

Virginia Swimming Board of Directors Meeting

Sunday, November 27, 2022 - 8:00 pm
Zoom Conference

MINUTES

Call to Order

John Stanley

The meeting was called to order at 8:00 pm

Consent Agenda

- BoD minutes from October 24, 2022
 - **Motion:** The consent agenda was approved.

Treasurer's Report

Bob Rustin

- Report attached.
- Moved \$90,000 to the endowment fund – surplus from last year.
- 990 and audit have been returned. The 990 will be sent to the IRS in the next couple of weeks. A copy will go to USA Swimming and the VSI Business Office will also get one.

Division/Committee Reports

- **General Chair Report**

- **No report**

John Stanley

- **Administrative Vice-Chair Report**

- **No report**

Bryan Wallin

- Officials
 - Open Water
 - Rules & Legislation

- **Technical Planning**

- **Senior Vice-Chair Report**

- No report

Richard Hunter

- **Age Group Vice-Chair Report**

MC Banks

- Age Group Committee

- Looking for a replacement for Jeremy Edwards. Need someone from the SW district to take the spot on the AG committee.
 - Mike Salpeter reported that the Hampton pool has issues with lack of deck space and slick decks. He also has concerns about CGBD hosting a meet of that caliber without their experienced personnel.
 - John responded that we need to give them a chance to correct issues at the initial meet.
 - MC Banks would like to see how the December meets go and may need to come up with some solutions before the Age Group meet.
 - Mike reported that the timing system issues were related to the meet not being set up properly in meet manager. The blocks were reversed.
 - Block stability issues were being worked on during the last meet.

- Zones Coordinator

Maureen Tolliver

- **Finance Vice-Chair Report**

- **No report**

Brian Cann

- **Safe Sport Vice-Chair Report**

- Operational Risk
 - Safe Sport

Maureen Tolliver

- Received many concerns about SWIMS 3.0. The volume of issues seems to be leveling off. APT issues are being worked out.

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- She would like the LSC to use the Safe Sport statement at the beginning of each meet. Mary will send that information to the meet hosts.
- Mary offered that any difficulties should go through the business office rather than going through support.

• **DEI Chair Report**

Jihan Minson

- Interested in hosting the Eastern Zone DEI clinic this spring/summer. Dates need to be determined at the Eastern Zone meeting. The bid would be for the Hampton Aquaplex and use Hampton University as dorm space.

• **Athlete Committee's Report**

Allison Dodd

- Will ramp up activity on Instagram.

• **Coach Committee's Report**

Michael Salpeter

- No report.

• **Executive Director's Report**

Mary Turner

- Registration numbers are about 1700 below where we were this time last year. The larger clubs have not yet completed their registration.
- The total premium athletes does not include the athletes who have upgraded.
- Drew asked about the number of athletes down and budgetary concerns.
- When a team renews the club membership, every staff and board members must be in good standing before the club registration will go through.

• **Governance Committee**

Kevin Hogan

- No report

Old Business

- Eastern Zones Athlete's Camp **John Stanley**
 - June 2023 at Colby College in Maine.
 - 8 male and 8 female athletes with two coaches attending. This is a leadership opportunity.
 - Logistics of getting a team there. The bus would be a two day trip each way. Colby College will provide the housing.
 - Leadership and competition components.

New Business-none

Adjournment

The meeting was adjourned at 8:29 pm.

In attendance: John Stanley, Bryan Wallin, , Drew Hirth, Mike Salpeter, Allison Dodd, Jihan Minson, Scott Baldwin, MC Banks, Maureen Tolliver, Louisa Lamerdin, Charlie Mayr, Emily Fagan, Mary Turner

Virginia Swimming Financial Summaries 2022-2023

10/13/2022

*** Revenue ***	Budget	September	October	YTD
USAS Registration	USAS collect			\$0
VS Registration	125,650.00		34,805	\$34,805
Flex registration	10,000.00		3,150	\$3,150
USAS Club Dues	3,150.00			\$0
VS Club Dues	1,650.00			\$0
Meet Sanctions	4,900.00	60	180	\$240
Meet Rebates	181,000.00	5,102	13,050	\$18,152
Sales & Misc.	2,000.00			\$0
Championship Meet Revenue	150,000.00			\$0
Sectionals Meet Revenue	50,000.00			\$0
Zone Meet Revenue	50,000.00			\$0
LC Zones Team	28,900.00			\$0
Clinics and Swimposium Revenue	1,500.00			\$0
Zone Meeting Revenue				\$0
Awards Banquet	20,000.00			\$0
Interest - Checking	25.00	3	3.60	\$7
Interest - Reserve	300.00	5	30.43	\$36
Endowment Income	50,000.00	1,275	3,262.40	\$4,538

Total Revenue	\$679,075.00	6,445	54,481	60,926
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*** Expenses ***				
USAS Registration		330		330
USAS Club Dues	3,150			-
				-
Travel - US Open	4,500			-
Travel - Winter Nationals/Paralympic/Other	18,000			-
Travel - Summer Nationals	13,500	1,450		1,450
Travel - Olympic Trials / World Team trials				-
Travel - National Youth Team	1,500			-
Travel - Discretionary	3,000			-
National Meet Travel - Coaches	9,000			-
				-
Senior Champ Meet Support				-
Va. Championship Meet Expenses	150,000			-
Zone Meet Expenses	50,000			-
Sectionals Meet Expenses	50,000			-

