

Meet:	
Location:	District:
Host:	# of Sessions:
Meet Dates:	# of Athletes:
Submitted By:	# of Officials:

Please rate the following:

	Good	Satisfactory	Poor
Facility Condition			
Air Quality			
Equipment			
Host Club Pre-Meet Preparation			
Host Club Staffing			
Sufficient Number of Officials			
Atmosphere on Deck			
Hospitality			
Safety Protocols			
Lifeguards on Deck When Swimmers in the Water?		Yes	No
Meet Announcement		No Issues	Needs Work
Meet Set-up File		No Issues	Needs Work

Please elaborate on any of the above that were poor or in need of attention. Were there any additional problems not noted? Is so, please describe. Add any additional information that merits note.

Enter session start and end times.

Finish:

Session:	1	2	3	4	5	6	7
Start:							
Finish:							
Session:	8	9	10	11	12	13	14
Start:							

Were there any problems with the "four-hour" session rule or executing the Meet Announcement as written? If yes, please describe below.

Officials meriting special notice for exceptional knowledge, attitude, helpfulness, etc. (i.e., individuals who may be good candidates for additional responsibility such as administrative supervisor or referee)

Officials meriting cause for concern based on a poor knowledge of the rules, inability to make calls, poor attitude, etc., or were no-shows for sessions they agreed to work (i.e., those rare individuals that might require counseling, training, or de-certification)

NO LATER THAN ONE WEEK FOLLOWING THE CONCLUSION OF THE MEET PLEASE: (1) enter into OTS the sessions worked for each official and trainee [if the trainees are in OTS]; and (2) submit this report and a roster of officials/trainees including positions and sessions worked to the VSI Officials Chair, the VSI Officials Database Coordinator, and the applicable District Officials Chair(s).

Michael Sizemore	VSI Officials Chair	officialschair@virginiaswimming.org
Bill Fairfax	VSI Officials Tracking	officialsroster@virginiaswimming.org
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