Colorado Swimming, Inc. Board of Directors Meeting

Saturday September 10, 2022

(These minutes reflect only the topics presented/discussed at this meeting)

Roll Call: Tristan Cross, Barbie Barker, Jillian Hayes, Erik Eikenbary, Ingrid Briant, Bill Bartel, Linda Eaton, Rich LeDuc, Andy Niemann, Brian Wixted, David Brown, Ken Ebuna, Jackie Stiff.

The regular meeting of the Colorado Swimming Board of Directors was called to order at 11:07 am, the President being in the chair and the Secretary being present.

Any Changes to the Agenda (New Business, Late or Revised Reports): Operational Risk update regarding USA Swimming proposed rule changes regarding meet marshal and medical supervision requirements identified for discussion.

Adoption of Agenda and Acceptance of Consent Agenda: Governance, Administrative Vice Chair, and Disability reports were pulled. Motion to approve and adopt agenda and accept consent agenda was adopted.

Reading, Correction, and Adoption of September 11, 2021 Meeting Minutes: Motion to approve July 23, 2022 board meeting minutes was adopted.

Unfinished (Old) Business:

- 1) Coach reimbursement Olympic trials tabled to next board meeting.
- 2) How to manage if an unsanctioned meet happens Barbie, Jackie, Linda tabled to next board meeting.
- 3) Strategic Plan updates the plan is for Jackie to redistribute the strategic plan so the Board can refocus on it. We will have a brief Board meeting regarding the strategic plan at the end of the upcoming HOD meeting.
- 4) New Committees update Tristan would like to get the Age Group Committee off the ground and there was discussion regarding the Program Development Committee and the need to identify which committees and individuals have ownership of which items. Tristan will follow up on this.

New Business:

1) Review and Approve Budget – The following items were flagged for further discussion as part of the group's review of the budget:

Colorado Swimming, Inc. Board of Directors Meeting

Saturday September 10, 2022

(These minutes reflect only the topics presented/discussed at this meeting)

- a) All Stars/Zones: discrepancies between budgeted and actual revenue and expenses were flagged and the consensus was to revise the draft budget to have it reflect actual expenses and revenue (rounded) from the previous year.
- b) Underutilized line items: Some programs (such as zone camps, coach mentoring program, outreach) have been underutilized. The consensus was to get the word out on these important offerings to better serve our membership. Jillian will specifically mention these items at the HOD meeting to increase awareness and we will add reactivation of the coach mentoring program to the next Board meeting agenda.
- c) Retreat: Jillian will add a \$5000 line item to the budget to reflect the Board Retreat (see item under Governance Committee report below).
- 2) Operational Risk Update: Brian provided an update regarding upcoming USA Swimming proposed rule changes. The first change would require two meet marshals (one of each gender) at a meet to comply with Safe Sport locker room/bathroom monitoring requirements and the second change would require meet announcements to specify the medical supervision (e.g., lifeguards, EMT, AED devices) available at meets. USA Swimming has requested LSC support of these measures at the upcoming USA Swimming HOD.

The consensus of the Board was these changes make good sense in the spirit of athlete protection and safety and we plan to support them. Brian will work with the Sanctions Committee to prepare written sanctioning language and we will revise the P&P to reflect any changes that may be warranted if these changes are adopted.

Report of Board of Directors

- 1) Governance Committee:
 - a) Surveys: As noted in its report, the Governance Committee recommends the Board oversee implementation of surveys of CSI members and stakeholders (athletes, parents, coaches) to increase transparency and to identify their preferences and priorities regarding programming. This has been identified as a priority action item in our strategic plan.
 - b) Retreat Recommendation to get a date for a Board retreat on the calendar as soon as possible. The Board's past retreat practice was discussed, and the

Colorado Swimming, Inc. Board of Directors Meeting Saturday September 10, 2022

- (These minutes reflect only the topics presented/discussed at this meeting) consensus was to shoot for holding an annual retreat the first Saturday after Labor Day (starting next year) in connection with the budget meeting. Tentative plans discussed would involve a 9 am-5 pm in person meeting that would include a brief (2 hour) budget meeting followed by a retreat (6 hours). We could include an optional Friday evening social component. We will add a line item to the budget for this (see above).
- c) Annual BOD Assessment: The Committee will send this out to Board members for completion prior to the HOD meeting.
- 2) Administrative Vice Chair: It was noted that the highlighting that was part of the review and editing process will be removed from the P&P. The current process for P&P updates is that the Secretary to handle updates approved at Board meetings in connection with preparing the minutes. A revised redlined version of the P&P will be circulated along with the draft minutes for Board review. This process will ensure the P&P remains updated and current as we move forward.
- 3) <u>Disability:</u> The Meet Announcement Wording Proposal outlined in the Disability Report was discussed. David will work with the Sanctions Committee and Technical Planning to produce potential wording for meet information. Consensus was that education for swimmers and coaches regarding the specifics of participation for would be useful to increase participation. The plan is to provide a disability component at the upcoming Coach's meeting at HOD. David and Tristan will coordinate on this.

Resolutions and Orders: The next scheduled meeting for Board members is the House of Delegates meeting, Sunday October 2, 2022, at 10:00 am at the Hotel Colorado in Glenwood Springs. In person attendance by board members is expected/strongly encouraged. Hotel rooms and mileage are reimbursable expenses, and any reimbursement requests related to this meeting are due by the last day of the month (October) following the meeting.

The board entered into executive session.

Adjournment: The meeting adjourned at 12:58 pm.

Ingrid Briant, Secretary

INTEROFFICE MEMORANDUM

TO: THE BOARD OF DIRECTORS OF COLORADO SWIMMING INC

FROM: BRIAN W. WIXTED, ORGANIZATIONAL RISK & OPERATIONS SAFETY

COORDINATOR

SUBJECT: ORGANIZATIONAL RISK & OPERATIONS SAFETY REPORT

DATE: SEPTEMBER 6, 2022

During the two-month period ending 8/31/22 there have been four accidents reported and filed with USA Swimming. The prior two-month period ending 6/30/22 there were four accident reports filed.

