

Virginia Swimming Board of Directors Meeting

Monday, June 12, 2023 - 8:00 pm
Zoom Conference

MINUTES

Call to Order

John Stanley

- The meeting was called to order at 8:01 pm

Consent Agenda

- BoD minutes from March 13, 2023
- End April 2023 Fin. Report
 - **Motion:** The motion to adopt the consent agenda was approved.

Treasurer's Report

Bob Rustin

- VSI is carrying a significant balance in the Endowment Fund. He will transfer once the Community Foundation completes the update to their software. He will transfer \$40,000 to the Endowment Fund once the software update is complete.
- Meet rebates will at least hit budget and may go over.

Division/Committee Reports

• General Chair Report

John Stanley

- 2023-24 BoD appointments
 - Open Water – Scott Baldwin
 - Tech Planning – Anthony Pederson
 - Safe Sport/Zones – Maureen Tolliver
 - Operational Risk - TBD
 - Rules and Legislation – Kevin Hogan
 - Officials – will be appointed in August.

• Administrative Vice-Chair Report

Bryan Wallin

- Sanction Report – AGC is the last meet to be sanctioned. 111 meets have been sanctioned in Virginia during the 2022-2023 season. There have been 37 non-LSC meets hosted in Virginia.
- Officials – Dan Demers will conclude his tenure as Officials Chair in September. There are three nominees for the position who will be interviewed in the next few weeks. The new Officials Chair will be appointed at the August BOD meeting.
- Open Water-no report
- Rules & Legislation - no report
- Technical Planning – 2023-2024 schedule is currently posted on the website. The LSC Championship meets will be held at the following venues:
 - SC Senior Champs – Richmond at CSAC
 - SC AGC – Christiansburg Aquatics Center
 - LC Senior Champs – Liberty University
 - LC AGC – Christiansburg Aquatics Center

• Senior Vice-Chair Report

Richard Hunter

- Worked on the Summer Awards meet announcements in consultation with Age Group and Tech Planning to move forward with prelims/finals for 13 & Overs. Meet announcements are posted and Mary is working on the meet set up files.
- Senior Champs meet announcement will go out tomorrow. Mary will send an email out to coaches saying the meet announcement is posted and OME will open on Friday with a mention splash fee increase due to 5% surcharge for using OME.

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- OME receipt system is not coming back 100% accurate right now.
- **Age Group Vice-Chair Report** MC Banks
 - Age Group Comm.
 - Mike Julian was introduced as the incoming Age Group Chair.
 - Prepping for Summer Awards and Age Group Champs
 - Zones Coordinator Maureen Tolliver
 - Launched on June 9 the Zones application using Team Unify.
- **Finance Vice-Chair Report** Brian Cann
 - Outreach reimbursement request - SMAC submitted requests, but three requests were outside of the time period. Only one is to be considered is for \$26 as it was within the 60-90 time period. Any requests 90 days after the deadline are not considered by the BOD.
 - **Motion:** Approved the \$26 reimbursement for a late outreach submission.
- **Safe Sport Vice-Chair Report** Maureen Tolliver
 - Operational Risk – no report
 - Safe Sport – April workshop was a huge success for Safe Sport. Many new ideas for athlete protection. USA Swimming must do safe sport audits at National level meets. This practice will start to trickle down to LSC sponsored meets. The timeline for this to start has not yet been announced.
- **DEI Chair Report** Jihan Minson
 - No report
 - Next meeting is June 20
 - Zones DEI Camp – will be considered by the EZ in July.
- **Athlete Committee's Report** Allison Dodd/Charlie Mayr
 - Piper Price is on the call – newly elected Junior Rep.
 - Leadership Retreat at Colby College.
 - Posting on social media.
 - September Education weekend will include a college coach and athlete clinic that weekend. The Athlete Leadership Summit will happen in September.
- **Coach Committee's Report** Michael Salpeter/Ryan Woodruff
 - No report
 - USA Swimming is doing a mental health first responder program with a one-year course. Richard was part of the first cohort of coaches to do the training. Ideally, one person from each staff would take the course to report back to the other coaches.
 - Provisional coach membership was approved by USA Swimming. More information to come.
- **Governance Committee** Kevin Hogan
 - No report
- **Executive Director's Report** Mary Turner
 - Report attached.
 - Registration numbers – 10% below last year's total numbers.
 - OME information provided in the report. OME will be used for Senior Champs and Age Group Champs
 - Payment from USA Swimming is a bit of an unknown. Have not yet been paid from sectionals.
 - All Star and Top Times list are coming. SWIMS finally has working reports.
 - Bulk renewal is coming. More to come.
 - SAA is now posted under times. The application is found through their login.

