

Colorado Swimming, Inc.
Board of Directors Meeting
Saturday, September 11, 2021

(These minutes reflect only the topics presented/discussed at this meeting)

Call to Order: 11:10AM and Maggiano's Little Italy, 7401 S Clinton St, Englewood, CO 80112

Roll Call: Tristan Cross, Barbie Baker, Jillian Hayes, Erik Eikenbary, Robert Scandary, Bill Bartel, Mike Novell, Allie Sanchez, Miriam Skari, Shawn Smith, Mike Dilli, Linda Eaton, Andy Niemann, Brian Wixted, Char Sorensen, Rich LeDuc, Meghan Hershey, Lane Bretschneider, Melinda Hunzeker, Ken Ebuna, Ingrid Briant

Any Changes to the Agenda (New Business, Late or Revised reports): Strategic Plan, Executive Committee, USA Working Group update, Coach of the Year voting process

Adoption of Agenda and Acceptance of Consent Agenda: (pulled reports listed), Officials Report, Admin. Vice Chair **M/S/P**

Reading, Correction, and Adoption of Meeting Minutes: July 24, March 6

Correction to the July 24 Minutes:

The amended additions to the membership definition the Board added to the May 15 Minutes agreed to postpone adoption of the March 6 Minutes; adoption of those minutes had been postponed until membership clarification came to us from USA Swimming.

1. a. Correction July 24 Minutes: Spelling correction (1st sentence) - change "complete" to "compete" in the membership language as received from USA Swimming
- b. Adopt July 24 Minutes with correction
2. Adopt March 6 Minutes

M/S/P

Report of Board of Directors:

Administrative Vice Chair – Barbie Baker – Information presented on the progress of the P&P and website updates. Swimposium details were shared. An equipment update was shared with Board members. A title change for the Executive Secretary position was presented, and the revised job description will be sent to Board members upon closure of today's meeting. The revised Bylaws that will be sent out

Colorado Swimming, Inc.
Board of Directors Meeting
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(These minutes reflect only the topics presented/discussed at this meeting) to the House of Delegates will contain the new title, and the Board will review the new job description at the next Board meeting (possibly October 3, 2021).

Finance Vice Chair - Jillian Hayes – Budget Proposal (see New Business)

Officials - Mike Dilli – Rich LeDuc wanted Mike to know that the DEI Meet was now a COSI sponsored meet, and a Meet Referee should be selected for this meet in the same manner as other COSI sponsored meets.

Governance Chair – Ken Ebuna – Strategic Framework (see Old Business)

Unfinished (Old) Business:

1. Strategic Framework – Ken Ebuna – Reports were provided to the Board from the Framework Committees.

New Business:

1. Proposed 2022 Budget – Jillian Hayes – Jillian presented the Board with the proposed budget. A concern was raised regarding the \$6000.00 requested by Safe Sport. **M/S/P**
2. Outreach Proposal – Rich LeDuc – Rich distributed a handout outlining his proposal to attending members. It contained the proposed budget for the use of the Outreach funds. After some discussion, a motion to approve this proposal was made. **M/S/P**
3. Coach of the Year voting– Shawn Smith – Shawn presented the concern with the voting process for this award this year. He and Andy Neimann detailed the process that was put into place several years ago. However, this process was not utilized in the latest voting. A request was presented to the Board to recall the election ballots so that the correct protocol could be used for this selection. It was also requested that the protocol be formally written and presented to coaches and for inclusion into the Policy and Procedures Manual. **M/S/P**

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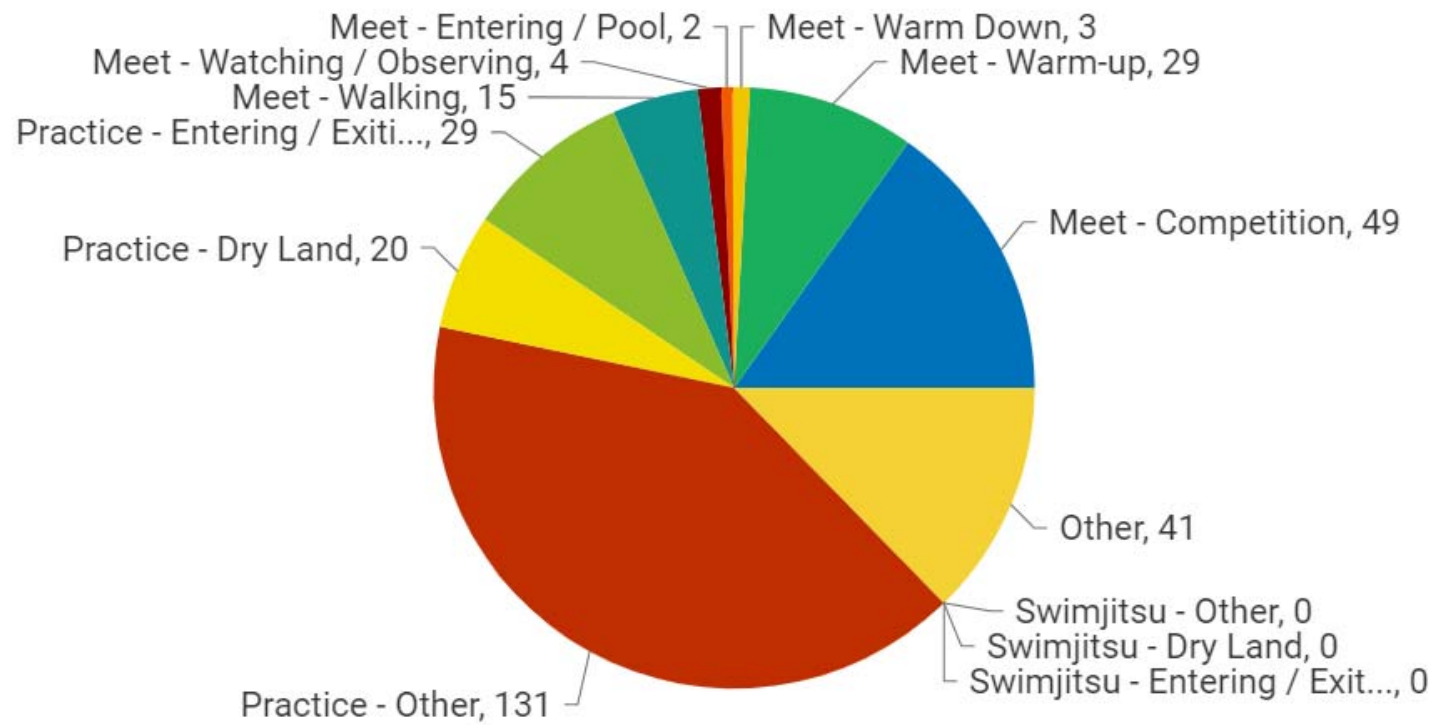
4. Update on USA Swimming Working Group – Shawn Smith & Mike Dilli – The Board was presented with information regarding the upcoming USA Swimming Special House of Delegates vote. Information regarding a Q&A Zoom conference on Sunday, September 12, 2021, at 4:00pm was presented for all interested parties. Once concluded, a motion was made for COSI to sponsor the legislation that the Working Group had developed. **M/S/P**

5. Executive Committee – Motion to move to Executive Committee **M/S/P**

Resolutions and Orders: The next scheduled Board meeting will be **October 3, 2021**. This meeting will take place immediately after House of Delegates adjourns.