The following accidents for our LSC are:

Competition – meet – athlete - difficulty breathing at completion of race, athlete left deck under their own power, released to parent

Competition – meet – athlete upon finishing race hit head on the wall, care rec'd @ pool and went to hospital for further treatment

Warm-up – meet – athlete walking on deck, bumped by another athlete and hit & cut small toe on electric/equipment outlet on the pool deck

Warm-up – meet - limited description/details – struck against/ran into – head – top – symptom – concussion – parent/guardian notified – taken to hospital - unknown



Administrative Vice Chair - Board Report

Barbie Barker September 2022

Colorado Swimming Bylaws and P&P Task Force:

Committee consisting of Myself, Linda Seckinger, Ingrid Bryant, and Jackie Stiff.

A few minor updates to the P&P. A redlined copy are in the Board Reports section on the Google Drive.

Fall House of Delegates, Banquet, Coaches Meeting:

The fall House of Delegates will be held in Glenwood Springs on Sunday, October 2nd.

The Coaches meeting will be in Glenwood Springs on Saturday, October 1st from 1:00-4:00pm.

The Colorado Swimming Banquet will be held in Thornton on Saturday, September 24th.

More detailed information on all the above events will be coming soon.

Respectfully submitted,

Barbie Barker Colorado Swimming Administrative Vice Chair CSI Board of Directors Senior Vice Chair Report – Eric Eikenbary September 10, 2022

- 1- The Athlete Leadership Summit needs to be postponed. We are targeting Thur, Dec. 29.
- 2- I will be coordinating with Linda Seckinger on Friday, Sept 9 to tally points for CSI Swimmer of the Year.

Colorado Swimming Inc. Board Meeting 9/10/2022 Disability Report

Update on Move United Junior Nationals

The 2022 Move United Junior National competition for swimmers with disabilities was held at VMAC July 18th and 19th.

6 Colorado swimmers participated in the meet, an increase from the 3 last year. Between them, these swimmers set 15 meet records for the age group and classification.

Meet Announcement Wording Proposal

It is proposed that standard wording covering participation by swimmers with disabilities be included in CSI meet sanction requirements.

The principles behind this wording will be:

- Athletes with disabilities are encouraged to participate in CSI meets.
- Coaches/athletes should notify the meet referee before meets of any accommodations requested.
- In meets where minimum time standards for participation are established, athletes with disabilities may participate with times that meet the Parallel Motivational Time Standards established by USA Swimming, as appropriate for that meet.
- Each athlete has the option of swimming a half distance for any event entered.
- Any athlete, with a disability, swimming in the prelims of a prelims-finals event may request to swim the same distance at finals. If necessary, a finals heat will be added to accommodate these requests.
- Times achieved by an athlete who swims half the distance of an entered event shall be entered into SWIMS for the distance actually swum, regardless of whether the distance is included for that stroke and age group under USA Swimming Rule 102.1, as permitted under Rules 102.1.1/2.

If the Board supports this proposal, the Disability Coordinator will work with the Sanction Committee to finalize wording.

Comments from the LC Champs Suggestion Box

Senior Champs – mostly related to meet conduct

- Turn down music during warm-up
- Do NOT do the mile on the first day
- Start earlier on the last day
- As coaches & officials it is extremely challenging to <u>ALL</u> to use ONE restroom. If a
 facility does not have enough they should be required to rent porta-potties for
 adults!!
- The music on the deck was very loud during warm-ups, especially. Parents coming to timers meeting, etc., were very confused because
- Could you please turn down the music? It's very hard to have a conversation
- Allow 13-14 swimmers on "Open" relays @ Sr. Champs
- TURN DOWN THE MUSIC! It's awful!
- Music too loud!

12-Under Champs

- Less focus on senior and more on age group
- Minimum of 8 girls & boys per age group FIRST for Zones
- Coaches clinics for AG coaches done each month or two
- Time standards for state (sooner)
- Back to Top 25 for Catch the Spirit Camp
- Bring in additional LSC's for All-Stars
- Schedule Silver State before State, please!
- Have podium awards at State Finals
- My kids 15 &12 have been swimming with TOPS for years. I have never heard about opportunities offered by CSI, e.g., camps, lectures from Olympians, advice on how to train, etc. Please try to improve communication CSI → Clubs
- Revisit the 11-12 State meet format (timed finals); hard for 11-12 to sit through 9-10 meet; Love Colorado Swimming

- Would appreciate more communication to the athletes regarding opportunities & options for growth
- Meets 400 Free should a timed final for 12 & Unders
- Meets should end by 5:00-6:00 pm on Sundays especially when they start @ 7:00 am on Friday
- Set up a fund for Colorado Swimming
- Should use "same" time standards for both SCY and LCM
- CSI uses the term "zone" for the different regions which can be confusing when discussing USA Swimming "Zones" (Western)
- Improved scheduling to provide one full week gap between the AG State LCM Championships & Western Zone AG Meet
- Both SCY and LCM State Championship meets should be consistent as 14&U; not SCY as 14&U and LCM as 12&U; 10&U to swim between prelims and finals
- I would suggest having more "guards" near the bathroom to keep athletes from going in and making sure they're not causing mayhem like closing doors on people in the bathroom. THANKS!
- Please take out the Air Force Academy in the rotation for hosting the State meet.
 Also, maybe make the qual time for 10&U 200 Free harder 20 heats of 200 Free make the session too long. Thanks
- State Championship meets are usually the big meet of the season for swimmers.
 They taper for the meet. Having a championship meet at the Air Force and this altitude somewhat dulls the excitement and energy when so many fewer kids swim PR's at 7000 ft.
- I know the 10&U state LCM times were adjusted for the drop in population of 10&U swimmers, but I would recommend making the 50 Fly and 100 Fly times harder for safety reasons. There were some swims in the 100 Fly that looked like they wouldn't make it. I know there was one lifeguard save.

