



2025

Registration Procedures

*All 2024 Registrations expire December 31, 2024.
There is NO grace period for any expired registration
or expired coach certification.*

Questions? Contact:

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NEWS BRIEFS

AMENDMENTS TO USA SWIMMING BYLAWS

Every member of each USA Swimming club's board of directors members MUST be USA Swimming non-athlete members in good standing. All requirements (background check & APT) must be current at all times; changes in board members must be reported immediately.

Effective January 1, 2021, all clubs must have **either** at least one member coach plus a board of directors or other governing body, **or** at least two member coaches to ensure that there are at least two adult authorities at each member club for communications & accountability purposes.

NEW ATHLETE TRANSFER PERIOD

As of Sept 24th, 2022, the timing for athlete transfers changed from 120 days to 60 days. The 60-day count begins on the day following the last date the athlete represented a USA Swimming club in open competition.

Online Registrations: Unattached Non-Athletes & Unattached Athletes

Unattached Non-Athletes and *Unattached* Athletes must contact the SRS registrar for a link to register. 2025 cost is \$80. All Attached Athletes and Non-Athletes will register directly with the club they represent. Contact your club for the link.

MAAPP

Minor Athlete Abuse Prevention Policy

Every USA Swimming registered club is required to update its policies to reflect MAAPP.

MAAPP applies to all adults who interact with and have direct and frequent contact with minor athletes, **including adult athletes**, those 18 & over.

Athlete Protection Training is provided through USA Swimming and can be accessed by logging into your USA Swimming account, clicking the Education tab. **APT must be renewed annually.**

All new and existing adult members of USA Swimming, including adult athletes, must satisfactorily complete Athlete Protection Training as required by the U.S. Center for SafeSport.

When an athlete turns 18 years old, there is NO GRACE PERIOD to complete APT or his/her membership will be invalid until APT is completed.

New members are required to have their USA Swimming application completed **before** they can sign in to complete the course.

There is no cost for this required training. If the wrong training is done, no credit is received and membership will be Invalid.

CLUB APPLICATION & RENEWAL REQUIREMENTS

New and Renewal Applications must be completed through the USA Swimming web site. The new and renewal applications must be completed by a USA Swimming Non-Athlete in good standing. Each club

must include their Federal Tax ID number on the Club Application.

The following items are required for completion on the application (failure to sign any requirement will result in the club application being rejected):

1. **Pre-employment Screening** – a signature* acknowledges the club will conduct a pre-employment screening of all employees required to be members of USA Swimming.
2. **Racing Start Certification** – a signature* by the head coach acknowledges the club complies with all racing start certification requirements as stated in USA Swimming Rules & Regulations.
3. **State Concussion Laws** – a signature* acknowledges the club is following state concussion laws for coaches, athletes, parents, & guardians.
4. **Minor Athlete Abuse Prevention Policy** – a signature* acknowledges the club has implemented the club has implemented MAAPP and requires all athletes & non-athletes to review & agree to the Policy on an annual basis.

**e-signatures are acceptable*

Additionally, if the club has a board of directors, **each member** must be listed on the club application **AND registered as a non-athlete member of USA Swimming**. The club application will not be processed if any board member is not registered at the time of application. If board members change during the course of the membership year, the SRS Registrar must be notified in order to update club information in SWIMS.

If a club has no board of directors, the names of two non-athlete coach members must be listed on the club application. Both must be listed; the club application will be rejected until the information is received.

IF any required section is not checked and that section of the application not signed BY THE APPROPRIATE PERSON, the club board of directors not listed, any board member is not registered as a non-athlete member, OR both coaches not listed on the application, it will be rejected. This may incur additional registration fees/fines; see the club application for details.

ADDITIONAL REQUIREMENTS FOR NEW CLUBS

- USA Swimming has an online course called Club Leadership and Business Management School 101. As of June 15, 2014, new clubs are required to have a minimum of two team representatives complete this online course as part of the new club application process. As approved by the USA Swimming Board of Directors in May, 2014 the following team representatives must complete the 101 online course and submit certificates of completion:

Non-Profit Organizations – Head Coach and Club President (or President's designee); Institutionally-Owned Clubs – Head Coach and his/her supervisor (or designee); Privately or Coach-Owned Clubs – Head Coach and Owner. If Head Coach is the owner, 2nd participant is designated by the Head Coach.

