



Western Zone Executive Board Meeting Jan 10, 2024

In attendance:

Mike Dilli – Zone Director (non-coach)

Keith Moore – Zone Director (coach)

Jackson Fouras – Zone Athlete Director

Lisa Vetterlein – Secretary/Treasurer

Ryan Stratton – Championship Coordinator

Not attending:

WZ official Chair assistant:

Discussion for need to add non-voting WZ official chair assistant(s) or a WZ officials committee

Guidelines of a committee – a cross section of LSC's

Jr Rep Athlete:

The position of Jr athlete rep was added, but clarifying if it is to be a non-voting position? Jackson stated it to be non-voting.

Keith States this is necessary as we need an odd number of voting delegates for “tie” purposes. This would keep the executive committee with a total of 5 voting members.

Admin procedures:

The executive board can change the document.

Suggestion of forming a subcommittee – to review and take any suggestions for changes.

We need the final Admin Procedures document in “Word” that was approved at 2023 HOD from Jody Broyles so if changes are necessary, they can be made, documented, and posted to the website.

Sec/Treasurer will have the master document and keep the updates.

Website:

- Mitch Gold is point of contact for access to WZ website. He has been helpful in keeping some items posted.
- The 5 executive members should access to updating zone website.
- Meetings minutes
- Athletes – do you want your own page?
- Meet locations/bids
- Need to establish access to do so.

Budget:

- Spending threshold amount requiring a second approval?
- Always have a director approval.
 - DEI:

- in need of budget for upcoming DEI Camp/Summit
- Need a budget for any expected expenditure – zone meets included who is paying what: host/zone?
- Meet contracts should state who is paying the evaluator?
- Reserve general fund
 - set a base of \$30K? Currently at 27K (earmarked general fund*)
- Lisa will email the reports from 2019 forward, only 2023 will have actual data in accounts as learned during this first term.

Meet expenses- officials

- Discussion of expenditures the zone has been paying for assigned officials at meets/evaluators who pays?
- Sectional meets, expenditures have been higher than zone meets.
- Do not want to discourage hosts from bidding zone meets due to increased expenses.
 - prefer to have multiple bidders and not restricted by these expenses

Funding of meets via USA Swimming:

- 11 meets allowed, asking for a 12th.
 - Note - WZ most LSC's. may have the most athletes
 - keep reaching cap level of athletes so need to add another meet

Zone Directors Council information:

- Quarterly zone zooms
- newsletter
- What information is wanted and how to disseminate with all zones