of-territory LSC.*
- *The loading of times into SWIMS is performed by the out-of-territory LSC.*
- *Warm-up and safety procedures of the out-of-territory LSC are followed with Report of Occurrence reports, if any, submitted to both LSC's, in addition to USA Swimming and Risk Management Services, Inc.*
- *The effective date will be January 1, 2007.*

The "Sanction Fee Treaty" will become effective only if VSI also enters into this agreement.

PAYMENT RESPONSIBILITY FOR SURVEY OF GMU POOL: The Board was asked to consider the responsibility of payment for the pool measurement at GMU necessitated by the setting of two American Records at the Tom Dolan Invitational Meet, sponsored by CUBU, held December 7-10, 2006. The matter was tabled until the January meeting.

TRAVEL REIMBURSEMENT APPEALS FOR PVS ATHLETES PARTICIPATING IN 2006 USA SWIMMING JUNIOR CHAMPIONSHIPS: Two separate travel reimbursement appeals, involving

three athletes were presented to the Board for its consideration. Both appeals were denied—one by a vote of 6-2 and the second unanimously.

CLUB APPEAL OF FINE LEVIED FOR ENTERING FOUR SWIMMERS NOT MEETING QUALIFICATION TIMES AT THE 2006 PVS SENIOR SHORT COURSE CHAMPIONSHIP:

The Board considered a club's request that the levied fine be waived. The Senior Chair recommended to the Board that the fine be suspended but subject to reinstatement in the event another entry time violation occurs during the next twenty-four month period commencing on December 13, 2006. . This recommendation was based upon a portion of a club splitting off from the original Club at the time of the meet (but after meet entries were submitted) and the warning notification being given to the head coach of the original club. The athletes involved trained with the coach of the swimmers splitting off.. The suspended fine is being assessed against the club splitting off. A motion to accept the Senior Chair's recommendation passed with one objection.

HOSTING 2008 EASTERN ZONE LONG COURSE MEET: Prior to the meeting, Bill Marlin provided all members of the Board with a written update. The Board requested that discussions of the co-hosting responsibilities and financial arrangements between PVS and VSI occur prior to the May 2007 Eastern Zone meeting.

ZONE COACH STIPEND INCREASE: The Board considered Paris Jacobs' recommendation that PVS Zone Coach stipends be increased. A motion was made, seconded and unanimously approved to increase the Head Coach stipend from \$500 to \$700, the Head Assistant Coach stipend from \$300 to \$450 and the Assistant Coach stipend from \$250 to \$350. These increases will become effective in 2007.

ZONE CHAPERONE EXPENSE REQUEST: Paris Jacobs, Zone Team Manager, requested that the Board consider providing financial support to Zone Team Chaperones. Her request was for PVS to pay one-half the double occupancy rate for hotel accommodations for up to 6 chaperones per trip. They will also be provided complimentary seating on the team busses, if extra seats are available. If seats are not available, chaperones would be reimbursed for automobile mileage at the then current charity mileage rate for travel to and from the meet. The number of chaperones supported would be one per each 25 athletes (or fraction thereof) participating on the team. A motion was made, seconded and unanimously approved to adopt these recommendations.

ZONE TEAM MANAGER TRAVEL OPTION REQUEST: Paris Jacobs requested that the Board modify Policy and Procedure to provide the Zone Team Manager the option to travel to the meet location prior to the team arriving thereby providing them the opportunity to address various logistical matters prior to the team's arrival. A motion was made, seconded and unanimously approved to adopt the modification.

ADDITIONAL SITE FOR 2007 PVS NOVEMBER OPEN: Prior to the meeting, the Board had been advised by the Administrative Assistant that FCPA had offered to rent the Mt Vernon pool in addition to Cub Run for the 2007 PVS November Open. The Board authorized the rental of both sites.

NEXT BOARD MEETING: The Chair announced that its next Board meeting will be held at McLean Community Center on Wednesday, January 17th at 6:30PM.

ADJOURNMENT: The meeting was adjourned at 10:20PM.

Respectfully submitted by,
Janet Auger
PVS Administrative Assistant