CLBM 101 course takes about one hour to complete online and is free of charge to all participants. All club leaders of new and existing clubs are encouraged to take advantage of this educational opportunity.

Prior to the second year of club registration, club representatives are still required to attend an in-person CLBMS course, now called CLBMS 201.

GENERAL INFORMATION

All year-round athletes, Flex athletes, seasonal athletes, outreach athletes, single-meet open water athletes, clubs and non-athletes join USA Swimming through their Local Swimming Committee (LSC), one of 59 local organizations responsible for administering USA Swimming activities in a defined geographical area. Snake River Swimming (SR) is the LSC governing southern Idaho, northern Nevada, and eastern Oregon.

The **USA Swimming Year** runs from September 1 through August 31 of the following year. Athletes and Non-Athletes may register for 2025 on or after September 1, 2024. All annual registrations completed on or after these dates will expire on December 31, 2025; depending on the date of registration, the membership may be valid for as long as 15 months.

All 2024 Season 1 athlete registrations expire August 31, 2024; if continuing to swim after that date, these athletes *must* immediately register for 2025.

New swimmers should register as soon as possible after they join a club, but must register within 30 days of the first day of practice with the team.

The official date of registration is the date of receipt of electronic funds.

Penalty for Unregistered Athletes

ALL athletes entered in a swim meet *must* be registered on or before the start date of the meet.

*After verification of meet entries, if any athlete is not currently registered, the host club must submit a post-meet backup to the Snake River Registrar. If the athlete competed in the meet, and his/her registration is postmarked/received after the start date of the meet, the athlete/club will be **fin**ed **\$100**, in addition to the registration fee.*

Additionally, the athlete will be disqualified from all events swum in the meet and will not be allowed to enter any other competitions until the fine is paid and the registration complete.

Electronic notification of the violation shall be sent to the club registrar of the offending club.

Penalty for Coaches Not-in-Good-Standing

ALL coaches on deck at any swim meet must have current credentials on or before the start date of the meet.

*At the time of verification of meet entries, the registrar will also run a coaching report. Any coach listed as not-in-good-standing will be submitted to the meet referee. If any coach is on deck during the swim meet without all of their credentials current the offending team will be **fin**ed **\$100** and will not be allowed to compete until the fine is paid.*

CATEGORIES of ATHLETE MEMBERSHIP

ATHLETE MEMBERSHIP: *ALL* athletes must register directly through their team; unattached athletes must register via the link requested from Snake River Swimming's registrar. Year-round athlete membership provides liability and secondary accident medical insurance coverage, plus complimentary issues of Splash, the official USA Swimming magazine.

PREMIUM YEAR-ROUND ATHLETES

2025 Year-round athlete memberships processed on or after September 1, 2024 will be valid through December 31, 2025. The fee for each 2025 Snake River Swimming year-round Athlete registration is \$80.00.

FLEX YEAR-ROUND ATHLETES

Flex memberships are available to 12-and-under athletes only, and are \$30. Flex members are allowed to participate in only two sanctioned competitions each year. Before being entered in a third sanctioned competition, a Flex member must upgrade to a Premium membership by paying the difference (\$80 - \$30 = \$50 upgrade fee). **FLEX MEMBERS CAN NOT COMPETE IN A CHAMPIONSHIP MEET.**

Times for the individual will not be loaded into the SWIMS Times database until after the upgrade has been registered and the upgrade fee has been paid. A Flex member transferring to another club that does not offer Flex memberships must upgrade their membership in addition to paying the transfer fee.

