

Virginia Swimming Board of Directors Meeting

Monday, March 18, 2024 – 7:30 pm
Via Zoom

MINUTES

Call to Order

John Stanley

- The meeting was called to order at 7:30pm.

Consent Agenda

- BoD minutes from February 12, 2024
- Budget v. Actual report (end of February)
- Amended Admin Vice Chair Report
 - **Motion:** The motion to adopt the consent agenda was approved.

Treasurer's Report

Bob Rustin

- **Report attached**
- Bob reported that \$35,000 has been moved to each endowment funds this month.
- Bob also reported that meet rebates are being paid. He has no concerns about delinquent payments.

Division/Committee Reports

• General Chair Report

John Stanley

- John reported that there was a Zoom meeting on March 14 with Beth Winkowski, General Chair & Admin Chair from PVS, John, Bryan, Mary and Joel Schinofield (USA Swimming) regarding the sanctioning process of dual sanctioned meets with PVS. No agreements were made at the March 14 meeting, but complaints and concerns from both sides were heard.
- Joel proposed three possible solutions: the option of
 - returning to the previous method,
 - go by the rules and not have dual sanctioned meets
 - cede territory.
- John had a follow up phone discussion with Cherlynn Venit (PVS General Chair). In the conversation, the major issues discussed were the landlocked nature of the boundaries of PVS with not enough water competition pools and the fact that VSI cannot entice swimmers who live in Virginia to swim VSI teams rather than PVS teams.
- **Possible concession:** John offered that we could normalize the sanction charge to what Virginia Swimming charges athletes in the LSC. Currently, PVS is charged \$100 meet sanction fee and \$2.50 per athlete. To be the same as Virginia Swimming athletes, the meet sanction fee would be reduced to \$30 while maintaining the \$2.50 per athlete charge. Revenue coming to the LSC would be reduced by \$2500 if done at the beginning of the season. The concession would allow Virginia Swimming to demonstrate that PVS athletes are paying the same amount as Virginia Swimming athletes.
- Maureen does not feel the need to reduce the fee as they have ~2000 VA residents participating in PVS. They could reduce their registration fees to subsidize for the cost difference. John acknowledged to PVS that lack of water is no longer an issue for Virginia Swimming athletes.

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- John would like to support camps, satellite programs and club programs in the Northern region and better fund outreach efforts with this income. These would be incentives and opportunities to our clubs and athletes to compete with PVS programs.
- Drew, Jonathan and Maureen expressed strong opinions about not reducing the fee. They are worried that giving any inch to PVS would open the door to more taking by PVS.
- Beth Winkowski offered that PVS families are looking at logistics and the practicalities of family life.
- **Administrative Vice-Chair Report** Bryan Wallin
 - **Report attached.**
 - PVS is sponsoring an open water meet at Lake Montclair in the Burke area. John will have the business office send out information about the meet. Genny Kimbel is the meet referee. There is also an open water clinic just prior to the meet.
 - **Sanction Report:** 124 total meets sanctioned – 85 sanctioned, 11 approved, 28 dual sanctioned (PVS 19, MD 9)
 - **Officials:** see Admin Vice Chair report
 - **Open Water:** Segments of the in-water finish line have been ordered and are slowly trickling in. A prototype will be constructed by the end of April and will be as portable as possible.
 - **Rules & Legislation:** No report
 - **Technical Planning:** Bidding process is open for championship meets. The Bid request link is found on the Meet Hosting page of the Virginia Swimming website. The committee will announce the Championship meet dates at HOD.
 - **Hall of Fame:** No report
- **Senior Vice-Chair Report** Jonathan Kaplan
 - Next meeting is March 20.
 - Jonathan will check with Mary and Emily for feedback about Senior Champs from athlete reps who heard from athletes at the meet.
 - There were mixed feelings about the OOE. Relays were well received. Concerns will be addressed at the Senior Committee meeting.
 - Overwhelming support for the job that SRVA did in running the meet.
 - Time standards for the next quad will be discussed at both Senior and AGC. The only crossover is that an AGC cut cannot be faster than a Senior Champs cut.
- **Age Group Vice-Chair Report** Mike Julian
 - **Age Group Committee**
 - Age Group Champs went well. Everyone involved did a great job hosting. Mike has a few suggestions about some adjustments that can be made.
 - 13 & O District meet – need to be mindful of how the events are run with the relay and 500 free running so fast.
 - Please send feedback to Mike.
 - **Zones Coordinator** Maureen Tolliver
 - EZ has published the QT for the August LC Age Group Championship meet and are now posted to the VSI website.
 - Finalizing the outfitting now.
- **Finance Vice-Chair Report** Will Murphy
 - Preliminary meeting for the budget including the Quad plan has occurred. The full committee will meet in 2 weeks – likely Sunday, April 7.

