

GBY Parent Committee Meeting Minutes

Date: 09/09/24 via Teams

Member	Role	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Kira Budzban Nicole Querio	Meet Directors	E x	x x	x x	x x	N/A N/A	x x		X E	X x			
Weber, Tressa Hermsen, Sara	Social Apparel	x x	x x	x x	x x	N/A N/A	x x		X x	E			
Steve Querio	Marketing	E	x	x	E	N/A	x		E	x			
Carter, Brenda Schinker, Jenn	Finance/ Fundraising	x x	x x	x x	x x	N/A N/A	x x		X x	X x			
Hermsen, Sara Weber, Tressa	Banquet Awards	x x	x x	x x	x x	N/A N/A	x x		X x	X E			
Steve Querio Zimmerman, Brian	Equipment	E x	x E	x x	E x	N/A N/A	x x		E X	X E			
Jeff Hermsen	Food	x	x	x	x	N/A	x		x	E			
Wiltzius, Kayla	Head Coach	x	x	x	x	N/A	x		x	x			

X = Present E = Excused V = Vacant

AGENDA ITEM	DISCUSSION	ACTION/PLAN
Coach Kayla	- All Parent Meeting 9/11/24 at 530-7pm. In-person and virtual options. - Agenda is same as last year with some tweaks - Shirt/sweatshirt sizes will need to be gathered. - Kayla will collect at practice and through TeamUnify - Parent Sub-Committee signup will need to be passed around. Those who don't sign up will be assigned at random. - If they don't sign up they will be signed up and Kayla will contact afterwards - Need to stress taking over expected vacant positions at the end of this	Kayla Jenn will have the folders ready for any new parents

	season. ■ Impending open positions ● Meet Director - Kira will stay on through Titledown Freeze and will then be done if Elsie doesn't decide to rejoin swim. One can fill her position to work with Nicole. ● Food - Jeff will be done at the end of this season. ● Social - Tressa will be done in this position at the end of the season. ● Marketing - Steve would like someone to take this over. ■ Filled positions ● Meet Director - Nicole ● Awards - Tressa ● Apparel - Brenda will take over next season ● Banquet - Sara ● Equipment - Brian and Steve ● Financial - Brenda ● Fundraising - Jenn (on hold?) ● New Parent/Welcome - Jenn and Neisha Schmidt ● 24-25 schedule ○ Are practice times corrected? ■ Up to date and including Fridays ○ Swim meet schedule. ● Administrative Assistant? ○ Tabling due to funding ○ Assistant coaches are taking over more tasks ■ Courtney is taking on tryouts ■ Olivia (sp?) helping with entries ● Outcome of swim camp. ○ Went really well ○ 24 total ○ 3-4 new swimmers from camp ○ Making about \$932 profit (goes to YMCA)	
Financial	● Parent Accounts Financial Report ○ Parent Committee Fund ■ \$7,300+ ○ Equipment Fund ■ Need access (think around \$10,000) ● Fundraising (work in progress) ○ Are we interested in trying to sell the Nothing Bundt Cakes (maybe close to holidays...yah nay? ■ Jenn will contact Emily about green light fundraisers ● Rollover? ○ We choose amount to roll over ○ Goes directly to the equipment fund (investment/rainy day fund) from	Kayla & Brenda & Jenn

	- parent account ○ Choose how much to start with January ○ Need money to cover cost of 1st 2 meets ○ Kayla working on a budget this month ○ Takes place January 1st ○ Last year overall profit \$17,644.67 8/1/23-7/31/24 ■ Without rollover \$8,471.24 ■ Spent \$10,316.12 of \$17,644.67 ■ Kayla will ask for more info ○ Not mandatory to put into equipment fund ○ Wait until December to make a decision ○ 6 teams committed to Sprint or Treat (verbal) ■ Manty ■ Marinette ■ NLY ■ (small team close to Manty) ■ Sheboygan ■ FCY ■ <i>Missing</i> ● OSHY?? ● Wausau ● Stevens Point ● DCY ● LaCrosse ● Y of Chippewa Valley ○ SEA wants to attend Titledown (YAH!) ● Parent Committee budget drafted based on last year's numbers? ○ Last year overall profit \$17,644.67 8/1/23-7/31/24 ■ Without rollover \$8,471.24 ■ Spent \$10,316.12 of \$17,644.67 ■ Kayla will ask for more info	
Meet	● 2025 Meet Schedule ○ Mock Meet ■ Confirm date and plan - last week in September? ■ September 24th during practice ■ Heat Winner or Personal Best Ribbons ■ Snack for afterwards ● Volunteer sign-up needed - Kira will do it. Just 6 timers, personal best ribbons, sharpie station to help write events, seeding helpers (current swimmers), starter (still have our starter and touch pad). ● Will need someone to pick up treats - Sara will not be able to (Emma has swim every night of the week) ○ Sprint or Treat - 10/19/24 ■ Scheduled with Ashwaubenon for a full day. ■ Sign-ups posted?	Kira & Nicole

