

September 2025 Meeting Agenda

Timberline Board of Directors

September 22, 2025 @ 5:30
In person @ Greenheck

- Call to Order: 05:37PM
- Attendees: Shelly Hinzman, Chad Karsnia, Nick Gibson, Nichele Killoran, Sarah Bondioli-Naranjo, Jacque Fogelberg, Rachelle Gauss
- Meeting Minutes for August:
 - Motion: Chad Second: Nick
- Treasurer Report for August:
 - Motion: Nick Second: Nikki

New Business:

- BSG:
 - No longer offering emotional performance, will need to remove on listing.
 - Need to get payment and music upload set up.
 - Individual sign ins needed for Entry-eeze
 - Chad- financial sign in
 - Shelly – Admin sign in
 - Nikki – Music sign in
 - Referee – admin sign in
 - Chad to meet with Shelly in October to build desk/table for judges 3 judges on each side. Figure dimensions and get things rolling.
 - Account is set up for Timberline BSG financials.
 - 18/24 officials have responded. Judges will turn in receipts by 12/1. Everyone else will have mileage. (.72 for the year). Will print mileage forms from USFSA
- Fall Camp/Test Session:
 - Hotels booked, volunteer sign-ups ready, food ordered, dress swap advertised, schedules started as they are coming in.
 - Basic Skills Camp was a success.
- Holiday Show – December 15th
 - Marathon Park first hour show, second hour skating. Will need waivers. MP to provide rental skates. Pick songs, skaters can sign up on go motion (must be private ice skater to put together on their own/arrange coaching, etc. Will need an announcer.
 - Duets, trios and quartets (about 3 of each), then find songs to go along with routine
 - Songs about 1.5-2min
 - Bake sale – usually pays for ice. At-will donations

- Hot chocolate
- Back drop
- Will brainstorm and vote on theme at October board meeting
- Education Session: Aspire Program
 - Bridge LTS to upper level skating
 - Instead of everyone private ice, semi-private.
 - Clubs can structure how they like 3-7 skaters per instructor. Share coaching costs, learn from peers, build community and team aspect as skaters move through the program.
 - Resources and tools are online. Just let USFSA know and they will send the info.
 - Begin after Basic 4. Start with level first then work on age groups. More skills as part of a group.
 - Community building, more excitement with younger skaters.
 - In classes together for longer. Club has autonomy in how they structure it with coaches/ etc in how it will work with our skaters.
 - Building the infrastructure and making it go.
 - Ice time can be a limiting factor
 - There is overlap with upper-level basic skills, but in smaller group settings.
 - Different structured groups Intro to off ice training, jumps, spins, edges, theater on ice, more in depth than the regular Free Skate lessons. Aspire 1-3 covers the skills in Free Skate 1-6 but allows skater to test first 3 dances, first skating skills test and first singles test before moving to full membership.
 - Benchmark: everyone can do pre-preliminary skating skills, dance, and singles upon completion of the program.
 - Free Skate 1-6 curriculum doesn't translate to testing
 - Tomahawk: 15 min at each station, rotate between the 3 in a 45 min session.
 - Skating is for everyone! There is something for everyone and they have a choice in what they are working on.
 - Options: 1 day camp, curriculum is already mapped out. Weekly, etc. Shift how we need to meet our skaters needs.
- Mariah and Micah – LTS
 - Opportunities to improve Learn to Skate Program
 - More coach collaboration and development
 - Revamp coaching collaboration and development classes
 - Refresher course in the summer to get the coaches on the same page.
 - Ice time, shows camps, needs, pay structure, coaching assignments, safety, communication, social media
 - Review USFSA/LTS changes for upcoming year

- Professionalism, Basic Skills curriculum, how to coach/correct, tips and tricks, resources.
- Supporting Junior Coaches
 - How to recruit private ice skaters
 - How to create relationships with the parents and open lines of communication
 - Encouraging Basic Skills into moving into private ice/coaching
 - How to set your private coaching rates
 - Incentivize contribution – regular attendance rewarded with CEU payment
 - Group classes set contract with board. Private ice- contract/agreement is with skater/family
 - Leave conflict off the ice. Prioritize the skater. When we err on the side of the skater, everyone wins.
 - Conflict resolution – Junior coaches are children, they are allowed to have a board member present for crucial conversations with parents if they feel uncomfortable with a conversation.
 - Expected to promote our competitions and camps. Strong base from home club.
 - Use Camp Ice for private coaching to encourage more registrations and take advantage of the ice.
- Group structure and scheduling
 - Scheduling of classes/coaches so they aren't as spread thin so they can focus on the levels.
 - Basic 1 – small amount of ice but a lot of coaching attention needed.
 - Basic 3 – needs a bit more physical space
 - Difficult to effectively coach when it is split up in that way.
 - If combining groups keep groups smaller and have an LTS helper with that group.
 - 1 senior coach overseeing all the groups and helping out as needed.
 - Keep an older/more experienced coach at the lower levels for emotional regulation
 - Keep Free Skate in a different session.
 - Basic ½ by the door
 - Basic 3-6 each around their own circle on 1/3 of the ice
 - Free Skate
 - Need more ice coverage
 - Bigger movements using up full ice
- Building and supporting basic skills and providing high quality coaching to encourage them to stick around.
 - Support their transition into the Freestyle through Aspire curriculum to help support both the skaters and the coaches

- Mentorship
 - Split junior/learn to skate and rotate between senior coaches throughout the year to get a wide variety of instruction and coaching philosophy in their training.
 - How to teach and evaluate every skill, look for common errors, and offer corrections so they feel prepared when they get on the ice their first day.
- Bigger presence in marketing – USFSA website also has marketing materials
 - Reach out to other clubs for junior coaches to hire for LTS
- Coaching privately there is no restriction, skaters can choose to work with other coaches. Put the kids first.

Old Business:

- Ice Scheduling: No updates
- Learn to Skate: Marathon Park 12 Monday, 7 Saturday
- Coaches:
 - Madalyn Karsnia LTS coach application
 - Motion – Jacque Second - Rachelle
 - Coaching meeting next Monday for refresher and update
- Ice Show:
 - Registration is open. Leave out during private ice/ LTS
 - Deadline Dec 8th/Final registration/measurements
- Synchro Team:
 - Started 2 weeks ago
 - Egg roll sale about \$2600
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- Test Chair:
 - Waiting on more test applications to come through so we can schedule for October Camp.
- Fundraising:
 - Nick is getting in touch with WOW for scheduling fundraiser
 - Nov 1 Little Caesars fundraiser starts
 - Individual links or club link
 - Start with one link this year and see how it goes
- Safe Sport: nothing new

Other Business:

- High School always did production line at production line. We don't have one this year. Aspire 3 synchro would like to do Cars. Do we want to open to the whole club to pull in more skaters? Propose starting in October in HS teams slot. Open to Basic 5 and above.
 - Georgi is willing to coach
 - Shelly reached out to Joelle, need at least 9. 4.5 min song with props Marshfield and Sheboygan are usually also competing.
 - Cost: 12-15 skaters: \$150 would cover competition, and ice time.
 - Start Oct 13
- Jan is in the works, hoping for a Monday in October.

Next Meeting: October 20, 2025 @ 6:30 Marathon Park Locker Room C

Adjourn: 7:55pm