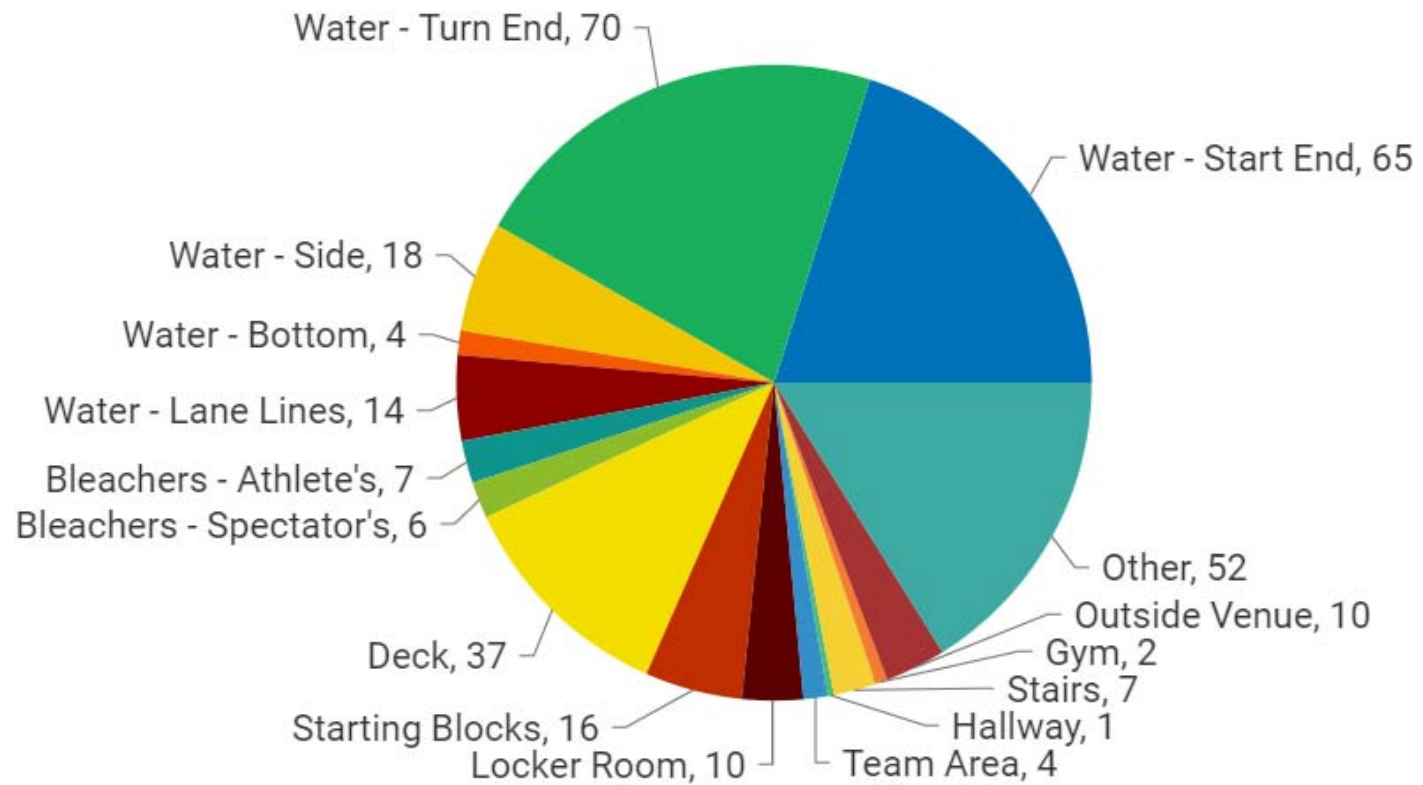
Adjournment: 1:41PM **M/S/P**

Activity at Time of Injury



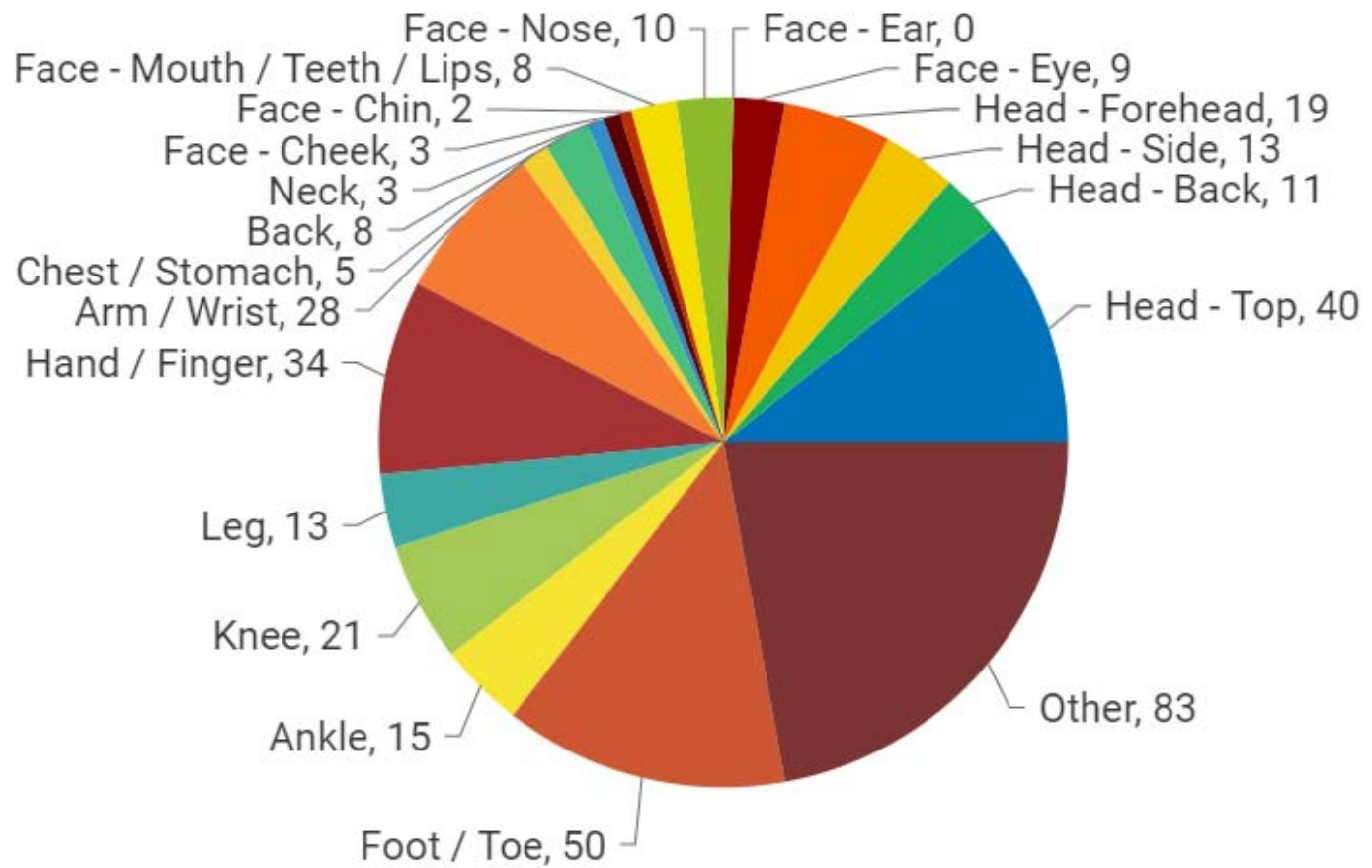
323 responses in 323 results

Where Accident Occurred



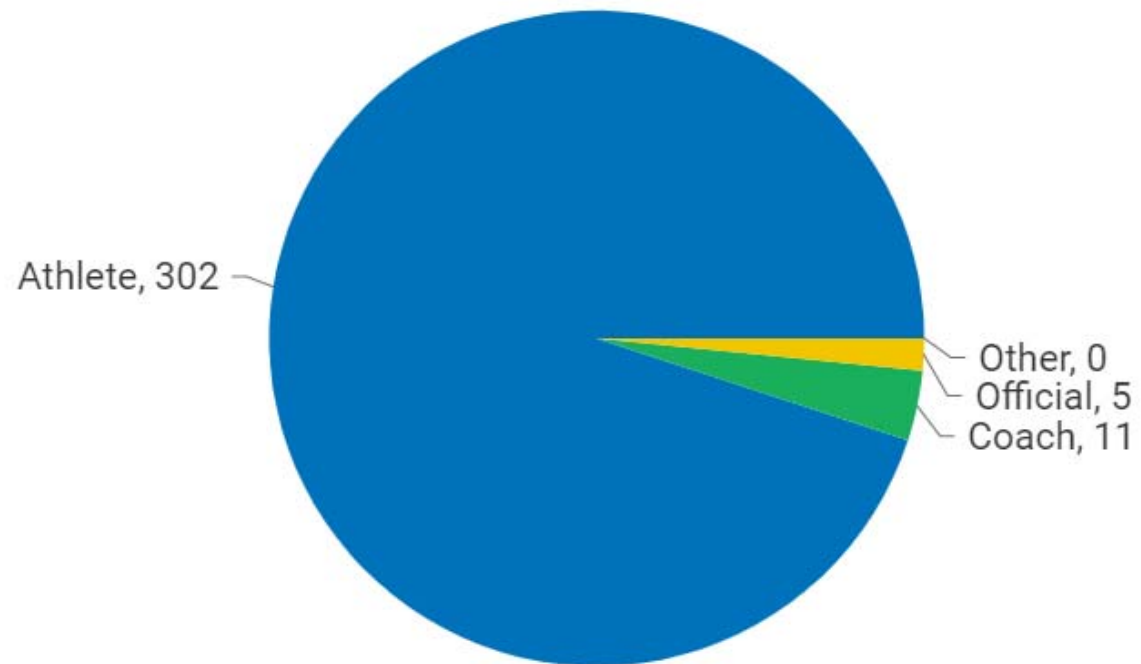
323 responses in 323 results

Body Part Injured



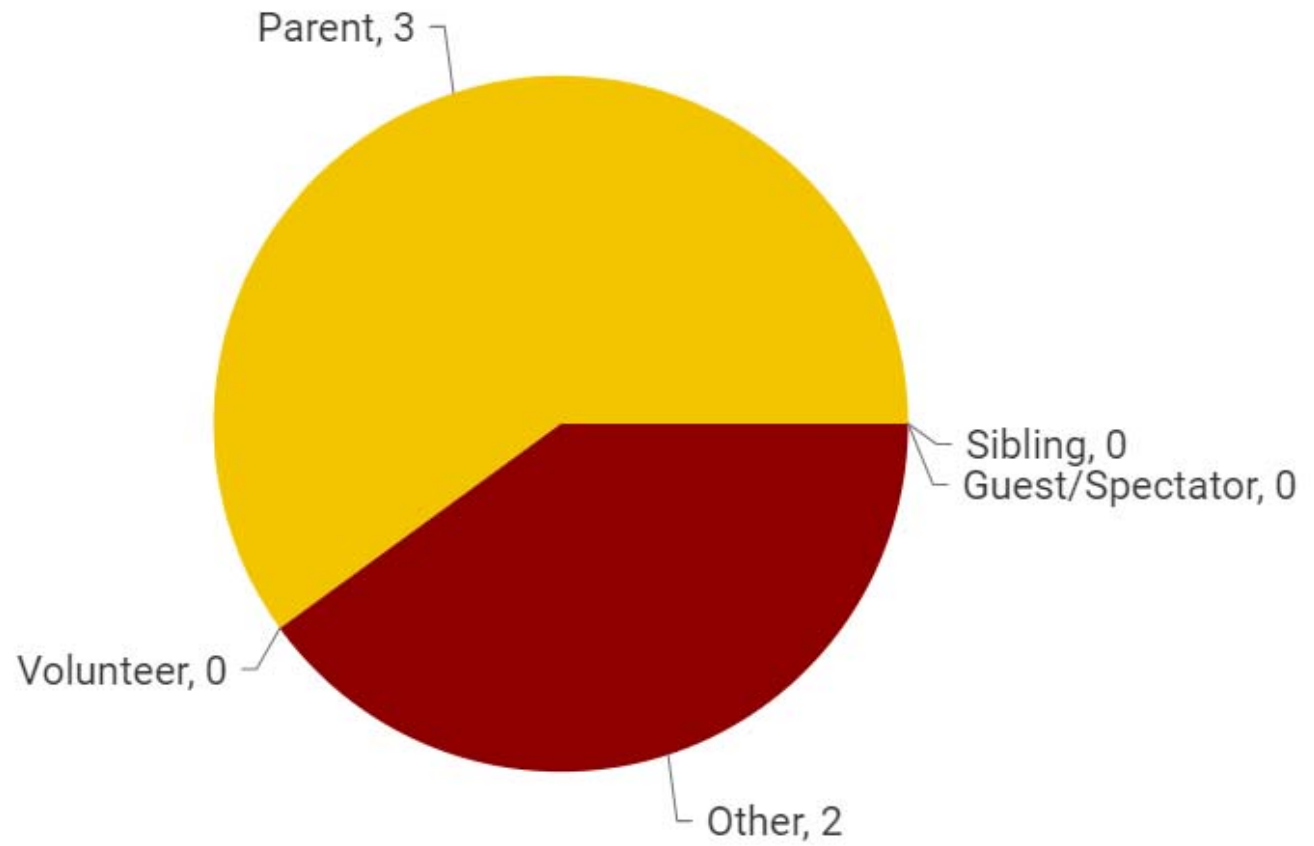
375 responses in 323 results

Membership Type



318 responses in 320 results

Non-Member Type



5 responses in 62 results



Administrative Vice Chair – Board Report

Barbie Barker
September 2021

Colorado Swimming Bylaws and P&P Task Force:

Completed the edits for the current Colorado Swimming Bylaws with my committee consisting of Myself, Robert Scandary, Linda Seckinger, Ingrid Bryant, and Jackie Stiff.

In process of going through the Policies and Procedures with the above task force.

Colorado Swimming website Task Force:

Reorganizing the website to make it more fluid with my committee consisting of myself, Tristan Cross, Linda Seckinger, Ingrid Bryant, and Ken Ebuna.

Looking for an introduction for each of the command buttons which include Clubs, Athletes, Coaches, Officials, Governance, Diversity, Safe Sport and Disability.

Fall HOD, Swimposium and Banquet:

Confirmed the Delta Hotel in Northglenn for the October HOD, Swimposium and Banquet.

Title Change for Executive Secretary:

To update the title reflective of the job duties of the office. The change in title would become Executive Business Manager.

Colorado Swimming Timing System:

Have done inventory and test of all equipment that is owned by Colorado Swimming. For the future will need to purchase a meter to test all pads, plungers and harness. We are also in need of an Infinity starter charger to complete our system.

