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Mission Statement: To promote and support the achievement and development of athletes, coaches, volunteers and clubs in competitive swimming.

OSI Board Meeting

Wednesday, August 5, 2020 - 7:00 pm, Zoom Conference Call

Attendees	Jacki Allender, Jim Bowe , Jody Braden , Victor Brasil, Quinn Brown, Gabby Calvi , Julie Carpenter, Fallon DeWitt, Dan Gipe , Jeff Gudman, Andrew Huang, Debbie Laderoute, Marilyn Loitz, Jessica Maeda , Emily Melina, Lissa Parker, Christopher Pfaffenroth, Shelly Rawding, Mark Rieniets, Brad Robbins, Russel Scovel , Heather Thomas , Rex Watkins, Paul Windrath Guest(s): Juan Caraveo & Jaime Lewis (USA Swimming)
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TOPIC	DISCUSSION/ RECOMMENDATION	ACTION/ FOLLOW UP
Welcome, Agenda Items/Consent Agenda, Special Announcements		
Shelly Rawding welcomed attendees at 7:03 pm. Several items were added to the New Business section, and the consent agenda items were approved.		
Shelly said that we will also hold an Executive Session at the end of the meeting for Board members only to discuss the details of the job descriptions/ proposals from the Personnel Committee, for the various positions discussed at the last meeting.		
For announcements Fallon DeWitt spoke about the junior athlete rep. submissions for the position. Fallon said that we received nine applications that qualify. They started interviews this week, they hope to finish them tomorrow. Names will be then passed on to this body and recordings of their interviews for the Board to listen to.		

Treasurer's Report- Paul Windrath
The treasurer's report was submitted and approved.

Past Minutes
The OSI Board meeting minutes from the July 22, 2020 were approved with one minor amendment.

Chair Reports	
General Chair Report	See submitted report.
Admin Chair	No report.
Senior Chair	No report.
Age Group	No report.
Coaches Rep.	No report.
Officials	See submitted report.
Operational Risk	No report.

Safe Sport	No report.
Diversity	No report.
Athletes	See Announcements regarding Junior Rep. selection process.
Sanctions Chair	No report.
Office Report	See submitted report.
Other	No other submitted reports such as Age Group Camps and Zones reports.

New Business

Top 5 Event	<p>Shelly Rawding brought up this year's Top 5 event. Since this year's season finished in February 2020 what times would we consider for Top 5 criteria? There have been many discussions via email. Would this be a virtual event? Several ideas were brought forward:</p> <ol style="list-style-type: none"> 1) Exclude LC times, there are not enough swims for all categories, many swimmers do not have LC times/ opportunity to achieve them 2) Mailing awards/ videos or cameos for the recipients 3) Saving money for not renting a venue, mailings would be ok 4) Going to 8-10 swimmers for these might not be a bad idea, younger kids need incentives (several disagree, stick with 5) 5) Athletes feel that using SC criteria would be all right, leaving it to top 5, not adding any more awards i.e. not more numbers of swimmers 6) Aim is to recognize swimmers which harder to do online with excitement, can we hold it over to the next year 7) Post the times as an announcement for now 8) Not recognize other athletes e.g. athlete of the year <p>Shelly Rawding wrapped up the discussion and recommended that we consider it at the next meeting in early September and give it some thought in the meantime.</p>	Hold Over- Discuss at Sept. 2 nd Meeting
Zoom Pricing from USA Swimming	<p>Shelly Rawding reported that USA Swimming has sent out an email about their enterprise licensing with the Zoom company. USA Swimming would like to know how many teams in Oregon might be interested in this offer. The annual cost for swim teams would be \$120.00 (half price). How many do we think we would need, and would clubs be interested? We have had the free option the last few months due to the pandemic.</p> <p>Mark Rieniets said that with the Zoom without the purchase they give the first 40 minutes free anyway. Brad Robbins asked if this is something OSI has the funds to help subsidize to teams or offer additional discounts. Rex Watkins asked about the processing of the licensing. Shelly clarified details – USA Swimming would prefer a one sum payment submitted to them, rather than clubs joining individually.</p> <p>A suggestion was made to send a quick survey out to teams to see how many might be interested. Other platforms such as Google may be coming out with other virtual meeting platforms. Shelly added that we do have funds set aside for other areas such as Safe Sport and Club Recognition awards for teams enrolled.</p> <p>No firm action plan was brought forward, Shelly will get back to USA Swimming, they just wanted a ballpark figure.</p>	Discussion