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- Request for an SE district rep. Richard Hill from WAC is recommended to join the committee.
 - **Safe Sport Vice-Chair Report** Maureen Tolliver
 - **Operational Risk**
 - **Safe Sport** – 19 teams have been recognized. 4-5 will renew soon and 1-2 teams will complete the process.
 - **DEI Chair Report** Jihan Minson
 - Meeting will be next week.
 - Looking to add new members to the committee soon.
 - No new information on camps and clinics for DEI. Would like to plan a camp in the Eastern Zone to be held at Hampton University. Black Heritage meet was cancelled. They are also doing a Latin American meet in Boston.
 - **Athlete Committee's Report** Charlie Mayr/Piper Price
 - EZ Athlete Summit information coming soon – June 20 camp
 - Senior Champs OOE – largest complaint was 200 fly or switch 200 free with 200 back.
 - Athlete Scholarship – five scholarships were awarded this year.
 - Athlete election coming up before HOD.
 - Athletes need to register to vote so we have the right cell phone number and email address to send the ballot.
 - **Coach Committee's Report** Michael Salpeter/Ryan Woodruff
 - **No report.**
 - **Executive Director's Report** Mary Turner
 - Busy working with swim meets.
 - LC Sectional meet announcement is out. OME opens on March 26. There is a 650-athlete deadline. It is anticipated that the meet will fill up fast.
 - North sectional meet filled up and had timeline issues. A couple of teams from the north are coming to Christiansburg for the meet. We are still low in numbers for the meet. The two meets together are at 1050 total athletes.
 - **Governance Committee** Kevin Hogan
 - **Report attached.**
 - Policy and procedures changes were reviewed.
- Policy changes** – feedback from the BOD and then present to HOD.
- **20.1** – Amend the sanction and approval process to include the Safe Sport recognition end date.
 - **Motion** – recommended for HOD passed.
 - **31** - EZ Age Group Championship to include a simpler statement in the policies. The nuts and bolts are under procedures.
 - **Motion** – recommended for HOD passed.
- Procedure Changes**
- **37** Administrative Division – Hall of Fame selection committee will be replaced with a working group appointed by the BOD.
 - **Motion** to approve replacement of the Hall of Fame committee with a working group passed.
 - **41** Scholarship committee will be chaired by Junior Athlete rep. Mary asked to make this a working group instead of a committee.
 - **Motion** to eliminate 41.2 where we will change from a committee to a working group passed.

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- **58** Eastern Zone Age Group Championship Competition moved to a procedure from policies. Approved with the policy.

Old Business - none

New Business

Adjournment

The meeting was adjourned at 9:08 pm.

Meeting Attendance March 18, 2024			
Role	Name	Role	Name
General Chair	John Stanley ✓	Coach Representative	Mike Salpeter
Admin Vice Chair	Bryan Wallin ✓	Coach Representative	Ryan Woodruff ✓
Finance Chair	Will Murphy ✓	Athlete Representative	Piper Price ✓
Senior Chair	Jonathan Kaplan ✓	Athlete Representative	Charlie Mayr
Age Group Chair	Mike Julian ✓	At Large Athlete Rep	Louisa Lamerdin
Safe Sport Chair	Maureen Tolliver ✓	At Large Athlete Rep	Davis Hottle ✓
DEI Chair	Jihan Minson ✓	At Large Non-Athlete Rep	Drew Hirth ✓
Secretary	Emily Fagan ✓	At Large Non-Athlete Rep	Scott Baldwin ✓
Treasurer	Bob Rustin ✓	Executive Director	Mary Turner ✓

