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Developing, Improving, and Supporting Competitive Swimming in the Inland Empire

Vision: Provide a positive atmosphere for swimmers of all abilities to achieve and sustain lifelong success.

Minutes from Board of Directors Meeting
Monday, October 21, 2019
Video Conference call Blue Jeans App

Call to Order: 8:03 pm

Roll Call: Jennifer Tonkyn, April Walkley, Jody Rash, Holly Howard, Laurel Skorina, Don Hougardy, Todd Stafek Riana Scott, Jeff Sutton, John Pringle, Russ Whitaker, Sean Munchie.

Request for New Items for New Business:

- Olympic trials; Todd Stafek spoke that Olympic Trials qualifier swimmers will be paid an amount if they solely represent IES and not their colleges etc. There are sufficient funds in the accounts to cover those expenses. This had already been discussed at the previous HOD meeting as well as the governance day retreat.
- Open Water Chairperson. John Pringle stated that Chris Engledow agreed to remain as the Open Water Chair and that he is to be included in all communication in that area.

Consent Agenda:
The consent agenda consisting of the BOD minutes from September 30, 2019 were submitted for approval. A motion was made, seconded and a voice vote to pass the minutes as submitted.

Old Business:

- Build A Pool Update: Jeff Sutton reported that though the numbers were lower than anticipated, the nine attendees learned a great deal and the day was positive and fruitful. John Pringle commended Jeff for his work in facilitating the event, and for helping our IES showcase that we are working throughout our region to improve the swimming experience.
- 2020 Age Group Zones Update: Jody Rash updated on the workings for the meet next August.
    Steering Committee consists of Jade Sobek, and Snake River AG Chair Ryan /////, Jody Rash, (Others ON COMMITTEE??)
    Housing Group- Working with US Swimming to connect a link that the hotels will be on board for room deals.
    There should also be a $10 /day rebate for each room back to IES (does this get partially split with SR?).
    Jody stated three goals that have been identified and are being worked through:
    * Volunteer leads,
    * Communication in LSC

* Promotional Methods throughout IES
April offered to have Safe Sport help out as needed.

- Shared Services Update: John Pringle reported that the communications with Snake River have stalled primarily because of the work involved in the Age Group Zones meet that both sides are involved in hosting. The Shared Services is not a merger of the two LSCs, but a sharing of the administrative resources that paid administrative officer Jody Rash would be able to provide. Don Hougardy commented that by entering into the agreement it would turn out to be more of a having a full-time person administering for both Inland Empire and Snake River. Todd Stafek hopes that both sides in the negotiations are focusing in good faith towards a positive outcome.

- P & P, By-Laws, Leap 1 Progress: There was no update on the P&P, By-Laws from Keith Lambert.
    - Audit Committee: John Pringle stated that the Committee consists of Christian Cutter, and Keith Lambert. John proposed that Holly Howard be added to the audit committee. A motion was made, seconded and passed by voice vote.
    - There was discussion that the books for 2018 and 2017 would be opened for review by Todd Stafek. Don Hougardy would submit questions link) be addressed and the committee would be looking at the computer, the ledger and the receipts. The work wil be completed over the next several weeks.

- IES Website Update: Jody Rash proposed that the IES website should be updated to a newer platform. The new options would be more mobile friendly and provide other improvements. Noelle Griggs has offered to help Jody with the updates.

- Safe Sport – MAAPP: April Walkley stated that currently 4 clubs do not have a Safe Sport Chair. (PSA, WWSC, YYST, LCN). April emphasized that she is willing to help all teams to have the needed updates and material available to swimmers, coaches and parents.

- USA Swim Board Visit Recap Goals: John Pringle led the discussion about the board retreat on Saturday, October 5, 2019 focusing on governance issues. Everyone agreed that the day was informative, helpful and worthwhile.

    - John requested that everyone review the Google Sheet (link)
    and come back with ideas about how to follow through on plans.

- Crisis Plan: John Pringle is finishing up minor redrafting of the current crisis plan and will submit is in the consent agenda before the next meeting. The plan had already been approved of by the HOD, so allowed to go through smoothly.

New Business:

- Subcommittees formation process- IES needs to empower committees and have them become more active and involved.
  Governance: There is an opening on the governance committee, does not need to be on the board. John suggested that the person needs to become a non-athlete member, have knowledge of swimming, have attention to detail, be familiar with the LSC.John has ideas on potential candidates, though requested other nominations before the next meeting.

<u>Safe Sport</u>: April reported that she has been in talks with two athletes to join the Safe sport committee and still have openings for 1-2 adults. Shelly Sobek was mentioned as a candidate.
<u>Audit Committee</u>: The committee update was covered above under old business.
<u>Coaches Committee</u>: Jenifer Tonkyn has added Laurie Holt, and Amanda Welch as new coaches on the committee.
<u>Technical Planning/Competition</u>: The committee is already in place and has functioned well. Jeff Sutton is leading that group
<u>Equipment Committee</u>: This committee will begin reporting to Don Hougardy as they are in charge of the physical assets of IES- The two trailers and all the equipment. Riana will work to get an athlete to join this group. Chance Younkin, Jeff Sutton, and to be named.
<u>Safety Committee:</u> Jeff Sutton
<u>Open Water Committee</u>:
<u>Athlete Committee</u>: Riana Scott reported that there are 7 athletes on her committee.

- Swimposium / Athlete Leadership Summit: Sean Muncie had no report. Athelete Rep, Riana Scott, reported that Jack Swanson from USAS has agreed to come to the Swimposium April 18, 19(HOD). Flying in and out of Pasco. The Summit is still in early planning stages.
- Diversity, Equity and Inclusion Chair Vacancy: John Pringle discussed having Russ Whitaker be Diversity chair. A motion, seconded and vote was made Josh Whitaker was elected.
    - Todd Stafek inquired as to what the board was supposed to do, and what is USAS expecting for effective outreach in our LSC. Outreach is helping with some equity, though not so much with diversity.
    - Sean Muncie brought forth the opportunity that we might have with Native Americans in the area.
    - It was agreed to learn what other LSCs are doing to assist their goals.
- Registration Update and request for deadline: Jody Rash reported that numbers of swim renewals were still low, but with the new IES forms revised since the HOD, those numbers should rise significantly and that all renewals should be submitted by December 1. Jody emphasized the need for Club Registrations to be completed by November 25.
- Both Jody and USAS will not be able to process applications after the 15th of December and so there may be swimmers who will not be able to swim in the first meet of the year.
- Concussion Training needs to be completed by coaches before year end.

Next Meeting is Monday November 18, 8 - 9 pm.

Meeting adjourned 9:05pm.

Respectfully submitted by Holly T. Howard