

TMEC Monthly Board Meeting
Wed., January 30, 2013
32016 Merlot Crest, Temecula 92591

The meeting was called to order at 7:37 p.m.

Present: President: Shawn Bierle, Vice-President: John Wood, Treasurer: Mark Carlson, Parent-At-Large: Steve Day, Secretary: Carol Wilson (arrived at 9:30 p.m.), Payroll & Assistant Treasurer: Sony Christian, Facilities: David Jackson, Events: Susan Bierle (nonvoting member), Jerry Pulley

Not Present: Parent at Large (CRC deck): Jason Rothlein

Head Coaches: Jenn Beech (arrived at approximately 8:50 p.m.) and Nathan Wilcox (arrived at 9:30 p.m.)

Note: the minutes were transcribed from an audio recording of the meeting

President's Report, Shawn Bierle

The 4 elected Board Member Directors, Shawn Bierle, John Wood, Mark Carlson and Steve Day, met previously to assign Officer positions. Mark Carlson made a motion to accept Carol Wilson, Sony Christian, David Jackson, Susan Bierle, Jerry Pulley and Jason Rothlein as Board Officers. Motion was seconded.

Yes: 4, No: 0 Motion Passed.

Mark Carlson made a motion to accept the Directors in the following positions:

President: Shawn Bierle, Vice-President: John Wood, Treasurer: Mark Carlson, Parent-At-Large: Steve Day. Motion was seconded.

Yes: 4, No: 0 Motion Passed.

Shawn Bierle made a motion to accept the Officers in the following positions:

Secretary: Carol Wilson, Payroll & Assistant Treasurer: Sony Christian, Facilities: David Jackson, Events: Susan Bierle (nonvoting member), Member at Large: Jerry Pulley, Member at Large: Jason Rothlein. Motion was seconded.

Yes: 7, No: 0 Motion passed.

Stipulation that all Directors and Officers pass their background check; Mark Carlson needs to update his, Steve Day needs to do his primary, Shawn Bierle and John Wood are up to date.

Team Sponsor, Papa Murphy's (take & bake pizza), offers "Peel a Deal" fundraiser; team cost is \$1/card, team resells the cards at \$5/card and keeps the difference of \$4/card. Papa Murphy will buy back unsold cards at \$1/card. This will be a Team Fundraiser (does not go towards Family fundraising commitment). TMEC will ask each family to sell 3 cards. There was discussion and all agreed to go ahead with the fundraiser. Shawn will contact Lindsay at Papa Murphy's to arrange.

Papa Murphy also does "trailer fundraising" at events. They bring out a trailer with a pizza oven and sell pizza by the slice. Team would receive a percentage of the profits. TMEC may consider this for their next 2 day meet.

Treasurer's Report, Mark Carlson

He presented the "Towers" (bank account balances) starting with 2011 and continued with 2012. The Towers continue to grow. TMEC is moving towards having 6-12 months of operating capital in reserve, which was recommended at the USA Swimming Club Leadership meeting. Shawn suggested that the team look at neighboring clubs to compare if TMEC's dues structure is in line with competing clubs and potentially adjust. There was discussion of purchasing TMEC-logo kickboards and fins for Stroke School use. The equipment would be stored at CRC.

Mark presented the Profit/Loss Statement for January 2013. He also presented some preliminary figures for the January Hosted meet.

Mark and the Board went over the 2012 Budget line by line, discussing each item, to come up with the 2013 Budget. Significant discussions:

*"Apparel" had consisted of special event t-shirts ordered by the team, and then resold to the swimmers. The possibility of having someone order and stock good quality TMEC -logo shirts and sweatshirts and reselling them to the swimmers and the sales tax liability was discussed. These items would be sold at their cost (no profit), cash or checks only. A parent has expressed interest in being the "apparel person" with a commitment to sell at the Home Meets. To stock "Apparel", \$2000 for the year was budgeted (\$167/month).

*The Nonresident Fee of \$10 is collected twice yearly by the City of Temecula (January and June). It is charged to TMEC combined with the City's pool rental fee. Wording on the TMEC registration form and policy manual should change to "Temecula charges TMEC a nonresident \$10 fee/family in January and June. If you are a nonresident, the \$10 fee will be billed on your February and July TMEC bill".

Motion: The City of Temecula bills TMEC a \$10 nonresident fee/family twice yearly, once in January and once in June. TMEC will institute a pass-thru fee to the membership to recoup these fees. The City identifies the families who are considered "nonresidents" and provides the list to TMEC. Starting in June 2013, TMEC will institute collection of the \$10 pass-thru nonresident fee to the identified families. It will be collected in July and February each year.

