

Virginia Swimming

Board of Directors Meeting

Monday, November 10, 2025 8pm
Via Zoom Videoconference

Minutes

Call to Order

The meeting was called to order at 8:01pm.

Bryan Wallin

Bryan Wallin

Approval of Minutes

- BoD minutes from September 7, 2025

Motion: The minutes from the September 7 meeting were approved.

Consent Agenda-none

Bob Rustin

Treasurer's Report

- **Report attached.**
- The audit from last season is currently underway.
 - **Motion:** The motion to approve the treasurer's report passed.

Bryan Wallin

Drew Hirth

Division/Committee Reports

• General Chair Report

- Bryan is planning to talk to Cherylynn with PVS.

• Administrative Vice-Chair Report

- **Sanctions:** 60 meets have been sanctioned overall.

- 24 teams have held meets
- PVS -1
- Maryland - 7
- Approved - 4

• Officials:

- **Report attached.**
- **Open Water:** No report
- **Rules & Legislation:** see below
- **Technical Planning:** No report.
 - Mike Salpeter will meet with the committee in January.

Jonathan Kaplan

• Senior Vice-Chair Report

- **Report attached.**

- The Senior Champs meet announcement should be finalized soon. A pre-emptive email with this year's changes to the meet format was sent out to clubs.

• Age Group Vice-Chair Report

Age Group Comm.

- **Report attached**

- Bonus events for 200s and below will be added to Age Group Champs this season. Jimmy Rodriguez (RAYS) put together the time standards for the bonus events. The addition of bonus events was very well received throughout the LSC.

- The 50s of stroke time standards (AA time standard) have been approved by the committee.

- The meet announcement will be out soon for Age Group Champs. The committee will also add the 50 events to the district champs.

Mike Julian

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- The addition of the 50s took the timeline pressure off of the 200s events.
- The bonus events will hopefully entice kids to attend the meet for longer with more events available for them to swim.

Zones Coordinator

Maureen Tolliver

- Early in the planning stages of the 2026 Age Group Zones team.

Finance Chair Report

Will Murphy

Report attached

- Reviewed the Finance Committee process with new members at the most recent meeting.
- Seven organizations received LTS grants.
- Outreach continues to grow.
- The committee discussed the financial support for athletes attending ORCA ceremony being added to the reimbursement to the budget. There is money available, but looking for more information before the final decision is made.

Safe Sport Vice-Chair Report

Maureen Tolliver

Safe Sport

- Several teams have already renewed. Two teams are in the process. One team is hosting a meet in January.

Operational Risk-no report

DEI Chair Report

Jihan Minson

Report attached.

- Still working on a date at Howard University for the DEI clinic.

Athlete Committee's Report

Bella Levin

- Bella would like to revamp the athlete committee including updating the website and list of athletes from the delegate list.
- The committee plans to make the Senior Champs meets more exciting including theme nights and hot heats.
- They plan to do more social media posts to get more engagement.
- Jonathan suggested adding members of other committees to be athlete committee.

Coach Committee's Report

Cat Leach/Lurena Huffman

- No report.

- Trying to make the committee more active and increase participation from across the state.

Executive Director's Report

Mary Turner

Report attached.

Governance Chair Report

Kelly Warnagiris

- The next Governance Committee meeting will be on Tuesday, November 18. The committee is focused on updating key documents including the strategic plan, BOD handbook, athlete handbook and BOD orientation.
- John Stanley joined the committee this year as Kevin Hogan rolled off.

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Old Business

- **Fitter & Faster Clinics** – John Stanley has been talking to F&F. He is trying to lock down a date for the Richmond area and Southwest District. Dates are set for Jeff Rouse (December 28). The camp in Williamsburg on December 27-29 is not subsidized by VA Swimming.
- **ORCA Awards**-no update

New Business

Rules and Legislation Updates:

Report attached

- Updated bylaws have been posted on the website.
- **Updating language in VSI meet announcements for swimmers with disabilities** – recommend using new language regarding accommodations/modifications and parallel time standards for disability athletes. The Age Group Committee will discuss at their next meeting.