CSI DEI Report 9/5/22



Tasks Accomplished Since Last Report

- CSI DEI Meet on the CSI Calendar for either 1/28/23 or 1/29/23
- Established day and time for monthly DEI Committee Meetings—2nd Sunday of each month at 7pm via zoom

Tasks to be Undertaken

- Need a Meet Referee for CSI DEI Meet
- Working on meet announcement for CSI DEI Meet



Governance Committee Report – 09/10/2022

Tasks Accomplished Since BOD Meeting 23JUL2022 Report

- Committee members: Ingrid Briant, Ken Ebuna, Kelly Eisenhart, Linda Seckinger, Chris Synsvoll
- Minutes from our July meeting were approved at our August meeting and will be posted soon on the Governance website page. Next meetings are on 14SEP and 12OCT.
- Nominating Duties
 - As a reminder, all incumbent BOD members who plan to run for re-election MUST complete the 2022 Candidate Interest Form
- BOD Retreat
 - Discussion/Action Item: Determine dates for it to be held.
- Member Surveys
 - In conjunction with our Strategic Plan and the overarching goal for BOD transparency, Governance recommends that specific member surveys be administered to the membership of CSI. Purpose of these surveys will be to hopefully solicit more inclusive feedback on current programs, possible future programs, and the conduct of the organization
 - Possible assignments
 - Parents (Club Development/SR Chair/AG Chair/Disability Chair/DEI Chair)
 - Athletes (Athlete Reps/SR Chair)
 - Coaches (Coaches Reps/Technical Planning)
 - Program Development Committee
 - Discussion/Action Item: Determine stakeholders and proposed date for completion/distribution
- Governance Committee members staffed a CSI Informational table at both the 13 & Over and 12 & Under LC State Championships with focus on the following:
 - Recruiting candidates for upcoming BOD elections
 - o Provide information or answer questions regarding CSI as an organization
 - Provide "Suggestion Box" for members to propose new programs/policies or changes to existing programs/policies
 - o Document compiling all "suggestions" has been included in the BOD meeting packet
- Making initial preparations for the upcoming BOD Orientation for new members would like to have this be a face-to-face event
- Preparing slate of candidates for the upcoming BOD elections
- Ken attended the monthly USA Swimming LSC Leadership Zoom calls hosted every 2nd Thursday

Tasks to be completed before next BOD Meeting

- Finalize preparations for the upcoming BOD Orientation
- Conduct annual BOD Assessment



Finance Vice Chair – 09/10/2022

Tasks Accomplished Since Last Report (07/23/2022)

- The Tax Return has been prepared and has been filed
- New Audit is underway

Tasks to be Undertaken

Meet with Finance Committee to discuss new processes, now that they have been in place for 6 months, and
discuss adding some new verbiage to P&P about finance processes to help button up items that are normal
operating funding items (small office expenses, travel expenses for All Stars/Zones, etc.)

Action Items

Approve the FY 2022-2023 Proposed Budget

					Со	lorado Sv	vimming	, Inc.			
		4 Year Actual AVG			١.	2021-2022			2022-2023		
		2016-2020		Budget	Actual Difference			Budget		ADJUSTED	
			010-2020	12Month	-	11 Month	Difference	12Mont		ADJUSTED	
				IZIVIOIILII		Aug-22		12101011	after 9/10 mtg		
									, ,		
INCOME		\$	491,824	\$ 659,350	\$	600,804	\$ (88,997)	\$ 676,60	0 \$ -	\$ 676,600	
EXPENSES		\$	559,663	\$ 691,265	\$	557,381	\$ 176,714	\$ 692,00	0 \$ -	\$ 692,000	
BUDGET TOTAL		\$	(82,067)	\$ (31,915)	\$	43,423	\$ (265,710)	\$ (15,40	00) \$ -	\$ (15,400)	
MEMBERSHIP											
Transfer Fees	2003.0	\$	1,873	\$ 2,420	\$	2,700		\$ 2,70	00	\$ 2,700	
Athletes	3001.0	\$	74,769	\$ 94,600		83,950		\$ 84,00		\$ 84,000	
Athletes - Flex	3002.0	\$	5,885	\$ 5,500			\$ (4,050)			\$ 7,500	
Athletes - Seasonal	3004.0	\$	6,114	\$ 8,580		7,243	. ,	\$ 7,20		\$ 7,200	
Club Members	3010.0	\$	8,029	\$ 7,920			\$ 960	\$ 6,50		\$ 6,500	
Individual/Family Members	3020.0	\$	10,677	\$ 12,980	\$	12,144	\$ 836	\$ 12,25	0	\$ 12,250	
MEETS											
Meet Sanctions	3030.0	\$	7,080	\$ 9,000		9,300				\$ 9,000	
Registration Fine	3035.0	\$	838	\$ 1,800			\$ 1,800	\$ 1,50		\$ 1,500	
Meet Surcharges	3040.0	\$	137,301	\$ 161,500	\$	194,083	\$ (32,583)	\$ 190,00	00	\$ 190,000	
CSI Hosted Meets											
Revenue	3042.1	\$	25,080	\$ 29,400		29,913				\$ 29,800	
Expense	3042.0	\$	27,436	\$ 29,800	\$	29,761	\$ 29,761	\$ 29,80	00	\$ 29,800	
Age Group State											
Revenue	3051.0	\$	22,574	\$ 32,850			\$ (8,112)	\$ 40,95		\$ 40,950	
Expense	3051.1	\$	22,580	\$ 32,850	\$	40,362	\$ (7,512)	\$ 40,95	0	\$ 40,950	
Senior State										<u> </u>	
Revenue	3053.0	\$	14,252	\$ 18,850		,	\$ (2,036)	\$ 20,90		\$ 20,900	
Expense	3053.1	\$	14,334	\$ 18,850	\$	20,886	\$ (2,036)	\$ 20,90	10	\$ 20,900	
Silver State	2055.0		10.011	å 25.050		26.744	4 (0.004)	å 20.70		4 20 700	
Revenue	3055.0	\$	18,941	\$ 26,850		36,714				\$ 30,700	
Expense	3055.1	\$	18,941	\$ 26,850	\$	36,714	\$ (9,864)	\$ 30,70	10	\$ 30,700	
Long Course Championships - 12&Under Revenue	3056.2	\$	20,995	\$ 29,200	ć	34,914	\$ (5,714)	\$ 35,00	10	\$ 35,000	
Expense	3056.1	\$	14,652	\$ 29,200	\$	644	\$ 28,556	\$ 35,00		\$ 35,000	
Long Course Championships - 13&Over	3030.1	7	14,032	\$ 25,200	Y	044	Ç 20,550	\$ 33,00		\$ 33,000	
Revenue	3057.2	\$	20,506	\$ 28,400	\$	28,440	\$ (40)	\$ 28,40	10	\$ 28,400	
Expense	3057.5	\$	17,273	\$ 28,400	\$	12,084	\$ 16,316	\$ 28,40		\$ 28,400	
Open Water	3058.1	\$	77	\$ 200	\$	-	\$ 200	\$ 20		\$ 200	
Seasonal Championship					Ė						
Revenue	3059.0	\$	12,018	\$ 16,350	\$	13,134	\$ 3,216	\$ 13,20	10	\$ 13,200	
Expense	3059.1	\$	9,040	\$ 16,350	\$	1,082	\$ 15,268	\$ 13,20	10	\$ 13,200	
All Star											
Revenue	3060.0	\$	16,422	\$ 21,900	\$	28,518		\$ 22,00		\$ 22,000	
Expense	3060.1	\$	29,961	\$ 41,500	\$	60,769	\$ (19,269)	\$ 41,50	10	\$ 41,500	
Western Zone											
Revenue	3066.0	\$	44,018	\$ 82,700		87,865				\$ 82,700	
Expense	3066.1	\$	73,228	\$ 110,000		145,648			10	\$ 110,000	
CSI Sponsored Meets	3067.0	\$	-	\$ -	\$	3,020			_	\$ -	
Other Competition Income	3075.0	\$	2,667	\$ 2,750		1,000		\$ 2,50		\$ 2,500	
Awards Banquet Income	3268.1	\$	5,949	\$ 19,800			\$ 19,800		10	\$ 19,800	
Cost of Goods Sold	500000	\$	2,889	\$ -	\$	160	\$ (160)	\$	-	\$ -	