Would like to get the boards thoughts on possible rental of the above equipment to smaller teams in our LSC to give them the capability host meets that they would not otherwise be able to do, due to lack of timing system.

Respectfully Submitted,

Barbie Barker
Colorado Swimming
Administrative Vice Chair



CSI Open Water Report- 9/11/21

Tasks to be Undertaken

- Develop and run an Open Water Swim Camp for Colorado
- Add the CSI Open Water to the award distribution
- Collect Information on Local Open Water Meets held annually

INTEROFFICE MEMORANDUM

TO: THE BOARD OF DIRECTORS OF COLORADO SWIMMING INC

FROM: BRIAN W. WIXTED, ORGANIZATIONAL RISK & OPERATIONS SAFETY COORDINATOR

SUBJECT: ORGANIZATIONAL RISK & OPERATIONS SAFETY REPORT

DATE: SEPTEMBER 01, 2021

The effects of COVID-19 continue to impact CSI and clubs with no or limited competitive events – inter squad or outdoor meets and in water practices being conducted through February 2021. Indoor & outdoor pools were allowed to open in mid-June 2020 under strict limits and guidelines on facility capacity, health checks, conducting swim practices and competitive events.

During the two-month period ending 8/31/21 there have been six accidents reported and filed with USA Swimming. Summary of accidents by type across USA Swimming for the quarter ended 6/30/21 is attached for your review.

The following accidents for our LSC are:

Competition – athlete kicked on the top of the head by another swimmer, removed from the meet, evaluated for a concussion in the ER

Competition – athlete - cut bottom of foot

Competition – coach - existing condition neuropathy – lost feeling legs

Competition – athlete – intense right quadrant abdominal pain, shortness of breath, no chest pain – hyperventilation

Competition – athlete struck top & back of head against wall of pool, evaluated for a concussion, determined by a nurse & physician at the pool to have a mild concussion

Competition – athlete stepped up onto the block, kicked it resulting in the loss of the toe nail – second toe

Competition – athlete struck baby toe on the side of the pool resulting in a laceration on the toe

Disability Report, July 2021

Char Sorensen, Disability Chair

Old Business:

Colorado hosted Move United Junior Nationals at VMAC on Monday July 19 (Long Course) and Tuesday July 20 (Short Course) 2021. It was a tremendous success with swimmers coming from all over the country. We had 520 splashes over the two-day meet. Records were set in many events and at least 5 athletes are pursuing Paralympics Classification to compete at USPara meets.

The following states brought 1 swimmer each

Arizona, Kentucky, Ohio, Wisconsin, Kansas, Delaware

Minnesota brought 2 teams, one with 2 swimmers and the other had 6 swimmers.

Florida and Georgia each had 2 swimmers,

Alabama and Missouri each had 5 swimmers

Pennsylvania had 8 swimmers,

Illinois, New Jersey each brought 10 swimmers and Texas brought 15 swimmers

There were another 30 swimmers who came independently to swim at the championship meet since they made qualifying times in their home state and did not have a team to attach with.

Colorado had 3 swimmers, **Gracie Oswald, Dillon Mezey** and **Jack Williamson**, and each performed fabulously.

Jack Williamson read the Athlete's Oath and Char Sorensen read the Officials Oath at the Welcoming Ceremony.

It is disappointing that only 3 of out of over 115 self-identified swimmers with a disability in our state competed at this meet.

The meet will be in Colorado again next year, and it is with great hope and encouragement that our clubs, coaches, parents, and swimmers are motivated to attend this terrific meet. Move United is a program that supports athletes with impairments across the board in all sports and helps move them into Paralympics if they are motivated and can meet the challenges.

We also had the following officials work this meet: Doug Everett, David Brown, Jim Shumate, Alice Coffman, Laurie Black, Linda Eaton, Candace Stone, Febi Yuwono, Anne Lawley, Pam Gerech, Wayne Sherman, and Char Sorensen.

New Business: None

Action Items: None



General Chair- Board Report

Tristan Cross
September 2021

- At our last board meeting, a committee to investigate revising and updating the Colorado Swimming website was created. The members of this committee are listed below. During the month of August, we met to begin our the process of determining what improvements we can make and how our website can be reorganized and updated to improve its use ability and efficiency. This committee will be meeting weekly while we work towards ensuring our website reflects the needs of our LSC. Barbie Barker can provide more information as needed.
 - Website Revision/Update Committee Members:
 - Barbie Barker (committee lead)
 - Tristan Cross
 - Linda Seckinger
 - Ken Ebuna
 - Ingrid Bryant
- The annual USA Swimming House of Delegates meeting is coming up in October and the the list of voting delegates from Colorado Swimming has been submitted to the USA Swimming membership staff. As we get closer to this very important meeting, more information will be sent out from USA Swimming and Colorado Swimming, to all of our voting delegates. Please keep an eye out for this valuable information.
- Over the last six months, the CSI board has been steadily focused on creating our new LSC strategic plan. At our upcoming September BOD meeting, each key area group will do a brief presentation (~2-4 minutes) with an overview of their suggestions — in particular focusing on any items that have budget implications and/or those that might warrant group discussion. It is extremely important that all members of the Colorado Swimming Board of Directors are actively involved in this process, since this document will set the direction of our organization for the next 3+ years.
 - Each key area group should ensure their plans are finished, columns filled in, etc. This **MUST** happen before the September board meeting.
 - Members of the Board will have the opportunity to give feedback to these presentations, ask questions, and/or give suggestions during the September BOD meeting.
 - Following the September BOD meeting, the Governance committee will compile each section of the strategic plan into a single document with the same formatting. This will take place after the BOD has reviewed/amended each key area.
 - At our December BOD meeting, we will have the final review and adoption of the Colorado Swimming strategic plan. Details about this part of the process will be distributed as we get closer to the HOD meeting and our December BOD meeting.
- Lastly, I'd like to wish everyone good luck in our upcoming 2021/2022 short course season! For our coaches and athletes, I hope your season is successful and filled with fast swimming. And for our officials and volunteers, I look forward to seeing you on deck throughout the season and working closely with you throughout our upcoming seasons.
- Board Meeting Dates for 2021
 - September 23rd-25th— USAS Annual Business Meeting
 - October 2nd-3rd— Swimposium and HOD in the Northern Denver area



Governance Committee Report – 09/11/2021

Tasks Accomplished Since Last Report (07/23/2021)

- Participated and helped facilitate Strategic Framework meetings and review [SF Key Area: Governance/SG - Enhance the LSC board development procedures]
- Active solicitation of candidates for upcoming BOD openings – open positions and interest form posted on website 19APR; ; solicited suggestions from current BOD members during the conduct of their interview [SF Key Area: Governance/SG - Enhance the LSC board development procedures]
- Continued improvement of Governance pages and documents on website [SF Key Area: Governance/SG Enhance transparency of the Board of Directors]
- Researched job description and salary ranges for Community Outreach Officer staff member proposed in draft Service Framework
- Working with website committee to Communications/website to add and/or reorganizing content.
- Developing BOD Member Self-Appraisal document to be administered prior to October HOD.
- Drafted proposed legislation to amend bylaws to include DEI Chair/Coordinator as a voting member of the BOD as has already been approved by 39 other LSCs, as of May 2021. Amendment to be included in the legislation packet for the October 2021 HOD.

