

# GBY Parent Committee Meeting Minutes

Date: 05/01/23

| Member                           | Role              | Jan    | Feb    | Mar    | April            | May                | June | July | Aug | Sept | Oct | Nov | Dec |
|----------------------------------|-------------------|--------|--------|--------|------------------|--------------------|------|------|-----|------|-----|-----|-----|
| Kira Budzban<br>Nicole Querio    | Meet<br>Directors | x<br>x | x<br>x | x<br>x | x<br>x           | E - ill<br>E - ill |      |      |     |      |     |     |     |
| Weber, Tressa<br>Hermesen, Sara  | Social<br>Apparel | x<br>x | x<br>x | x      | x<br>x           | x<br>x             |      |      |     |      |     |     |     |
| Steve Querio                     | Marketing         | n/a    | x      | x      | x                | E - ill            |      |      |     |      |     |     |     |
| Hermesen, Sara<br>Weber, Tressa  | Banquet<br>Awards | x<br>x | x<br>x | x<br>x | x<br>x           | x<br>x             |      |      |     |      |     |     |     |
| Pazdera, Jon<br>Zimmerman, Brian | Equip             | x      | x      | x<br>x | E-<br>coach<br>x | E-<br>coach<br>x   |      |      |     |      |     |     |     |
| Pazdera, Kathleen                | Food              | x      | x      | x      | A                | x                  |      |      |     |      |     |     |     |
| Wiltzius, Kayla                  | Head<br>Coach     | n.a    | n/a    | n/a    | x                | x                  |      |      |     |      |     |     |     |
| Korst, Dave                      | Y rep             | x      | x      | x      | E-vac            | x                  |      |      |     |      |     |     |     |

X = Present A = Absent E = Excused

| AGENDA ITEM                             | DISCUSSION                                                                                                                                                                                                                                                              | ACTION/PLAN                                                                                                                                                                   |
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| Follow-up -<br>Previous Action<br>Items | <ul style="list-style-type: none"> <li>Kayla will contact Dave about updating the team calendar on TeamUnify when he gets back next week. - DONE</li> <li>Dave/Kayla will provide a full financial report regarding the Parent Accounts at the next meeting.</li> </ul> | <ul style="list-style-type: none"> <li>Committee will continue to discuss developing a yearly budget. Start in Fall?</li> <li>Committee will continue to work on a</li> </ul> |

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|             | <ul style="list-style-type: none"> <li>○ 4/14/23 - Dave emailed financial report (attached to the end of the notes). The full report with all details was left on Kayla's desk so Dave didn't have details. <ul style="list-style-type: none"> <li>■ Equipment fund = \$11,423</li> <li>■ Parent fund = under \$2000 (approx)</li> <li>■ More income coming from two swim meets this year (50s and virtual). Maybe about \$2000 more to expect. The bigger the meets, the more money can be made. <ul style="list-style-type: none"> <li>● \$9232 - End of 2022. Hasn't been moved to equipment yet. Can get more money from here if needed if over at the end of the year.</li> </ul> </li> </ul> </li> <li>● Kayla will work on getting access to Parent Account balances for monthly reports. - DONE</li> <li>● Brian suggested putting together a yearly budget to start categorizing monthly expenses, etc now that everyone know how things work. Equipment fund can provide more money if needed. <ul style="list-style-type: none"> <li>○ Ideas to give back to the kids - that's what the money is really for. <ul style="list-style-type: none"> <li>■ Team used to budget money every year for team shirt or sweatshirt.</li> <li>■ Gift every season like sweatshirts/t-shirts</li> <li>■ Caps</li> <li>■ State shirts</li> <li>■ State caps</li> <li>■ GBY caps</li> </ul> </li> </ul> </li> </ul> | <p>plan for seasonal team gifts. Start in Fall.</p>                                                                                                                                                                                                                                                |
| Coach Kayla | <ul style="list-style-type: none"> <li>● Kayla will give feedback to the Parent Committee regarding what she needs as time goes on. <ul style="list-style-type: none"> <li>○ Friday Night 50s <ul style="list-style-type: none"> <li>■ Need volunteers.</li> </ul> </li> </ul> </li> <li>● Kayla will review the meet schedule. <ul style="list-style-type: none"> <li>○ DONE</li> <li>○ Summer meets all on the calendar,</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <ul style="list-style-type: none"> <li>● Meet Committee will work on getting everything set for the Friday Night 50s Meet, including volunteer sign-ups and officials. To be done ASAP.</li> <li>● Kayla will continue to develop a Welcome Packet and training procedures for coaches.</li> </ul> |