OUTREACH ATHLETES

The goal of Snake River Swimming Outreach membership is to provide opportunities in swimming to athletes who might not otherwise be able to afford regular membership. A swimmer who qualifies on the basis of financial need may register at the reduced Snake River membership fee of \$7.00 for Outreach membership. Other than the membership fee, an Outreach Athlete member is indistinguishable from any other Athlete member. Clubs may be reimbursed a portion of an Outreach Athlete's meet entry fees; see Snake River's Standing Rules for more information.

Outreach Membership Qualifications: Various yearly income guidelines are used to qualify a swimmer for Snake River Swimming Outreach Membership. A copy of one of the following proofs of financial need (listed in order of preference) must be provided to the club when applying for Outreach membership:

- a) National Free or Reduced Meals Program verification form/letter from school district; (the swimmer does not have to participate in the actual lunch program in order to qualify for Outreach Membership).
- b) Medicaid card;
- c) Food Stamp or Supplemental Nutrition Assistance Program benefits letter;
- d) Current signed federal tax return showing the income guideline has been met;
- e) Other documentation that is consistent with the Income Eligibility.

Guidelines for the National School Lunch Program, available at: <http://www.fns.usda.gov/cnd/frp/frp.process.htm> (based on the table for the current school year).

Snake River Swimming assumes that, once an athlete is registered as an Outreach athlete, s/he will receive financial assistance from his/her Club for reduced dues, meet entry fees, etc.

An unattached swimmer who is not affiliated with a club should contact the SRS registrar for assistance.

SEASONAL ATHLETES

The seasonal membership program offers a competitive swimming program to those athletes who swim for only part of the year. Seasonal athletes may compete in sanctioned and approved USA Swimming meets below Zone Championship level.

Snake River Swimming's seasonal fee for registration year 2025 is \$40.00.

Snake River Swimming offers two seasonal athlete membership periods of not more than 150 days. Season 1 runs from April 15 and expires August 31; Season 2 is available August 15 until December 31. Seasonal registrations **can not** be processed before the first day of the respective season.

Snake River Swimming also offers an individual season, which is available for any 150-day period; contact the Snake River Swimming Registrar for further information.

Any seasonal athlete who continues to swim after the expiration date of their membership must immediately register for the next swim year. Continuing to swim after the expiration date invalidates the athlete's insurance coverage, and will incur a fine if the athlete enters a sanctioned swim meet without re-registering.

Seasonal athlete membership provides liability and secondary accident medical insurance coverage for the designated period of the membership.

SINGLE-MEET OPEN WATER ATHLETE

This membership is offered only for the specific date(s) of an open water competition. Single-meet open water athletes may compete in USA Swimming sanctioned and approved open water meets below the Zone Championship level. The registration cost for a 2025 Snake River Single-Meet *Open Water* registration is \$12.

There is no limit to how many times an athlete can join as a single-meet open water member during a given registration year. Single-meet open water membership is valid for a period of three (3) days. Single-meet open water membership provides liability and secondary accident medical insurance coverage for the designated period of the membership.

Required Procedures for ELECTRONIC Athlete Registrations

All athletes belonging to a club must register through the club: if a registration for a club-affiliated athlete is received, it will be returned, slowing down the registration process. Your club will provide a link to register directly through USA Swimming.

Unattached athletes should contact the SRS registrar for a link to USA Registrations.

Lists of currently registered athletes are available to each club on their membership page of Team Unify or on their Club page on the USA Swimming website. Only assigned Club Admins can access the club page. Please reach out to the SRS Registrar if you have questions.

Outreach Athlete Application Procedure:

1. The swimmer applies to a club for Outreach Membership.
2. The club reviews documents to determine qualification for Outreach Membership (see p. 5 for Outreach Membership Guidelines).
3. The club approves or declines the Outreach Membership; if membership is declined, additional documentation may be provided for review to reconsider the decision.
4. Once approved, the club registrar will send a unique link for their USA Registration.
5. It is assumed that if once an athlete is registered as an Outreach athlete, s/he will receive financial assistance from his/her Club for reduced dues, meet entry fees, etc.

ATHLETE TRANSFERS

When an athlete moves to another club within Snake River, he/she **MUST** complete the online Transfer Request through their USA Swimming login. The transfer request may be completed by the club admin as well. Upon completion, the request will automatically be sent to the Snake River Registrar.