Tasks to be Undertaken

- Prepare final draft of Strategic Framework document for BOD review/vote/adoption AUG2021 [SF Key Area: Governance/SG - Enhance the LSC board development procedures]
- Review/Comment upon Bylaws and Policy & Procedures updates from ad-hoc committee(s) prior to annual HOD meeting
- Generate a job description for Community Outreach Officer staff member if approved by BOD Service Framework
- Long term tasks:
 - Ensure that job descriptions are updated on an ongoing basis by including them on the board self-assessment form that we plan to send out in August. Its purpose being to get board members' impressions of board functioning and perhaps to also obtain relative input/edits to their current job descriptions.
 - Communications/website — apart from the governance tab, this relates to providing assistance requested by the Executive Secretary in the area of the website. Also, communication has come up a lot in the context of strategic planning regarding when and how various types of information are communicated to different stakeholders, and who is/should be responsible for sending it out.
 - Identifying ongoing training/resources in relevant areas like leadership etc. to help our LSC function more effectively/collaboratively and to enhance the growth and development of our leaders.
 - Explore providing a “leadership moment” at each board meeting in benefit of developing and enhancing leaders within our LSC.
 - Brainstorm actionable paths in response to feedback regarding how our LSC needs to become more inclusive of different viewpoints and share a willingness to form collaborative efforts with those who wish to be a part of constructive change.



Officials Committee Report

Colorado Swimming BOD Meeting Sept. 11th, 2021

2021 Officials Committee

Mike Dilli Chair, Todd Yee Zone 1, Scott Powell Zone 2, Open Zone 3, Katie McManus Zone 4, Troy Brovold Zone 5, Denise Balicki Seasonal, Officials Coordinator Derigan Silver and Athlete Rep. Emily Aten

REPORT:

The Official's Committee is currently planning on offering every Clinic in and around CSI Swimposium – these will include the **NEW** AO clinic and the **NEW** Meet Manager Clinic, Stroke and Turn, Starter, Deck Referee and Sr. Meet Referee and a Chief Judge Clinic for Informational purposes. Last year we offered these clinics to other Western LSCs if they wished to attend via ZOOM. It was very well received; I have had requests to allow the same for this year.

MEETS – will have Meet Referees assigned for the Pioneer, Silver State, 14 U Jos and Sr. State by Oct.1st. We are planning on the Pioneer meet being an OQM Meet – as many officials need to recertify or advance their credentials post Covid.

Action Items –

None

Mike Dilli
Colorado Swimming Officials Committee, Chair
Sept. 11th, 2021

		4 Year Actual AVG	2020-2021			2021-2022		
		2014-2018	Budget	Actual	ADJUSTED	Budget	Changes to	ADJUSTED
			12Month	11 Month		12Month	be made	
BUSINESS OFFICE				Aug-21			after 9/11 mtg	
Hale Adams Scholarship	3092.1	\$ 750	\$ 1,500		\$ 1,500	\$ 1,500		\$ 1,500
Janet Kralik Scholarship		\$ 750	\$ 1,500		\$ 1,500	\$ 1,500		\$ 1,500
Office Payroll	3200.0	\$ 40,104	\$ 45,500	\$ 42,727	\$ 2,773	\$ 45,500		\$ 45,500
Office Operations	3205.0	\$ 8,445	\$ 6,732	\$ 2,937	\$ 3,795	\$ 10,200		\$ 10,200
PayPal Service Fee	3205.01	\$ 382	\$ -	\$ 1,474	\$ (1,474)	\$ 1,500		\$ 1,500
Payroll Service	3205.1	\$ 932	\$ 792	\$ 268	\$ 524	\$ 1,200		\$ 1,200
Payroll Taxes	3210.0	\$ 6,237	\$ 3,894	\$ 2,735	\$ 1,159	\$ 5,900		\$ 5,900
Computer/HyTek	3225.0	\$ 2,933	\$ 5,112	\$ 92	\$ 5,020	\$ 6,520		\$ 6,520
Phone / Fax / Internet	3230.0	\$ 819	\$ 1,320	\$ 3,516	\$ (2,196)	\$ 2,200		\$ 2,200
Postage	3240.0	\$ 1,710	\$ 1,980	\$ 950	\$ 1,030	\$ 3,300		\$ 3,300
Office Supplies	3250.0	\$ 1,040	\$ 990	\$ 559	\$ 431	\$ 1,650		\$ 1,650
Accounting	3253.0	\$ 500	\$ 462		\$ 462	\$ 750		\$ 750
Facility Consultant		\$ -	\$ 1,650		\$ 1,650	\$ 2,500		\$ 2,500
OPERATIONS								
CSI Regular Meetings	3265.0	\$ 718	\$ 462	\$ 97	\$ 365	\$ 770		\$ 770
Workshops	3266.0	\$ 2,303	\$ 2,508		\$ 2,508	\$ 4,180		\$ 4,180
Awards Banquet								
Expense	3268.0	\$ 10,573	\$ 16,500		\$ 16,500	\$ 27,500		\$ 27,500
House of Delegates	3267.0	\$ 6,888	\$ -	\$ 1,656	\$ (1,656)	\$ 12,000		\$ 12,000
Annual Athlete Swim Clinic	3269.0	\$ 1,899	\$ 3,300		\$ 3,300	\$ 5,500		\$ 5,500
Convention	3300.0	\$ 465	\$ 16,500		\$ 16,500	\$ 27,500		\$ 27,500
Transportation	3300.2	\$ 3,391	\$ -		\$ -	\$ -		
Lodging		\$ 2,609	\$ -		\$ -	\$ -		
Registration	3300.5	\$ 2,193	\$ -		\$ -	\$ -		
General Chair	4000.0	\$ 666	\$ 1,320		\$ 1,320	\$ 2,200		\$ 2,200
Administrative Vice-Chair	4100.0	\$ -	\$ 132		\$ 132	\$ 220		\$ 220
Coach's Chair	4450.0	\$ 819	\$ 1,320		\$ 1,320	\$ 2,200		\$ 2,200
Coach's Olympic Trials / Para	4452.1	\$ 38	\$ 99	\$ 1,200	\$ (1,101)	\$ 165		\$ 165
Officials Chair	4500.0	\$ 894	\$ 34,600	\$ 441	\$ 34,159	\$ 51,100		\$ 51,100
InState Travel	4500.1	\$ 3,444		\$ 2,999	\$ (2,999)			
National Travel Reimburs	4500.2	\$ 16,316		\$ 18,440	\$ (18,440)			
Meet Supplies & Rule Books	4500.3	\$ 3,392		\$ 47	\$ (47)			
Thank You Gift Cards	4500.5	\$ 4,617		\$ 5,168	\$ (5,168)			
Official Badges	4500.7	\$ 620		\$ 593	\$ (593)			
Olympic Trials	4500.8	\$ -		\$ 12,685	\$ (12,685)			
Officials - Sectionals	4501.0	\$ 444			\$ -			
Officials Olympic Trials / Para	4505.1	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Secretary Chair		\$ -	\$ 200		\$ 200	\$ 150		\$ 150
Age Group Chair	4550.0	\$ 84	\$ 132	\$ -	\$ 132	\$ 200		\$ 200
Technical Planning Chair	4600.0	\$ 361	\$ 396	\$ -	\$ 396	\$ 600		\$ 600
Safe Sport Chair		\$ 3,218	\$ 6,000	\$ -	\$ 6,000	\$ 6,000		\$ 6,000
Diversity Chair	4607.0	\$ 1,563	\$ 2,000	\$ 408	\$ 1,592	\$ 3,000		\$ 3,000
Records Chair	4705.0	\$ -	\$ 165	\$ -	\$ 165	\$ 250		\$ 250
Athlete Rep		\$ 101	\$ -	\$ -	\$ -	\$ -		\$ -
Athlete Reimbursements	5001.0		\$ 35,310	\$ -	\$ 35,310	\$ 53,500		\$ 53,500
Spring Reimbursement	5001.1	\$ 27,691		\$ 24,393				
Summer Reimbursement		\$ 13,645		\$ -				
Coach Reimbursements			\$ 9,900	\$ -	\$ 9,900	\$ 15,000		\$ 15,000
Spring Reimbursement		\$ 7,339		\$ 7,432				
Summer Reimbursement		\$ 1,130		\$ -				
Coach Mentoring		\$ -	\$ 3,960	\$ -	\$ 3,960	\$ 6,000		\$ 6,000
Outreach Scholarships								
Outreach Scholarships		\$ 1,749	\$ 13,200	\$ -	\$ 13,200	\$ 20,000		\$ 20,000
Outreach Gear		\$ 56	\$ 1,980	\$ -	\$ 1,980	\$ 3,000		\$ 3,000
Olympic Trials	5201.0	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Olympic Year Pool Rental	5205.0	\$ 490	\$ 2,640	\$ -	\$ 2,640	\$ -		\$ -
Camps								
Catch the Spirit	6000.0	\$ 3,752	\$ 4,000	\$ -	\$ 4,000	\$ 4,000		\$ 4,000
Zone 1 Camp	6101.0	\$ 225	\$ 4,000	\$ -	\$ 4,000	\$ 4,000		\$ 4,000
Zone 4 Camp	6104.0	\$ 1,750	\$ 4,000	\$ -	\$ 4,000	\$ 4,000		\$ 4,000
Zone 5 Camp	6106.0	\$ -	\$ 4,000	\$ -	\$ 4,000	\$ 4,000		\$ 4,000
Junior National Camp	6105.0	\$ 3,665	\$ 4,000	\$ -	\$ 4,000	\$ 4,000		\$ 4,000
MISCELLANEOUS								
Investment Income	3073.0	\$ 8,217	\$ 13,000		\$ 13,000	\$ 13,000		\$ 13,000
Interest / Dividends	3073.5	\$ 19,826	\$ 25,000	\$ 15,052	\$ 9,948	\$ 25,000		\$ 25,000
Capital Gains	6500.0	\$ 8,377	\$ 10,000	\$ 29,867	\$ (19,867)	\$ 10,000		\$ 10,000
Investment Management Fees	6500.0		\$ -	\$ 3,834	\$ (3,834)	\$ 3,500		\$ 3,500
Bad Debt	3255.0	\$ 459	\$ -		\$ -	\$ 100		\$ 100
Other Expense	7000.0	\$ 7,029	\$ 1,000		\$ 1,000	\$ 1,000		\$ 1,000
Merchant Deposit Fees			\$ -		\$ -	\$ -		\$ -
Quickbooks Payment Fees			\$ -	\$ 9,671	\$ (9,671)	\$ 9,600		\$ 9,600
Capital Acquisition	6505.0	\$ 783	\$ 5,000		\$ 5,000	\$ 5,000		\$ 5,000
COVID-19 Payout	6110.0	\$ 5,850	\$ -		\$ -	\$ -		\$ -
COVID-19 Expenses	6110.1	\$ 3,063	\$ -		\$ -	\$ -		\$ -