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- Women in Governance program will happen in the fall of 2023. Application process. LSCs should nominate someone. Deadline is June 30
- Coach Leadership Summit will also occur in the fall.
- Zones meet announcement is ready to go.

Old Business

- **Eastern Zones Athlete's Camp** John Stanley
- Nine athletes will attend with two coaches. The transportation will be a combined bus with Maryland, PVS and New Jersey Swimming. They will leave on June 22 from George Mason University.
- **Sept. Education Weekend, Sept. 16-17 (HOD)**
 - Volunteers social (officials and coaches) – Saturday night
 - Looking for a venue to host the meetings on Saturday. Athlete Leadership Summit, Officials component, parent component.
 - Sunday will be an athlete clinic with a college coach and athletes. SOY will have a lunch with the clinicians. A second athlete clinic will happen in the afternoon.
 - West Virginia Swimming will be included in Swimposium.
 -

New Business

- Next BoD August 27, 2023 1:00PM (TBD - Live)
- Richmond location – stay tuned for details.

Adjournment

The meeting was adjourned at 8:58pm.

Meeting Attendance June 12, 2023			
Role	Name	Role	Name
General Chair	John Stanley ✓	Coach Representative	Mike Salpeter
Admin Vice Chair	Bryan Wallin ✓	Coach Representative	Ryan Woodruff ✓
Finance Chair	Brian Cann ✓	Athlete Representative	Allison Dodd
Senior Chair	Richard Hunter ✓	Athlete Representative	Charlie Mayr ✓
Age Group Chair	MC Banks	At Large Athlete Rep	Louisa Lamerdin ✓
Safe Sport Chair	Maureen Tolliver ✓	At Large Athlete Rep	Radomyr Courture
DEI Chair	Jihan Minson ✓	At Large Non-Athlete Rep	Drew Hirth ✓
Secretary	Emily Fagan ✓	At Large Non-Athlete Rep	Scott Baldwin
Treasurer	Bob Rustin ✓	Executive Director	Mary Turner ✓

Also In attendance: Will Murphy (incoming Finance Chair), Jonathan Kaplan (incoming Senior Chair), Kevin Hogan (Governance Chair), Davis Hottle (incoming At Large Athlete Rep), Piper Price (incoming Junior Athlete Rep), Mike Juhlin (incoming Age Group Chair), Kelly Warnagiris

Virginia Swimming Financial Summaries 2022-2023

5/10/2023

*** Revenue ***	Budget	March	April	YTD
USAS Registration	USAS collect			\$0
VS Registration	125,650.00	4,114	1,408	\$109,043
Flex registration	10,000.00	160	430	\$6,570
USAS Club Dues	3,150.00			\$0
VS Club Dues	1,650.00	960		\$1,230
Meet Sanctions	4,900.00	60		\$1,810
Meet Rebates	181,000.00	27,800	8,309	\$138,706
Sales & Misc.	2,000.00			\$0
Championship Meet Revenue	150,000.00	83,364		\$83,364
Sectionals Meet Revenue	50,000.00		32,553	\$32,553
Zone Meet Revenue	50,000.00			\$0
LC Zones Team	28,900.00			\$0
Clinics and Swimposium Revenue	1,500.00			\$329
Zone Meeting Revenue				\$0
Awards Banquet	20,000.00			\$13,058
Interest - Checking	25.00	4	5	\$31
Interest - Reserve	300.00	0.74	1	\$40
Endowment Income	50,000.00	24,402	2,077	\$63,982

Total Revenue	\$679,075.00	\$140,865	\$44,783	\$450,715
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*** Expenses ***				
USAS Registration				330
USAS Club Dues	3,150			-
				-
Travel - US Open	4,500			-
Travel - Winter Nationals/Paralympic/Other	18,000	1,000		17,500
Travel - Summer Nationals	13,500		200	1,650
Travel - Olympic Trials / World Team trials				-
Travel - National Youth Team	1,500			-
Travel - Discretionary	3,000			-
National Meet Travel - Coaches	9,000		900	3,100
				-
Senior Champ Meet Support				-
Va. Championship Meet Expenses	150,000	53,310	18,291	73,880
Zone Meet Expenses	50,000			-
Sectionals Meet Expenses	50,000	18,859	11,323	30,182

