

Cougar Aquatics Board Meeting
June 21, 2023
7:30 PM

In attendance: David Leonard, Russ Whitaker, Kirstin Frichette, Darcell Myers, Jacob Hogg, and Jin Liu

Absent: Heather Sandberg, Jennifer Ellsworth, Hongyen Chen, Dave Jones, and Matt Leach

Minutes prepared by DJL; additional detail and subsequent information added since meeting to ensure communication, transparency, and most up to date information.

1. Unanimous approval of Minutes
2. Updates
 - a. Summer meet/summer schedule – Russ
 - i. Couple athletes heading to Pendleton Open, but no coach will go; Sam going to Spokane for Summer Solstice while Russ and Nick go to Boise.
 - ii. Everything set for Boise.
 - b. Boise – Team Travel
 1. With couple athletes dropping out and desire to keep costs low, we may need to coverage overage. We have budgeted and plan to but food estimates and other realities, may have overage.
 2. Already covering coaches
 3. DJL will be purchasing sunscreen and snacks; using leftover food and drink from home meets.
 - c. Budget and Finances
 - i. Voted to approve contract for use of Reaney Pool summer- 90 dollars a day (Will not have to pay for days we don't use
 - ii. One last payment to Pullman accountant; will not work with them anymore; working with Jennifer Clarke, who sent letter to IRS asking for relief with respect to tax penalty resulting from past board
 - iii. Also spent 25 dollars – Volleyball use for “coach for day activity”
 - iv. Team Unify update led to change in settings; this meant that families using credit cards during May and some of June were not charged – instead the club was charged. We think the club will end up covering an extra 500 or 600 dollars in processing fees that normally would be covered by families. The error has been fixed.

v. Currently we have 42,557 in the bank.

1. Remaining projected

- a. Salaries – about 10,000
- b. Travel – 6000-7000
- c. Taxes – 4000-5000
- d. Pools – 5000
- e. Various monthly expenses– 4000
- f. Also, fees for swim-a-thon and month where not configured properly (2000)

Total: 33,000

- g. Remember. We have expenses in August but no athlete fees/revenue (other than meet and travel fees)

2. Current projection – Has us about 1K in black but that includes 4K for tax penalty (unlikely to pay this budget year) and a sizable contingency. It also doesn't account for money we will get for July summer swimmers, travel fees, and reimbursements for “big meet travel for IES.” DJL remains cautious but optimistic that despite many challenges this year, we are in good shape.

d. Fundraising

- i. We had a credit card dispute from swim-a-thon. Individual didn't recognize the charge and disputed it, despite giving. DJL spoke with him. He will either contact the credit card company to say charge was good or send check.
- ii. Football – any thoughts as we were sent renewal? No objections or questions (the Board did not vote because the contract was previously signed with 5 1-year renewals) – Russ asked for signup for next year cleanup to be created. Kirsten will work on this.

- 1. Cap at 50 per game. Once all are full, we will open up other games.
- 2. Reserve few spots per game for new families.
- 3. Will need to participate in 4 out 6 games.
- 4. Schedule
 - a. September 2 versus Colorado State. at 4 PM
 - b. September 9 versus Wisconsin at 4:30
 - c. September 16 versus Northern Colorado, at 2 PM
 - d. September 23 versus Oregon State, TBA
 - e. October 14 versus Arizona, TBA
 - f. November 4 versus Stanford, TBA

- iii. Cougar Aquatics did not receive B champs for next year. Neither DJL or Russ were happy with process but are ready to move forward
 - 1. They will develop legislation to create a more transparent and effective process.
 - 2. The Board will also need to figure out other ways to raise funds (that is a loss of about 12K b/t T-shirts and meet).
 - e. Kirsten will begin work for Champs T-shirts
 - f. End of year event – There was a discussion about end-of-year event and start of the year event. Kirsten expressed importance of having a meeting at the beginning of year to help old and new families get signed up, to provide information, etc. This could be done along with end-of-the year event sometime in August. We ask Board members and families to send ideas about end-of-year event as we would like to celebrate the conclusion of a successful year.
 - i. Kirsten also proposed idea of a periodic get-to-together among parents so all parents can get to know one another. As with BBQ, please send ideas to Kirsten.
- 3. Jin Liu expressed concern that he and other parents have with summer schedule given its early hour and more important the conflict that 8-10 practice has with work schedule.
 - a. Response (this is summary of all comments from Board):
- 4. Next meeting
 - a. Coaches contract
 - b. Next year budget
 - c. Policies – fundraising; financial; handbook
 - d. Sponsors
 - e. Nonprofit – free zoom (Shelley Jones sent that so need to look into that)_
- 5. Constituent questions or concerns