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COACH REGISTRATION CHECKLIST

To become a registered Coach member of Snake River Swimming, complete each of the steps in the order listed.

New COACHES *must:*

1. Create a new USA Swimming account at <https://hub.usaswimming.org/landing>
2. Request a USA Swimming Registration link from your club and complete the application (unattached athletes must request the link using the form listed on the website). Select Non-Athlete Coach Membership on the application.
3. Complete USA Swimming's Background Check by logging into your account, clicking the Education tab, then Course Catalog.
4. Complete CPR/AED training from an approved organization
5. Complete Safety Training for Swim Coaches (both online and in-water) through American Red Cross.
6. Complete the Athlete Protection Training (APT) by logging into your account, clicking the Education tab, then Course Catalog.
7. Complete the Coach's Advantage Tutorial (CAT) by logging into your account, clicking the Education tab, then Course Catalog.
8. Complete Concussion Protocol Training (CPT) by logging into your account, clicking the Education tab, then Course Catalog.
4. **NEW:** Complete the Coach Education Program
 - a. Existing coaches who have completed BOTH FOC 101 & 102 prior to 9/1/2022
 - Complete Quality Coaching Framework (QCF) prior to 12/31/2022
 - b. New Coach Members (have NOT completed FOC 101 & 102 prior to 9/1/2022)
 - Prior to being on deck/certified as a coach member:*
 - Complete Welcome to USA Swimming
 - Complete Quality Coaching Framework (QCF)
 - Prior to the 2nd year of coach membership complete both:*
 - Rules and Regulations for Coaches
 - Core Certification (5 modules, one distributed every 10 weeks)

Coaches must send copies of USA Swimming approved certifications in CPR, Safety Training for Swim Coaches (both on-line and in-water) and Concussion Protocol Training to the Registrar. Coaches must maintain current certifications at all times. **USA Swimming approved lifeguard certification can be substituted for the STSC in-water portion – see list for approved courses.**

New non-athlete members must register with USA Swimming before getting access to the online courses. New members cannot initiate the course until their membership application has been processed.

Renewing COACHES must:

1. Verify Background Check and Athlete Protection Training are current; if not, update before submitting renewal application.
2. If certifications in CPR, Safety Training for Swim Coaches (in-water training and the online test), Concussion Protocol Training, and USADA Coaching Advantage Tutorial are not current, update before renewing.
3. **BEFORE an individual can register for their second year as a coach**, the coach must complete part b. of the education requirements listed above.