

# TIMBERLINE FIGURE SKATING CLUB 2024-2025 SEASON

## TFSC Coaching Approval

Persons wishing to become recognized Coaches of Record with the Timberline Figure Skating Club (TFSC), and thereby coach students on TFSC contracted ice, shall need to submit an application to the TFSC Board of Directors (Board) prior to teaching on TFSC private ice. The Board will then confirm compliance with the following requirements, depending on the coaching level sought.

### COACHING REQUIREMENT, LEVELS AND REQUIRED EXPERIENCE

- USFSA Membership/Associate Membership through TFSC
- Must be 17 or 18 years of age AND be graduated from high school.
- Minimum Figure Skating Test Level Passed (two of the following)
  - Pre-Silver Skating Skills
  - Bronze Singles
  - Silver Dance
- Personal Liability Insurance (above and beyond the Club's own coverage; documentation to be provided to the Board)
- CER certification
- Board Approval prior to Coaching on TFSC private ice

\_\_\_1. **COACH INFORMATION SHEET:** Please fill out all the information requested on the form. This information is necessary for a complete record. PLEASE NOTE: phone numbers and email addresses that are provided are for TFSC use only.

\_\_\_2. **AMATEUR ATHLETIC WAIVER AND RELEASE OF LIABILITY:** Please read carefully, complete and return with application.

\_\_\_3. **SKATER'S RULES AND PROCEDURES:** Please go over these rules. These rules are for both the skater and the coach. Please sign & return.

### PLEASE MAIL OR EMAIL YOUR COACH APPLICATION TO:

Timberline FSC  
PO Box 2082  
Wausau, WI 54402

Email – [Timberlinefsc@gmail.com](mailto:Timberlinefsc@gmail.com)  
TFSC is registering everyone online with USFS.

**TIMBERLINE FIGURE SKATING CLUB**

**COACH INFORMATION SHEET**

Please complete the information below to coach on TFSC contracted ice

If you are a new coach to TFSC you must also meet the club's requirements.

**Coach Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Birthday: \_\_\_\_\_ USFSA #: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Home Club \_\_\_\_\_

**Requirements for TFSC Coaches:**

Personal Liability Insurance **Attach** a copy of your CURRENT - This can be obtained through the USFSA website.

USFSA Coaches Registration Must be completed by June 30, 2024. This must be done online at [www.usfsa.org](http://www.usfsa.org).

This includes a Background Check, which varies in cost from: \$40.00 w/liability insurance or \$170 w/o liability insurance.

\_\_\_ YES, I have registered with the USFSA and will submit my background check results by 6/30/2024.

**Continuing Education (USFS):**

Must be completed by 6/30/24 TFSC will follow the same categories and requirements as the USFSA.

\_\_\_ YES, I have completed my CER.

**SKATING RELATED EXPERIENCE**

Your Highest Test Level	Date Passed	Location/Club where passed
Figures: _____	_____	_____
Free Skate: _____	_____	_____
Pairs: _____	_____	_____
Dance: _____	_____	_____
Moves: _____	_____	_____
Synchronized: _____	_____	_____

**Lesson Fee Rates**

An hour lesson: \_\_\_\_\_

Cutting music for your students: \_\_\_\_\_

Choreography: \_\_\_\_\_

Do you choreograph your students' programs?      Yes    No

How long have you been coaching? \_\_\_\_\_

**COACHING CREDENTIALS**

I have coached skaters through the following level:

Skating Skills \_\_\_\_\_

Singles \_\_\_\_\_

Dance / Free Dance \_\_\_\_\_

Figures \_\_\_\_\_

Pairs \_\_\_\_\_

Synchronized \_\_\_\_\_

Other \_\_\_\_\_

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As a condition of acceptance and approval, we require compliance and acceptance of the following policies:

1. Approved Home Club coaches & Associates Coaches must be registered members of TFSC/USFSA.
2. Approved coaches will encourage new skaters to join TFSC. Any effort to encourage skaters to join other clubs as a Home Club member, transfer or change of membership of present members to another Home Club, will be considered injurious to the TFSC and can result in suspension and termination of coaching privileges.
3. Approved coaches are expected to promote and support the use of the TFSC ice time (Club sessions).
4. Approved coaches are expected to have their skaters participate in our camps, shows, and competitions. Coaches themselves are expected to personally participate and support our camps, shows, and competitions.
5. Approved coaches are expected on the ice to bear the responsibility of a positive training environment and the safety of ALL skaters.
6. Newly approved coaches will be reviewed at the conclusion of a probationary period of 6 months by the board.

Anything that occurred in another facility that the applying coach would want TFSC to be aware of? If so, please state.

The TFSC Board of Directors reserves the right to make the final decision, by majority vote, as to approval of any coach.

All of the information listed on the application is required from each coach applying and is necessary in order to consider for approval to coach and to minimize any legal action concerning the Timberline Figure Skating Club's liability.

Failure to provide truthful and accurate information in this application could result in the loss of coaching privileges or other appropriate action as deemed necessary by the Board of Directors of Timberline Figure Skating Club.

Any of the preceding information regarding personal skating credentials will be provided to any person, student / parent considering your services upon request.

Any exceptions taken to any of the above stated policies will be in non-compliance.

The above information is true and accurate to the best of my knowledge.