Snake River charges a \$10 a transfer fee for those athletes who were registered the previous year or are currently registered with another Snake River Team; no fee is charged if the athlete was not registered the previous year, if the athlete is transferring from a team that has dissolved, or if the athlete is from a team outside Snake River.

If the former or new LSC charges a transfer fee, it must be paid by the athlete.

The date of the last swim in a Sanctioned Meet for the previous club will be verified by checking the TIMES for the athlete in SWIMS via the USA Swimming website. The swimmer must have had 60 days since the completion of their last USA Sanctioned Meet before attaching to their new club.

FOREIGN FEDERATION ATHLETE JOINING USA SWIMMING

When a member of another FINA Federation applies for membership in USA-S, s/he must complete the **Notification of Membership in USA Swimming Form**, available on the Snake River Registration page. USA Swimming will use this information to notify the athlete's home federation.

The athlete should complete (including dates of club and national competition in their home country) and sign the form and it should then be sent to the Snake River Swimming Registrar. The LSC Registrar will process the registration, sign the form and forward it to National Headquarters.

Keep in mind that these athletes must also abide by the "60-day rule."

Categories of Non-Athlete Membership

Non-athlete members are coaches, officials, board members, parents and other individuals who do not swim. (Board members, parents, and other individuals such as chaperones can register as Admin) An athlete who wishes to coach must also join as a non-athlete member; cost is \$0. Non-athlete memberships processed on or after 9/1/24 are valid through 12/31/25.

Non-athletes must maintain a current background check (BGC) and Athlete Protection Training (APT). Lapsed BGCs or ATP invalidates the non-athlete's registration and insurance coverage.

Snake River Swimming's 2025 non-athlete registration fee for **Individuals**: \$80.00.

All non-athlete membership categories provide liability and secondary accident medical insurance coverage and, in addition, members receive a copy of the USA Swimming rulebook as well as complimentary issues of Splash, the official USA Swimming magazine.

NON-ATHLETE REGISTRATIONS

A checklist for each type of non-athlete registration is available on the Registration page of the Snake River Swimming website to help you complete your registration.

ALL non-athletes must register using the link provided by their representative club. Unattached non-athletes may request a link by contacting the SRS Registrar.

BACKGROUND SCREENS (BGC): All non-athletes are required to maintain Background Check, through the USA SWIMMING background screen provider. No other BGC is acceptable. It is the non-athlete's responsibility to renew their Background Screening every two years. Failure to maintain a current background check invalidates the non-athlete membership. A new BGC is \$38; a renewal is \$18.

Completing a USA Swimming background check is an online process. Log into your USA Swimming account, click on Education, course catalog, then all courses. Scroll to the background check button.

ATHLETE PROTECTION TRAINING (APT): USA Swimming is committed to raising awareness about prevention of abuse in sport. New members are required to have completed their Background Check and have their non-athlete application form processed before they can sign in to complete this course.

The course is free of charge. APT is valid for one calendar year from the date of completion. If your requirement expires this year, please follow these steps to access the system and complete the APT requirement.

1. Log into your USA Swimming account.
2. Click the Education button at the top of your screen, then Course Catalog, then All Courses.
3. Scroll down to the Athlete Protection course.
4. Once you have completed your courses, your membership record will update with a new APT expiration date within 24 hours.

OFFICIALS & OTHERS

Complete the Non-Athlete registration using the link provided by your club (or the SRS Registrar for those unattached). You will be able to select Official, Coach or Admin. The Admin category is for anyone required to be registered but does not have regular interaction with swimmers (e.g. board members).

All coaches & officials must pass a course in Concussion Protocol Training (CPT). Acceptable courses are from the Centers for Disease Control (CDC) or the National Federation of State High School Associations (NFHS). A certificate of completion must be sent to the LSC registrar for documentation. USA Swimming has a free course on their website which can be accessed by logging in and going to the Education tab.