Also In attendance: Beth Winkowski, Kevin Hogan

Virginia Swimming Financial Summaries 2023-2024

3/5/2024

*** Revenue ***	Budget	January	February	YTD
USAS Registration	USAS collect			
VS Registration	133,600	29,955	8,354	\$103,320.48
Flex registration	7,000	780	740	\$8,100.00
USAS Club Dues	-			\$0.00
VS Club Dues	1,350			\$0.00
Meet Sanctions	4,900	300	420	\$1,560.00
Meet Rebates	181,000	19,896	28,017	\$95,925.10
Sales & Misc.	2,000			\$0.00
Championship Meet Revenue	150,000			\$0.00
Sectionals Meet Revenue	50,000			\$0.00
Zone Meet Revenue	50,000			\$0.00
LC Zones Team	28,900			\$0.00
Clinics and Swimposium Revenue	5,000			\$7,847.66
Zone Meeting Revenue				\$0.00
Awards Banquet	20,000			\$0.00
Interest - Checking	40	4.81	4.72	\$26.80
Interest - Reserve	300	0.74	3.81	\$41.71
Endowment Income	50,000	17424	7,004	\$43,131.20
Total Revenue	\$684,090.00	\$68,361.01	\$44,544.21	\$259,953

*** Expenses ***				
USAS Registration				671
USAS Club Dues				-
				-
Travel - US Open	4,500	500		1,000
Travel - Winter Nationals/Paralympic/Other	18,000	2,400		11,600
Travel - Summer Nationals	10,000			800
Travel - Olympic Trials / World Team trials	15,000			-
Travel - National Youth Team	1,500			-
Travel - Discretionary	3,000			-
National Meet Travel - Coaches	9,000			400

				-
Senior Champ Meet Support				-
Va. Championship Meet Expenses	150,000			-
Zone Meet Expenses	50,000			-
Sectionals Meet Expenses	50,000			-
LC Zone Team Support	73,900			27,915
Champ Meet Awards	24,000	5,007	5,269	14,788
Staff Salaries	86,800	7,400	7,400	44,400
Payroll Taxes	7,812	620	608	3,492
Benefits	2,000			-
Webmaster				-
Web Upgrades	2,000			636
Administration Expenses	18,000	2,128	1,228	8,900
Supplies & Misc.	3,000		3,295	3,446
				-
Awards Banquet	35,000			-
National Convention	18,000			948
Zone Meeting				-
				-
Equipment	1,500			-
Officials Workshops / Training /Travel	20,000	1,700	300	3,855
				-
USAS Workshops	6,000			3,126
VS Camps & Clinics	10,000			9,216
VS Workshops	2,000			6,249
				-
Diversity, Outreach Reimbursements	10,000	2,111	2,230	8,822
Diversity / Travel, Other				-
Make a Splash/Learn to Swim Grants	9,000			-
Safe Sport Programs	1,000			-
Coach Mentoring Program	2,000			-
Athlete Scholarships	6,000			-
Club Grants				-
Endowment Funding	50,000			-
Total Expenses	\$699,012	\$21,866	\$20,330	\$150,262.89

Net Income / Loss	(\$14,922.00)	\$46,494.81	\$24,214.43	\$109,690.06
Beginning Funds	\$413,386			\$413,386
Inflow (Outflow)	-\$14,922			\$109,690
Transfer to savings	\$300			\$41.71
Transfer to / From Savings	\$0			
Ending Funds	\$398,464			\$523,034
Endowment	\$365,509			\$365,509
BOD Restricted Funds	\$30,871			\$30,873
Virginia Swimming Savings	252,059			\$252,101
Total Funds	\$1,046,903.81			\$1,171,517.43

