

## PREAMBLE

All policies and procedures contained herein are designed to supplement and not contradict, either directly or indirectly, USA Swimming Rules and Policies which are published annually by USA Swimming: [USA Swimming Rules and Policies Resource Page](#). If any policy or procedures contained herein is found to be in conflict, either directly or indirectly, to the USA Swimming Rules and Policies, those policies or procedures shall be considered null and void.

### **010 CHANGES TO POLICIES & PROCEDURES.**

**011** These policies and procedures may be amended by the Board of Directors as described below. In all cases, at least **N number** days electronic notice shall be given to every member of the Board of any proposed amendment. Any amendment not submitted or proposed in time to give **N number** days electronic notice to the Board may only be adopted by three-fourths (75%) vote of the Board of Directors. [Art.5.5.1-IES Bylaws](#)

1. At any meeting of the Board of Directors in which a quorum of voting members is present and where the affirmative vote exceeds 50%.
2. By electronic means (i.e. email) in which a quorum of voting members submits a vote and where the affirmative vote exceeds 50%.

**012** These Policies and Procedures may be amended by the IES House of Delegates at any regular or special meeting of the House of Delegates as described in Article 4 of the IES Bylaws. [Art. 4-IES Bylaws](#)

### **020 EFFECTIVE DATE OF CHANGES.** Changes to the policies and procedures approved by the Board of Directors or House of Delegates will have an effective date stated at the time of the approval of the change.

### **030 EMERGENCY CHANGES.** The Board of Directors or the House of Delegates may enact emergency changes to these policies and procedures if mandated by USA Swimming or to comply with laws or regulations promulgated by State or Federal authorities. Such changes are effective immediately upon approval.