COACH MEMBERSHIPS

Since all coaches are employees of their club, it is recommended that the club (the Club President or the Head Coach) maintain current copies of all coach education cards (*CPR* and *Safety Training for Swim Coaches*) and track ALL requirements for their club's coaches. Encourage your coaches to forward copies of the new CPR or STSC cards to the Snake River Swimming Registrar immediately upon receipt from the certifying organization.

Those applying for coach membership are required to provide copies of their CPR, STSC cards, as well as documentation for Concussion Protocol Training.

The coach's membership will only be valid for that registration year, or until one of the safety certifications or the BGC, APT, or CAT expires, whichever occurs first. **Updated coaching credentials can be found once signed in to the USA Swimming website.**

Prior to becoming a USA Swimming coach in good standing, the following steps must be completed. Please carefully read through and complete all steps (***except for step 2, all courses can be accessed by logging into your USA Swimming account and selecting the Education tab***).

- 1. BACKGROUND CHECK:** All coaches are required to successfully complete a Background Check through USA Swimming's provider; no other background checks are accepted by USA Swimming. It is the coach's responsibility to renew their Background Check every two years. Failure to maintain a current background check invalidates the non-athlete membership.
- 2. SAFETY CERTIFICATIONS:** A coach must have current **acceptable safety certifications** in *CPR* and *Safety Training for Swim Coaches (STSC)*. See USA Swimming's website for acceptable CPR courses. STSC is completed through Red Cross. **STSC is completed in two (2) parts; see below. *Each of these certifications must be sent to the SRS Registrar.***
- 3. ATHLETE PROTECTION TRAINING (APT):** The course is free of charge, and is valid for two calendar years from the *date of completion*. All non-athletes are required to complete APT every two years.
- 4. USADA COACHING ADVANTAGE TUTORIAL (CAT):** All coach members are required to complete this training annually.
- 5. CONCUSSION PROTOCOL TRAINING (CPT):** All coaches & officials must pass a course in Concussion Protocol Training. Courses from the Centers for Disease Control (CDC), the National Federation of State High School Associations (NFHS), or the USA Swimming Education tab are all acceptable. Certificates of completion must be sent to the LSC registrar for documentation.
- 6. EDUCATION REQUIREMENT (Foundations of Coaching 101 & 102 no longer exist as of 9/1/2022):** ***All coaches must complete the Quality Coaching Framework.*** NEW swim coaches must also complete Welcome to USA Swimming prior to being on deck as a coach.
Prior to the 2nd year of coaching, new coaches must also complete the CORE Certification and Rules and Regulations for Coaches.

HOW TO COMPLETE THE STSC REQUIREMENT: The STSC requirement consists of two components: (A) an online course and test, and (B) an in-water skills session. There are three options for completing the in-water skills session.

STSC Option 1: Print the new STSC In-Water Skills Checklist and review the skills with an instructor certified by one of the organizations on the checklist;

STSC Option 2: Maintain a valid lifeguard certification from an approved agency (list of approved agencies is on the checklist);

STSC Option 3: Take the full in-water skills session with an American Red Cross instructor (MUST register for the in-water session PRIOR TO taking the STSC online course).

If the date of a coach's online test is different from the date of the in-water portion, or if using Lifeguard Training as part of the STSC requirement, *the STSC certification will expire on whichever date is **earlier** - your lifeguard certification expiration date or 2 years from the date of the in-water course or the Lifeguard Training certificate.*

COACH EDUCATION REQUIREMENT for new SWIM COACHES

NEW swim coaches (those individuals who are registering for the FIRST time as a coach) must complete Welcome to USA Swimming and Quality Coaching Framework.

BEFORE the new coach can register for the second year, s/he must complete Rules and Regulations for Coaches and CORE Certification. The CORE class is \$50 and consists of 5 modules which are about 45 minutes each. One is distributed every ten weeks over the course of a year.