Motion was seconded.

Yes: 7 No: 0 Motion passed.

Mark will make the change in the TMEC policy manual and on the registration form.

* There was discussion about changing the format of the Team Banquet. Alternative ideas were a trip to a water park, a dance or fewer/consolidated awards.

* Pool rental-The City bills in arrears, the School District bills in advance. CHS becomes a city pool during the summer months.

* Shark Attack: for caps and promotional material

*For the Budget 2013, Net income is positive

Motion: To accept the Budget for 2013 as discussed. Motion was seconded.

Yes: 7, No: 0, Abstain: 1 (Carol Wilson, due to not being present for the entire discussion) Motion passed.

Mark will email the budget to the Board.

Events, Susan Bierle

Susan has 3 parents who have volunteered to help with activities. Susan presented a provisional calendar of the year's activities. She would like to schedule a motivational speaker in April. Swim-a-thon is scheduled for June 1st with May 31st being the last day of school for Temecula. Jenn will put in a request with the City for pool time.

Refreshments will consist of cookies/Gatorade. Pizza Factory Party has not been scheduled. Awards Ceremony is tentatively scheduled for August 10 with the Senior swimmers making speeches. Team picture will be September 7th and the Blue/Black/White meet on Friday, September 13th.

Susan noted that the Senior swimmers did much work at the recent 1 day Hosted meet. If they hadn't, there would have been big gaps in the workforce. Susan suggested that when bidding for hosted meets, that TMEC concentrates on two 1-day meets rather than a 2-day meet and a 1-day meet. Jenn agreed that she would bid on a 1-day meet first but due to procedural uncertainties, she could not guarantee getting solely 1-day meets.

Coaches' Reports

Nathan Wilcox

Nathan stated that he would like to request long course pool time in Hemet for summer training two times per week. On the days that the TMEC swimmers are swimming long course, the pool @CHS could be used for a summer league group. Another option would be to share the cost of the long course pool with another team. Jenn is investigating pool possibilities in Hemet.

Nathan wants to develop a written Stroke School protocol handbook with standards and drills. Timeline for completion is June 1st. He also would like Sasha to take the lead with Stroke School and wants coaches in the water for instruction with the lead coach on deck. During the summer, Nathan would like to use some Senior swimmers as coaches. He also said that he wants the (new) evaluation & time standards on the website. Jenn has shown Nathan & Carol how to take daily attendance on the iPhone, which will integrate with Team Unify. He discussed an app, Remind 101, which can text team members without divulging the sender's phone number.

Nathan noted that the 11&O Gold group is a mixed group; he would like to separate it into a Senior Development group and a High School group.

Nathan passed out a copy of a Travel Waiver and a Medical Release for potential use by the Senior group for Travel Meets. He will email copies to the Board. He would like to take a group to Texas Sectionals August 1-4, since the time standards are a bit slower

than the CA sectionals. He anticipates taking 8-10 swimmers. Another travel option is the Arena Invitational in Clovis in July. Susan suggested that Nathan develop a budget of the costs involved.

Jenn Beech

There are 312 swimmers currently according to Team Unify. At this point, she doesn't recommend doing any advertising but to revisit the topic in March or April.

The Long Course Season calendar is posted online.

Jenn said that one can expect the meet fees to be higher for Long Course meets in the upcoming season; Jenn will send an email announcement to the team.

For the upcoming JO Max meet, TMEC has 100 swimmers entered; relays will be posted in the team area at the meet.

Jenn announced all the recent new team records. New individual records were set by Sydney Jackson, Mckayla Sanchez, Ben Forsberg, Justin Schneider, Lauren Wood, Madison Frederick, Josiah Bierle, and Nick Sun.

Nathan, Jenn and Carol will meet for a coaches meeting on Thursday, January 31st at 1 p.m.

Miscellaneous

Nathan requested a Super JO Meet shirt for the 7 qualified swimmers.

David Jackson noted that Nathan and Jenn have attended and coached for numerous consecutive weekends of 12 hour days.

Mark Carlson stated that TMEC was close to finishing the paperwork for the Club recognition program through USA swimming. Jenn is working on it.

Motion to adjourn. Was seconded.

Yes: 8 No: 0 Motion passed.

The meeting was adjourned at 10:45 PM

Submitted by Carol Wilson, Secretary