Virtual Champs/ Format	<p>Victor Brasil brought up championship meets- he does not think that we can have large groups attend a meet in February 2021 due to COVID-19 issues. He thinks we may need to consider splitting up a championship meet such as the 11-14 State Champs by locations, then combine results virtually. It is a very complex issue; very challenging with numbers and logistics.</p> <p>Shelly Rawding clarified whether a meet like this would be run as a virtual meet. Victor said that numbers of swimmers and spectators in different pools might have restrictions of numbers, and if formats such as prelims and finals would have to be considered.</p> <p>Debbie Laderoute said that so far no one has bid on that meet. Victor said that he thinks we should start thinking about this and not put it off. These points were discussed:</p> <ol style="list-style-type: none"> 1) Currently north Oregon pools i.e. PDX and coastal pools are closed 2) CAT (who is practicing) are going to host an inter squad meet soon 3) Some southern Oregon teams are in the water 4) OSAA/ high school teams practices start December 28, 2020 5) Some counties are returning to pre- level one, if populace gets sicker 6) We cannot prepare at the last minute 7) A split weekend might be a solution i.e. finals the 2nd weekend <p>A suggestion was made to send this topic to TPC, and have Victor join that group to work on this topic.</p>	Send State Champs Topic to TPC
Allstar Team	<p>Debbie Laderoute said that Pacific Swimming needs to confirm hotel rooms by August 9, 2020 and they want to know if OSI would be fielding an Oregon Allstars team this year, due to the pandemic and travel restrictions. The immediate concern is dropping the hotel reservations, and the other concerns are whether the LSC's would participate in the meet.</p> <p>Several commented that they cannot see sending swimmers to an out of state meet, such as in California in December, especially if much of the teams are currently not even in the water.</p> <p>Victor Brasil said that he would like us to consider allowing athletes to participate, even if conditions are not ideal for all teams to send swimmers. Rex Watkins said that an Allstar meet should be comprised of members from all around the state, rather than fewer numbers of swimmers who are able to practice sooner.</p> <p>A motion was made to not allow OSI athletes to attend an out of state Allstar <u>travel meet</u> this year. This motion passed.</p> <p>Discussion was also held about participating in a possible future <u>virtual</u> Allstar Meet- there are a lot of uncontrollable factors. Debbie Laderoute spoke to having more organizational challenges i.e. if we participated in a virtual format, even though we would not be the host. Also discussed were the many hurdles involved such as pool rentals, logistics, officials and challenges in doing virtual meets.</p>	No Allstar hotel rooms will be reserved in CA and no travel to out of State Allstar meet this year
Safe Sport Team Extension	<p>Debbie Laderoute brought up teams that have submitted for the Safe Sport recognition. We had one that achieved the \$1,000 award in June, one other in July and another that was close. She was wondering that since the Club Recognition grant is through the end of the year, should the Safe Sport \$500 award through the end of 2020. Clubs achieving that status before 12-31-2020 would qualify. Jacki Allender made a motion, and it passed.</p>	Safe Sport award of \$500 thru 12-31-2020 approved

Old Business		
HOD/ Mini Expo	Shelly thanked Mark Rieniets and Debbie Laderoute for working on the virtual OSI HOD/ Mini Expo event in October 2020. We have decided to go with the company <u>Election Buddy</u> to help run the HOD, such as having a parliamentarian. We have yet to find a room for the 'command center'. Julie Carpenter said that she can ask the MAC Club for one.	Julie will ask the MAC Club for room
Executive Session	The Personnel Committee discussion was held in Executive Session. In attendance: Jacki Allender, Victor Brasil, Julie Carpenter, Fallon DeWitt, Jeff Gudman, Marilyn Loitz, Emily Melina, Lissa Parker, Chris Pfaffenroth, Shelly Rawding and Rex Watkins. Discussion was held about creating an Executive Director position for the OSI Office with more specified duties, with a contract/ performance process in place, as well as creating a template in planning for future needs in a long-term perspective. Chris Pfaffenroth will work on document changes to the proposal and send it out for review. This group will meet again on August 26, 2020 at 7:00 pm to discuss it.	Discuss again on 8-26-2020 in Zoom format
Next Meeting (s) at 7:00 PM		
<ul style="list-style-type: none"> Zoom OSI Board meeting scheduled for September 2, 2020 at 7:00 PM. With no other business, the meeting was adjourned at approximately 8:15 PM.		

Submitted Reports for August 5, 2020 OSI Board Meeting:

Chair report - Shelly Rawding

Not too much has happened since our meeting two weeks ago. The Brainstorm group has begun meeting again to discuss what the club needs are and how we can assist them. Juan Caraveo from USA Swimming joined in on that call. And the personnel committee is still working actively.

Debbie has taken over the weekly newsletter and is sending it out via Constant Contact. Mark emailed parliamentarians and looks like we have a few to choose that can assist us for our HOD meeting. And election buddy looks to be the format to use for our voting at the HOD Meeting.

Official's Chair Report – Julie Carpenter

Bill Shreeve, Judi Creech & Julie Carpenter attended a Zoom meeting on how to run a virtual meet put on by the National Official's group.

Lee Cannon hosted a successful S & T training clinic via Zoom

Office Report – Debbie Laderoute

2021 Registrations to date:

Athlete 82 Athlete Flex 60 Athlete Outreach 13 Individual 15