

GBY Parent Committee Meeting Minutes

Date: 04/07/25 - written updates

Member	Role	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Nicole Querio Chelsea Place	Meet Director	X	X X	N N									
Dan Hatch (as of March)	Officials			X									
Tressa Weber Jenn Schinker (training-social) Brenda Carter (training-apparel)	Social Apparel	X X X	X N X	X X									
Steve Querio Stephanie Williams (training)	Marketing	X X	X X	X X									
Brenda Carter Jenn Schinker	Finance/ Fundraising	X X	X N	X X									
Jenn Schinker (banquet) Tressa Weber (awards)	Banquet Awards	X X	N X	X X									
Steve Querio Brian Zimmerman	Equipment	X N	X N	X X									
Jeff Hermsen (Jan-March) Gretchen Jahnke (as of March)	Food	X	X X	X X									
Kayla Wiltzius	Head Coach	X	X	X									

X = Present N = Not Present

Deadlines & Assignments

Kayla

- **USA Swimming Application for Titledown Freeze – Due 3/11/25** (*In process – WI bidding opens 3/11-4/12.*)
-we are on the tentative schedule for the title town freeze!

- **Add Kristin, Austin, and Courtney to Sports Engine – Due 4/15/25**
 - **I will work on getting them entered for may**
- **Swim-A-Long Update – Due 5/1/25**
 - **Winners:**
 - **Gold: Jake Querio**
 - **Silver 1: Millie Hatch/Lauren Sherf**
 - **Silver 2: Andi Place**
 - **Bronze: ALex Janke**
- **Parent Communication on Volunteer Charges – Due 5/1/25**
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- **Learn and Start Using GoPros – Due 5/1/25 (Not done – Due date adjusted.)**
 - **Go Pro SD has been purchase will continue to learn and use this piece of equiptment**
- **Deduct Y State Dinner Charges from Escrow – Due 5/1/25**
 - **Y state dinner has been charged**
 - **GBY Awards banquet has been charged**
- **Starting Block Purchase Research & Contact Providers – Due 9/1/25**

Steve

- **Email Financial Breakdown from Titledown Freeze to Parent Committee – Due 2/14/25 (Not done – Will send later.)**
- **Discuss AO Role with Nick Mahlik – Due 4/1/25 (Done – Jenn confirmed contact.)**

Tressa

- **Order Banquet Trophies & Senior Plaques – Due 4/4/25**

Jenn

- **Kwik Trip Gift Cards for Banquet – Due 4/18/25 (6 x \$50)**
- **Centerpieces for Banquet – Due 4/18/25 (tables→calling The Woods)**

- **Calling The Woods to double check we can have a gluten free, dairy free, and vegetarian option→How many do we need of each?**

Gretchen – Due 4/15/25

- **Inventory Leftover Concession Supplies**
- **Create Sign-Up Genius to Sell Leftover Concessions**

Stephanie

- **Work with Chris & Kayla to Announce Tryouts – Due 4/15/25**
- **Set Up Instagram Account – Due?**

NEW ITEMS & DISCUSSION POINTS

Parent Accounts & Financial Report (Kayla and Brenda)

- **Parent Committee Fund**
 - **Equipment Fund**
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Upcoming Costs

- **Banquet Expenses:**
 - **Y Letters ordered – \$183.75**
 - **Memorial trophies and senior plaques – Pending**
 - **Swimmers and coaches meals:**
 - **Kayla (+1?)-no**

- Kristin and Austin
 - Stephanie (+1?) – **No**
 - Jenna (+1?) – **No**
 - Danielle (+1?)
 - Unlimited soda-\$2/cup
 - **Coaches gifts:** \$50 Kwik Trip cards (all agreed).
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Coach Updates (Kayla)

- **Calendar updated**
 - **2 weeks off in April**, then half-month (tuition prorated).
 - **Stroke clinics scheduled for last two weeks in April. Schedule after?**
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Fundraising (Jenn)

- **Ideas:**
 - Seroogy's
 - Chick-Fil-A
 - Brat Sale (Festival)
 - 50/50 Raffle
 - Raffle Basket
- **Meets**
 - Pitch a Penguin / Chuck a Duck – Only Titledown

- Suckers – All meets
- 50/50 Raffle – both home meets
- Possible basket raffle next year-need to talk to Sara's fundraising contact

Will work on fundraising during the off-season as much as possible.

Meet Director (Nicole and Chelsea)

Upcoming Meets:

- **Sprint or Treat – 10/18/25**
- **Titletown Freeze – 1/17-1/18/26**

Safe Sport Compliance

- **Nicole:** Safe Sport training, background check, and membership are **complete** (shared with Kayla).
- **Chelsea:** Should complete Safe Sport training and background check **by the start of the Fall season.**

Meet Location Considerations

Options:

1. Stay at **Ashwaubenon** (limited space for comfort).
2. Look at **UWGB** for the future (Steve suggests planning for **Ashwaubenon next season** and considering UWGB for the following year if meet grows).
 - Would require **same concession setup as Wausau.**

Food (Gretchen)

- Jeff has resigned – **Gretchen will take over fully**
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Officials (Dan)

Social/Apparel (Tressa, Jenn, and Brenda)

- **Y State Dinner** – Received **great feedback** on Bavarian Bierhaus. Book for next year?
 - **Consideration for diabetic-friendly meal options** (other than salad).
 - **2026 Y State Meet – 3/20-3/22/26**
 - **Schedule again?**
-

New Parent/Welcome Committee (Jenn)

- **Waiting on roster-Kayla do we have this?**
-

Banquet & Awards (Jenn and Tressa)

- **Banquet Date: 4/18/25, 5-9pm at The Woods**
 - **Kayla & Tim decided against using Daxko for signups.**
 - **Will deduct from escrow again.**
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Marketing (Stephanie)

- **Does Steph have social media account access now?**
 - **Marketing Efforts**
-

Equipment (Steve and Brian)

- **Starting Blocks** – Work in progress.

Team Volunteer Opportunities/Parking Lot Items

- Jess is interested in coordinating team volunteer events.
 - **Ideas:**
 - Paul's Pantry
 - Community Dinner
 - Bell Ringing
 - DPCO Application

Next Meeting - 5/5/25 at 5:30 p.m.

Minutes recorded by: Tressa Weber

Please email corrections to: tressa222@gmail.com