Policy Changes- Provisional Status (Must be approved by HOD)

- **Removing Officials Discipline and De-Certification Guidelines**
- Derek Paul (General Counsel of USA Swimming) says this section needs to removed from the policies.
- **Parallel Time Standards for Swimmers with Disabilities** – see above
- **Officials Travel Reimbursement**
 - Came up because of the World Cup meet.
 - Allows language for officials to get a 3rd reimbursement if the reimbursement is for a “By Invitation Only” meet (i.e. Olympic Trials and World Cup)

Procedure Changes – 46.6 Championship Meet Entry Guidelines

- Allowing athletes to be added to an event at Senior Champs and Age Group champs while on deck. Age Group and Senior Committee will need to evaluate.
- **Other Fees** (Section 46.6) – changing the procedure from printing to publishing in the language of Procedure Section 46.6. Updated language in quotes below.
 - “Swimmers added prior to the publishing of the heat sheet will be seeded as stated in the invitation. Swimmers added after the publishing of the heat sheet will be seeded in the slowest heat in the appropriate empty lane.”
 - **Motion:** The motion to approve this change passed.

Posting Hy-Tek Files Online:

- The BOD made a decision in April to remove the Hytek files from the website. It has caused some fury in our LSC and across the country. Some LSCs have put the data back on the websites without the birthdates. USA Swimming said it is allowable as long as the PII information is removed.
- Mary checked with 15+ LSCs and about half who have it posted including one LSC who put the information back up. She also contacted to UVA, VA Tech, Liberty and W&M. These schools use SwimCloud with one having a subscription. They in general are not interested in LSC level meets. One school uses it for recruiting.

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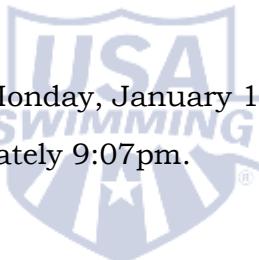
- Two people have sent emails to the LSC asking about results being posted. Drew offered that NOVA has had several people contact the team directly. He would like to see the burden off of our clubs.
- SwimCloud allows parents to upload times individually and these times are identified differently.
- Jonathan says we should put the information back up without the personal information of the athletes.
- **Motion:** Post the meet results from the 2025-2026 season in the Hytek file without the personal information. The motion passed unanimously.

LSC Services Committee: need to schedule a meeting. Bryan will send out an email poll to determine the date.

Adjournment

The next meeting will be on Monday, January 12, 2026 at 8 pm

The meeting adjourned at approximately 9:07pm.



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Board of Directors Meeting

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Meeting Attendance (new board) November 10, 2025

| Role | Name | Role | Name |
|------------------|--------------------|--------------------------|--------------------|
| General Chair | Bryan Wallin ✓ | Coach Representative | Cat Leach ✓ |
| Admin Vice Chair | Drew Hirth ✓ | Coach Representative | Lurena Huffman |
| Finance Chair | Will Murphy ✓ | Athlete Representative | Aaron Euker ✓ |
| Senior Chair | Jonathan Kaplan ✓ | Athlete Representative | Bella Levin ✓ |
| Age Group Chair | Mike Julian ✓ | At Large Athlete Rep | Anna Shnowske |
| Safe Sport Chair | Maureen Tolliver ✓ | At Large Athlete Rep | Savannah Duffy ✓ |
| DEI Chair | Jihan Minson ✓ | At Large Non-Athlete Rep | Helen Dixon ✓ |
| Secretary | Emily Fagan ✓ | At Large Non-Athlete Rep | Anthony Pedersen ✓ |
| Treasurer | Bob Rustin ✓ | Executive Director | Mary Turner ✓ |

Kevin Hogan, Kelly Warnagiris, Michael Sizemore



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Virginia Swimming Financial Summaries 2025-2026

11/6/2025

| *** Revenue *** | Budget | September | October | YTD |
|--------------------------------|---------------------|-------------------|--------------------|-----------------|
| USAS Registration | USAS collect | | | |
| VS Registration | 133,600 | 92 | 25,700 | \$25,791.68 |
| Flex registration | 8,000 | | 2,320 | \$2,320.00 |
| USAS Club Dues | | | | \$0.00 |
| VS Club Dues | 1,440 | | 120 | \$120.00 |
| Meet Sanctions | 4,900 | | 1,645 | \$1,645.00 |
| Meet Rebates | 180,000 | | 17,680 | \$17,680.40 |
| Sales & Misc. | 2,000 | | | \$0.00 |
| Championship Meet Revenue | 170,000 | 965 | | \$965.47 |
| Sectionals Meet Revenue | 100,000 | | | \$0.00 |
| Zone Meet Revenue | 50,000 | | 15,183 | \$15,183.34 |
| LC Zones Team | 71,400 | 7847 | | \$7,847.08 |
| Clinics and Swimposium Revenue | 5,000 | | | \$0.00 |
| Zone Meeting Revenue | | | | \$0.00 |
| Awards Banquet | 10,000 | | | \$0.00 |
| Interest - Checking | | | | \$0.00 |
| Interest - Reserve | 1,000 | 135 | 124.73 | \$259.88 |
| Endowment Income | 90,000 | | 3,670.00 | \$3,670.00 |
| Total Revenue | \$827,340.00 | \$9,039.86 | \$66,442.99 | \$75,483 |