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|  | <ul style="list-style-type: none"> <li>○ Planning to do USA State LC. <ul style="list-style-type: none"> <li>■ Kayla's going to talk to swimmers.</li> <li>■ Need host for 13+. Dave said he was very vocal at the recent coaches' meeting about the poor air quality at the RecPlex this year.</li> <li>■ 12 and under at Schroeder.</li> </ul> </li> <li>○ GLO Meet. <ul style="list-style-type: none"> <li>■ Need to qualify.</li> <li>■ Need to know how many will attend.</li> </ul> </li> <li>● Summer Team Championship - 7/19 at Ferguson <ul style="list-style-type: none"> <li>○ End of the summer fun meet for GBY only.</li> <li>○ Something for all swimmers to work towards who may not make LC State.</li> <li>○ Could be first meet for all new summer swimmers.</li> <li>○ Use old timing system at Ferguson. <ul style="list-style-type: none"> <li>■ Committee questioned this due to issues with timing system when used recently. Previously told no more meets would be held at Ferguson.</li> <li>■ Brian needs to schedule time to go in and make sure it works.</li> <li>■ Dave wants Equipment Committee to test both Colorado systems. Maybe sell one and keep one that works.</li> <li>■ Do we have everything we need to run a swim meet?</li> <li>■ It all needs to be inventoried and organized. Large labeled bins kept in the office storage room.</li> <li>■ Kayla will have extra bins to donate.</li> <li>■ Now is the time to have Jeff DePas train people on the Ferguson system as he's the only one who really knows it.</li> </ul> </li> <li>○ Need timers, officials, timing system workers.</li> <li>○ Discussed concerns with the time of the year being a concern due to vacations, etc..</li> <li>○ No awards. Heat winners or Best Time ribbons good enough.</li> <li>○ Decision on this Meet tabled until the next meeting.</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>● Kayla will send out a communication to all parents with coach contact information.</li> <li>● Kayla will email all parents asking that anyone interested in the Parent Committee to attend the next meeting.</li> <li>● Committee will discuss adding a New Parent Committee position in future meetings. Start developing New Parent Welcome packets in near future.</li> <li>● Committee will discuss adding a Finance position in future meetings and explore if Brent Blahnik is interested.</li> <li>● Committee will discuss getting more parents to fill sub-committee positions, especially regarding home meets, in future meetings.</li> </ul> |
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- Kayla will develop a Welcome Packet for new coaches to include training requirements.
  - Coaches meeting this week. Kayla will work on this.
- Kayla will develop and communicate the summer practice schedule. - DONE
  - Inclement weather
    - Kayla will post in TeamFeed with email notification.
    - Indoor at Y in AM not an option.
    - Expected to go to afternoon practices at Ferguson - 545pm latest end time.
  - No dry land in summer.
  - Intro To Swim Team - **NEW**.
    - A lot of graduates from Pre-Team that can try the team by practicing with Bronze.
- Kayla will put together contact information for coaches for parents.
  - Emails and phone numbers discussed. Do coaches want this information made public?
  - Kayla will update parents on the best way to communicate.
  - Website is also updated.
  - Parents would just like some communication about who to contact and when.
- Kayla will talk to Admin about a better reimbursement/purchase process for Parent Committee.
  - Used to have a Finance position. Need a person to fill this position again.
    - Brian mentioned that Brent Blahnik might be interested.
    - Kayla can email that person the Finance report to be discussed at meetings.
    - The person would complete check requests and submit to Kayla.
    - The Y can give a check two weeks in advance