Virginia Swimming Administrative Vice-Chair's Report



Vice Chairman: Bryan Wallin

March 18, 2024

<p>VSI-Sanctions 2023-2024 (2022-2023)</p>	<ul style="list-style-type: none"> ● Total Number- 124(119) ● LSC- 85 (85) <ul style="list-style-type: none"> ○ Re-Sanctioned- 2 (1-Eligibility, 1 Meet Format) ○ IMX- 1 ○ Intersquad- 14 ○ 8 Under- 5 ○ Open Meet- 40 ○ Invitationals- 18 ○ Prelim/Final- 20 ○ Standard Base Meets- 6 ○ Distance Meets- 6 ○ 12 Under-13 ● Approved – 11
<p>Dual Sanctioned Meets:</p>	<ul style="list-style-type: none"> ● Total- 28 ● PVS- 19 ● Maryland- 9
<p>Facilities Used: 4<=</p>	<ul style="list-style-type: none"> ● NOVA 15 ● CSAC 11 ● Brooks 10 ● Jeff Rouse 9 ● Claude Moore 8 ● Christiansburg 7 ● 757 6 ● Dulles South 5 ● PWSC 5 ● Princess Ann 5 ● Occ. Swim Acad 4 ● Mid-Town 4

Hosting LSC Clubs: 4<=	<ul style="list-style-type: none"> ● NOVA 17 ● CA-Y 10 ● Hoki 6 ● 757 6 ● SRVA 6 ● TIDE 5 ● CGBD 4 ● WAC 4 ● RAYS 4 ● LY 4
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Administrative Division

<p>Officials Committee (Michael Sizemore)</p>	<p>Approximately 188 attended training clinics as follows:</p> <p>Intro to Officiating and ST, AO. TEO: 150 Chief Judge: 14 Starter: 24</p> <p>Approximately 45 Certifications granted to date.</p> <p>Five new referees:</p> <p>Alan Broderick (WAC, Southeast District) Dan Brown (QSTS, Central District) Chris LaFlamme (CGBD, Southeast District) Lisa Bendall (CA-Y, Southwest District) Megan Parker (UN, Southeast District)</p> <p>New training cards nearing completion; Thank you Kevin Hogan</p> <p>Pending actions:</p> <p>Awaiting release of NOC-provided ST Clinic (due by 04/01/2024) Reworking Clinic PowerPoint Presentations Scheduling Training Clinics for Long Course</p> <p>Upcoming National Officials Committee Meetings:</p> <p>03/28/2024 – R-9 Follow-up 04/03/2024 – Quarterly Officials Call</p>
<p>Open Water (Scott Baldwin)</p>	<p>- attending board meeting</p>
<p>Rules and Regulations (Kevin Hogan)</p>	<p>Report will be believed at Board meeting</p>

Technical Planning (Drew Hirth)	-attending board meeting
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Action Items

Admin Vice Report	-Recommend we only list VSI, EZ Zone and USA-S National competitions on VSI's website- meet schedule. -March 14, meeting with USA-S, PVS and VSI regarding the sanctioning of PVS meets in VSI territories. Both General Chair's, Admin Vice Chairs, VSI's Executive Director, Beth Winkowski USA-S Senior Advisor, Team Services (Eastern Zone) and Joel Shinofield USA-S Managing Director of Sport Development
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Administrative Vice-Chair- Bryan Wallin
Mobile: 804-389-2438
Email: thewallin5@comcast.net

Proposed VSI Policy and Procedure Changes

March 12, 2024

Key: Black font: current text; blue font: insertion of new text; ~~red and struck through~~: deletion of current text

Policy Change

20 SANCTION AND APPROVAL PROCESS

20.1 To obtain a sanction or approval for any level meet, a Virginia Swimming club must have achieved club-level Safe Sport recognition ~~or have a submitted and pending application for club-level Safe Sport recognition~~, and the end date of the recognition must run through the last day of the meet. If club-level Safe Sport recognition lapses and is not in effect for one or more days of the meet, the sanction or approval will be rescinded. **[Effective date: October 1, 2023]**

Policy Change

31 EASTERN ZONE AGE GROUP CHAMPIONSHIP COMPETITION

Virginia Swimming will annually field a team comprised of 9–14-year-old athletes for the Eastern Zone Long Course Age Group Championship meet. Virginia Swimming will follow the published Eastern Zone Long Course Age Group Championship meet manual for compliance regarding any ineligible athlete criteria for the meet and reserves the right to modify qualifying requirements to best suit the needs of the team.

