2017 Fall IES House of Delegates Meeting Minutes

Moses Lake HS, Moses Lake, Washington
Sunday, October 8, 2017

The meeting was called to order at 11:30 pm by John Pringle, General Chair

Roll Call

IES Board and Committee members in attendance: John Pringle-General Chair, David Dolphay-Administrative Vice Chair, Kevin Eddy-Age Group Chair & Diversity Chair, Pam Wilson-Secretary, Bob Wood - Coaches Rep, Jack Griffith-Safety Chair, Eli Engledow-Sr Athlete Rep, Christian Cutter-Jr Athlete Rep, Chair, Karen Byers-Registration Coordinator & Times Chair, David Cutter-Sanctions Chair, Todd Stafek-Treasurer, Record Coordinator, & Pat IE General Chair, Chris Engledow-Open Water Coordinator

Absent: Don Hougardy-Finance Chair, Teri Madill-Officials Coordinator, Greta Alderson-Swim-a-Thon Chair, Chance Younkin-Equipment Chair and Nicole Endgledow-Disability Chair

Other Members in attendance: Chris Miller-BST, Steve Hudlet-CAST, Dan Lawson-GMSC, Amanda Welch & Tatiana Ricker-LGSC, Stephanie Semenko & Steve Washburn-MRA, Tony Nelson-PSA, Charlie Root & Pete Stayton-SAS, Mike Bronson-SWAC, Lisa Kuhar & Keith Lambert-SWAT, April Walkley & Tia Pollick-TCCC, Jeff Sutton-VS, Quentin Byma-WWSC, Stephanie Volin-YAC, Roger Coburn-YYST.

Teams not represented: Vandal Aquatic Club
General Chair instructed the Vandal Aquatic Club to be assessed a fine for not sending representation to the HOD meeting.

Call for Additions to New Business

*Meet Fees/Surcharge - Added to Budget Update
*Crisis Management and Disaster Recovery Plan
*Athlete Committee

Approval of Minutes

The minutes from the spring House of Delegates meeting were available on the IES Website.

A motion was made and seconded to approve the minutes from the Spring 2017 HOD meeting as presented. Motion passed unanimously.

Consent Agenda

- Reports of officers
- Convention Report was presented and added to the reports by Chris Engledow
- Reports of Committees and coordinators
- Reorganization of USA Swimming BOD was reported on by Robert Broyles.

Discussed the USA Swimming BOD background and the changes going forward with a higher percentage of athlete representation on the Board, fewer members and the switch from being a managing board to a governing board. Also noted that USA Swimming is unique in providing athletes a voice in all levels of the organization. Robert also discussed the concept of Flex Membership for USA Swimming, an introductory membership for younger and or lower participating swimmers. This will be coming forward in the next couple years.

Karen Byers Report -

- USA Swimming is no longer mailing out membership cards for athletes or non- athletes. Print copies from Deck Pass, same with Officials.
- IES had three Scholar Athletes - Payton Bokowy-SWAC, Taylor McCoy-GMSC and Sarah Nicholls-CAST.
- Official of the Year - Richard Hartman
- Volunteer of the Year (2) - Keith Lambert & Noelle Grigsby
- Coach of the Year - Darren Dutto - LGSC
- Senior Scholarship - Jeff Kern-TCCC $250 (no female applicants)
- Meet Marshall card will be added to the back of the Meet Director Handbook.
- For High School swims to be added to the Swims Database Club Coaches need to provide the HS Coach with the swimmers ID#. Meet Director will then be able to submit the times.
- There are currently only two pools in IES that are certified. KROC and U of Idaho. Going forward the meet sanction will need to list if a pool is certified or not. Uncertified pools will not be able to record USA or World record times.

John Pringle Report -

- IES is a highly functioning small LSC. However volunteerism is lacking. We have good volunteers, but not enough and things fall through the cracks. For example; need four people for a board position nominating committee, not enough athletes signed up to attend the Athlete Meeting so it had to be cancelled. John pleaded with coaches, officials and athletes to encourage others to step up and improve/grow our volunteer pool. Also, athletes need representation on all IES Committees and Clubs should also have athlete representation on their BODs.

A motion was made and seconded to accept the consent agenda and committee reports as presented. Motion passed unanimously.

Budget Update

Todd Stafek presented. Zones and Seniors reimbursement/disbursements have not yet been written. Budget update is not current at this time. There will not be a lot of changes for next year. The three main expenditures are expected to be about the same. Todd reminded everyone that the way to increase income is to increase swimmers attending meets.

A motion was made and seconded and discussed to keep the meet fee surcharges the same as they have been. Short Course Meet $12, Long Course Meet $17, Champs Meet $20 and Developmental Meet $5. Vote - 23 in favor 1 opposed. Motion passed.