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|      | <p>to a parent to purchase large items, like food for meets, etc. This avoids parenting using their own money and then needing to be reimbursed.</p> <ul style="list-style-type: none"> <li>■ Tim does not need to be part of this process anymore.</li> <li>○ Invite anyone interested in being a part of the Parent Committee to the next meeting. <ul style="list-style-type: none"> <li>■ Kayla will email all parents for interested parent</li> </ul> </li> </ul> <ul style="list-style-type: none"> <li>● Idea - “Ask the Coach” open forum for new parents, etc. <ul style="list-style-type: none"> <li>○ Regularly scheduled Zoom meetings.</li> </ul> </li> <li>● Discussed a previous New Parent Committee position <ul style="list-style-type: none"> <li>○ Develop a packet with all info from the website.</li> <li>○ Provide after registered.</li> <li>○ Offer a GBY swim cap to any kid that comes in to talk about the team.</li> <li>○ Tressa already started a Google slideshow for new parents started - embed videos with instructions.</li> </ul> </li> <li>● Kayla is updating all website info.</li> </ul> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Meet | <ul style="list-style-type: none"> <li>● Kayla will work with Dave to invite other teams to Friday Night 50s ASAP. <ul style="list-style-type: none"> <li>○ Sheboygan, Marinette, Fox Cities. Kayla will follow up with Door County - Need more Y teams. <ul style="list-style-type: none"> <li>■ About 150 right now.</li> <li>■ Can have USA teams too.</li> <li>■ Kayla will reach out to other teams including clubs.</li> <li>■ Brian is also working on an ASC partnership.</li> <li>■ Dave only had ASC come once in the past</li> <li>■ Clubs can be contacted via email or phone.</li> <li>■ No estimates on numbers for concessions. Entries due the Monday before the meet.</li> <li>■ Keep food simple.</li> <li>■ 50 ribbons needed for each place.</li> <li>■ Keep costs simple.</li> <li>■ Great meet for young swimmers. Low key. All</li> </ul> </li> </ul> </li> </ul>                                                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>● Kayla will follow up ASAP with Door County and other local club teams to invite to the Friday Night 50s.</li> <li>● Nicole will contact officials ASAP.</li> <li>● Kayla will continue to work on contacting local and surrounding teams to introduce herself and build partnerships.</li> <li>● Kira/Nicole will email parents encouraging anyone interested in becoming an official to contact Kayla.</li> <li>● Tressa will email access info for the GBY Google Drive to all Parent</li> </ul> |