| *** Expenses *** | | | | |
|---|--------|-----|--|-------|
| USAS Registration | | | | \$0 |
| USAS Club Dues | | | | \$0 |
| Travel - US Open | | | | \$0 |
| Travel - Winter Nationals/Paralympic/Other | 20,000 | 600 | | \$0 |
| Travel - Summer Nationals | 10,000 | | | \$600 |
| Travel - Olympic Trials / World Team trials | | | | \$0 |
| Travel - National Youth Team | 1,500 | | | \$0 |
| Travel - Discretionary | 3,000 | | | \$0 |

| | | | | |
|--|----------|-------|--------|--------|
| National Meet Travel - Coaches | 10,000 | | | \$0 |
| | | | | \$0 |
| Senior Champ Meet Support | | | | \$0 |
| Va. Championship Meet Expenses | 150,000 | | | \$0 |
| Zone Meet Expenses | 60,000 | | | \$0 |
| Sectionals Meet Expenses | 85,000 | | | - |
| LC Zone Team Support | 125,000 | 3,915 | | 3,915 |
| Champ Meet Awards | 25,000 | | | - |
| | | | | |
| Staff Salaries | 93,332 | | 15,631 | 15,631 |
| Payroll Taxes | 7,800 | | 1,196 | 1,196 |
| Benefits | 2,000 | | | - |
| Webmaster | | | | - |
| Web Upgrades | 1,000 | | 24 | 24 |
| Administration Expenses | 18,000 | 596 | 252 | 848 |
| Supplies & Misc. | 3,000 | | 62 | 62 |
| | | | | - |
| Awards Banquet | 15,000 | 1,272 | 3,778 | 5,050 |
| National Convention | 15,000 | 644 | 16,755 | 17,399 |
| Zone Meeting | | | | - |
| | | | | - |
| Equipment | 1,000.0 | | | - |
| Officials Workshops / Training /Travel | 20,000.0 | 1,613 | 1,064 | 2,677 |
| | | | | - |
| USAS Workshops | 6,000 | 1,901 | 1,197 | 3,099 |
| VS Camps & Clinics | 18,000 | 7,780 | | 7,780 |
| VS Workshops | 5,000 | | 769 | 769 |
| | | | | - |
| Diversity, Outreach Reimbursements | 30,000 | 42 | 2,699 | 2,741 |
| Diversity / Travel, Other | | | | - |
| Make a Splash/Learn to Swim Grants | 9,000 | | | - |
| Safe Sport Programs | 2,000 | | | - |
| Coach Mentoring Program | | | | - |
| Athlete Scholarships | 10,000 | | | - |
| Club Grants | | | | - |
| Endowment Funding | 90,000 | | | - |
| | | | | |

| | | | | |
|----------------------------|-----------------------|--------------|-------------|-----------------------|
| Total Expenses | \$835,632 | \$18,363 | \$43,428 | \$61,790 |
| Net Income / Loss | (\$8,292.00) | (\$9,322.73) | \$23,015.20 | \$13,692.47 |
| Beginning Funds | \$572,399 | | | \$572,399 |
| Inflow (Outflow) | -\$8,292 | | | \$13,692 |
| Transfer to savings | \$1,000 | | | \$259.88 |
| Transfer to / From Savings | \$0 | | | |
| Ending Funds | \$563,107 | | | \$585,831 |
| | | | | |
| Endowment | \$566,918 | | | 635,876 |
| BOD Restricted Funds | \$32,111 | | | \$32,111 |
| Virginia Swimming Savings | \$163,741 | | | \$164,001 |
| Total Funds | \$1,325,876.50 | | | \$1,417,819.21 |

Virginia Swimming
Senior Committee Meeting (via Zoom)
October 15, 2025 @ 10 AM
Minutes

- **Call to Order** – The meeting was called to order at 10:03am

Senior Champs Decisions to be made

- **Spirit Nights at Senior Champs:** Athletes are working on spirit nights for Senior Champs.
- **Confirm Order of Events** – see below

| Senior Champs Order of Events | |
|---|--|
| Thursday 1650 Free 10 min break 800 free relay | Saturday 200 medley relay 10 minute break 200 fly 50 free 200 Breast 100 back 15 minute break (prelims only) 500 free |
| Friday 200 free relay 10 minute break 100 fly 200 free 100 breast 50 Back 15 min break (prelims only) 400 IM 400 Medley Relay | Sunday 50 fly 200 back 50 breast 100 free 200 IM 10 minute break 400 free relay 1000 free |

This would also be the order of events for 13 & O District Champs pending information from the Age Group Committee.