2021-2022 Budget Request Form

Due September 1, 2021

Budget Line Item: Open Water Meet Awards

Prior Fiscal Year Budget: 0.00

Current Fiscal Year **REQUESTED** Budget: \$200.00

Justification for budget of \$ 200.00

Due to the CST Open water sanction, I
would like to be able to award the CST
medals to the swimmers, like the other CST
swim meets.

Please email this form to Jillian Hayes at financechair@swimcolorado.org on or before

September 1, 2021.

The proposed budget will be emailed to everyone no later than **September 3, 2021** along with all proposed budget request forms for the board to look over before the board meeting being held on **September 11, 2021**. Please look over the information before coming to the board meeting, as we are only going to discuss major changes that have been requested.

2021-2022 Budget Request Form

Due September 1, 2021

Budget Line Item: _____

Prior Fiscal Year Budget: _____

Current Fiscal Year **REQUESTED** Budget: _____

Justification for budget of \$_____.

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Jillian Hayes <financechair@swimcolorado.org>

Officials Budget request -2022

1 message

mike dilli <mdilli@q.com>

Fri, Aug 27, 2021 at 5:11 PM

To: Jillian Hayes <financechair@swimcolorado.org>

Cc: Jackie Stiff - CSI <csiswimoffice@swimcolorado.org>, MIKE DILLI - DSA <mdilli@q.com>

Jillian -

Is this OK or do you want in another form ?

Mike

Proposed 2022 CSI OFFICIALS BUDGET				
	ITEM	\$ AMOUNT	Possible additional	notes
1	Send 2 officials @ \$1,200 to Sr. & AG Zones and 4 Corners Sectionals	7,200		
1a	CSI hosts Sectionals - send up to 12 officials	0	12,000	if needed, determine each year
1b	Olympic Year - CSI pays \$100 day per official - 5 est. officials 10 days	0		not a yearly expense
1c	Para-Olympic Year - CSI pays \$100 day per official - 3 est. officials 7 days	0		not a yearly expense
2	Officials reimbursement @ \$700 once/year for Sectional Meet or higher	28,200		very successful - provides CSI many benefits - 30 / year
3	Yearly supplies, Rulebooks, AR Stamps, Radios/repair, name Tags, New Officials Shirts	6,000		yearly expenses
4	CSI sponsored Meets, Officials Gift cards, Hotel room for MR Team leads if needed	4,200		yearly expenses
5	Bring in outside USA Swimming Evaluator once per year, JUNE OPEN	1,500		pays airfare and hotel, car
5a	Bring in Swimposium speaker for Officials workshop	1500		2020 funded by USA Swimming
6	Officials gifts for working 5 sessions 14U, 15O or Seasonal State summer Meets	2,500		yearly expenses
	TOTALS	51,100		

2021-2022 Budget Request Form

Due September 1, 2021

Budget Line Item: _____

Prior Fiscal Year Budget: _____

Current Fiscal Year **REQUESTED** Budget: _____

Justification for budget of \$_____.

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2021-2022 Budget Request Form

Due September 1, 2021

Budget Line Item: Safe Sport Chair
 Prior Fiscal Year Budget: \$4,620 (\$6,000 - reduction % for COVID)
 Current Fiscal Year REQUESTED Budget: \$6,000

Justification for budget of \$ 6,000

Safe Sport Tables in Zones 1, 2, 4 & 5 covering travel expenses
of approximately \$3,500. Safe Sport Banner \$84.62 + tax.
Awareness bracelets @ \$13.50 for 50: 500 @ \$135 + tax.
Temporary tattoos @ \$13 for 50: 1,000 @ \$260 + tax
Foldable Pop-up Tent \$37.25 + tax
Safe Sport swim caps for Safe Sport Ambassadors
award @ \$5.54: 20 @ \$110.80 + tax.
Supplies for presentations \$400.00.
Shipping charges ??

T = \$4,527.66 + Shipping
\$4,600

Travel Expenses for SS Presentations - LSC \$1,000
Safe Sport Supplies for Committee Members (4) 400
Budget request for 2021-22 yr. Total \$6,000

Please email this form to Jillian Hayes at financechair@swimcolorado.org on or before

September 1, 2021.