LC Zone Team Support	70,900	7,109	11,848	29,285
Champ Meet Awards	22,000		19	11,187
Staff Salaries	80,400	6,867	6,867	54,933
Payroll Taxes	6,300	546	526	4,338
Benefits	2,000			-
Webmaster	-			-
Web Upgrades	4,700			-
Administration Expenses	18,000	655	2,767	14,100
Supplies & Misc.	3,000	83	70	2,028
				-
Awards Banquet	35,000			2,597
National Convention	18,000	1,063	6,229	7,292
Zone Meeting	-			-
				-
Equipment	1,500		231	231
Officials Workshops / Training /Travel	20,000	300	300	4,280
				-
USAS Workshops	6,000			-
VS Camps & Clinics	10,000			340
VS Workshops	2,000			1,856
				-
Diversity, Outreach Reimbursements	10,000	1,200		4,879
Diversity / Travel, Other				-
Make a Splash/Learn to Swim Grants	6,000			-
Safe Sport Programs	6,000			-
Coach Mentoring Program	2,000			-
Athlete Scholarships	6,000			-
Club Grants				0
Endowment Funding	50,000			90,000

Total Expenses	\$682,450	\$90,990	\$59,572	\$353,988
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Net Income / Loss	(\$3,375.00)	\$49,875.21	(\$14,788.12)	\$96,727.38
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Beginning Funds	\$413,386			\$413,386
Inflow (Outflow)	-\$3,375			\$96,727
Transfer to savings	\$800			\$39.95
Transfer to / From Savings	\$0			
Ending Funds	\$410,011			\$510,073
Endowment	\$200,568			\$285,843
BOD Restricted Funds	\$30,868			\$30,868

Virginia Swimming Savings	\$252,682			\$252,722
Total Funds	\$894,129.00			\$1,079,505.96

Virginia Swimming, Inc.
HoD Meeting
June 12, 2023
Executive Director Report

2023 Registrations as of 6/9/2023	2022 (5/31/22)	2018 (6/1/18)
Premium: 5556	5938	6755
Flex: 859 (inc 269 upgrades)	1457 (428)	na
Outreach: 71	71	50
Individual Season: 344 (inc 112 upgrades)	35	120
Total: 6830	7501	6925
Non-Athletes: 1038	1098	981
Clubs: 49	46	47

Total athlete numbers continue to be slightly below numbers for 2018, the most recent comparable year in the quad.

OME: We were successful in using OME for LC Sectionals in May and plan to use OME for our LC Senior and Age Group Champs meets. I have created Instructions for entering athletes using OME which will be included in the meet announcements. One improvement from the original OME is that multiple individuals from the team can access OME and enter athletes into a meet provided they have been assigned Club OME Access as one of their Staff roles. Steps for assigning that access are included in the OME instructions document.

All Star Lists & Top Times: Emily and I are currently reviewing the reports available to us in SWIMS. We'll provide an update during the meeting.

Online Member Registration (OMR) Update: Initial information was released from USA Swimming last week regarding the "bulk renewals" for renewing athlete and non-athlete registrations for the 2024 season who were registered for the 2023 season. Teams will be able to select bulk renewal for all membership types or just athletes or just non-athletes but the decision is binding for the entire swim season. Later this summer teams will be given the opportunity to opt into bulk renewal option or to continue the process used this year. Anyone registering for the first time in 2024 or who wasn't registered in 2023 will follow the process initiated this year: the parent creates a login and registers the child directly with USA-S. During May I emailed clubs with the information available at that time and will continue to keep them informed as more information is distributed.

Fall Education Weekend - Save the Date: Please save the weekend of **September 16-17** for events that will include an athlete leadership training, parent education topics, official's training, coach offerings, an athlete swim clinic, and social for non-athlete members. We will provide more details at the meeting on the 12th.

Scholastic All-American: The application period is now open! Information about the requirements and application process can be found at

<https://www.usaswimming.org/times/popular-resources/scholastic-all-america>. Please encourage any of your athletes who achieved a 2022 Winter Junior National qualifying time or a 2022-2023 Para Scholastic All American Standard in an individual event between 9/1/2022 – 8/31/2023 to go to the link above to initiate the application process. Emily serves as one of the SAA evaluators so please contact her with any questions or if assistance is needed.