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|  | <p>are welcome.</p> <ul style="list-style-type: none"> <li>○ Per Nicole (via text) <ul style="list-style-type: none"> <li>■ Dave emailed all coaches from the Google doc about the event.</li> <li>■ Nicole will reach out to officials but needs to know the time the event starts so officials can be given an idea of when to arrive. <ul style="list-style-type: none"> <li>● 4pm warm up</li> <li>● 430 officials meeting</li> <li>● 5pm start</li> <li>● Dave suggested contacting Fox Cities for sure.</li> <li>● Can be a USA official - 4 officials can do this <ul style="list-style-type: none"> <li>○ 2 - Level 2</li> <li>○ 2 - Level 1 (ok to have more)</li> </ul> </li> </ul> </li> </ul> </li> </ul> <ul style="list-style-type: none"> <li>● Decide if Australian Skins will be done at Friday Night 50s. <ul style="list-style-type: none"> <li>○ If so, ask Dave to announce.</li> <li>○ If so, Tressa will order trophies for age groups.</li> <li>○ DECISION - NOT DOING IT FOR THIS MEET</li> </ul> </li> <li>● Share info from 2022 Friday Night 50s. (attached)</li> <li>● Keep entry fees low except for Freeze.</li> <li>● Kayla will work on a plan to make contact with local and surrounding teams to introduce herself and start to build relationships. <ul style="list-style-type: none"> <li>○ IN PROGRESS</li> </ul> </li> <li>● Kira/Nicole will email parents encouraging anyone interested in becoming an official to contact Kayla/Dave. <ul style="list-style-type: none"> <li>○ Per Nicole (via text) - NOT DONE YET</li> <li>○ Can bring instructor right to the Y. Even do online. Parent Committee will pay for the class.</li> </ul> </li> <li>● Kira will send log-ins for the Google Drive to Kayla - Directory of teams and contact info, previous meet schedules and</li> </ul> | <p>Committee members, Kayla, and Dave.</p> |
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|                | <p>suggestions, and much more.</p> <ul style="list-style-type: none"> <li>○ Per Kayla - NOT DONE <ul style="list-style-type: none"> <li>■ Tressa will email this to all the Parent Committee members.</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Food           | <ul style="list-style-type: none"> <li>● Kathleen will provide information regarding expenses and profit for Last Chance meet at the next meeting (May). <ul style="list-style-type: none"> <li>○ Kathleen didn't have information for the meeting. She will text Tressa to add to notes. <ul style="list-style-type: none"> <li>■ Update provided via text <ul style="list-style-type: none"> <li>● Expenses = \$44.31</li> <li>● Profit = \$1147.30</li> <li>● Low expenses due to having items donated.</li> </ul> </li> </ul> </li> <li>○ Dave reported that food money categorized incorrectly. Will be shown correctly on the report in the future.</li> </ul> </li> <li>● Kathleen will provide the food plan for the Friday Night 50s at the next meeting (May). <ul style="list-style-type: none"> <li>○ Popcorn and drinks</li> <li>○ Sign up sheet for drink donations</li> <li>○ Sign up sheet for baked goods</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>● Kathleen will post sign-up for donated items needed ASAP.</li> </ul>                                                                                                                                                                                                                                                                                                                                                         |
| Social/Apparel | <ul style="list-style-type: none"> <li>● Tressa will get answers to the additional questions about Marketing from Tim for the next meeting (May). <ul style="list-style-type: none"> <li>○ 4/25 update from Tim <ul style="list-style-type: none"> <li>■ NEW Marketing Request form starting 5/1/23. Internal form submitted by Kayla to the Swim Team's Marketing Requests for Y to help design and print through Global Recognition or another vendor. <ul style="list-style-type: none"> <li>● What is process for Parent Committee to start the request with Kayla? <ul style="list-style-type: none"> <li>○ This needs to be determined.</li> </ul> </li> <li>● Y uses a different vendor for shirts, but can stay with Global Recognition is preferred as shirts come out of Swim Team/Parent Committee budget.</li> </ul> </li> <li>■ Timeline for requests</li> </ul> </li> </ul> </li> </ul>                                             | <ul style="list-style-type: none"> <li>● Kayla will find out how the Parent Committee can start the request process. Use of a form, details via email, etc.</li> <li>● Kayla can give the Y State shirt on the deck away to a swimmer at her discretion.df</li> <li>● Sara will schedule a movie and ice cream party with DePere Cinema and Tibby's Ice Cream truck for the end of July.</li> <li>● Sara/Tressa will post Summer Party event on TeamUnify.</li> </ul> |