		4 Year Actual AVG		2021-2022		2022-2023	i .
		2014-2018	Budget	Actual	Difference	Budget Changes to	ADJUST
			12Month	11 Month		12Month be made	
BUSINESS OFFICE				Aug-22		after 9/10 m	itg
Hale Adams Scholarship	3092.1	\$ 1,250		\$ 1,500		\$ 1,500	\$ 1,5
Janet Kralik Scholarship		\$ 750	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ 1,5
Office Payroll	3200.0	\$ 43,730	\$ 48,560	\$ 52,718	\$ (4,158)	\$ 55,000	\$ 55,0
Office Operations	3205.0	\$ 8,914	\$ 10,200	\$ 5,925	\$ 4,275	\$ 6,000	\$ 6,0
PayPal Service Fee	3205.01	\$ 496	\$ 1,500	\$ 4,766	\$ (3,266)	\$ 5,000	\$ 5,0
Payroll Service	3205.1	\$ 1,186	\$ 1,200	\$ 1,129	\$ 71	\$ 1,200	\$ 1,2
Payroll Taxes	3210.0	\$ 6,696	\$ 5,900	\$ 4,033	\$ 1,867	\$ 5,900	\$ 5,9
Computer/HyTek	3225.0	\$ 1,443	\$ 6,520	\$ 2,537	\$ 3,983	\$ 3,000	\$ 3,0
Computer Internet Expense	3230.0	\$ 1,497	\$ 2,200	\$ 3,988	\$ (1,788)	\$ 4,000	\$ 4,0
Postage	3240.0	\$ 1,746	\$ 3,300	\$ 813	\$ 2,487	\$ 800	\$ 8
Office Expense	3250.0	\$ 1,624	\$ 1,650	\$ 1,067	\$ 583	\$ 1,500	\$ 1,5
Accounting	3253.0	\$ 476	\$ 750	\$ 3,023	\$ (2,273)	\$ 3,500	\$ 3,5
Bad Debt	3255.0	\$ 415	\$ -	\$ -	\$ -	\$ -	\$
OPERATIONS					4 (0.00)	1	
CSI Regular Meetings	3265.0	\$ 1,034	•	\$ 1,019	\$ (249)	\$ 700	\$ 7
Workshops	3266.0	\$ 1,290		\$ -	\$ 4,180	\$ -	\$
Swimposium/House of Delegates	3267.0	\$ 1,522	\$ 12,000	\$ 10,248	\$ 1,752	\$ 12,000	\$ 12,0
Awards Banquet							
Income	3268.1	\$ -		\$ -	\$ -	\$ -	\$
Expense	3268.0	\$ 9,168		\$ 1,190	\$ 26,310	\$ 25,000	\$ 25,
Annual Athlete Swim Clinic	3269.0	\$ 1,774		\$ -	\$ 5,500	\$ 5,000	\$ 5,
Convention / Spring Workshop	3300.0	\$ 10,255	, , , , , , , , , , , , , , , , , , , ,	\$ 4,647	\$ 22,853	\$ 5,000	\$ 5,
Athlete Leadership Summit	4062.0	\$ 165	\$ 5,000	\$ 2,530	\$ 2,470	\$ 5,000	\$ 5,
	1000.0	4 400	4 2 200	_	4 2 2 2 2 2	4 500	
General Chair	4000.0	\$ 128	, , , , , ,	<u> -</u>	\$ 2,200	\$ 500	\$
Administrative Vice-Chair	4100.0	\$ 76	•	\$ -	\$ 220	\$ 300	\$
Coach's Chair	4450.0	\$ 999	7 -/	\$ -	\$ 2,200	\$ 500	\$
Coach's Olympic Trials / Para	4452.1	\$ 913	•	\$ -	\$ 165	\$ -	\$
Officials Chair	4500.0	\$ 29,451		\$ 33,199	\$ 17,901	\$ 56,000	\$ 56,
Secretary Chair		\$ -	•	\$ -	\$ 150	\$ 150	\$
Age Group Chair	4550.0	\$ 133		\$ -	\$ 200	\$ 200	\$
Technical Planning Chair	4600.0	\$ 416	7	\$ -	\$ 600	\$ 600	\$
Safe Sport Chair		\$ 1,688		\$ 6,057	\$ 443	\$ 6,500	\$ 6,
Diversity Chair	4607.0	\$ 1,808	\$ 3,000	\$ -	\$ 3,000	\$ 3,000	\$ 3,
Governance Chair		\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,
Age Group Coordinator		\$ -	\$ -	\$ -	\$ -	\$ -	\$
Records Chair	4705.0	\$ -	\$ 250	\$ -	\$ 250	\$ 250	\$
Athlete Rep		\$ 101	\$ -	\$ -	\$ -	\$ -	\$
Athlete Reimbursements	5001.0	\$ 46,035		\$ 43,567	\$ 9,933	\$ 60,000	\$ 60,
Coach Reimbursements	5005.0	\$ 7,959		\$ -	\$ 15,000	\$ 15,000	\$ 15,
Coach Mentoring		\$ -	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	\$ 6,
Outreach Scholarships							
Outreach Scholarships		\$ 594	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ 20,
Outreach Gear		\$ 23		\$ -	\$ 3,000	\$ 3,000	\$ 20
		. 25	7 2,000	•	,	. 2,222	7 3,
Camps							
Catch the Spirit	6000.0	\$ 3,765	\$ 4,000		\$ 1,667	\$ 4,000	\$ 4,
Zone 1 Camp	6101.0	\$ (527)	\$ 4,000	\$ -	\$ 4,000	\$ 4,000	\$ 4,
Zone 4 Camp	6104.0	\$ 2,500	\$ 4,000	\$ -	\$ 4,000	\$ 4,000	\$ 4
Zone 5 Camp	6106.0	\$ -	\$ 4,000	\$ -	\$ 4,000	\$ 4,000	\$ 4,
Junior National Camp	6105.0	\$ 2,183	\$ 4,000	\$ 4,049	\$ (49)	\$ 4,000	\$ 4
MISCELLANEOUS			4		4 (14	4	
Interest / Dividends	3073.0	\$ 14,865	\$ 13,000			\$ 25,000	\$ 25
Unrealized Inv. Gain/Loss	3073.5	\$ 14,940		\$ 73,691	, ,	\$ 5,000	\$ 5,
Investment Management Fees	6500.0	\$ 760	\$ 3,500		\$ 3,500	\$ 3,500	\$ 3,
Other Expense	7000.0	\$ 1,803	\$ 1,000	\$ 141	\$ 859	\$ 250	\$
Quickbooks Payment Fees		\$ 2,685	\$ 9,600	\$ 15,937	\$ (6,337)	\$ 15,000	\$ 15,

