



PO Box 449, West Linn, OR 97068 ~ Phone (503) 747-3702

Mission Statement: To champion the development and achievement of the Oregon Swimming Community.

OSI Board Meeting
Wednesday, June 1, 2022 - 7:00 pm, Zoom Conference Call

Attendees	Emily Melina, Debbie Laderoute, Rick Guenther, Shelly Rawding, Summir Case, Alexandra Tokman, Rhonda Soule, Judi Creech, Quentin Rieniets, Matt Crum, Ana Kaldy, Jeff Gudman, Ellie Leeming, Andrew Hanson, Jacki Allender, Evangeline Swift, Matt Crum, Sheila Lovell-Otterstrom, Franz Resseguie
Kudos & Announcements, Agenda Items/Consent Agenda	
Emily Melina welcomed attendees at 7:00 pm. The consent agenda was approved.	
Quentin Rieniets asked to discuss if the coaches committee meeting will be hosted in person or virtual.	
Past Minutes	
From the May 2022 meeting, approval for minutes postponed due to being turned in late. They will be reviewed and approved at the next meeting.	
Treasurer's Report - Rhonda Soule	
TKW did not get the 2021 990 and CT-12 completed by May 16, so they filed for an automatic 6-month extension. The returns were in final review last I heard, so I expect them to be filed long before then. I will then send our financials, tax returns, and results of the agreed-upon-procedures review to USA Swimming.	
I will send the May and YTD Profit and Loss statement tomorrow. With the first of the month falling on the meeting day, it's much easier to wait until May is complete than to record estimates.	
Chair Reports	
Senior Chair	Attached below
Officials Chair	Attached below
Office Chair	Attached below
No Report	Senior Chair, Age Group Chair, Coaches Rep, Operational Risk, Safe Sport, DEI, Technical Planning, Office Chair

TOPIC	DISCUSSION/ RECOMMENDATION	ACTION/ FOLLOW UP M/S/P = Motion/ Second/Passed
Old Business		Old Business
Section IX - Travel Reimbursement - Shelly Rawding	<p>Shelly Rawding motion to approve a proposal for Section IX - Travel Reimbursement. Rick Guenther second. Discussion took place regarding the verbiage.</p> <p>Friendly amendment addition request by Jacki Allender: "as designated by the Oregon Swimming Board of Directors." Shelly Rawding and Rick Gunther agreed.</p> <p>Motion passed.</p>	M/S/P
New Business & Pulled Reports		
Meet Request - THILLS Franz	Franz would like to host a meet session on the same day of OSI Top 5 Award Ceremony. Discussion took place. Rex Watkins made a motion to decline the request. Poll took place: 12 yes, 4 no. Motion passed.	Request declined
Add TLCJ included in hotel reimbursement for championships - Judi Creech	<p>Judi proposed a motion to add the following verbiage to Policy and Procedure pg. 16</p> <p>"OSI shall reimburse the Meet Referee, the Administrative Referee, and the Team Lead Chief Judge (as applicable) for lodging expenses incurred at meets listed in Article VIII, Section I, b. Meets, subject to the following:"</p> <p>Rhonda Soule asked for clarification that this will start in long course 2022 and that was confirmed.</p> <p>Rex Watkins motion to approve. Quentin Rieniets second. Motion passed.</p>	M/S/P
35% Increase breakdown increase clarification - Judi Creech	<p>Judi Creech discussed the 35% increase approved at the last meeting and discussion took place.</p> <p>Sheila Lovell-Otterstrom made a motion to suspend the 10% limit for budget year 2022. Rex Watkins second. Motion passed.</p>	M/S/P
Summer Championship Cost Increase	<p>Mt Hood pool rental fee went from \$31K to \$41k. Discussed hourly rates vs estimated rental for State. Pendleton did not charge a facility fee and the rental fee was about \$3500. Discussed financial benefit of going to Pendleton every other year or every 3 years.</p> <p>Sheila Lovell-Otterstrom made a motion to increase the fee from \$17 to \$20 for this year. Rhonda second. Motion passed.</p>	M/S/P
Coaches Committee Meeting - Quentin	Quentin discussed if it should be set up in person or virtually. Rex Watkins mentioned hosting it in Albany. Potentially could get a better speaker if virtual to cut down on travel expenses. Quentin will put out a poll regarding in person vs virtual.	
Next Meeting (s) at 7:00 PM		

Online Zoom BOD Meeting July 6, at 7:00 PM.
With no other business, the meeting was adjourned at approximately 8:30 PM

Reports – June 2022

Sr Chair Report – Shelly Rawding

The Mt Hood Pool is open, and Sectionals and 11 and Overs planning at that venue are proceeding as planned. I have been talking to coaches I see at meets about the 30% increase in reimbursement for travel for this summer and letting them know we will talk at HOD about it as well.