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|  | <ul style="list-style-type: none"> <li>• 2 week minimum to get new design finalized and approved. *The more descriptive the request is, the better, as could speed up the process.</li> <li>• 4 weeks to get printed. Print turn around time may vary.</li> <li>• 6 WEEK PROJECT OVERALL</li> <li>• Marketing will see the full project through to the end so they can confirm the project is accurate and completed.</li> <li>• Marketing will pick up from Global Recognition or can have orders shipped if free shipping.</li> <li>• Once Marketing receives and confirmed the accuracy of the project, the Marketing team will deliver the t-shirts to Kayla to be distributed.</li> <li>• Does Marketing also post on TeamUnify for ordering details? Kayla will check.</li> </ul> <ul style="list-style-type: none"> <li>• Discussed how important deadlines are for orders and planning. <ul style="list-style-type: none"> <li>◦ Kayla needs to stress in communication with parents that orders, RSVPs, etc. cannot be accepted beyond deadlines.</li> </ul> </li> <li>• Kayla will get more information about individual photo ideas. <ul style="list-style-type: none"> <li>◦ No info yet. - NO LONGER NEEDED</li> <li>◦ Will do it with Paul Manke. Currently does team photo and used to do individual in the past. He is happy to do it again.</li> </ul> </li> <li>• Kayla will look in the system to assist with identifying Abigail Tollinger for Y State shirt reimbursement. <ul style="list-style-type: none"> <li>◦ CANNOT DETERMINE</li> <li>◦ Shirt can be used as a giveaway item. Located on the pool deck.</li> </ul> </li> <li>• Summer Party idea discussed - ALL AGREED <ul style="list-style-type: none"> <li>◦ Movie and ice cream truck -</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>• Sara/Tressa will reserve the room downstairs at Ferguson.</li> <li>• Sara/Tressa will post the Spaghetti Fest event on TeamUnify.</li> <li>• Sara/Tressa will purchase drinks for the Spaghetti Fest.</li> <li>• Kayla will communicate to all parents and swimmers the change in practice time on 6/8 due to Spaghetti Fest.</li> <li>• Sara will order Spaghetti Fest items from Gallagher's for 6/8.</li> </ul> |
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|           | <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>■ DePere Cinema               <ul style="list-style-type: none"> <li>● Rent for low price and pick any movie.</li> <li>● End of summer party. Late July. Tuesday night 6-9?</li> <li>● Likely a weeknight.</li> <li>● Pizza during the movie.</li> <li>● Tibby's ice cream truck after.</li> <li>● Sara will call and ask for more info.</li> <li>● Sara will email info out when scheduled.</li> <li>● Sara will ask for an invoice to pay after.</li> </ul> </li> </ul> </li> <li>● Spaghetti Fest before Friday Night 50s discussed - ALL AGREED           <ul style="list-style-type: none"> <li>○ 6/8 after shortened practice.</li> <li>○ 4:50-5:45 practice for everyone.               <ul style="list-style-type: none"> <li>■ Do fun things together, dives, etc.</li> </ul> </li> <li>○ Invite families so the whole team is fed.</li> <li>○ Gallaghers East GB previously gave pricing of \$13/person.</li> <li>○ West DePere Gallaghers gave a great price. Will do this moving forward.</li> <li>○ Will need estimated number of swimmers before ordering.</li> </ul> </li> </ul> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Marketing | <ul style="list-style-type: none"> <li>● Steve will work on a "Press Release" introducing Kayla to other teams, on Facebook, etc.           <ul style="list-style-type: none"> <li>○ Per Steve (via text) - NOT DONE               <ul style="list-style-type: none"> <li>■ Need Kayla's bio for this.</li> <li>■ Updates have been made on social media re: coaching contact info.</li> <li>■ Need waist high pics of Kayla and Dave side by side for a special post.</li> </ul> </li> </ul> </li> <li>● Kira will send Steve the link for directory of other teams with contact info. Also in GBY Google Drive.           <ul style="list-style-type: none"> <li>○ UPDATE UNKNOWN. (Later sent by Tressa)</li> </ul> </li> <li>● Kayla will develop a QR code for instructors to give after swim lessons sessions.</li> </ul>                                                                                                                                                                                                                                                                                                                                                | <ul style="list-style-type: none"> <li>● Steve will work on a "Press Release" introducing Kayla to other teams, on Facebook, etc.</li> <li>● Kayla will provide her bio information to be added to the team info. '</li> <li>● Kayla will send a photo of herself and Dave to Steve to be used for a post.</li> <li>● Kayla will develop a QR code for instructors to give after swim lessons sessions.</li> <li>● Kayla will contact HR about having</li> </ul> |