Due August 29, 2022

Budget Line Item: Governance Committer							
Prior Fiscal Year Budget: \$0							
Current Fiscal Year REQUESTED Budget: \$1000 Justification for budget of \$1000							
Robert's Rules Training/Materials							
Travel/Copy Expenses for members to man "Information/Recruitment Table"							
at various meets							

Please email this form to Jillian Hayes at financechair@swimcolorado.org on or before

August 29, 2022.

Due August 29, 2022

Budget Line Item: Camps
Prior Fiscal Year Budget: 2022-2023
Current Fiscal Year REQUESTED Budget: \$4,000
Justification for budget of $$\frac{4,000}{}$.
To assist in hosting a camp for Northern Colorado League members.

Please email this form to Jillian Hayes at financechair@swimcolorado.org on or before

August 29, 2022.

Due August 29, 2022

Please email this form to Jillian Hayes at financechair@swimcolorado.org on or before

August 29, 2022.

Proposed 2023 CSI Officials Budget

Item		Amount		Possible Options		Notes
1	Send 2 officials @ \$1,500 to Sr. and AG Zones, and 4 Corners Sectionals	\$	9,000			
1a	CSI hosts Sectionals - send up to 12 officials			\$	12,000	Optional - Since CSI is hosting spring sectionals, something to consider
1b	World Team Trials			\$	3,000	Optional - Per vote, additional national meet for those selected from Colorado
1c	Para-Olympic Year			\$	3,000	Optional - Per vote, additional national meet for those selected from Colorado
2	Officials reimbursement @ \$900 once/year for working Sectional or higher level meet	\$	31,500			Very Successful program - provides CSI better officials and other benefits - Approximately 35 officials applied for reimbursement. Increase (from 700 to 900) from previous years due to Airfare/Hotel/Rental Car cost increases
3	Yearly supplies, Rulebooks, AR Stamps, Radio repairs, nametags, New Officials shirts	\$	6,000			Yearly expenses
4	CSI sponsored Meets, Officials Gift cards, Hotel rooms for MR/Team Leads if needed	\$	4,500			Yearly expenses
5	Bringing in an outside USA Swimming National Evaluator once per year, Pioneer or June Open	\$	2,000			pays airfare/hote/car
5a	Bring in Swimposium speaker for Officials Workshop					Will not have one this year - Glenwood Springs
6	Annual Senior Officials Workshop Officials swag for working 5 sessions @ 14U,	\$	1,000			
7	150, or Seasonal State summer meets	\$	2,000			yearly expenses
	Total Request:	\$	56,000			

Due August 29, 2022

Please email this form to Jillian Hayes at financechair@swimcolorado.org on or before

August 29, 2022.