The proposed budget will be emailed to everyone no later than **September 3, 2021** along with all proposed budget request forms for the board to look over before the board meeting being held on **September 11, 2021**. Please look over the information before coming to the board meeting, as we are only going to discuss major changes that have been requested.

2021-2022 Budget Request Form

Due September 1, 2021

Budget Line Item: DEI

Prior Fiscal Year Budget: \$ 2,000.00

Current Fiscal Year REQUESTED Budget: \$ 3,000.00

Justification for budget of \$ 3,000.00.

Expanded program targeted. CSI is first LSC in the Western Zone to have an LSC sponsored meet on the calendar. While USA Swimming is taking the Zone DEI CAMPS and re-arranging and re organizing, the Western Zone DEI group plans to offer the Camp and Summit for athletes within the Zone that USA Swimming is not targeting. This ideological shift will provide additional opportunities for additional athletes within the LSC the Camp and Summit will likely not be held via Zoom in 2022. USA Swimming is possibly planning an African American Meet in Los Angeles, open to anyone, but would like to support anyone that's DEI and wants to participate.

Please email this form to Jillian Hayes at financechair@swimcolorado.org on or before

September 1, 2021.

The proposed budget will be emailed to everyone no later than **September 3, 2021** along with all proposed budget request forms for the board to look over before the board meeting being held on **September 11, 2021**. Please look over the information before coming to the board meeting, as we are only going to discuss major changes that have been requested.

2021-2022 Budget Request Form

Due September 1, 2021

Budget Line Item: _____

Prior Fiscal Year Budget: _____

Current Fiscal Year **REQUESTED** Budget: _____

Justification for budget of \$_____.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Please email this form to Jillian Hayes at financechair@swimcolorado.org on or before

September 1, 2021.

The proposed budget will be emailed to everyone no later than **September 3, 2021** along with all proposed budget request forms for the board to look over before the board meeting being held on **September 11, 2021**. Please look over the information before coming to the board meeting, as we are only going to discuss major changes that have been requested.

USA Swimming, Colorado Swimming Inc.

Balance Sheet As of August 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1011.5 WF Checking 4918	165,182.97
1012.1 UBS Investments Original-Select	129,549.75
1012.2 UBS Investments Conserv.-Multi	219,229.71
1013 Transfer for reg 0018	2,807.51
1014 transfer savings 7506	150.09
1015 WF Business HY 1274	105,553.20
1016 Bank of Colorado-PPP	0.00
Total Bank Accounts	\$622,473.23
Accounts Receivable	
1200 Accounts Receivable	53,368.17
Total Accounts Receivable	\$53,368.17
Other Current Assets	
1020.0 Account Receivable	0.00
1205.0 Prepaid Club Expenses	-1,546.71
12100 Inventory Asset	1,696.71
1499 Undeposited Funds	9,549.08
1600.0 Meet Surcharges Receivable	0.00
Inventory Asset-1	1,045.52
Total Other Current Assets	\$10,744.60
Total Current Assets	\$686,586.00
Fixed Assets	
1300.0 Computer & Office Equipment	29,525.91
1400.0 Accumulated Depreciation	-28,760.00
Total Fixed Assets	\$765.91
TOTAL ASSETS	\$687,351.91

USA Swimming, Colorado Swimming Inc.

Balance Sheet As of August 31, 2021

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 *Accounts Payable	421.32
Total Accounts Payable	\$421.32
Credit Cards	
1020 US Bank - Jackie Stiff's Card	13,846.61
1020.1 US Bank - Kristen Sanchez	12,248.15
1020.2 US Bank - Tristan Cross	0.00
1020.3 US Bank - Ingrid Briant	623.39
1020.4 US Bank - Vinny Pryor	2,463.16
Total Credit Cards	\$29,181.31
Other Current Liabilities	
2000.5 Accounts Payable	29,592.58
2001.0 USA - Year around athletes	-34,145.58
2002.0 USA- FLEX Athlete	2,730.00
2004.0 USA - Seasonal athletes	1,110.00
2005 USA Single Meet Athlete	0.00
2010.0 USA - Clubs	-440.00
2030.0 USA - Individuals	2,188.00
2031.0 USA - Sports medicine-nonathlet	0.00
2032.0 USA - Outreach	5.00
2036.0 USA - Lifemember	0.00
2090.0 Other current payables	0.00
2100.0 Payroll Taxes Payable	0.00
2110 Direct Deposit Liabilities	0.00
2600.0 Advance Swimmer Registration	-18,434.00
2602 Advance Swimmer Flex Registrati	-2,500.00
2605.0 Advance Seasonal Registration	0.00
2610.0 Advance Club Registration	0.00
2620.0 Advance Fam/Ind Registration	-1,682.00
2700.0 Deferred Sanction Revenue	0.00
2800.0 HOD attendance Deposit	3,600.00
Total Other Current Liabilities	\$ -17,976.00
Total Current Liabilities	\$11,626.63
Total Liabilities	\$11,626.63
Equity	
1110 Retained Earnings	127,855.14
2999.0 Net Assets-Unrestricted	382,149.84
3000 Opening Bal Equity	7,008.06

USA Swimming, Colorado Swimming Inc.

Balance Sheet As of August 31, 2021

	TOTAL
Opening Balance Equity	0.00
Net Income	158,712.24
Total Equity	\$675,725.28
TOTAL LIABILITIES AND EQUITY	\$687,351.91

USA Swimming, Colorado Swimming Inc.

Profit and Loss

October 2020 - August 2021

	TOTAL
Income	
2003.0 USA-Transfers	2,170.00
2525 COVID-19 Income	897.00
3001.0 Swimmer Members-Year	67,218.00
3002.0 Swimmer Members-Flex	12,900.00
3004.0 Swimmer Members-Seasonal	6,629.00
3010.0 Club Members-Year	6,695.00
3020.0 Individual/Family Members	10,946.00
3030.0 Meet Sanctions	5,500.00
3040.0 Meet Surcharges	100,668.75
3042.1 CSI Hosted meet Income	44,138.00
3056.2 Long Course State Revenue 12&U	
3056.23 Summer State Meet Entry Fees	17,194.00
3056.24 Summer State Meet Surcharge	9,666.00
Total 3056.2 Long Course State Revenue 12&U	26,860.00
3057.2 Long Course State Revenue 13&O	
3057.23 LC Senior Summer Meet Entry	12,254.00
3057.24 LC Senior Summer Meet Surcharge	11,196.00
Total 3057.2 Long Course State Revenue 13&O	23,450.00
3059.0 Seasonal State/Summer Revenue	
3059.22 Seasonal State Entry fees	8,645.00
3059.23 Seasonal State Meet Surcharge	2,840.00
Total 3059.0 Seasonal State/Summer Revenue	11,485.00
3066.0 Western Zones Revenue	14,430.81
3073.0 Interest/Dividends	15,052.45
3073.5 Unrealized Inv. Gain or Loss	29,867.12
3075.0 Other Income	1,617.26
Sales	1,286.09
Sales of Product Income	3,153.99
Total Income	\$384,964.47
Cost of Goods Sold	
50000 Cost of Goods Sold	4,545.50
Total Cost of Goods Sold	\$4,545.50
GROSS PROFIT	\$380,418.97
Expenses	
3042.0 CSI Hosted Meets	
3042.2 Pool Rental	8,816.00
3042.4 Awards	1,611.38
3042.5 Paid jobs	3,900.00
Total 3042.0 CSI Hosted Meets	14,327.38

USA Swimming, Colorado Swimming Inc.