- **Decide on time qualification for 50s of stroke (time standards?)**
 - Maximum number of events is eight for both SC and LC.
 - Choices for time qualification are time standards, bonus events or use the 100 QT to enter in the 50 of that stroke are the options.
 - **Motion:** Use the 100 QT to get the 50 for that stroke through SC Senior Champs of 2027. This motion was approved.
 - 200 Medley Relays change over once there are time standards created. They will enter the meet with the 100 time. This practice will continue SC of 2027.
 - Current plan: Create QTs for 50s of Stroke and 200 Medley Relay times of entry will begin at SC 2027.
 - Age Group is waiting for two full seasons before creating time standards. SC 2027 would be the first meet with time standards for all Senior Champs events.
- **Confirm qualifying period**- the qualifying period for SC Senior Champs will start November 1, 2024.
- **Confirm adjusting to daylight saving time**
 - Session start times on Sunday will be no less than thirty minutes but up to one hour forward at SC Senior Champs. Mary will confirm the timeline from 2025 and notify the committee.
- **Confirm status of AM v PM designation for relays and 2 fastest heats of finals**

- Jonathan suggested AM v PM designation on Sunday only. A final decision needs to be made.

There will be an email vote two fastest (or not) for the following options:

Option 1

Only the Top 16 relays (200 free and 200 medley) would compete in finals. Any additional relays (17th seed & above) would compete in the prelims session.

Option 2

All 200 free and 200 medley relays competing at finals, leaving no 200 relays to compete in prelims.

Vote: The final vote was 8-4 in favor of Option 2. Top 16 will be used for all relays at Senior Champs.

- **Confirm parading of A final**
 - The committee agreed to parade in the A final.
- **Confirm meet deadline per request of coaches to have one deadline instead of two.**
 - TBD – the meet host and admin will need to weigh in.
- **Next Senior Committee Meeting date:** Wednesday, December 17 at 10am
- **Call to dismiss** – The meeting was adjourned at 11:00 am.

| Meeting Attendance October 15 2025 | |
|---------------------------------------|---|
| Role | Name |
| Chair | Jonathan Kaplan ✓ |
| Southeast District | Richard Hunter ✓ Mike Salpeter |
| Central District | Chad Onken Wyatt Haas ✓ |
| Southwest District | Lucas Bureau ✓ Helen Dixon ✓ |
| Northern District | Delwyn Jones Greg Frey ✓ |
| Athlete Rep | Ellie Mierenfeld Tate Grossman Cameron Roy Chase Wilkerson |
| Age Group Chair | Mike Julian ✓ |
| Coach Chair | Cat Leach ✓ |
| Secretary | Emily Fagan ✓ |
| Executive Director | Mary Turner ✓ |

2026 SC Senior Champs Order of Events

| Women | THURSDAY | |
|--|------------------|------------|
| | March 5 | Men |
| 1 | 1650 Y FREE | 2 |
| 10 min break before relay. | | |
| 3 | 800 Y FREE RELAY | 4 |
| All events swum as timed finals. Order of 1650: fastest to slowest. | | |

| Women | FRIDAY | |
|------------------------------------|---------------------------------|------------|
| | March 6 | Men |
| 5 | 200 Y FREE RELAY [†] | 6 |
| 10 min Break | | |
| 7 | 100 Y FLY | 8 |
| 9 | 200 FREE | 10 |
| 11 | 100 Y BREAST | 12 |
| 13 | 50 Y BACK | 14 |
| 15 min Break (prelims only) | | |
| 15 | 400 Y IND. MEDLEY | 16 |
| 17 | 400 Y MEDLEY RELAY [†] | 18 |