Safe Sport Chair Expenses

2021-2022

Budget:

\$6,500

				ŧέ			
10/20/2021	Safe Sport Bag Tags	1,000 Tags	\$ 943.16	N/	A	\$ 943.16	\$
4/27/2022	Safe Sport Bag Tags	1,000 Tags	\$ 947.03	N/	Α	\$ 883.16	\$ (63.87)
4/29/2022	SS Banner and Tattoos	1 banner; 400 tattoos	\$ 224.91	N/	Α	\$ 188.62	\$ (36.29)
4-21-24/2022	USA Swimming Workshop	Hotel parking fees	\$ 50.00	\$	50.00	\$ 50.00	\$
5/14-15/2022	COSA IMR/IMX tabling event - Zone 5	Travel expenses	\$ 527.77	\$	527.77	\$ 565.99	\$ 38.22
6/3-5/2022	CUDA/STAR LC Open tabling event - Zone 2	Travel expenses	\$ 110.36	\$	110.36	\$ 505.86	\$ 395.50
6/10-12/2022	FAST LC Bonanza tabling event - Zone 1	Travel expenses	\$ 576.69	\$	576.69	\$ 713.69	\$ 137.00
6/30-7/3/2022	GJ Invite tabling event - Zone 4	Travel expenses	\$ 1,265.97	\$	1,265.97	\$ 1,438.00	\$ 172.03
7/8-10/2022	Cañon City tabling event - Zone 3	Travel expenses	\$ 705.63	\$	705.63	\$ 803.91	\$ 98.28
7/6/2022	Safe Sport Bag Tags	500 Tags	\$ 678.14	N/	Α	\$ 600.00	\$ (78.14)
Aug/Sept	SS Presentations PEAK, DLPH, AVON, etc.	Travel expenses	\$ 400.00			\$ 400.00	\$
8/5/2022	Lunch meeting with Suzanne Tennyson	SS presnt + Swimpos	\$ 27.13	\$	27.13	\$ 27.13	\$ -
							\$ -
	Total	•	\$ 6,456.79	\$ 3	3,263.55	\$ 7,119.52	\$ 662.73
	Remaining Funds	:	\$ 43.21		<u> </u>		



General Chair- Board Report

Tristan Cross September 2022

2022 Western Zone Age Group Swimming Championship (Elk Grove, CA):

- o 80 swimmers attended this meet as Team Colorado-
 - This year we had all of our 10 & unders travel with their parents from start to finish. While this did work very well, there were still pros and cons to this arrangement. This will be something Vinny, Ingrid and I discuss moving forward. To make sure our future trips run as smoothly as possible.
 - On a very positive note, we had more 10 & unders attend this year's trip than we've had
 in quite a few years. We had seven 10&U boys and five 10&U girls. This allowed us to
 enter relays more effectively than we have in recent years. Which also allowed us to
 score more points than we did in 2018, 2019 and 2021.
- o 6 coaches were named to the Team Colorado coaching staff-
 - Our coaching staff this year was exceptional. They worked as a well oiled machine all
 week and instilled a since of camaraderie and team spirit to the entire team. These
 coaches represented our LSC in the best possible way and we would be lucky to have
 them continue volunteering their time with Team Colorado.
 - **13-14-**
 - Jenny Wait- ROCK
 - Meghan Harder- COSA
 - 11-12-
 - Brett Kelly- TOPS
 - Meghan Hershey- AVON
 - 10 & Under-
 - Kevin Valenzuela- DSA
 - Barbie Barker- ACES
- Support Staff-
 - Chaperones
 - o Head Chaperone- Ingrid Briant- TOPS
 - o Neil Krauss-TOPS
 - o Shawnte Sloan-FLFN
 - o Jill Foulke- CUDA
 - o Jason Grissom- FAST
 - Our chaperones were another spectacular part of this years trip. They were a
 never ending source of energy and support to our team. They were constantly
 "on the go" making sure every athlete was accounted for, were where they
 needed to be and had exactly what they needed at all times. This trip wouldn't
 have been the same without these fantastic chaperones.
 - Thank you very much to Ingrid Bryant for being a fantastic head chaperone! Her leadership and organization is crucial and very much appreciated!
 - Age Group Coordinator- Kristen Sanchez
 - Kristen did a great job of putting together all of the logistics of this trip. From our flight, to the hotel, to the meals and the transportation; Kristen handled it all. She was certainly a key member of our staff, even though she didn't travel with the team.



- Performance and Team Info-
 - Breakdown of our 80 swimmers-
 - 10&U Girls- 5
 - 10&U Boys- 7
 - 11-12 Girls- 13
 - 11-12 Boys- 8
 - 13-14 Girls- 30
 - 13-14 Boys- 17
 - We placed 3rd this year behind SoCal and Pacific Swimming. Below are the team scores for the top 5 teams-
 - 1st- Southern California Swimming- 4166.5 points
 - 2nd- Pacific Swimming- 3609.5 points
 - 3rd- Colorado Swimming- 2767.5 points
 - 4th- Pacific Northwest Swimming- 1870.5 points
 - 5th- Sierra Nevada- 1365 points
 - We had 23 individual top 3 finishes, spread across all age groups, including 9 individual event wins.
- o 2023 Western Zone Age Group Championship- Adam Szmidt Team Sportsmanship Award-
 - Team Colorado had the amazing honor to be awarded the 2023 Adam Szmidt Team Sportsmanship Award. This award was voted on daily by all coaches, officials and meet staff on the pool deck.
 - Team sportsmanship was a one of the main topics the staff and I constantly discussed with our athletes. Treating each other and our competition with respect at all times, making sure Team Colorado was cheering for our athletes every time someone was racing, being respectful of the facility and the swim meet staff, and a group of our 13-14's even volunteered to time during each final session.
 - The coaching staff, chaperones and I were all very impressed with the behavior of our athletes and how they all work together to help each other achieve the most success possible.
- o 2023 Western Zone Age Group Championship-
 - The 2023 meet will be held in Boise, Idaho.
 - There currently isn't a host for the 2024 Western Zone Age Group Championship. The Western Zone is currently taking bids from potential hosts.



Officials Committee Report

Colorado Swimming BOD Meeting September 10, 2022

2022 Officials Committee

Scott Powell Chair, Todd Yee Zone 1, Cheryl Hampton Zone 2, Open Zone 3, Katie McManus Zone 4, Troy Brovold Zone 5, Denise Balicki Seasonal, Officials Coordinator Derigan Silver and Athlete Rep. Emily Aten

REPORT:

Budget for 2022-23 year submitted.

The Official's Committee is currently planning on offering every Clinic in and around CSI Swimposium – these will include the AO, Intro to Intro to Meet Manager, Stroke and Turn, Starter, Deck Referee and if desired Sr. Meet Referee. They will be offered in person at the University of Denver or by Zoom.

MEETS – will have Meet Referees assigned for the Silver State, 14 U Jos and Sr. State by mid October. Cheryl Hampton will be the meet referee and Derigan Silver will be the Administrative Referee for the Pioneer meet in December. We are planning on the Pioneer meet being an OQM Meet.

