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Mission Statement: To champion the development and achievement of the Oregon Swimming Community.

### OSI Board Meeting

Tuesday, December 6, 2022 - 7:00 pm, Zoom Conference Call

Attendees	Emily Melina, Debbie Laderoute, Rex Watkins, Lissa Parker, Jacki Allender, Shelly Rawding, Rhonda Soule, Sheila Lovell-Otterstrom, Judi Creech, Jack Burnett, Alexandra Tokman, Russ Scovel ... for attendance I was only able to add people who spoke on the recording.
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### Kudos & Announcements, Agenda Items/Consent Agenda

Emily Melina welcomed attendees at 7 pm. Consent agenda items to pull for discussion:

- Rex Watkins - OSI Board Retreat (from August/September meeting)

### Past Minutes

- Rex Watkins moved to approved the September (August 31) minutes with corrections. Alexandra Tokman second. September (August 31) minutes were approved.
- Rex Watkins made a motion to accept the October HOD minutes with the noted corrections: 1) adding TEAM to Taylor Cole under the nominating committee names/teams and 2) spelling correction of athlete's name (Ellie Leeming). Sheila Lovell-Otterstrom second.
- Sheila Lovell-Otterstrom made a motion to table the November minutes until the January board meeting. Rex Watkins second. Motion passed.

### Treasurer's Report - Rhonda Soule

"The November and YTD Profit and Loss statements are attached. I also included a Balance Sheet as of 11-30-22 which shows the balances in the bank and investment accounts. The UBS account is finally inching back upwards - we saw a \$42.7K increase in the balance during November. The checking account continues to be a little under where we like it to be, but I am confident that with registrations at the end of the year, as well as meet income, that it will get back to the \$75K level and we won't need to bring money over from UBS. It is currently at \$40.8K so up a bit since November 30. I will have an update of 2022 results compared to the budget for you at the January meeting."

Rex Watkins made a motion to approve the treasurer's report. Sheila Lovell-Otterstrom second. Motion passed.

### Chair Reports

Submitted reports	TPC Report- Sheila Lovell-Otterstrom, Office Report - Debbie Laderoute
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No other reports submitted.

TOPIC	DISCUSSION/ RECOMMENDATION	ACTION/FOLLOW UP M/S/P = MOTION/ SECOND/PASSED
<b>Old Business</b>		
TEAM Eugene: current conditions/ requirements for TEAM hosted meets update and recommendation - Judi Creech	Emily suggested to move this item to a closed session. All members in agreement.	
Championship Meet shirts for officials - Judi Creech	Debbie Laderoute stated that 100 polos offered in original contract with Arena and the next contract Arena will increase to 250 polos per year. Discussion took place regarding the cost of extra shirts to purchase beyond the 250, screen printing charges for all shirts, and shirt sizes. Judi Creech made a motion for \$3500 for all championship shirts for official. Sheila Lovell-Otterstrom second. Motion passed.	M/S/P
OSI Hall of Fame - Shelly Rawding	Two meetings have taken place. They are checking out other LSCs all over the country to see what they are doing. Starting to narrow in on what to do with OSI Hall of Fame.	
<b>New Business &amp; Pulled Reports</b>		
HOD 2023 - Debbie Laderoute	Recommendation of HOD move into the office to run the weekend instead of a team. Discussion took place whether the the office or a team should plan everything as well as creating a list of specific expectations. Committee created to discuss this further to include Sheila Lovell-Otterstrom, Debbie Laderoute, Rex Watkins, Russ Scovel and Jack Burnett.	
Late summer reimbursement request - Britta/ Debbie Laderoute	Request came in from Britta Wyatt at TEAM for summer travel reimbursement. Discussion took place. Rex Watkins made a motion if TEAM submits proof of reimbursement of the amount to the athlete's affected, once they submit that proof it will trigger reimbursement from Oregon Swimming. Russ Scovel second. Motion passed.	M/S/P
<b>Next Meeting(s) at 7:00 PM</b>		
January 4, 2023 and February 1, 2023		
Rex Watkins made a motion that we end this portion of the meeting and go into closed session. Jacki Allender second. Motion passed.		

**DECEMBER 6<sup>th</sup>, 2022 REPORTS****Treasurer Report – Rhonda Soule**

The November and YTD Profit and Loss statements are attached. I also included a Balance Sheet as of 11-30-22 which shows the balances in the bank and investment accounts. The UBS account is finally inching back upwards - we saw a \$42.7K increase in the balance during November. The checking account continues to be a little under where we like it to be, but I am confident that with registrations at the end of the year, as well as meet income, that it will get back to the \$75K level and we won't need to bring money over from UBS. It is currently at \$40.8K so up a bit since November 30.

I will have an update of 2022 results compared to the budget for you at the January meeting.

**TPC Report – Sheila Lovell-Otterstrom**

2023 Short Course Championship information to be published by 12/21/2022. Including Invitation process for 10U and 11-14's

**Office Report – Debbie Laderoute****LSC Transaction Summary Report**

			2021 Sep thru Nov	2022 Sep thru Nov
Club Registration	Year-Round Club	Renew	23	22
	<b>Total</b>		<b>23</b>	<b>22</b>
Member Registration	Administrator	Cancel	0	(2)
		New	0	58
	Coach	New	8	26
		Renew	109	63
	Flex Athlete	New	319	361
		Renew	345	58
	Junior Coach	Cancel	0	(2)
		New	0	17
	Official	New	33	38
		Renew	230	129
	Other	Cancel	38	(7)
		New	38	55
		Renew	67	23

Premium Athlete	Adjustment	0	1
	Cancel	0	(9)
	New	527	777
	Renew	1,995	1,576
	Upgrade	15	31
	Premium Athlete- 2023 Outreach Athlete	New	12
		Renew	52
			9
Total		3,750	3,236

A reminder will be sent out to teams this week about members/clubs completing registration steps prior to January 1, 2023. In addition, all coaches must complete the new Quality Coaching Framework certification in order to be valid on January 1.

Top 5 was held at Willamette University on November 20, 2022. It was great to be back in person!! Special thank you to our athlete reps for organizing the awards and to all of the presenters and others who stepped in to make sure the event ran smoothly. Willamette University was a nice venue for the ceremony despite the social portion being in a separate building. We are hoping to have a larger group of volunteers next year which will help on the day of the event.