

## **Tide Safe Sport/Safe 4 Athletes**

### **Processes and Procedures - AWA's, Discussing Potential Incident and Education**

Process for discussing an incident:

- If all AWA's have children potentially involved in incident, then contact Board President
- If AWA's and Board President have a child potentially involved, then Board Vice President
- If AWA's, Board President and Vice President have a child potentially involved, then Board President Emeritus
- If coach has concern involving another coach, then contact AWA and President
- May contact Safe4Athletes to discuss any incident (whether or not addressed above)

Education/Training for Coaches, Board Safe Sport Rep and AWA's:

- Yearly refresher from Safe4Athletes
- Yearly onboarding for new coaches and communication from Board

AWA's:

- Term limit of 3 years for each AWA
- Stagger terms to have experienced and new at same time
- Best to have parents from different age groups

AWA Role:

- AWA's should gather information for purposes of solutions, mitigation and risk management to maintain positive team environment (regardless of whether or not an incident is reported to Center or USA Swimming).

- For anything that is under the jurisdiction of Safe Sport (Sexual Abuse and Misconduct), the club can't also do their own investigation. They can however make an employment decision or an athlete participation decision if it involves an athlete.

Document any and all information for each incident.

- Have a central depository for the incidents and the actions that were taken by whom (ex. - the AWA reported to safe sport; the AWA directed the membered parent to report the incident to Safe Sport, etc.)

- All other incidents the AWA's gather the information for purposes of resolution in a thoughtful manner. Document as above.

- \*\*The club can't interfere with an investigation. They can't not report something to the center because they handled it.