~~The following is an excerpt from the Eastern Zone policy manual that outlines the procedures and rules that will be observed in order to participate in the Eastern Zone Championships:~~

~~31.1 — Athletes who have competed in USA Nationals, USA Juniors, U. S. Open, or a trials class meet in an individual event are not eligible to enter this meet.~~

~~31.2 — 13&O athletes who achieve the current USA Swimming Junior National qualifying standard prior to the entry deadline for the Eastern Zone championship meet, in any event, are ineligible to compete at the Eastern Zone championships in any individual or relay event.~~

~~31.3 — Athletes 12 years of age or younger who have achieved USA National, USA Juniors, U.S. Open, or trials class qualifying times in an individual event but who have not competed in an individual event at these meets may enter that event in this meet.~~

~~31.4 — Each swimmer is allowed to swim a maximum of 6 events in which he/she qualified. A swimmer is not allowed to compete in more than 3 events per day. Each~~

~~swimmer must compete in the events for which he/she is qualified. The only exception to this policy exists when a swimmer qualifies in more than 6 events. In that instance, the Zone Team Head coach, at his/her discretion, will determine which events shall be dropped.~~

~~31.5 Selection process:~~

~~A. Athletes must submit an application to be considered for inclusion on the Zones Team by a predetermined date.~~

~~B. Information will be posted on Virginia Swimming's Website as to the top 10 eligible swimmers to compete in the Eastern Zone Competition.~~

~~*Information Pertaining to Both the Short Course (winter) and Long Course (summer) Zone Competitions*~~

~~C. 15 and older swimmers~~

~~(1) The selection of the 15 and older zone team will take place at the Virginia Swimming Senior Championship Meet.~~

~~(2) The 2 fastest times achieved in SCY beginning 9/1 of the current year for short course zones, and beginning with the preceding long course zone meet for long course zones, will automatically qualify for Zone selection. Only times achieved in the course in which the Eastern Zone meet will be conducted will be accepted (i.e. SCY for winter zones, LCM for summer zones).~~

~~(3) All official verified times including lead-off splits, intermediate splits, and time trials from Short Course Senior Championships will be considered for qualification. Lead-off splits, intermediate splits, and time trials will not be considered as one of the two fastest times in the LSC.~~

~~(4) All meet results, including out of state meets, must be submitted to the Records Chair in order to be considered for inclusion on the Zone list. These must be submitted by the Tuesday immediately preceding the VSI Senior Championship Meet.~~

~~(5) All meet results, including out of state meets either submitted or achieved after the Tuesday immediately preceding the Short Course VSI Senior Championship Meet will not be included for consideration.~~

~~(6) Corrections to the Zone list will not be accepted after the Tuesday immediately preceding the Short Course VSI Senior Championship Meet and will not be included for consideration.~~

~~D. 9 to 14 year old swimmers~~

~~(1) The selection of the 9-14 zone team will take place at the Virginia Swimming Age Group Championship Meet.~~

~~(2) The fastest 3 times for 9 to 12 year old swimmers achieved in SCY beginning 9/1 of the current year for short course zones will automatically qualify for Zone selection.~~

- ~~(3) The fastest 2 times for 13 to 14 year old swimmers achieved in SCY beginning 9/1 of the current year for short course zones will automatically qualify for Zone selection.~~
- ~~(4) The fastest 2 times beginning with the preceding long course zone meet for long course zones will automatically qualify for Zone selection.~~
- ~~(5) Only times achieved in the course in which the Eastern Zone meet will be conducted will be accepted (i.e. SCY for winter zones, LCM for summer zones).~~
- ~~(6) All official verified times including lead-off splits, intermediate splits, and time trials from Short Course Age Group Championships will be considered for qualification. Lead-off splits, intermediate splits, and time trials will not be considered as one of the two fastest times in the LSC.~~
- ~~(7) All meet results, including out of state meets, must be submitted to the Records Chair in order to be considered for inclusion on the Zone list. These must be submitted by the Tuesday immediately preceding the VSI Age Group Championship Meet.~~
- ~~(8) All meet results, including out of state meets, either submitted or achieved after the Tuesday immediately preceding the Age Group Championship meet will not be included for consideration.~~
- ~~(9) Corrections to the Zone list will not be accepted after the Tuesday immediately preceding the VSI Age Group Championship meet and will not be included for consideration.~~