†Fastest two heats in Finals

Order of Finals: Events 5,6, **Break (10 min)**, 7, 8, 9,10, 11, 12, 13,14, 15,16, **Break (10min)**, Events 17, 18

| Women | SATURDAY | |
|--|----------------------|------------|
| | MARCH 7 | Men |
| 19 | 200 Y MEDLEY RELAY*† | 20 |
| 10 min Break | | |
| 21 | 200 Y FLY | 22 |
| 23 | 50 Y FREE | 24 |
| 25 | 200 Y BREAST | 26 |
| 27 | 100 Y BACK | 28 |
| 15 min Break (prelims only) | | |
| 29 | 500 Y FREE | 30 |
| *Enter using 400 Medley Relay time. | | |
| †Fastest two heats in finals. | | |
| <u>Order of Finals:</u> Events 19, 20, Break (10 min) , 21, 22, 23, 24, 25, 26, 27, 28, Break (10 min) , Events 29, 30 | | |

| Women | SUNDAY | |
|---|--------------------------------|------------|
| | MARCH 8 | Men |
| 31 | 50 Y FLY | 32 |
| 33 | 200 Y BACK | 34 |
| 35 | 50 Y BREAST | 36 |
| 37 | 100 Y FREE | 38 |
| 39 | 200 Y IND. MEDLEY | 40 |
| 10 min Break | | |
| 41 | 400 Y FREE RELAY ^{†‡} | 42 |
| 43 | 1000 Y FREE [#] | 44 |
| † Fastest two heats in finals. | | |
| ‡ May choose AM or PM preference | | |
| # Top 8 PM designees will swim at finals. | | |
| <u>Order of Finals:</u> Events 43, 44, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, Break (10 min) , Awards (Individual High Point), Events 41, 42, Awards (Team) | | |

Age Group Report 11-9-25

Review from our last meeting

- Everyone was in favor of adding bonus events. 1 for 3 2 for 2 3 for 1. If a swimmer has 4 cuts no bonus
- We all agreed to use the bonus standards created by Jimmy
- Because we now have bonus times it was agreed to come up with 50 standards for 2026 so they can be applied to bonus cuts.
- 50 Time Standards have been created for both QT and for Bonus Times. All have been approved
- Next Meeting is Wednesday November 12th

Goal:

- No Future Goals for Age Group - Something to discuss Wednesday.
- Big Goal Accomplished was adding bonus events and 50s Standards

From: [Will Murphy](#)
To: vaswimreq@gmail.com; Will Murphy; myturner525@gmail.com; Richard Hill; Jenna Stevens; thewallin5@comcast.net; Scott Baldwin; Nikki Deal; Bill Geiszler; brustin55@gmail.com; mcsizemore@gmail.com; thealanbroderick@gmail.com
Subject: VSI Finance Committee Meeting Minutes 11/02/2025
Date: Sunday, November 9, 2025 1:59:02 PM

VSI Finance Meeting was held via zoom on 11/2/2025 @ 1600

Meeting was recorded per Mary Turner.

Introduction of Team members in attendance: Will Murphy, Mary Turner, Bob Rustin, Bill Geiszler, Richard Hill, Michael Sizemore, Jenna Stevens(athlete), Preston Broderick(athlete).

Review of the VSI Finance Budget Process, policies and procedures, and revenues for the fiscal year. Identified that 40% of the revenue is generated by swimmer registration and meet rebate fees. Explained that the main factor in revenue is the number of swimmers in the Virginia LSC each year. This year we projected 7,000 athletes for the budget. This is a decrease from the previous year of 7,100 swimmers.

Review of past year events: Scholarships awarded, Outreach funding and Learn to Swim grants.

Discussed the 2 separate balances in the endowment funds and that the endowments are able to support a withdrawal of \$12,000/year from each account without affecting the principal.

Bob Rustin gave an update from the treasures desk.

Bill Geiszler updated the team on Outreach funding, which has consistently increased year over year.

New discussion on the ORCA events in Florida sponsored by ISCA for April 2026. Finance team felt that more information was needed prior to supporting the event.

Plan for Spring budget meeting on 03/22/2026 @ 1300-1500 via zoom.

Adjourned @ 1700.

