6:30-9:30 PM   Murrieta Mesa High School Library

Board Members Present: Jon Eyler, Justin Fender, Don Lindemann, Scott Parrott, James Schneider, Jim Sullivan, Ericka Van Wick, Blake Wettlaufer.

Others Present: Head Coaches Jenn Beach and Nathan Wilcox

I. Call to Order: The meeting was called to order at 6:40 PM

II. Board Organization

    A. Procedure for Organizing Board Meetings:

    After discussion of an overview of Robert's rules of order provided by Sullivan, Wettlaufer made a motion to adopt, Parrott seconded that motion and the board voted unanimously to use Robert's Rules of Order to conduct regular Board meetings. The board also stipulated meetings would begin with an open comment period of 15 minutes for members who would be given up to three minutes to comment on items not on the board agenda.

    B. Appointment of Officers / Committee Chairs / Board Support Positions

        1. **MSU Van Wick** / Scott: Don Lindemann, Board President
        2. **MSU Wettlaufer** / Schneider: Scott Parrott, Vice President
        3. **MSU Schneider** / Parrott: Co Treasurers, Blake Wettlaufer and Justin Fender
        4. **MSU Schneider** / Fender: Secretary, Jim Sullivan
        5. **MSU Wettlaufer / Parrot**: Ways and Means Chair, Ericka Van Wick

    (note to reader -- MSU -- is a Robert's Rule of order abbreviation for Motion Seconded and Unanimously Approved)

III. Treasurer's Report (Wettlaufer)

    A. Non Profit Status

    The Treasurer began with an update on the team's non-profit status and reported that all required forms have been submitted. He estimated that the team would receive formal reinstatement in approximately one month.presented a detailed report on last year's revenues and expenditures.

    B. Revenues and Expenditures

The Treasurer reported total of $483,000 in revenue for last year and 526,831 in expenses for a net deficit of approximately $43,000. The coaches explained that to some degree this deficit reflected pool expenses carried over from the previous year (approximately $20,000) and the fact that revenues/fees from our recent hosted meet had not yet been posted (approximately $8000). A discussion also took placed about decreased apparel revenues during the past year. The Treasurer agreed to follow up on these numbers and issues with the coaches and the team accountant.

Discussion also occurred about the team's billing systems and the different options available via bill.com and Team Unify. Members and coaches expressed concerns about and frustrations with the limitations of both systems.

MSU (Sullivan/Eyler) The two head coaches and Treasurers shall meet before the next board meeting to prepare a recommendation to the board on the best billing system for the team to use and whether or not hiring an office manager to coordinate and monitor billing and payment records would be the best approach.

IV.   New Business

    A.   Age Group Transition

TMEC Member Sherry Ying shared with the Board her work facilitating the transition of swimmers for Stroke School to Age Group 3. She has been distributing a folder with resources such as a frequently asked question sheet and a welcome letter from former Board President Bruce Clark. She requested that the current board update those materials so she could continue to distribute them. She also pointed out the billing process for transitions has not been as smooth and efficient as it could be resulting in delays and underpayments and recommended the Board address this issue. The Board thanked Sherry for all of the great work she has been doing and echoed her gratitude toward all of the parents who have been generously volunteering their time with each swim group. At Coach Nathan's suggestion, the board developed and passed a motion related to concerns about age group transitions.

MSU Van Wick / Schneider: The Head Coaches and Treasurers will meet to develop a transition policy to address billing and communication procedures as swimmers move up between groups..

 V.   Executive Session (8 PM-9:30 PM)

    A.   Consideration of Coaches' Salary Proposals

VI.   Adjournment