	■ Do we need 50/50 or raffle sellers? ● Maybe? ○ Make decision at next meeting ● Jenn asked Emily about licensing ■ Do we need access Friday night for set up? What time? ■ Officials? ● Sign-up genius sent out ○ Elizabeth is the only commitment ○ You can sign Marc up ○ Titledown Freeze: January 18-19, 2025 (3rd weekend in January) ○ Last Chance: March 8, 2025 (2nd Saturday in March)	
Food	● Sprint or Treat food plan - ○ Can decide after finding out how many people are attending. ○ Will post for donations mid-September. ○ Chili, hot dogs, and donuts are huge hits.	Jeff
Social/Apparel	● All team events have been posted on Team Unify ● End of summer party at Ashwaubornay Park was a hit! ○ Rental Cost - \$205.00 ○ Food - \$222.06 ● 24-25 team t-shirts - design confirmed ○ Likely between \$900-\$1000 ○ Will order once sizes are known. ● Team photos - 10/07/24 at 545pm ○ Individual and team photos ● Personalized cap order - order link will open 9/12/24 ○ Display at suit fitting to encourage ordering. ● Suit fitting - 9/12/24 at at 5:45pm ○ Will have QR code available to assist with ordering. ○ Fit kit should have been received. ○ Put out grab bag suits as well for quick sale. Deduct from escrow may be easiest. We can keep a list. ○ Who can help set up early? Tressa should be early. ● Bowling party - Confirmed for 1/8/25 from 6-8pm. ○ Same pricing as last year. \$18.88 per person. ○ Approved? Group approves! ● Requested Titledown Freeze, Y State, and USA state t-shirt designs. ● Senior banners ○ Pictures requested from parents. None received yet.	Sara & Tressa
New Parent/Welcome	● New Parent slideshow ○ Updated and ready ● New Parent handouts ○ Everything will be to Kayla by Monday morning for printing ○ Jenn will assemble folders Tuesday and ready for Wednesday's	Jenn

	- meeting - Tressa-where did you say the decals are? In the storage room. - Ideas for the season - Not sure what we mean about this? Neither do I ;)	
Marketing	Local school flyer	Steve
Banquet/Awards	- Banquet - 4/18/25 5-9pm - Will use the fun Halloween medals purchased from Manitowoc for this meet. Should have enough to cover. If not, enough ribbons available.	Sara & Tressa
Equipment	- Update on new starting blocks - Removable blocks are an option still. Kayla will reach out to Kiefer to discuss more. - No update yet, as soon as Kayla has a quote and someone looks at it - At states talked to Patriots coach-they are removable - How many blocks do we have that are useable (all-#4 needs a "BIT" back-breaking) - Looking for block covers that fit that aren't huge and not \$100 - Want to purchase 2 (\$4000-5000 a piece) - At least 1 for sure	Brian & Steve
Parking Lot / Other	More than one mock meet per year? September and January? We could potentially host this - if we get more kids that start in January, it would be helpful. May help them want to be engaged in Tittletown Freeze, if they had some experience. Putting money back into the team to offset tuition versus the rollover. Swimmers on scholarships - How support to attend meets? Offer to pay for all swimmers to attend one home meet? Last Chance Meet? Invite kids not swimming in meets to do warmups (like new kids), watch the team? DPCO application Other fundraising ideas - Hide eggs in people's yards for Easter. - Baked good sales and deliver to elderly as a surprise. Y fundraising team should send Thank You cards to people donating over a certain amount for the swim along next year. - Jenn said that she did get something...though she did donate with their own money and others who donated cash.	

Next Meeting	Schedule Next Meeting - 10/07/24 at 5:30pm	

Minutes recorded by: Tressa Weber

Please email corrections to: tressa222@gmail.com