



Mission: Developing, Improving, and Supporting Competitive Swimming in the Inland Empire

Vision: Provide a safe and positive atmosphere for all swimmers of all abilities to achieve and sustain lifelong success

**Board of Director's Agenda
November 14, 2022, 7:00 pm
Via Zoom**

Roll Call: Jody Broyles, Noelle Grigsby, Davis Shelton (AEC), Juli Arzave (AEC), Don Hougardy, Sara Zwink, Sean Muncie, Jeff Sutton, Keith Lambert, Codi Thomas, Robert Broyles, Todd Stafek

Meeting called to order by Jeff Sutton at 7:06 PM

Minutes: Review Approve minutes from the October 17, 2022, meeting. A motion was made and seconded. Motion passed.

Old Business:

General Chair Report: Jeff Sutton

- Admin VC and Op Risk Chair (Vacancy)
- Outstanding Service Award (placeholder as reminder)
- USAS Team Services will come out as needed – no cost. Must request through USA Swimming. Can be in person or via Zoom. Reach out to Jane at USAS if your club is interested in having USAS come visit.

Staff Report: Jody Broyles

- Jody had a productive Zoom meeting with Paula for Baker. They are in the process of forming a new board.
- How can we be more proactive in supporting smaller clubs who may be struggling?
- Jody continues to wade thru registrations
- USAS is working on allowing LSC registrars to take care of duplicate registrations. USA Swimming is swamped with these requests, and they are in the process of handing it off to the LSC level.
- Jody is working on Team registrations and will work with Todd to figure out which teams still need to pay their \$85 fee to IES.
- There is a Swimposium meeting tomorrow (11/15)

Financial Report: Don Hougardy

- Review 2022-23 Proposed Budget

- Don estimated Meet Fees revenue to be \$140,000, but after some discussion it was realized that the new Champs fees (\$45 surcharge, \$7 splash fee, and \$16 relay fee) had not be calculated into the revenue. This brings the proposed revenue to \$160,000. \$12,000 in expenses from champs meets (\$7000 for awards and credentials and \$5000 for meet operations) was added to the Age Group expenses to cover new expenses for champs meets.
- Registration numbers for the Registration Fee estimate are based based on the 2022 registered swimmers.
- Sanction fees are on par with last year
- Administration expenses – most of the expense in this category is the admins salary, including an 8% pay raise. It also covers phone and internet connections,
- Equipment maintenance – minor items. Major purchases funded through meet fee allocation
- USAS Annual Business Meeting – 0 – USA Swimming covers this
- Zones Workshops in April: 6 attendees over 10 days. One attendee is the officials chair, one is the Safe Sport chair, a third is a coach rep. There was a misprint in the proposed budget. This fee should be \$8200 Airfare is figured out at \$550 per person, Hotel \$270 per night (based on double-occupancy)
- General Chair: lifetime membership (\$1000) awarded on a yearly basis to someone in the LSC for their continuing service in the LSC, \$350 for general expenditures. Don suggests lifetime membership every other year. It was decided to keep in every year because the LSC can currently afford it.
- Vice-Chair: used for purchasing refreshments at the convention
- Finance Vice-Chair: \$1500 for annual audit, \$700 for tax prep, \$125 for miscellaneous items
- Safe Sport Chair: \$1000 – where it was last year, they also fundraise on their own
- Officials Chair: \$4800 - \$1300 outside evaluator once a year, \$400 local evaluator for one meet per year, \$1200 officials' shirts, \$790 to send someone to Colorado Springs to referee clinic, \$510 for local clubs for outreach and training, \$500 for officials for polos (for first time, new officials), \$100 general
- Records chair: \$800, recognition for records for athletes
- Other: \$250 miscellaneous
- Senior budget – travel to senior meets – money is paid out in full each year
- Age group – \$68,000 was low (missing the champs meet expenses). Once champs meets expenses were added the amount changed to \$84,750. \$56,500 of that is reimbursement for age group zones travel.
- Swimposium – For 2022, the net cost was \$1600, but \$2500 is budgeted for 2023 just to be on the safe side
- Coaches: educational uses. Been budgeted like this for a long time... used sometimes and not used sometimes.
- Excess budget this year is \$6710 as presented, but with recalculations for champs items, excess is now \$7885.
- A motion was made and seconded. Motion passed to approve 2023 budget to present to HOD on 11/16/2022 at 6:30 PM via Zoom

SafeSport: April Walkley

DEI Report: Sarah Zwink

Age Group Chair: Russ Whitaker

Senior Age Group Chair: Sean Muncie

- Get Junior National Entries in ASAP to make sure your athletes get into the meet. Coaches have sent in entries but have not received invoices.

Officials Chair: Keith Lambert

- Gearing up for champs season

Coaches Report: Jade Sobek

Athlete Rep Report:

Davis Shelton and Juli Arzave from the Athletes' Executive Committee joined the Zoom call to offer support to our Athlete Reps. They suggested that our athlete reps start with the Athlete Rep Survival Guide. They encouraged Codi to reach out to them with any questions.

Their contact information is below:

<https://usasathleteresources.weebly.com/> - Athlete Committee

Email: julissaarzave@gmail.com

USAS Email: usasathletes@gmail.com

Zone Rep Emails:

simran.jayasinghe@icloud.com

jfouras@uwyo.edu

tdavisshelton@gmail.com --> Davis Shelton (AEC, P&E)

New Business:

Meeting adjourned: 8:18 pm

*Respectfully Submitted,
Noelle D Grigsby, IES Secretary*