

## **Board Member Code of Conduct**

### **At Board Members We Commit To**

...each other that we will act in an honest manner with one another and that we will make decisions that are in the best interest of the members of Sun Prairie Swim Inc. These are the core values that we use in the conduct of our meetings:

#### Respect

We will treat everyone with dignity, by being open to one another and by valuing one another. We accomplish this through:

- Honoring each other's time by arriving on time, by being prepared and by remaining present throughout the entire meeting.
- Listening respectfully to other people's opinions, thoughts and feelings, even if we disagree, both verbally and non-verbally.

#### Integrity

We will embrace and practice a high standard of personal ethics. We demonstrate this through:

- Maintaining confidentiality on all Board matters.
- Standing behind the decisions of the Board no matter what our personal opinions might be.
- Honoring the ideals and principles of our Founders and the Board members who have served before us.

#### Communication

We will create an environment that allows for and encourages an open and honest exchange of ideas, thought and feelings. We accomplish this through:

- Listening actively, openly, and objectively.
- Voicing our opinion in the meeting rather than later.
- Using Roberts' Rules of Order.

#### Accountability

We will be accountable to our members and use the power and responsibility entrusted to us in a wise manner. We demonstrate this through

- Making decisions that are supported by data and input from key stakeholders.
- Staying strategic in our Board discussions.
- Being fiscally responsible.

#### Courage

We will accept necessary strategic changes and act on them even when change is uncomfortable or unpopular. We accomplish this through:

- Focusing on what is right, not on who is right.
- Learning from the past, but not being tied to it.
- Caring enough to confront issues and ideas (not people) early and directly.

Policy Approved by Board of Directors: 6/16/16