Respectfully,

Will Murphy



VSI Disability/DEI Committee Report

October 2025

Remaining VSI Committee Meeting Dates (2025–2026 Season)

VSI DEI/Disability Meetings

- Sunday, **October 16, 2025** – 6:30 PM
- Sunday, **January 4, 2026** – 6:30 PM
- Sunday, **February 22, 2026** – 6:30 PM
- Sunday, **April 19, 2026** – 6:30 PM
- Sunday, **June 14, 2026** – 6:30 PM

EZ DEI/Disability Meetings

- Sunday, **October 19, 2025** – 7:00–8:00 PM
- Sunday, **November 23, 2025** – 7:00–8:00 PM
- Sunday, **December 21, 2025** – 7:00–8:00 PM
- Sunday, **January 18, 2026** – 7:00–8:00 PM
- Sunday, **February 15, 2026** – 7:00–8:00 PM
- Sunday, **March 22, 2026 (Tentative)** – 7:00–8:00 PM
- Sunday, **April 19, 2026** – 7:00–8:00 PM
- Sunday, **May 17, 2026** – 7:00–8:00 PM

🏊 October Meeting Updates

- The athlete representative graduates this year — committee is recruiting new swimmer representatives.
- Continued promotion of the EZ Disability Swimmer Accommodation Form for notifying teams about swimmers with disabilities — this system has been effective so far.
- Ongoing updates to the swim lessons database, adding multiple new lesson sites around the LSC.
- Black History Invitational scheduled for February, but coincides with Districts weekend again.



- Gathering details on whether the Black Heritage Meet will take place this year.
- National Hispanic Heritage Swim Meet returning to North Carolina — awaiting more information.
- Planning continues for the multi-LSC clinic with Maryland and Potomac Valley at Howard University:
 - The new proposed date, April 19, works for all LSCs; awaiting confirmation from Howard. Open to all 13&O swimmers with at least a "B" time.
 - Includes 2 in-water sessions, 1 dryland session, and a team-building session
 - One day to keep cost down for families
 - Coach training available for any coach within the participating LSCs.
 - Instruction by Howard University coaches and current swimmers.
 - Contacts
 - Cliff Gordon-Potomac Valley-Lead contact with HU
 - Jihan Minson-Virginia Swimming-Lead for event agenda

Virginia Swimming, Inc.
BoD Meeting
November 10, 2025
Executive Director Report

| 2026 Registrations as of 11/7/2025 | 2025 (11/10/24) |
|---|------------------------|
| Premium: 1963 | 2860 |
| Flex: 369 (inc 12 upgrades) | 468 (inc 8 upgrades) |
| Outreach: 56 | 88 |
| Individual Season: 78 (inc 6 upgrades) | 102 (inc 6 upgrades) |
| Total: 2466 | 3518 |
| Non-Athletes: 243 | 314 |
| Clubs: 7 | 14 |

At this point, no comparisons between 2025 and 2026 numbers should be made due to the different registration methods available each year.

Records & Seasonal Best Times Update: Updated records and October seasonal best times have been posted to the website.

All-Star Team: The gifts for team members (towels) have arrived! Some will be distributed to teams this weekend and others will go out soon.

2027 Eastern Zone Meets: Virginia Swimming was awarded bids for the following meets:

- March 18-19: EZ Spring SC Sectional hosted by HOKI at Christiansburg Aquatic Center
- May 20-23: EZ LC Super Sectional hosted by SRVA at Collegiate School Aquatic Center
- August 4-7: LC EZ Age Group Champs hosted by NOVA at NOVA Aquatic Center – Regency

2026 Scholarship: The application and forms will be updated for 2026 and will be distributed to team leaders and posted on the website on December 1st.

SC Championship Meets: I am currently updating district championship meet announcements and will send them to the appropriate meet hosts this week. I will edit the Age Group and Senior Champs announcements this week to send to the respective committee chairs for their review this week. Medals for all the SC meets have been ordered.

Block Party Meets: I just learned that there have been changes from USA-S on this but I'm trying to get a few answers. I'll provide an update at the meeting if I have additional information at that point.

Website Update: Our transition to the Office Business account is almost complete! In recent weeks, we have been experiencing some issues with our website and emails using our current domain host. At the recommendation of our network services provider, we are in the process of migrating to GoDaddy as our domain host. The change will not impact our website or email availability and should be complete in the next few days. Please note that Emily and I have new email addresses so please update our contact info for VSI business to the following:

businessoffice@virginiaswimming.org, emilyfagan@virginiaswimming.org,
maryturner@virginiaswimming.org. I also suggest adding those addresses to your “safe senders” list as we have had a few instances of emails going to spam.

VSI Rules and Legislation Coordinator Report

October 31, 2025 (amended November 7, 2025)

As a follow up to the legislation passed at the September 27, 2025, USA Swimming HOD meeting, the Virginia Swimming Bylaws were updated to incorporate required changes that affected the duties of the Governance Committee. The changes were approved by USA Swimming on September 30, 2025.