Unfinished (old) Business

IES Equipment Trailers Update

As Admin Vice Chair David Dolphay is in charge of the equipment. He reported there are two trailers (Wenatchee and Tri-Cities). The Wenatchee trailer needs lap counters and poles but is otherwise good to go. The touch pads in the other trailer are being evaluated. There will be an update to the BOD within two weeks and requests to replace non- functioning pads will be submitted at that time.

Leap 2 Committee

Leap 2 Certification has been completed for IES! This certification was a lot of work for Karen, thank you!

Single HOD Meeting

There was discussion at the last HOD and this weekend about having only one HOD per year. It was determined that this is more of a complex decision than first realized and that a committee to research option was discussed.

It was moved and seconded to table the decision to have one HOD meeting and instead create a committee to research and bring a recommendation back to the HOD in Spring 2018. Motion passed unanimously.

Kevin Eddy, Jeff Sutton and Steve Washburn volunteered to be the research committee for HOD meeting scheduling frequency.

New Business

Possible Change in definition of Coach, Unattached Coach

Bob Wood presented research is being done on exploring options for adopting the ability for

LSC Boards to do a pre-approval background screen prior to allowing any Coach to attend and coach at IES Meets. This is for athlete protection.

Crisis Management and Disaster Recovery Plan

Bob Wood presented a plan covering three scenarios. This was part of the Leap 2 requirement. His plan will be reviewed by the BOD, discussed and revised as needed and adopted by IES then posted on the website. In summary the plan sets forth a plan if events become newsworthy. Main points - Central communication point and spokesperson. Make sure information told to the press is accurate and identities are protected. The format for the plan was from the USA Swimming format and this can also be used for clubs. Once the plan is finalized it will be posted on the IES website.

Concussions

Jack Griffith presented information on concussion. They can happen in many settings. Make sure the victim is evaluated, make sure they get medical attention if needed. Report all accidents. Report all identified hazards, to avoid accidents.

Team Development Day

Yesterday, Oct 7th. Part of the Leap 2 requirement. Went well, it was a good informational day. Would have been nice to see more attendees.

Swimposium

Dan Lawson presented that there will be a Swimposium next April, the 14th and 15th in Pullman. Presenters are being arranged. There will be workshops for Athletes, Coaches, Parents and Officials. Mark your calendars. Also the Spring HOD Meeting will be held that Sunday the 15th in Pullman. Lodging options are being secured also.

Change to AGZ policies and procedures

Changes/clarifications being worked on include:

- All medical conditions need to be disclosed on AGZ registration forms. No electronic devices in hotel rooms after curfew.
    - Exception to these policies will not be allowed. If medical conditions require exceptions the athlete will be required to stay with their parents in their own room.
- AG Chair will nominate all AGZ Coaching positions

Athlete Committee

Eli Engledow presented the need for athlete representation. This has been a USA Swimming focus for two years. Each team should have an athlete rep at HOD. IES Bylaws states the need to have at least 20% Athlete representation on committees. IES is <4% for our HOD and committees. Eli proposed the addition of 2 more athlete representatives so IES would have two Sr Athlete Reps, and two Jr Athlete Reps. He also proposed all four go to Convention if able.

Moved and seconded to add two more athlete reps to the HOD. Discussed. After discussion of IES Bylaws, current athlete involvement and the need for Mentors, the motion to add two more athlete reps to the HOD was removed based on the information that was obtained in the discussion and the existing guidelines in place for an Athlete Committee which already allows for more athlete representatives.

Eli was commended on his very professional and compelling presentation. The Athlete Committee will research the policies already in place and make a recommendation in April if any additions/changes are needed.

Election of Officers

The slate of officers were not presented to the HOD within IES policies and bylaws therefore all nominations came from the floor.

It was moved and seconded to nominate <u>Keith Lambert as IES Admin Vice Chair.</u> General Chair asked three times for other nominations. No other nominations came to the floor. Secretary moved to close the nomination. Nomination passed unanimously.

It was moved and seconded to nominate <u>Kevin Eddy as Age Group Chair</u>. General Chair asked three times for other nominations. No other nominations came to the floor. Secretary moved to close the nomination. Nomination passed unanimously.

It was moved and seconded to nominate <u>Jack Griffith as Operational Risk Chair</u> (position formerly known as Safety Chair). General Chair asked three times for other nominations. No other nominations came to the floor. Secretary moved to close the nomination. Nomination passed unanimously.

John Pringle also requested volunteers for the Finance Committee. Todd Stafek, Bob Wood, Don Hougarty, Lisa Kuhar and Christian Cutter volunteered and now form the Finance Committee.

Meeting adjourned at 1:40 pm.

Pam Wilson, IES Secretary