Western Zone Open Water Championships will be in Coronado, CA September 10th, at Glorietta Bay Park.

Congrats to Emily for being chosen as head coach of the Central Zone Select Camp in Cincinnati, Ohio this past month!

From last month, working on appropriate wording and reimbursement for coaches to come from the coaches committee.

Section IX – Travel Reimbursement

To assist Oregon Swimming coaches who have been asked to attend the USA Swimming Workshop &/or USA Swimming Annual Meeting by providing travel reimbursement for non-covered travel expenses for these trips.

A. Oregon Coaches who have been asked to attend the USA Swimming Workshop &/or the USA Swimming Annual meeting by Oregon Swimming or USA Swimming are eligible for this funding.

a. This includes selected & designated coaches - including coach OSI Board members, coaches holding positions designated by USA Swimming as meeting attendees and other coaches selected by Oregon Swimming.

B. Reimbursement will cover travel, parking and meals not covered by USA Swimming or Oregon Swimming.

a. Travel includes hotel, airfare, mileage from coach's home to the airport used for the trip as well as car or transportation used to get to/from the event from the destination airport.

b. Parking includes cost of airport parking at PDX / home airport & at destination. c. Meal rates will be determined by the government per diem rates, and mileage rates by the IRS standard mileage rates for business purposes table.

Officials Chair Report – Judi Creech

We continue to see a steady stream of new officials. USA Swimming indicates a 10:1 athlete-to official ratio should be our target goal. We are approximately at 11:1 athlete-to-official ratio. Despite our tremendous progress, we still need officials in the younger age group 12&U. That group continues to struggle with the number of certified officials. We need clubs to help recruit within that age group.

Open Water:

Mike Murphy (USAS Open Water Committee) (FINA Open Water official) has again agreed to lend his expertise with an open water event. Mike has agreed to be the meet referee and also hold an Open Water Clinic for OSI officials. I have reached out to a couple of teams that were interested previously in making an open water event happen.

Championship Meets:

Sectionals Evaluators: Robert and Kathleen Scandary 11 & Over Champs Evaluator: Mike Dilli

35% Officials travel budget increase clarification:

2022 Officials budget break down: education \$5,000, travel \$5,000, miscellaneous \$3000. An increase of \$1750 may put officials travel budget over the 10% limit per P&P. P&P pg. 16

1. Total allocation of funds available for OSI officials travel in the current fiscal year will not exceed the amount represented by 10% of the total funds distributed from the Travel Fund (excluding any amounts distributed to Officials under this section) in the period from January 1 to December 31 of the prior year.

New business: proposing that the Team Lead Chief Judge be included in hotel reimbursement for championship meets.

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Section VII – OSI Championship Meets

A. OSI shall reimburse the Meet Referee and, if applicable, the Administrative Referee for lodging expenses incurred at meets listed in Article VIII, Section I, b. Meets, subject to the following:

A. OSI shall reimburse the Meet Referee, the Administrative Referee, and the Team Lead Chief Judge (as applicable) for lodging expenses incurred at meets listed in Article VIII, Section I, b.

Meets, subject to the following:

1. Submission of receipts for reimbursement to the OSI office within 14 (fourteen) days of the conclusion of the meet.
2. Only actual lodging expenses based upon receipts submitted shall be reimbursed; 3. Maximum lodging reimbursement shall be \$150 per day per official.

Office Report – Debbie Laderoute

Individual breakdown:

Coaches – 235, Officials – 446, Other 191

TEAM has offered to host 2023 SC 10&U Championships. We are still in need of a facility and meet host for 2023 Senior Championships as the THPRD Pool is not available. Other options will be explored over the next month. MHCC is available but most recent information is that construction of the cover structure will not begin until the fall of 2023. Osborne Aquatic Center is willing to put us on the calendar. I have not yet had a discussion with CAT to see if they would be interested in hosting. If not, then we would either need to find another team to host or run it with Oregon Swimming volunteers like we did in Pendleton.

Championship Meet costs have increased. In 2019 the MHCC pool rental for 11&O Championships was \$30,922 and for 2022 the estimate is \$41, 500. In 2019 the THPRD pool rental was \$9896.41 for 3.5 days and in 2022 it was \$14146.98 for 2.5 days.

Scott Miyako will be the 2022 Age Group Zones Head Coach for Oregon Swimming. We are still looking for assistant coaches.

Year to date registrations:

Registration	2022	2021
Athlete	4037	2845
Athlete Flex	829	1005
Athlete Season 1	111	16
Athlete Outreach	120	100
Individual	812	584
Life	13	11
Club	52	54
Club Season 1	1	1