~~E. Relays will be selected only from those swimmers entered in individual events.~~

~~*Information Pertaining to ONLY the Long Course Eastern Zone meet*~~

~~F. This is not a select meet. This is a qualifying meet with predetermined time standards published annually.~~

~~G. Any swimmer who achieves 4 or more of these standards is eligible to attend this meet.~~

~~H. Relay lead-off splits from the appropriate Championship level meet (Senior champs for 15 and older swimmers, Age Group Champs for 14 and younger swimmers) will count toward the number of events for which the swimmer qualifies, but will not be considered one of the two fastest times achieved in the LSC.~~

~~I. In the event that Senior Championships occurs after Age Group Championships, individual event results and relay lead-off splits for 14 and younger swimmers may be used towards the number of events in which the swimmer qualifies.~~

~~J. All official verified times including lead-off splits, intermediate splits, and time trials will be considered for qualification. Lead-off splits, intermediate splits, and time trials will not be considered as one of the two fastest times in the LSC.~~

~~31.6 Transportation~~

- ~~A. All swimmers must agree to travel with the team to be considered in the selection process and must agree to remain with the team for the entire duration of the trip.~~
- ~~B. Swimmers may be released from the team after the completion of the entire competition, and prior to the return trip home. A Parent or legal guardian must complete and sign a release form. All swimmers that are being released must obtain permission from the zone team manager, or his/her designee, prior to leaving the competition site.~~

~~31.7 Lodging and Meals~~

- ~~A. Swimmers will be required to dine and lodge with the team for the duration of the meet. This includes all designated rest times.~~
- ~~B. Rooming assignments, including the number of occupants per room, is at the sole discretion of the Team Manager. Special requests will not be accepted. Roommate requests will be considered but not guaranteed. Special dietary needs should be addressed at the appropriate registration.~~

~~31.8 Cost~~

- ~~A. The cost per swimmer will be determined by the location, means of travel, length of meet, and the number of team members.~~
- ~~B. The approximate cost of the trip will be posted to Virginia Swimming's website as soon as it is available. That cost may be adjusted at the time of registration.~~
- ~~C. The VSI Board of Directors reserves the right to assess an additional fee should the actual costs of the team exceed projected revenues.~~
- ~~D. All fees must be paid in full at the time of registration. Only cash and checks made payable to "Virginia Swimming Inc." will be accepted.~~
- ~~E. Fees once paid are not eligible for refund. The Board of Directors of Virginia Swimming may, at its discretion, determine otherwise.~~

~~31.9 Uniforms~~

- ~~A. Families will be provided with the appropriate ordering information (including costs and vendor) and will be required to place the order themselves. Uniforms will be shipped to their homes.~~
- ~~B. The entire uniform is required.~~
- ~~C. Team apparel should not be traded until the final session of the meet.~~
- ~~D. Use of individual team apparel is discouraged.~~

~~31.10 Chaperones~~

~~A. Prospective chaperones will indicate their interest to the zone team manager at the appropriate level championship meet during zone registration.~~

~~B. Chaperones are selected according to the following priorities:~~

~~(1) Medical – 1 per departure location.~~

~~(2) Officials – USA stroke and turn certified. Preference will be given to USA National certified officials.~~

~~(3) A balance of males and females are needed across the age groups and departure points.~~

~~(4) 10-12 chaperones plus the Team Manager are required.~~

~~(5) Previous Zone chaperone experience may also be taken into consideration.~~

~~C. Cost~~

~~(1) The cost per chaperone will be determined by the location, means of travel, length of meet, and the number of team members.~~