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Name (please print)

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Signature and Date

**AMATEUR ATHLETIC WAIVER AND RELEASE OF LIABILITY (Required)**

**Coach's Name:** (Please Print) \_\_\_\_\_

In consideration of being allowed to participate in the Timberline Figure Skating Club/Greenheck Field House/Marathon Park program, related events and activities, including, but not limited to programs at the Arena and Off-site, the undersigned acknowledges, appreciates and agrees that:

1. The risk of injury from the activities involved in this program is significant, including, but not limited to, the potential for permanent paralysis and death and while particular rules, equipment, and personal discipline may reduce this risk, the risk of serious injury does exist; and,

2. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown and assume full responsibility for my participation; and

3. I willingly comply with the rules and procedures for participation. If, however, I observe, or in the case of a minor, the parent(s) or legal guardians(s) observe, any unusual significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest official immediately; and

4. I, for myself, and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE, WAIVE AND HOLD HARMLESS, TIMBERLINE FIGURE SKATING CLUB, GREENHECK FIELD HOUSE, MARATHON PARK, MARATHON COUNTY, WAUSAU, SCHOFIELD, their representative administrators, members, directors, agents, coaches, officials, other participants, sponsors, advertisers, and, if applicable, owners and lessors of the premises used to conduct the event, including, but not limited to, at the Arena, in transit to or from the Arena, hereinafter referred to as "releases", from any and all liability to each of the undersigned, and any and all claims, demands, losses or damages on account of INJURY, DISABILITY, OR DEATH, or loss or damage to property.

5. I also understand and accept the fact that by the terms of the ice rental contract between Timberline Figure Skating Club, Greenheck Fieldhouse, Marathon Park, Marathon County, and the officers, directors, supervisors and employees of the above entities are not responsible for any property damage or loss suffered by me which occurs in the locker rooms or any other area wherein property of mine or the skating club is kept or stored, either permanently or temporarily.

6. This waiver and release is understood to supercede and take precedence over any other agreement or representation, whether written or oral, which contradicts the terms of this waiver.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT AND FULLY UNDERSTAND ITS TERMS. I FURTHER UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING THIS FORM, AND HEREBY SIGN IT FREELY, VOLUNTARILY AND WITHOUT ANY INDUCEMENT.

Participant's Signature \_\_\_\_\_

Participant's PRINTED Name and Date \_\_\_\_\_

Emergency Contact Person \_\_\_\_\_

Emergency Phone Number \_\_\_\_\_

Participant's Address: \_\_\_\_\_

## **TIMBERLINE FIGURE SKATING CLUB RULES AND PROCEDURES (Required)**

The following rules and procedures are to promote an atmosphere conducive to training as well as allow for the safety of each skater. The rules must be followed by both skaters and coaches in order to be effective:

1. All rink monitors are authorized to determine admission, monitor conduct on the ice and enforce rules.
2. Skaters must check in with the rink monitor at the start of each session. If a skater is not checked in within ten (10) minutes after the session begins, their slot may be resold to another skater.
3. Admission to be determined in the following order:
  - 1) Club members that have pre-purchased private ice on Go-Motion.
  - 2) All other skaters admitted on a first come, first served basis up to a maximum of 18 skaters.
4. Skaters may be removed from the ice for any of the following:
  - 1) Intentionally damaging the surface of the ice
  - 2) Consistent lack of consideration for other skaters
  - 3) Offensive, abusive or profane language
  - 4) Wild or rough skating
  - 5) Disrespectful actions towards pros, ice monitors, other skaters or arena personnel.
5. Consumption of food/snacks/beverages on ice or near boards is prohibited; the only exception is water bottles and must be kept back in the hockey boxes away from the ice surface. Keep all personal items such as tissue boxes, notebooks, music, apparel clear of ice surfaces and/or access areas for safety of all and remove them after each session.
6. Be considerate in the use of the ice. Consideration for 'right of way' on the ice is as follows:
  - 1) skaters doing their program to music (wear green vest or green sash),
  - 2) skaters having lessons,
  - 3) skaters in the harness. Practicing a program is critical to skating development; therefore, all coaches and skaters should be aware of who has the right of way. Anyone, including coaches, who ignore these rules and procedures will first receive a warning and then be suspended from the session.
7. The club will assign a rink monitor for each session where music is played. Program music will be played by the rink monitor. The skate order is the order in which skaters request their music. A skater must wear a green vest or green sash when their music is being played. The skater whose music is being played has the right-of-way, although safety is the first priority. We have a NO VEST...NO MUSIC policy, so if do not have the green vest/sash on and your music is playing, your music may be stopped until you wear the green vest/sash. NO EXCEPTIONS!!!

8. Avoid congregating on the ice during ice time; this is a hazard to all skaters; step off the ice for discussion of instruction, re-tying of skates, chatting etc.
9. Coaches should be instructed from the board area. The exception is teaching a new program or demonstrating elements.
10. All videotaping must be done from the boards.
11. Skaters who are not current with their fees will not be allowed on the ice.
12. Skaters who have not signed the liability waiver will not be allowed on the ice.
13. Skaters who are not current USFS members will not be allowed on the ice during "TFSC time".
14. Please leave the ice promptly when the Zamboni doors open for resurfacing, and/or buzzer sounds.
15. Ice Monitor / Admission concerns should be addressed to a TFSC Board Member for resolution.
16. Any grievances should be brought to the TFSC Board of Directors.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_