

**TMEC (Temecula Tritons Swim Club) Monthly Board of Directors Meeting
Wednesday, August 24, 2011, 7:30 p.m.
45411 Olive Court, Temecula, CA 92592**

BOD Present: Mark Carlson, David Jackson, Sony Christian, Carol Wilson, Shawn Bierle, Lorie Baldwin

Also present: Susan Bierle, Coach Jenn Beech; Coach Kiwi Mike Babich joined meeting in progress

Meeting was called to order at 7:45 p.m.

Motion: Approve the minutes of the July 14, 2011 meeting. Motion was seconded.

Yes: 6; No: 0. Motion passed

Financial Report: Sony Christian and Mark Carlson

Mark will email the Board members the Financial statements. Total expenses since January 2011 are ~\$9000 over budget, however positive net income since January 2011 is \$13,964, also above the projected budgeted amount, not including Swim A Thon collected monies. In the financial report, some income is labeled as "Miscellaneous" and needs to be categorized. This includes Shark Attack revenue and BreakOut Clinic revenue. Mark and Sony will work to establish categories for the miscellaneous income & apply them.

Ways and Means, Shawn Bierle

The Break Out Clinic is sold out, but Shawn thinks that he can accommodate approximately 5 more participants. He will accept spectator registration thru August 25th. Shawn has given all the collected cash & checks to Sony and after the event, he will do a financial report. He believes that the event will come out "in the red" financially, but there have been a number of positive benefits: a) Two City of Temecula council members have been invited to attend; b) last year's sponsors have been invited; c) an article about the event was published in the Press Enterprise, with a follow-up article scheduled for October.

The paid spectators fees will help offset the cost of the swimmers' breakfasts.

Set up for the clinic will begin at 6 am.

Shawn passed out a report detailing the progress towards fulfillment for each family for the Family fundraising commitment. Families not meeting their commitment will be billed in September. Families who joined TMEC after March 1, 2011 will not be held to the commitment this year.

Shawn has emailed a reminder to the membership for the Sponsorship drive and has extended the deadline for sign ups until September 12, 2011.

Membership, Lorie Baldwin

Coach Jenn has received the SCS registration forms for 2012. The team will collect them when filled out, along with a check for each swimmer, and send them in. Summer League swimmers must have the forms in by September 30, 2011. It was suggested that Lorie, Susan Bierle & Stephanie Bristow arrange specific dates to collect the forms and fees on the pool deck. If a swimmer does not turn in their form + fee by the end of the December break, the swimmer will not be allowed in the water.

Motion: To alter the Hosted Meet fee from \$10/day/family to \$10/meet/family regardless of the length of the meet. Was seconded.

Yes: 6; No: 0 Motion passed

Lorie asked for a September 1 deadline for the paperwork for membership updating. A page with the fee structure will be added. Mark has online Membership sign ups in beta testing and can have a demo at the October Membership meeting.

A New Member Orientation meeting will be held at each pool after the September 8th group meetings. Jenn will talk with the Stroke School coaches to come up with a date for a New Member Orientation for the Stroke School parents.

Facilities, David Jackson

David learned a lot regarding insurance issues for Shark Attack program/Learn to Swim to apply to next year.

Currently the ratio of swimmers/coaches is ok, but needs to be monitored in the future.

The pool/workout schedule has been posted. TMEC has contracted for 6-8 p.m. at Chaparral High School. David will work on getting a key to CHS pool.

Clean up for the Breakout Clinic will be on Thursday, August 25th.

CHS water polo asked for the CHS pool until 6 p.m. earlier in the week; Coach Jenn has been dealing with Josh in negotiating the time schedule. Jenn will meet with Josh to investigate upcoming developments with CHS water polo.

Events, Kristen Walters

Kristen sent an email to Mark announcing that she is moving to the East Coast & has resigned her Board position. Mark noted that this will be a huge loss for the team and accepted her resignation.

Coach's Report, Jenn Beech

Jenn reported that there are 330 active members on Team Unified.

At the J.O. meet, TMEC placed 9th out of 32 teams, one of the best showings ever. Last year, TMEC was 31st. At the MAX meet, TMEC was 4th place. Mark noted that the coaches present, Jenn and Kiwi, did a great job for 2 very long days.

Jenn has updated the records page since numerous records have been set for individual events and relays. Each coach is to get a copy.

The coaches held a planning week in August. Coaches Jenn, Kiwi, Gerry, Carol, and Kristen were present with Melissa joining one day. The evaluation process for group promotion was discussed and modified and will take effect on Sept. 1st. Jenn briefly described the new standards. Testing sets will no longer be used; instead they will become training sets. An attendance standard, meet attendance standard and time achievement standards (IE, blue, red) will be implemented. The details will be presented at the September 8 group meetings. Evaluations will be done every 3 months, with the anticipation that most move-ups will occur at

the end of the season. Short course season runs from September 1 thru February 28; Long course season runs from March 1 thru August 31.