~~(2) The approximate cost of the trip will be posted to Virginia Swimming's website as soon as it is available. That cost may be adjusted at the time of registration.~~

~~(3) All fees must be paid in full at the time of registration. Only cash and checks made payable to "Virginia Swimming Inc." will be accepted.~~

~~D. All chaperones share in timing at the meet, unless they are working as officials.~~

~~E. All chaperones must be members of USA Swimming. Registration may be done at the time of selection as a chaperone. The cost of this registration is the responsibility of the chaperone.~~

~~F. All chaperones must have satisfactorily passed a background check through USA Swimming's approved vendor prior to departure for the zone trip. The cost of this check is the responsibility of the chaperone.~~

31.11 Coaches

~~A. Zone team coach selection and the verification of all zone coaching credentials is the responsibility of the VSI Coaches' Representative.~~

~~B. 8 coaches are required including the Zone Team Head Coach.~~

~~C. The Zone Team Manager must be notified of the selected Zone Team coaching staff no later than February 15 for winter zones, and July 1 for summer zones.~~

Procedure Change

37 ADMINISTRATIVE DIVISION

~~D. Hall of Fame Selection Committee~~

- ~~(1) Chair—The chair of the Hall of Fame Selection Committee shall be appointed and serve as specified in Policy section 5.3.A.~~
- ~~(2) Members—The members of the Hall of Fame Selection Committee shall be appointed and serve as specified in Policy section 5.3.B.~~
- ~~(3) Duties—The committee shall develop criteria for induction into the VSI Hall of Fame, solicit and review nominations, select inductees, and maintain the biographies of the Hall of Fame members.~~

[The Hall of Fame Committee would be replaced by a working group appointed by the VSI BOD]

Procedure Change

41 ATHLETES DIVISION

41.2 Operational Committee

A. Scholarship Selection Committee

- (1) Chair – The chair of the Scholarship Selection Committee shall be the ~~Senior~~ Junior Athlete Representative.

Procedure Change

58 EASTERN ZONE AGE GROUP CHAMPIONSHIP COMPETITION

- 58.1 Athletes who have competed in a USA Swimming Nationals, Juniors, U. S. Open, or trials class meet in an individual event are not eligible to enter this meet.
- 58.2 13- and 14-year-old athletes who have achieved a current USA Swimming Junior Championships qualifying standard in any event prior to the entry deadline for the Eastern Zone championship meet are ineligible to compete at the Eastern Zone championships in any individual or relay event.
- 58.3 Athletes 12-years of age or younger who have achieved a USA Swimming Nationals, Juniors, U.S. Open, or trials class qualifying time in an individual event, but who have not competed in an individual event at these meets may enter that event in this meet.
- 58.4 The maximum number of individual events per day and per meet is determined by the Eastern Zone. Athletes must compete in all events they have qualified for. The only

exception to this is when an athlete exceeds the maximum events per day or per meet as permitted by the Eastern Zone. In that instance, the Zone Team Head Coach, at his/her discretion, will determine which events shall be dropped.

58.5 Qualification and selection process.

- A. This is a qualifying meet with predetermined time standards published annually by the Eastern Zone. Virginia Swimming athletes who are 9-14 years of age as of the start date of the meet and have achieved the required number of qualifying times are eligible to be selected for the Zone Team.
- B. The selection of the Zone Team will take place at the Virginia Swimming Long Course Age Group Championship Meet.
 - (1) In order to qualify for the team, athletes must submit an online application including deposit to be considered for inclusion on the Zone Team by the announced date.
 - (2) The athlete must have a minimum of three qualifying times to earn a place on the team, including lead-off splits as well as intermediate splits.
 - (3) All times including lead-off and intermediate splits must be in the national database (SWIMS) no later than the Wednesday prior to Virginia Swimming's Long Course Age Group Championship meet. The only exception to this is qualifying times achieved at VSI's Long Course Age Group Championships.
 - (4) The athlete must participate in at least one Virginia Swimming Long Course Championship meet during the current season, either Summer Awards or Age Group Championships.
 - (5) In the event any given age group does not have enough participants to field relays, an athlete without the minimum number of qualifying times may be selected from the applicant pool. IMX score and power points will be used to identify the additional athlete(s) selected to complete the relay. Any athlete so selected to participate in this capacity will be allowed to swim any individual event for which he/she is qualified.