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|                | <ul style="list-style-type: none"> <li>○ DIDN'T DISCUSS</li> <li>● Kayla will contact HR about having swimmers act as "aides" in swimming lessons and Pre-Team. <ul style="list-style-type: none"> <li>○ DIDN'T DISCUSS</li> </ul> </li> <li>● Steve will look into having a photo banner made to display at the Y pools. <ul style="list-style-type: none"> <li>○ Per Steve (via text) - NOT DONE</li> </ul> </li> <li>● Update trophy cases and award hallway? <ul style="list-style-type: none"> <li>○ Per Steve(via text) - Yes, need refresh. Kayla's input is needed.</li> <li>○ Best for Kayla and coaches to spearhead?</li> <li>○ ALL AGREED that a refresh is necessary. <ul style="list-style-type: none"> <li>■ Ask for parents to help when ready to work on it.</li> <li>■ Asked Kayla to talk to coaches and think about what they might like on the bulletin boards, especially on the deck.</li> </ul> </li> </ul> </li> </ul> | <p>swimmers act as "aides" in swimming lessons and Pre-Team.</p> <ul style="list-style-type: none"> <li>● Steve will look into having a photo banner made to display at the Y pools.</li> <li>● Committee will discuss updating the trophy cases and bulletin boards at upcoming meetings.</li> <li>● Kayla will provide her thoughts about what she would like on the deck bulletin board at the next meeting.</li> </ul> |
| Nationals      | <ul style="list-style-type: none"> <li>● Dave/Kayla will report what was paid by the Parent Committee to the swimmers who attended. - \$150 each</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Banquet/Awards | <ul style="list-style-type: none"> <li>● The banquet was a success!</li> <li>● Numbers - Dave didn't have the detailed numbers. Tressa gave basics but details are below - <ul style="list-style-type: none"> <li>■ 109 total attended (112 planned for cushion = 3 extra adult meals paid for by Parent Committee due to late RSVPs and uncertainty = \$39)</li> <li>■ 43 swimmers</li> <li>■ 66 coaches, parents and siblings</li> <li>■ Adult meal = \$13</li> <li>■ Child meal (3-9yoa) = \$8</li> <li>■ Soda = \$1.50</li> <li>■ Dinner - \$1754.94 total bill (7-ages 3-9, 105 adult; includes tax and \$255.78 gratuity) <ul style="list-style-type: none"> <li>● 5 coaches + 1 spouse = \$78</li> <li>● 43 swimmer meals</li> </ul> </li> </ul> </li> </ul>                                                                                                                                                                             | <ul style="list-style-type: none"> <li>● Sara will contact The Woods and schedule the banquet for next year.</li> <li>● Tressa will book the DJ/photo booth for next year.</li> <li>● Tressa will order needed ribbons for Friday Night 50s.</li> </ul>                                                                                                                                                                    |

