

GBY Parent Committee Meeting Minutes

Date: 08/05/24 via Teams

Member	Role	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Kira Budzban Nicole Querio	Meet Directors	E x	x x	x x	x x	N/A N/A	x x		X E				
Weber, Tressa Hermsen, Sara	Social Apparel	x x	x x	x x	x x	N/A N/A	x x		X x				
Steve Querio	Marketing	E	x	x	E	N/A	x		E				
Carter, Brenda Schinker, Jenn	Finance/ Fundraising	x x	x x	x x	x x	N/A N/A	x x		X x				
Hermsen, Sara Weber, Tressa	Banquet Awards	x x	x x	x x	x x	N/A N/A	x x		X x				
Steve Querio Zimmerman, Brian	Equipment	E x	x E	x x	E x	N/A N/A	x x		E X				
Jeff Hermsen	Food	x	x	x	x	N/A	x		x				
Wiltzius, Kayla	Head Coach	x	x	x	x	N/A	x		x				

X = Present E = Excused V = Vacant

AGENDA ITEM	DISCUSSION	ACTION/PLAN
Coach Kayla	- All Parent Meeting 9/11/24 at 530-7pm. In-person and virtual options. - Parent Sub-Committee signup needed - Need to stress taking over expected vacant positions at the end of this season. - Kira will stay as long as Elsie swims - also flexible with what position she fills. - Jenn will remain on for as long as needed. - Brian will remain on until Ali graduates in 4 years. - Brenda will remain on as long as needed. - Continue with Financial.	Kayla -

	• Take over Apparel after this year. ■ Tressa, Sara and Jeff plan to resign at the end of this season - July 2025. Prefer to partner with replacements this season so that transition is easy. • Tressa will remain on for Awards after this season. • Sara will remain on for Banquet after this season. • Leaves Concessions and Social to fill next season. • 24-25 schedule ○ Practice times needed asap - Tentative swim schedule and Kayla will review tonight. • Communication with parents ○ Concerns are still being voiced by parents regarding no responses to emails. ○ Concerns stated regarding needing more information regarding schedule changes, meet info, warm up time. ○ Assistant coaches point of contact for Bronze/Silver? Not likely to make their contact info available. ■ Kayla will send requests for bios and photos to add to the website to help parents identify who is who, etc. Kayla can gather info by the end of August. ○ Kayla is working through a communication network when she is off site so often. Tries to respond in 24 hours. Expecting to bring someone on to help with admin, emails, communications, etc. • Administrative Assistant will be helpful for Kayla. Could be a point person for the PC to help funnel questions, info to who is needed, order concessions, develop meet checklists, order awards for meets, like an overall meet manager. Don't need them to do PC work itself, but to be the main point person would be helpful. • Swim Camp 8/13-8/14 ○ ½ days for 13 and older kids as few are signed up. ○ Much more younger kids signed up.	
Financial	• Parent Accounts Financial Report ○ Parent Committee Fund - \$8709 ■ 17644.67 profit, \$8934 expenses. January to now. ○ Equipment Fund ○ Payments to Global Recognition for sweatshirts and Weber Bowling for banquet awards still not paid. ■ Check request submitted today will get mailed out thursday • Fundraising ideas ○ Chick-fil-a - Jen ○ Festival Cards - Jen ○ The Rockers - Jen ○ Festival Brat Barn - Jen ○ Nothing Bundt Cake - Jen - 2 different fundraisers options. Orders or gift cards. Jen will work on this more to try to connect with a manager.	Kayla & Brenda & Jenn

	○ Java Cream - Sara - No luck. Remove from list of options. ● Rollover? ○ Rollover amount can be chosen but is an investment toward the team. No decision made. ● Draft Parent Committee budget based on last year's financial info? ○ Kayla will get numbers from June 2023 to Brenda for her to develop this and send out.	
Meet	● 2025 Meet Schedule ○ Mock Meet ■ Confirm date and plan - ● No date or plan yet. Likely last week in September like last year. ● Volunteer sign-up needed - Kira will do it. Just 6 timers, personal best ribbons, sharpie station to help write events, seeding helpers (current swimmers), starter (still have our starter and touch pad). ○ Sprint or Treat - 10/19/24 ■ Scheduled with Ashwaubenon for a full day. ■ DePere HS girls have a dual meet that weekend. Impact on available volunteers? Need information to get officials and volunteer signups. ○ Titledown Freeze: January 18-19, 2025 (3rd weekend in January) ○ Last Chance: March 8, 2025 (2nd Saturday in March) ○ If we want to try to run a USA meet, the application needs to be put in far in advance. Also requires a percentage of the meet profits to be provided to USA swimming. ○ Officials - Some money available to pay officials or offer waiver of swimmer's entry fees. Waiving fees may be the best option to try. ○ Surcharges for meets will be raised after talking to other coaches and getting feedback. ○ Home meet entries will be due two weeks in advance moving forward.	Kira & Nicole
Food	● Sprint or Treat food plan - ○ Can decide after finding out how many people are attending. ○ Will post for donations mid-September. ○ Chili, hot dogs, and donuts are huge hits.	Jeff
Social/Apparel	● End of summer party at Ashwaubomay Park - 08/06/24 6-8pm ● 24-25 team t-shirts - design requested ○ Likely between \$900-\$1000 ○ Approved? Yes ● Team photos - 10/07/24 at 545pm ○ Individual and team photos	Sara & Tressa

	- Personalized cap order - order link will open 9/12/24 - Display at suit fitting to encourage ordering. - New hydrofoil dome design available now - Kayla would like to stick with regular silicone caps. - Suit fitting - 9/12/24 at 5:45pm - Will have QR code available to assist with ordering. - Bowling party - determine date the last week in December (scheduled on Wednesday last year - Christmas is on Wednesday this year) - Will look at the first week in January. - Will request Titledown Freeze, Y State, and USA state t-shirt designs. - Spaghetti or ice cream team events before Titledown Freeze and Y State? - Ice cream sundaes are good. Just do after scheduled practice for each level. - Holiday relay date - TBD. Kayla will post when known and let PC know for cupcake order.	
Marketing	No agenda items	Steve
Banquet/Awards	- Banquet - 4/18/25 5-9pm - DJ contract signed for \$599. Paid in full or paid \$200 deposit? Paid in full.	Sara & Tressa
Equipment	- Sale of the Colorado? Pads? - Colorado 6 sold for \$1200 - money put into Equipment Fund - Update on new starting blocks - Removable blocks are an option still. Kayla will reach out to Kiefer to discuss more. - Ipads and cameras purchased? - Have a Go Pro now and don't need an ipad.	Brian & Steve
Parking Lot / Other	Need a "Welcome Committee" or "New Parent" representative. Jenn and Neisha are willing to get folders together for new parents. Willing to be these representatives. More than one mock meet per year? September and January? Putting money back into the team to offset tuition versus the rollover. Swimmers on scholarships - How support to attend meets? Offer to pay for all swimmers to attend one home meet? Last Chance Meet? Invite kids not swimming in meets to do warmups (like new kids), watch the team? DPCO application Other fundraising ideas	

	- Hide eggs in people's yards for Easter. - Baked good sales and deliver to elderly as a surprise. Y fundraising team should send Thank You cards to people donating over a certain amount for the swim along next year. - Jenn said that she did get something...though she did donate with their own money and others who donated cash.	
Next Meeting	Schedule Next Meeting - 9/9/24 at 5:30pm	

Minutes recorded by: Tressa Weber

Please email corrections to: tressa222@gmail.com