58.6 Cost

- A. The cost per swimmer will be based upon the location, means of travel, length of meet, and the number of team members.
- B. The approximate cost of the trip will be posted to Virginia Swimming's website when the team application period opens.
- C. The Virginia Swimming Board of Directors reserves the right to assess an additional fee should the actual costs of the team exceed projected revenues.
- D. All trip fees must be paid online no later than noon on the Monday directly after the Virginia Swimming Long Course Age Group Championship meet.

- E. Fees once paid are not refundable. The Virginia Swimming Board of Directors may, at its discretion, determine otherwise.

58.7 Uniforms

- A. When the application period begins, families will be provided with uniform information including mandatory and optional components, sizing charts, and costs.
- B. Apparel trading is not permitted until the last session of the meet on Saturday (finals for 11-14-year-olds and timed finals for 9-10-year-olds).
- C. Team members must wear their Zone Team uniform at all times. Club team apparel is not permitted.

58.8 Coaches

- A. Selection of Zone Team coaches is the responsibility of Virginia Swimming Coach Representatives.
 - (1) Individuals interested in serving as a Zone Team coach must submit an online application no later than June 21st of the current season.
 - (2) All applicants must be coach members of USA Swimming in good standing.
 - (3) Selection of Zone Team staff and notification to the Team Manager is to be completed no later than July 1.
- B. A coach for every age category and athlete gender will be selected, and one of those selected will be named as Zone Team Head Coach.

58.9 Means of Travel

- A. The Virginia Swimming Board of Directors in consultation with the Age Group Committee will determine and announce whether the team will be a team travel or family travel event by October 1 of the preceding year.

58.10 Family Travel

- A. When the meet is determined to be a family travel event, responsibilities and expectations will be located on the Virginia Swimming website in the team information packet.

58.11 Team Travel

- A. Transportation
 - (1) All swimmers must agree to travel with and remain with the team for the entire duration of the trip to be considered for selection of the team.
 - (2) If the meet is held outside of the Virginia Swimming LSC, swimmers may be released from the team after the completion of the entire competition, and prior to the return trip home. A parent or legal guardian must complete and sign a

release form. All swimmers who are being released must obtain permission from the Zone Team Manager, or his/her designee, prior to leaving the competition site.

- (3) If the meet is hosted within the Virginia Swimming LSC, all swimmers are expected to be picked up by a parent or legal guardian at the meet venue at the conclusion of the meet.

B. Lodging and Meals

- (1) Swimmers will be required to dine and lodge with the team for the duration of the meet.
- (2) Rooming assignments, including the number of occupants per room, are at the sole discretion of the Team Manager. Special requests will not be accepted. Roommate requests will not be considered. Athletes will be housed according to age group and gender. Coaches and chaperones will be housed separately from athletes.
- (3) All pertinent medical and dietary needs should be noted in the athlete's online application.

C. Chaperones

- (1) Individuals interested in chaperoning must submit an online application.
- (2) Chaperones are selected according to the following priorities:
 - (a) Medical professionals
 - (b) Officials - Certified at the LSC level as a stroke and turn judge. Preference will be given to officials who are USA Swimming nationally certified.
 - (c) A balance of males and females is required.
 - (d) Previous Zone chaperone experience may also be taken into consideration.
- (3) All chaperones share in timing at the meet unless they are working as officials.
- (4) All chaperones must be members of USA Swimming. Registration may be done at the time of selection as a chaperone. The cost of this registration is the responsibility of the chaperone.
- (5) Prior to departure of the Zone trip, all chaperones must have satisfactorily completed the following through their online USA Swimming account.
 - (a) Satisfactorily passed the USA Swimming background check, the cost of which is the responsibility of the chaperone.
 - (b) Completed and passed USA Swimming's free online Athlete Protection Training.

(6) Cost - Transportation, accommodations, and specified team meals are included.