For the September 8 Group meetings, Jenn wants to hand out a paper calendar to each swimmer with travel meets and Home meets indicated. She will incorporate her training plan on the calendar. She also wants to have Goal Cards for the swimmers to take home, fill out & maintain during the season. The Goal Card will have room to record times for each event for each meet, things the swimmer can work on, practice goals and attendance goals. Gerry will have similar Goal Cards but will add a "progress report". Kiwi has emailed a questionnaire to his group. Jenn also plans on doing an exercise showing the season plan and 74 days until Invites. She will have the swimmers X out holidays, days not attending, days pool is closed, etc to give them an idea of how many actual practice days there are.

Coach Kiwi wants to streamline the groups & restructure them so that it is better for the swimmers. He also wants to improve meet participation. He is working on a description for a basic stroke standard for each stroke.

On the "free" weekend in November, it was decided to attend the Mission Viejo meet.

Jenn stated that USA Swimming has come out with new guidelines for Dive Certifications. Teams need to hold the dive cert. records for 3 years. All swimmers must be re-certified, so to facilitate this, TMEC will hold 2 dive cert. days: September 12 for 10 and unders; September 17 for 11 and ups.

There are new certification guidelines for 2012 that now include an online test for Athlete Safety. The test should be available online after September 15th.

The team is planning a Blue/Black/White Home Meet on October 21, 2011. Swimmers must sign up by October 9; on October 10th the coaches will do a draft day; the teams will be posted on October 11. The coaches of each team will be revealed at the first of 2 team practice days on October 19. The meet is for Pre-comp groups and up and is mandatory since there will be no regular practice on the 21st and modified practice times on the 19th and 20th.

Jenn announced that there will be a new Copper swimmer. She swam with her High School team and has Down's syndrome. She will swim 2x/week for 1/2 hour/swim. Due to the reduced swim time, Jenn requested that the team give her a discount to \$70/month. It was agreed to do so.

There will be no practice Labor Day, September 5 due to pool closures.

October 1 & 2 is the Fall Kick Off Clinic. Jenn asked that all coaches go on October 1 and that Kiwi and Gerry go on the 2nd.

Chaparral High School will be closed Thanksgiving week and for 3 weeks during Winter Break. Jenn asked that Facilities (David) request CRC from 8:30 am- 11 am during those times.

Jenn asked that the team institute a Late Pick Up policy with a monetary fine. It was agreed that if a swimmer is not picked up by 15 minutes past the time that practice ends, that the charge will be \$15 per each 15 minute (quarter hour) block of time, to be billed on the next statement. This

new policy will be emailed to the membership and added to the fee schedule. Coaches are to email the treasurer (Sony Christian) the date, swimmer and time when there is an occurrence.

Jenn announced that she has been selected as the Age Group Representative for the Eastern Committee.

President's Report, Mark Carlson

Mark announced that TMEC now has two head coaches with signed agreements from Coach Jenn and Coach Kiwi. Coach Kiwi will be the Programs Director, aka the "coach of coaches" and Coach Jenn will be the Head Coach of Administration for the club and meets. Each coach will be cross trained and will share their skills.

Coach Kiwi noted that during the planning week, the coaches came together as a cohesive unit. He said that the planning is a work in progress, but foremost in all minds is that the swimmers come first.

Mark noted that the General Membership meeting is scheduled for October 3rd & suggested that it be held in the CRC auditorium from 6-8 p.m.. Mark will talk to Jeff in the front office at CRC to arrange it. The agenda should go out 10 days before the meeting and it signals the start of the election process.

The ASCA clinic is coming up; Carol is attending one day, Jenn is working on getting passes.

The Build a Pool clinic is on Sept 10th, Cost is \$60. Mark & David are planning on attending.

Mark will email a newsletter to the membership which will include information regarding:

- New Head coach announcement

- Annual fee due in October

- September 8 Group meeting on deck for parents and swimmers for Competitive groups

- Annual Membership October meeting

- Blue/Black/White Home Meet

In a separate email, Mark will include information about the Late Pick Up Policy.

Shawn suggested that the front page of the website be updated to announce how the J.O. team did; how swimmers at the MAX meet did, the Cream a Coach event, and photos/video from the Break Out Clinic.

Next Board meeting was scheduled for September 17 after morning practice.

Motion to adjourn the meeting. Was seconded. Yes: 6; No: 0. Motion passed

Meeting adjourned at 10:23 p.m.