LC Zone Team Support	70,900	850		850
Champ Meet Awards	22,000			-
Staff Salaries	80,400	6,867	6,867	13,733
Payroll Taxes	6,300	525	525.30	1,051
Benefits	2,000			-
Webmaster	-			-
Web Upgrades	4,700			-
Administration Expenses	18,000	1,467	1,748.91	3,216
Supplies & Misc.	3,000	206	358.10	564
				-
Awards Banquet	35,000	2,597		2,597
National Convention	18,000			-
Zone Meeting	-			-
				-
Equipment	1,500			-
Officials Workshops / Training /Travel	20,000	1,505	1,297.04	2,802
				-
USAS Workshops	6,000			-
VS Camps & Clinics	10,000	227	112.20	340
VS Workshops	2,000	212	1,643.45	1,856
				-
Diversity, Outreach Reimbursements	10,000	36	324.00	360
Diversity / Travel, Other				-
Make a Splash/Learn to Swim Grants	6,000			-
Safe Sport Programs	6,000			-
Coach Mentoring Program	2,000			-
Athlete Scholarships	6,000			-
Club Grants				0
Endowment Funding	50,000		90,000.00	90,000

Total Expenses	\$682,450	\$16,274	\$102,876	\$119,149
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Net Income / Loss	(\$3,375.00)	(\$9,828.20)	(\$48,394.71)	(\$58,222.91)
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Beginning Funds	\$413,386			\$413,386
Inflow (Outflow)	-\$3,375			-\$58,223
Transfer to savings	\$800			\$35.62
Transfer to / From Savings	\$0			
Ending Funds	\$410,011			\$355,127
Endowment	\$200,568			\$271,762

BOD Restricted Funds	\$30,868			\$30,868
Virginia Swimming Savings	\$252,682			\$252,718
Total Funds	\$894,129.00			\$910,474.63

Virginia Swimming, Inc.
BoD Meeting
November 27, 2022
Executive Director Report

2023 Registrations as of 11/26/22

Athletes: 3414

Flex: 539 (23 have upgraded)

Outreach: 18

Individual Season: 150 (23 have upgraded)

Total: 4121

Non-Athletes: 339

Administrators: 21

Clubs: 12

We welcome CAST (Abingdon) and LASO (Marion) back this year.

SWIMS 3.0: The functionality of the new system has improved. There were many duplicate accounts created for athletes which increased the time required for various tasks that Emily and I perform. This past Wednesday a functionality was released that will allow us to merge those accounts ourselves which once completed will decrease the time required for those tasks.

A few updates:

- Meet Manager does not require the use of IDs for the athletes but will accept the new ID as well as the old format.
- SafeSport Recognition, Club Recognition, and Swim-a-thon are now available through the club portal.
- **Reminder:** In order for anyone, athlete or non-athlete, to complete any APT, including those for SSRP, he must create a USA Swimming account. 18 year-old athletes who is already linked to his parent's account must create his own account with USA Swimming.
- If you have not done so already, now is the time to renew your membership for 2023. Completing required courses has improved over the last few weeks. Remember to access these courses by logging into your account and going to Education → Course Catalog. Once on that page select All Courses to access the appropriate courses. (The Safe Sport pill shows additional courses that are available, **not** the required courses for membership.)
- Remember, 2022 registrations expire on December 31. I have sent out the registration link to unattached athletes and non-athletes who were registered in 2022.
- **If you have any problems with creating your new login and matching it to your account, contact Emily or me first. Don't email USA-Swimming at this point. We should be able to provide the help you need in a more timely fashion.**

Earlier this month clubs were sent a reminder about renewing the club membership NLT December 1st to avoid the additional fee of \$50 for renewing after that date. I will send a reminder tomorrow to those teams who have not renewed.

Additional Membership Requirement for Coaches: Every coach must complete the Quality Coaching Framework (QCF) course prior to 12/31/22. Anyone who registered as a coaches for the

first time in 2022 and who did not complete Foundations 101 and 201 prior to September 1 must complete Welcome to USA Swimming as well as QCF by 12/31/22.

2023 Swimposium: We will receive support from USA Swimming for our 2023 Swimposium. Emily and I have a call with HQ staff members scheduled for tomorrow to discuss options. Currently we are looking at the hosting it the second or third weekend in September.

Outreach: An athlete on one of our college teams was previously registered as Outreach in her home LSC. After explaining the guidelines we use to identify athletes for Outreach membership, her coach obtained information from the family that indicated that the athlete also meets our qualifications and therefore we accepted her application for Outreach membership. This college team does not cover the USA-S registration fees for their athletes so this request was solely to allow the athlete to register at the lower fee. The college team will not seek any reimbursement for meet entry fees. Because this is the first time that such a request has been made, I wanted to make you aware of the request.

High School Season: Earlier this month I sent an email to individuals who hosted meets last year and provided information about the changes to SWIMS. I stressed the importance of requiring the legal first and last names of the athletes as well as their birthdate. Additionally, I emailed all VSI coaches stressing the importance of having their athletes provide accurate information to their high school coaches. To date I have received requests for 4 invitationals and 1 championship meet.