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|           | <ul style="list-style-type: none"> <li>○ 41 adult meals = \$559</li> <li>○ 2 ages 3-9 meals = \$16</li> <li>● 95 sodas = \$141.60 (includes \$21.60 gratuity)</li> <li>● <b><u>\$794.60</u></b> = Total to be paid by Parent Committee for food/soda</li> <li>● Coaches gifts - \$400 (\$50 Kwik Trip cards)</li> <li>■ <b><u>\$2143.60 - Total cost for banquet</u></b> <ul style="list-style-type: none"> <li>● \$794.60 = food/soda</li> <li>● \$599 = DJ/photo booth</li> <li>● \$350 - team photos</li> <li>● \$400 - coaches gifts</li> <li>● Does not include cost of trophies, plaques, pins/letters.</li> </ul> </li> <li>● Schedule next year right away? YES <ul style="list-style-type: none"> <li>○ Same weekend - 4/19/24</li> <li>○ Adjust time to 5-9 <ul style="list-style-type: none"> <li>■ Shorter dinner</li> <li>■ 5 swim bags for Swim Along</li> <li>■ Door prizes for all ages.</li> </ul> </li> </ul> </li> <li>● How many ribbons are needed for Friday Night 50s? <ul style="list-style-type: none"> <li>○ 50 for each place</li> </ul> </li> </ul> |                                                                                                                                                                                                                                                                                                                                                                        |
| Equipment | <ul style="list-style-type: none"> <li>● Brian or Steve will contact Jeff Hermesen about becoming AO certified and doing Meet Manager/Meet Mobile. - NOT DONE <ul style="list-style-type: none"> <li>○ Brian said he is the only AO certified. Not sure if Steve did the test yet.</li> <li>○ Brian explained that Meet Manager/Meet Mobile doesn't require certification. It only requires training.</li> <li>○ Jeff can be trained on Meet Manager/Meet Mobile. <ul style="list-style-type: none"> <li>■ Brian can do the training.</li> <li>■ Brian doesn't think an additional AO certified person is needed.</li> </ul> </li> </ul> </li> <li>● Brian or Steve will contact Darren Olson about getting trained on</li> </ul>                                                                                                                                                                                                                                                                                                                                               | <ul style="list-style-type: none"> <li>● Brian will contact Jeff Hermesen to talk about training him on Meet Manager/Meet Mobile if interested.</li> <li>● Steve will report his AO certification status ASAP.</li> <li>● Steve will contact Darren Olson about getting trained on the Colorado, possibly have him observe the Friday Night 50s.</li> <li>●</li> </ul> |

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                   |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|              | <p>the Colorado.</p> <ul style="list-style-type: none"> <li>○ Brian did not recall this topic. - NOT DONE</li> <li>○ Steve Querio and Jeff DePas are main Colorado people. Garrett Weber is also trained.</li> <li>○ Need more people trained to have a pool.</li> <li>○ Steve contact Darren to train? NOT DONE</li> </ul> <ul style="list-style-type: none"> <li>● Brian or Steve will find out what equipment would need to be ordered for the Dolphins to function fully. <ul style="list-style-type: none"> <li>○ NOT DONE</li> </ul> </li> <li>● New equipment ideas? <ul style="list-style-type: none"> <li>○ Briefly discussed <ul style="list-style-type: none"> <li>■ Starting blocks (2-3) <ul style="list-style-type: none"> <li>● Kayla needs to research blocks she would like and would fit in the current holes.</li> </ul> </li> <li>■ Mirrors <ul style="list-style-type: none"> <li>● Dave said JT purchased some. Need to locate.</li> </ul> </li> <li>■ iPad <ul style="list-style-type: none"> <li>● Kayla can contact Mark to see if extra iPads. If none, then Kayla will order.</li> </ul> </li> <li>■ Pace clock - NOT NEEDED <ul style="list-style-type: none"> <li>● 1 at Broadview and 1 at Ferguson</li> </ul> </li> <li>■ New rolling white board - <ul style="list-style-type: none"> <li>● Yes. Kayla can order 1 or 2.</li> </ul> </li> <li>■ Wait until Kayla can assess what the team has before making more decisions.</li> </ul> </li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>● Kayla will research blocks she would like and would fit in the current holes.</li> <li>● Coaches will attempt to locate the mirrors.</li> <li>● Kayla will contact Mark for an extra iPad. If none, she will order what she wants.</li> <li>● Kayla will order 1-2 new white boards with stands for the deck.</li> </ul> |
| Other topics | <ul style="list-style-type: none"> <li>● Weekly emails/newsletters from Coach? <ul style="list-style-type: none"> <li>○ Kayla will start this week.</li> </ul> </li> <li>● Sara asked about any additional security based on recent incident. Kayla was in recent meeting and there are some changes being discussed. <ul style="list-style-type: none"> <li>○ Safety protocols? Kayla will reach out for these.</li> <li>○ If parents want more answers, can reach out to Tim or</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <ul style="list-style-type: none"> <li>● Kayla will send out her first Team Newsletter this week.</li> <li>● Kayla will provide parents with directions regarding where to locate safety protocols for the Y.</li> </ul>                                                                                                                                          |