The following is a compendium of proposals that range from Meet Announcement language changes to suggested procedure and policy changes. Some of this requires further discussion and some of this is ready for action.

Kevin Hogan
Rules & Legislation Coordinator

Summary of amendments to the original report.

- Added paragraph above re bylaw changes
- Added policy amendment (Officials: General Guidelines for Discipline and De-certification) pg 3

UPDATE THE LANGUAGE USED IN THE “DISABILITY SWIMMERS” SECTION OF VSI MEET ANNOUNCEMENTS

Background: Rule 105.1.2A states the following: “The swimmer (or the swimmer's coach) is responsible for notifying the Referee, prior to the competition, of any swimmer with a disability and of the requested accommodations and/or modifications. The swimmer/coach shall provide a Personal Assistant(s) or any equipment (tappers, deck mats, etc.) if required.”

The language in VSI meet announcements currently mentions only accommodations and not modifications, and the language has notice going to the Meet Director and not to the Meet Referee.

Proposal: First, update the section header to “Athletes with Disabilities.” Second, adopt the language developed by the National DEI Disability Subcommittee. Two versions are suggested with the second version calling out the use of the parallel time standards when in use. Note that the linked “Athlete Accommodation/Modification Form” is currently linked in our Meet Announcements.

Language for meets with no time standards

- Coaches entering swimmers with disabilities that require any accommodations or modifications, including the need for personal assistants and/or registered service animals, must provide advance notice in writing, accompanying their meet entry file, to the meet referee by the entry deadline. Failure to provide advance notice may limit the host's ability to accommodate all requests.

- [Athlete Accommodation/Modification Form](#).

Language for meets with qualifying time standards

- All swimmers with a disability must meet the Parallel Time Standards according to their performance group (P1, P2, P3) in every event they wish to participate in the meet. Coaches entering swimmers with disabilities that require any accommodations or modifications, including the need for personal assistants and/or registered service animals, must provide advance notice in writing, accompanying their meet entry file, to the meet referee by the entry deadline. Failure to provide advance notice may limit the host's ability to accommodate all requests.

- [Athlete Accommodation/Modification Form](#).

POLICY AMENDMENT PROPOSAL (OFFICIALS: GENERAL GUIDELINES FOR DISCIPLINE AND DE-CERTIFICATION)

Purpose: In approximately 2002, the USA Swimming National Officials Committee developed a document covering “Officials: General Guidelines for Discipline and De-Certification.” LSCs were encouraged/mandated to incorporate the guidelines into their operating policy. Virginia Swimming did so by incorporating the guidelines as a policy in the Virginia Swimming Policy and Procedures manual.

Based on comments made in the context of a recent LSC Officials Chairs meeting, Kevin Hogan followed up with Dana Covington (chair, National Officials Committee) and Derek Paul (associate general counsel, USA Swimming) as to the current applicability of the guidelines. Per Derek, there are sections of the guidelines that are no longer effective (eg, an LSC can no longer de-certify an official) and indicated that the language should be removed.

This proposal removes the guidelines in their entirety from the Virginia Swimming policies so that we are compliant with current practice.

The section would be intentionally left blank to avoid renumbering procedure sections 34-57.

Proposal:

~~33 OFFICIALS: GENERAL GUIDELINES FOR DISCIPLINE AND DE-CERTIFICATION THIS SECTION LEFT INTENTIONALLY BLANK~~

~~33.1... [through] 33.3...~~

POLICY AMENDMENT PROPOSAL (USE OF PARALLEL TIME STANDARDS FOR SWIMMERS WITH DISABILITIES)

Purpose: To encourage the participation of swimmers with disabilities in Virginia Swimming meets, any meet that uses minimal or maximal time standards, must also use the USA Swimming Parallel Time Standards for swimmers with disabilities.

Proposal:

17.3 When time standards are used to determine eligibility of a swimmer to enter an event in a meet, the ability of swimmers with a disability must be determined by using the USA Swimming Parallel Time Standards according to the swimmer's performance group (P1, P2, P3) in every event in which they wish to participate in the meet.