Action Items -

No Action items

Scott Powell Colorado Swimming Officials Committee, Chair Sept 10, 2022

USA Swimming, Colorado Swimming Inc.

Profit and Loss

October 2021 - August 2022

	TOTAL
Income	
2003.0 USA-Transfers	2,700.00
3001.0 Swimmer Members-Year	83,950.00
3002.0 Swimmer Members-Flex	9,550.00
3004.0 Swimmer Members-Seasonal	7,243.00
3010.0 Club Members-Year	6,960.00
3020.0 Individual/Family Members	12,144.00
3030.0 Meet Sanctions	9,300.00
3040.0 Meet Surcharges	194,083.20
3042.1 CSI Hosted meet Income	29,912.80
3051.0 State 14&U Revenue	22,836.00
3051.01 State Surcharge	18,126.00
Total 3051.0 State 14&U Revenue	40,962.00
3053.0 State Sr. Meet Revenue	
3053.2 State Sr. Meet Winter SCY	11,652.00
3053.25 Sr. Meet Surcharge	9,234.00
Total 3053.2 State Sr. Meet Winter SCY	20,886.00
Total 3053.0 State Sr. Meet Revenue	20,886.00
3055.0 Silver State Revenue	21,342.00
3055.01 Silver State Surcharge	15,372.00
Total 3055.0 Silver State Revenue	36,714.00
3056.2 Long Course State Revenue 12&U	
3056.23 Summer State Meet Entrie Fees	22,494.00
3056.24 Summer State Meet Surcharge	12,420.00
Total 3056.2 Long Course State Revenue 12&U	34,914.00
3057.2 Long Course State Revenue 13&O	
3057.23 LC Senior Summer Meet Entry	15,030.00
3057.24 LC Senior Summer Meet Surcharge	13,410.00
Total 3057.2 Long Course State Revenue 13&O	28,440.00
3059.0 Seasonal State/Summer Revenue	
3059.22 Seasonal State Entry fees	10,094.00
3059.23 Seasonal State Meet Surcharge	3,040.00
Total 3059.0 Seasonal State/Summer Revenue	13,134.00
3060.0 All Star Revenue	28,518.35
3066.0 Western Zones Revenue	87,864.64
3073.0 Interest/Dividends	26,379.66
3073.5 Unrealized Inv. Gain or Loss	-73,691.43
3075.0 Other Income	1,000.00
Sales	2,146.30
Sales of Product Income	6,382.16
Total Income	\$609,492.68

	TOTAL
Cost of Goods Sold	
50000 Cost of Goods Sold	8,688.08
Total Cost of Goods Sold	\$8,688.08
GROSS PROFIT	\$600,804.60
Expenses	
3042.0 CSI Hosted Meets	21,545.80
3042.2 Pool Rental	8,215.00
Total 3042.0 CSI Hosted Meets	29,760.80
3051.1 State 14U Expense	37,295.32
3051.11 Age Group State Awards	3,066.68
Total 3051.1 State 14U Expense	40,362.00
3053.1 State Sr. Meet Expense	20,708.72
3053.11 Sr. Meet Winter SCYState Awards	177.28
Total 3053.1 State Sr. Meet Expense	20,886.00
3055.1 Silver State Expense	35,260.48
3055.11 Silver State Awards	1,453.52
Total 3055.1 Silver State Expense	36,714.00
3056.1 Long Course State Expense	225.00
3056.11 Long Course State Meet Awards	419.09
Total 3056.1 Long Course State Expense	644.09
3057.5 Long Course State 13&O Expenses	11,750.00
3057.51 LC State 13 & Over Awards	334.36
Total 3057.5 Long Course State 13&O Expenses	12,084.36
3059.1 Seasonal State/Summer Expense	
3059.11 Seasonal State Meet Awards	1,081.88
Total 3059.1 Seasonal State/Summer Expense	1,081.88
3060.1 All Star Expense	879.45
3060.11 All Star Transportation Charges	14,119.65
3060.12 All Star Gear Orders	21,550.50
3060.13 All Star Lodging	8,884.02
3060.15 All Star Incidentals and Food	7,517.15
3060.16 All Star Age Group Coordinator	1,200.00
3060.17 All Star Other Expenses	2,868.54
3060.18 All Star Meet Entry	3,750.00
Total 3060.1 All Star Expense	60,769.31
3066.1 Western Zones Expense	414.00
3066.11 Zones Transportation	56,678.32
3066.12 Zones Lodging	35,244.17
3066.13 Zones Gear Orders	20,142.09
3066.15 Zones Incidentals and Food	28,368.93
3066.16 Zones Age Group Coordinator	4,800.00
Total 3066.1 Western Zones Expense	145,647.51
3067.0 CSI Sponsored Meets	3,020.00
3092.1 Hale Adams Memorial Scholarship	1,500.00

	TOTAL
3200.0 Central Office Payroll	52,717.77
3205.0 Central Office Operations	5,924.61
3205.01 PayPal Service Fee	4,765.84
Total 3205.0 Central Office Operations	10,690.45
3205.1 Paychex fees	1,128.69
3210.0 Payroll Taxes	4,032.93
3225.0 Computer Expenses	2,536.94
3230.0 Computer Internet Expense	3,987.77
3240.0 Postage	812.98
3250.0 Office Expense	1,066.52
3253 Accounting	3,022.97
3255.0 Bad Debts	0.00
3265.0 CSI Regular Meetings	1,018.51
3267.0 Swimposium/House of Delegates	8,710.94
3267.1 Swimposium/HOD Room Rental	326.80
3267.2 Swimposium/HOD BOD Rooms Charge	1,209.97
Total 3267.0 Swimposium/House of Delegates	10,247.71
3268.0 Awards Banquet	1,189.77
3300.0 Convention Expense	359.28
3300.1 Convention Lodging	1,239.66
3300.4 Convention Group Dinner	3,047.62
Total 3300.0 Convention Expense	4,646.56
4062.0 Athlete Leadership Summitt	2,529.60
4452.1 Coaches Olympic Trials/Para	-100.00 318.95
4500.0 Official's Expenses 4500.1 Officials InState Travel	6,767.80
4500.2 Officials National Travel Reimb	17,667.00
4500.3 Meet Supplies & Rule Books	39.99
4500.4 National Official Evaluator	2,758.24
4500.5 Officials Thank you Gift Cards	4,140.65
4500.6 Official Meetings	824.25
4500.7 Officials Badge Order	681.68
Total 4500.0 Official's Expenses	33,198.56
4605 Safe Sport Chair	6,056.79
5001.0 Athlete Reimbursement	-,
5001.1 Spring Reimbursements	43,566.69
5001.2 Summer Reimbursements	0.00
Total 5001.0 Athlete Reimbursement	43,566.69
5005 Coach Reimbursements	
5005.2 Summer Reimbursement	0.00
Total 5005 Coach Reimbursements	0.00
6000.0 Age Group Camp-Catch the Spirit	2,332.52
6105.0 Junior National Camp	4,049.40
7000.0 Other Expense	0.00
QuickBooks Payments Fees	15,937.03
Uncategorized Expense	-6.00