|                               |                                                                                                                                                                                                                                                                                                                           |  |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                               | <p>Marketing for details.</p> <ul style="list-style-type: none"> <li>• Can let Kayla know if kids aren't going to be at practice. Text is preferred - 906-241-4669. <ul style="list-style-type: none"> <li>◦ If commits cellphone to swim team, can ask Parent Committee to pay for/part of phone.</li> </ul> </li> </ul> |  |
| Next Meeting                  | <ul style="list-style-type: none"> <li>• 06/05/23 at 5:30pm at Broadview</li> </ul>                                                                                                                                                                                                                                       |  |
| Agenda items for next meeting | <ul style="list-style-type: none"> <li>• Action items listed above.</li> </ul>                                                                                                                                                                                                                                            |  |

Minutes recorded by: Tressa Weber

Please email corrections to: tressa222@gmail.com

Financial report from Dave -

Meet Reconciliations and Current Parent Fund Balances (as of April 14, 2023)

#### **Titletown Freeze**

|         |                                                                                                                                                                                                               |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Income  | \$16098                                                                                                                                                                                                       |
| Expense | <ul style="list-style-type: none"> <li>\$131 Meet Supplies</li> <li>\$399 Hospitality Food</li> <li>\$207 Linda Klope (Official)</li> <li>\$3095 Pool Rental</li> <li>\$2277 Awards (Hodges Badge)</li> </ul> |

Total Expense \$6109

Net \$9989

Meet Split \$4995

#### **Last Chance Meet**

|         |                                                                                            |
|---------|--------------------------------------------------------------------------------------------|
| Income  | \$4338                                                                                     |
| Expense | <ul style="list-style-type: none"> <li>\$1665 Pool Rental</li> <li>\$65 Ribbons</li> </ul> |

\$400 Officials  
\$181 Skins Trophies  
\$137 Hospitality Food  
\$17 Meet Supplies (Paper)

Total Expense \$2465

Net \$1873

Meet Split \$936

2022 EOY \$9232 (We can talk about moving most of this to Equipment fund at May Meeting)

2023 Parent Account Current Balance \$5180

The Y's expectation is for the Parent Group to spend each years Revenue so that carryover from year to year is very minimal. Extra revenue at EOY gets moved to Equipment Fund.

Parent Group will still have more revenue from both June and October meets.

Parent Equipment Fund currently has \$11423. These funds are held in a Money Market.

# Friday night SD's - 2022

\$16 entry (4 events)

\$4 facility charge

no facility charge for GBY

(141 swimmers)

Concession Stand Profit = \$237.50

(all to swim team)

## Event Fees

Sheboygan \$160 (8 swimmers)

Oshkosh \$660 (33 swimmers)

M+m \$220 (11 swimmers)

Unattached \$20 (1 swimmer)

\$1060

(48 swimmers) Fox Cities \$960 check is in the mail

(40 swimmers) GBY \$640 already pulled from esc

\$2660

GBY (fac fee) 160

\$2820

{ 1/2 to Y, 1/2 to swim  
\$1,330 each

## Swim Team

## YMCA

Concessions \$237.50

Event Fees/Fac \$1410.00

\$1647.50

profit

\$1410.00

\$1410.00

profit

\* Cost of facility rental will be split between YMCA + swim team

\* \$300 scoreboard + \$130/hr

(Bill not available at this time)