[renumber all subsequent sections]

POLICY AMENDMENT PROPOSAL (OFFICIALS' TRAVEL REIMBURSEMENT POLICY)

Purpose: (1) Eliminate “lower” level meets from reimbursement consideration as there are now a sufficient number of Officials Qualifying Meets within Virginia Swimming that N2 and N3 certification evaluations can be met within the LSC. (2) Clarify that international meets, when held within the US, are reimbursable meets; (3) Allow for the reimbursement of a third meet if the third meet is a “by invitation only” meet. These meets would include Olympic Trials (for which policy already allows a third reimbursement for swimmers and coaches and for which current practice is to reimburse officials), the World Cup, and PanPacs. It should be noted that those officials receiving an invitation to officiate at “by invitation only” meets are officiating at a minimum of two, and often three or four, national level meets per year and are incurring substantial out-of-pocket expenses even when reimbursed for some of them. (4) Clarify that attendance at a National Championship Disability meet is required for reimbursement in that category.

Proposal:

29.2 The following meets qualify for reimbursement: ~~Eastern Zone Championships, Speedo Champions Series (Sectional Championships), Futures, TYR Pro Series, US Open, World Cup, and USA Swimming National and Junior National Championships; trials class meets including Olympic Trials and World Championship Trials; and international competition held domestically including, but not limited to, the World Cup and PanPacs~~ ~~championship level meets identified in USA Swimming Rules and Regulations~~. Meets held within the VSI boundaries do not qualify for reimbursement.

29.4 VSI will reimburse an official for travel expenses no more than two times (~~three times if the third meet is Olympic Trials or another “by invitation only” meet~~) per fiscal year (1 September – 31 August) for any of the meets listed in ~~paragraph 2~~ ~~section 29.2~~ above. In addition, officials ~~will~~ ~~can~~ be reimbursed for ~~attending~~ one National Championship Disability Meet per fiscal year.

PROCEDURE CHANGE CONCEPT

Background: Championship meet entry deadlines are specified in VSI Policies and Procedures. VSI procedures currently state the following in procedures section 46.6.A “Other Fees.”

Championship meet entries received after the entry deadline will be accepted at a cost of \$10.00/event up until the first day before the start of the meet. Beginning the first day of the meet, the charge will be \$25.00/event. These fees will be in addition to regular meet entry fees. Swimmers added prior to the printing of the heat sheet will be seeded as stated in the invitation. Swimmers added after the printing of the heat sheet will be seeded in the slowest heat in the appropriate empty lane. A new heat(s) will be added if necessary to accommodate these entries. The host team will retain fees received for these late entries.

I recommend changing this procedure for two reasons.

First, I think the standard set for late entries in this section is unreasonable. While adding a swimmer to an empty lane in an already seeded event is not a big deal, creating a new heat and reseeding two swimmers after the heat sheets have been printed and distributed is a big deal. While it may have never happened, section 46.6.A essentially allows for entries up until the start of an event. The section allows a coach to enter a swimmer into an event part way through a session and in doing so create a need to add a heat and reseed two swimmers into that heat.

Second, the procedure sets expectations that are not consistent with late entry practice at higher level meets. National and sectional meets all appear to set a deadline of noon two days prior to the start day of the meet.

Recommendations: First, I think it would be helpful to clarify that “other fees” applies to VSI Age Championship meets and VSI Senior Championship meets, but not to other championship meets.

My second recommendation is that we make the late entry deadline for AGC and SC be at noon two days prior to the start of the meet. If that recommendation does not have support, I then recommend the following:

- For Age Group Champs, for pre-seeded events on the first day of the meet, the entry deadline shall be 6:00 pm the day before the meet starts. For all other pre-seeded events, the entry deadline shall be 30 minutes after the start of finals the day preceding the event. For all positive check-in events, the entry deadline shall be at the close of positive check-in.
- For Senior Champs, the entry deadline shall be by the close of the scratch box or the close of positive check-in for the event being entered.

Discussion and consensus by the BOD is needed to determine if and how this proposal should go forward.

PROCEDURE AMENDMENT PROPOSAL

Purpose: To update procedure to current practice (proposed by Mary Turner).

Proposal:

46.6 Other Fees.

- A. Championship meet entries received after the entry deadline will be accepted at a cost of \$10.00/event up until the first day before the start of the meet. Beginning the first day of the meet, the charge will be \$25.00/event. These fees will be in addition to regular meet entry fees. Swimmers added prior to the ~~printing~~publishing of the heat sheet will be seeded as stated in the invitation. Swimmers added after the ~~printing~~publishing of the heat sheet will be seeded in the slowest heat in the appropriate empty lane. A new heat(s) will be added if necessary to accommodate these entries. The host team will retain fees received for these late entries.