	TOTAL
Zoom Licenses	247.00
Total Expenses	\$557,381.11
NET OPERATING INCOME	\$43,423.49
NET INCOME	\$43,423.49

Safe Sport Chair Board Report

September 10, 2022

Past Activities:

Suzanne Tennyson, Safe Sport Committee member for Zone 2, gave a Safe Sport presentation August 26th for Greenwood Tiger Sharks and was a big hit with athletes and parents.

We have a total of 16 year-round Safe Sport Recognition certified clubs. COSA and ACES Swim Club recently successfully re-certified their Safe Sport Recognition status. The deadline of September 1, 2022 for new SSRP submissions has now passed. New submissions will not be accepted until November 1st due to the changes with SWIMS. With the new software changes, currently certified clubs who have upcoming renewal dates will have them extended to the end of the year before they expire. The benefit to those renewing will be that their Safe Sport tab information on the club portal will not be completely wiped out. Starting from scratch will no longer be necessary for the files that need posting/linking. But parent/athlete education will still be required along with a Safe Sport education presentation.

Attended the Meet 360 presentation by USA Swimming Safe Sport. New legislation has been proposed for additional wording to be included in the Sanction package to define/outline efforts being taken by the host for monitoring that ineligible persons (permanently/temporarily banned) are not allowed on the deck during sanctioned activities – U.S. Center for SafeSport requirement.

Current/Future Activities:

- Still need SS Committee representatives for Zone 4 and Zone 5.
- The audit of all year-round and seasonal team websites/Facebook pages has been completed. Communication of changes/additions to club Safe Sport tabs is underway.
- The QR code sign for 18 and older athletes will be modified to add instructions at the bottom of the page for athletes to follow for getting to the correct area on the USA Swimming website to take their Athlete Protection Training course. Once those additional instructions are completed, will send the file out to member clubs and request posting on the CSI website. NOTE: There is no longer a 30-day grace period for athletes who have had their 18th birthday but not completed their Athlete Protection Training. Their APT must be completed BEFORE competing in a sanctioned event.
- Safe Sport presentations have been booked on Sept 20th and 22nd for PEAK. Working on presentation dates for Colorado Dolphins and Avon Swim Club.
- Planning to attend an LSC Safe Sport Chair Workshop on October 15, 2022

Action Item:

Request acceptance as submitted of the Safe Sport budget for the 2022-2023 swim year.



Mission Statement:

Colorado Swimming provides our athlete and swimming community opportunities to succeed. CSI P.L.E.D.G.E.S to keep swimming fun.
Performance***Leadership***Education***Diversity***Growth***Empowerment***Safety

Vision Statement:

Colorado Swimming aspires to enable our members to achieve excellence in the sport of swimming and in life.

Jackie Stiff Staff-Board Report Sept 2022 (as of 8-29-22)

Membership Type	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Athletes (all types)	6057	6325	7216	7303	8688	8547	9125	8876	8979	7399	7886	9011	311
National percentage growth (premium/outreach)	1.5%	3.3%	about 13%	-0.2%	99%	3%	5.54%	-2.2%	066	- 10.2%	- 19.05%		
Colorado percentage growth (all athletes)	3.2%	4.4%	14%	1.2%	8.4%	-5.1%	6%	-2.8%	1.1%	- 17.6%	.06%		
Individuals—coaches, officials, other non-athletes	711	718	697	817	856	930	925	969	1057	917	972	1063	
Coaches	291	361	379	353	366	430	424	436	494	425	439	462	8
Junior Coach													1
Officials	239	246	227	310	303	392	402	420	428	366	422	433	4
Other non-athletes	181	111	98	89	92	139	110	132	159	126	152	211	1
Administrator													1
Y-R Clubs	71	72	69	70	67	64	66	65	67	69	61	60	
Season 1 clubs	23	24	20	20	21	21	19	22	24	10	20	21	
Season 2 clubs	7	5	1	1	3	2	3	4	5	1	1	0	
Organizations/Leagues		6	5	6	6	6	6	7	5	4	4	5	
YR athletes (Premium)					7479	7180	7564	7431	7184	6553	5806	7148	303
FLEX YR athletes									612	392	1099	806	8
Outreach	119	131	122	84	88	101	90	85	98	52	51	54	
Athletes with a Disability	34	37	43		46	71	84	88	119	102	119	145	
Open Water Athletes	4	2	28	0	0	0	0	11	0	10	2	14	
Season 1 athletes	1500	1579	1546	1395	1063	1184	1249	1254	1084	354	928	989	
Season 2 athletes	243	241	259	112	173	189	199	113	101	38	9	0	

Changes to Membership Registration: USA Swimming is working on SWIMS 3.0 that will allow individuals to register and update their information on their own versus having to go through the teams/LSC. Clubs should have access starting August 15th.

Swimposium/HOD Weekend: Glenwood Springs Community Center Oct 1 and Oct 2nd. HOD will begin at 10am this year.



Board Report 9/5/2022

Zone 1 Representative

• Fall Meeting tentatively scheduled for after the USA Swimming workshop, likely October.