Profit and Loss

October 2020 - August 2021

	TOTAL
3053.1 State Sr. Meet Expense	
3053.11 Sr. Meet Winter SCYState Awards	493.03
Total 3053.1 State Sr. Meet Expense	493.03
3056.1 Long Course State Expense	450.00
3056.11 Long Course State Meet Awards	1,432.80
Total 3056.1 Long Course State Expense	1,882.80
3057.5 Long Course State 13&O Expenses	22,750.00
3058.1 Open Water	309.79
3059.1 Seasonal State/Summer Expense	
3059.11 Seasonal State Meet Awards	2,191.95
Total 3059.1 Seasonal State/Summer Expense	2,191.95
3066.1 Western Zones Expense	10,190.00
3066.11 Zones Transportation	3,814.89
3066.12 Zones Lodging	6,510.56
3066.13 Zones Gear Orders	11,047.25
3066.14 Zones Chaperone BG Checks	18.00
3066.15 Zones Incidentals and Food	2,948.19
3066.16 Zones Age Group Coordinator	900.00
Total 3066.1 Western Zones Expense	35,428.89
3200.0 Central Office Payroll	42,727.44
3205.0 Central Office Operations	2,936.62
3205.01 PayPal Service Fee	1,473.96
Total 3205.0 Central Office Operations	4,410.58
3205.1 Paychex fees	267.75
3210.0 Payroll Taxes	2,734.85
3225.0 Computer Expenses	91.98
3230.0 Computer Internet Expense	3,516.22
3240.0 Postage	950.00
3250.0 Office Expense	558.87
3265.0 CSI Regular Meetings	97.00
3267.0 Swimposium/House of Delegates	29.00
3267.1 Swimposium/HOD Room Rental	-0.01
3267.2 Swimposium/HOD BOD Rooms Charge	1,627.11
Total 3267.0 Swimposium/House of Delegates	1,656.10
4452.1 Coaches Olympic Trials/Para	1,200.00
4500.0 Official's Expenses	
4500.1 Officials InState Travel	2,999.03
4500.2 Officials National Travel Reimb	18,440.20
4500.3 Meet Supplies & Rule Books	47.36
4500.5 Officials Thank you Gift Cards	5,168.44

USA Swimming, Colorado Swimming Inc.

Profit and Loss

October 2020 - August 2021

	TOTAL
4500.6 Official Meetings	440.68
4500.7 Officials Badge Order	592.87
4500.8 Officials Olympic Trials	12,685.28
Total 4500.0 Official's Expenses	40,373.86
4607 Diversity Chair	408.20
5001.0 Athlete Reimbursement	
5001.1 Spring Reimbursements	24,393.17
Total 5001.0 Athlete Reimbursement	24,393.17
5005 Coach Reimbursements	
5005.1 Spring Reimbursement	7,432.23
Total 5005 Coach Reimbursements	7,432.23
6500 Investment Management Fees	3,834.03
QuickBooks Payments Fees	9,670.61
Zoom Licenses	0.00
Total Expenses	\$221,706.73
NET OPERATING INCOME	\$158,712.24
NET INCOME	\$158,712.24



Jillian Hayes <jillian.hayes1992@gmail.com>

outstanding budget items for this year

1 message

Jackie Stiff <csiswimoffice@swimcolorado.org>
To: Jillian Hayes <jillian.hayes1992@gmail.com>

Thu, Sep 2, 2021 at 4:15 PM

Spring meets = Roughly \$30000
Summer athlete reimbursements = \$20000
Coach reimbursements = 7000
Scholarship = 3000

1	-	0				
1	-	1				30,000.00 +
1	-	2				20,000.00 +
1	-	3				7,000.00 +
1	-	4				3,000.00 +
1	-	T		Total		60,000.00 *

This off the top of my head big expenses.

I am just bring the investment accounts up to date at least in the system not reconciled.

Jackie Stiff

Colorado Swimming

Executive Secretary

PO BOX 904

Eastlake, CO 80614

720-616-7937

Swimcolorado.org

Safe Sport Chair Board Report

September 11, 2021

Past Activities:

Sent emails to teams and Parent SS Club Coordinators regarding Safe Sport Ambassador Award.
Sent emails to teams for MAAPP 2.0 reminder implantation and summary of changes.

Current/Future Activities:

Keeping Athletes First Initiative:

There are too many teams not starting the process or not getting enough parents and/or athletes to complete their APT to gain certification for Safe Sport Recognition. Will implement strategies that got our LSC to 25% compliance: Safe Sport tabling in each of the LSC Zones at a large meet where parents can attend as spectators; contact teams for Safe Sport presentations at their Fall Team meetings; send Safe Sport to club contact for blasting out to their families stressing the importance of completing the APT training; offer Zoom Safe Sport presentation meetings to those clubs who practice at multiple locations (Zoom presentations are never well attended).

Action Item:

Requesting approval of submitted budget amount that is in line with Pre-COVID practices for LSC Safe Sport activities - \$6,000.

Eric Eikenbary
Senior Vice Chair Report
Colorado Swimming BOD Meeting Sept. 11, 2021

REPORT-

- Thank you to the Athlete Representatives who have been working hard on the 2021 CSI Athlete Leadership Summit. CSI's continuing support is necessary to achieve a memorable and successful summit.
- Thank you to Linda Seckinger for helping tally Swimmer of the Year points.

ACTION ITEM:

No action item.

Thank you.
Eric Eikenbary
Senior Vice Chair



Board Report
Zone 4- Western Slope
September 1, 2021

Scheduled Meets in the Western Slope

October 9 - October 10

Ned Mechling Memorial Meet

Aspen Recreation Center 861 Maroon Creek Rd, Aspen

October 22 - October 24

Durango Meet

Durango Community Recreation Center

November 12 - November 14

Sopris Deep Freeze Meet

Glenwood Springs Community Center

December 10 - December 12

Durango Meet

Durango Community Recreation Center

January 7, 2022 - January 9, 2022

Mavelanche

El Pomar Natatorium Grand Junction

March 12, 2022 - March 13, 2022

Western Slope Bronze Championship

El Pomar Natatorium Grand Junction



DEI Chair

Board Report 9/1/2021

- The Western Zone DEI Camp and Summit had great athlete participation from Colorado.
- Austin, athlete from Stars, was thoughtful, well spoken and thorough. He was a tremendous asset to the camp and summit.
- The Western Zone DEI Camp and Summit did not have good board or non-athlete participation from Colorado.
- CSI DEI Committee to plan the DEI Meet in January 2022.
- Electronic introduction to Leland Brown, Program Director DEI for USA Swimming

Action Items:

- Need payment for the Western Zone DEI Camp and Summit. The amount is \$160.00 and I have asked for an invoice.



Board Report 9/1/2021

Zone 1 Representative

- Changes to the Northern League Championships (removing the 10 and Unders) and changing events allowed more 11 and Over athletes that were able to swim more events.
- Fall Meeting schedule is pending.

Zone 2 Rep Board Report
Lane Bretschneider
September 2, 2021

Past/Current Activities:

- Got some great feedback from other coaches at the Zone 2 meeting on July 25th about the Zone 2 meets that took place this year.

Upcoming Activities:

- I have been behind on sending out a survey so that all Zone 2 coaches have a chance to give feedback from this year's Zone 2 meets before deciding on a structure for 2022. I will be sending these out within the week.

Action Items:

- None at this time.