Junior Coaches

Clubs with 16 & 17 year olds who would like to coach may now register them as a Junior Coach non-athlete. Junior Coaches are subject to **all-requirements** (APT, CPR, Lifeguard Training or an In-Water Skill Session, Online Safety Training for Swim Coaches, CAT, CPT, AND the education requirements) as other coaches, with the exception of the background check. Junior coaches must apply for a BGC within 30 days of turning 18. IF the junior coach is already registered as an athlete, no additional fee will be charged to register as a junior coach.

PHYSICAL DISABILITY WAIVER

If for reasons of physical disability a coach cannot complete the skills demonstration of one or more of the required safety curriculum, the following procedure is to be followed:

Obtain current certification in any of the courses where his/her disability is not a factor. Certifications must be from the list of USA Swimming approved courses—see list of Requirements and Equivalents on the USA Swimming website. Take the remaining course(s) and complete the written exam at the end of the course.

Get a letter from the organization that administered the course(s), stating that the candidate passed the written exam(s) but was unable to participate in the skills demonstration

portion of the exam(s) due to a physical disability. Letters should be submitted to the Snake River Swimming Registrar.

Submit a letter from the club's head coach or board president to the Snake River Swimming Registrar, stating that a lifeguard or another USA Swimming coach will also be on deck at all times.

Copies of the certifications (including the name of the instructor) along with both letters listed above are to be submitted to the SRS Registrar.

PRINTING MEMBERSHIP / OFFICIALS CERTIFICATION CARDS

ALL non-athlete members, including coaches, must print their own membership card (if one is desired). Electronic membership cards are available via the USA Swimming app and must be accepted as proof of membership at any USA Swimming meet.

CLUB MEMBERSHIPS

At the Fall 2002 Snake River Swimming House of Delegates meeting, the following motion was unanimously passed:

RESOLVED, that, beginning in 2003, if any year-round team does not send at least one adult representative to the House of Delegates meeting held in the fall of the prior year, that team's annual registration fee shall be doubled.

At the Fall 2013 Snake River House of Delegates meeting, club registration fees were changed to the following (dates are for the months prior to the calendar year of registration):

If postmarked by November 30 and the registration is complete (including the registration of the coach and club athlete delegate, if not already registered), the year-round club registration fee is \$100;

IF postmarked between December 1 and December 31, the fee is \$200;

IF postmarked after December 31, the fee is \$300.

New club registrations are \$100; seasonal club registration is \$45.

All USA Swimming registered clubs have liability insurance coverage.

CLUB REGISTRATION

No 2025 Club renewal will be processed until after this year's fall House of Delegates meeting.

Club membership is for a calendar year. Clubs apply for membership through USA Swimming by having the club admin log into their account and select Club Registration. The Club Registration fee will be paid to SRS, not USA Swimming. A club's application for membership, received between September 1 and December 31 will be valid through December 31 of the following year.

All clubs must ensure that all athletes participating in club practices and USA Swimming sanctioned competitions are members of USA Swimming. In addition, all employees (coaches or lifeguards) of USA Swimming clubs must join USA Swimming as non-athlete members and complete all requirements of membership. The coach of record for a USA Swimming member club must be at least 18 years of age.

All clubs which register for the first time as a year-round club member must comply with the New Club Membership Requirements established by USA Swimming.

There are many benefits to clubs and individuals who join USA Swimming. Clubs, coaches and athletes receive liability and excess insurance coverage. Athlete members can compete in USA Swimming sanctioned competitions which ensure safe, fair and competently officiated events. In addition, there are educational benefits to clubs, coaches and individuals.

On the club application, there is space to add the name of up to five different legal entities under which the club does business. Two situations occurred in the past that required USA Swimming to start collecting this information in SWIMS: (1) a club rents pool space under its legal name, which is completely different from the club's name; the facility wanted the legal entity's name on the certificate of insurance but USA Swimming and Risk Management Services had no way of knowing what the name of the club's legal entity was. (2) The legal owner of a club was recently sued and USA Swimming was named in the lawsuit. USA Swimming didn't know why, since the corporate name of the club was not in the SWIMS club database. It took some investigating to find out that the club is indeed a member of USA Swimming but does business under a completely different name.

Club Development made a few phone calls to large clubs across the country and discovered that many of them run their teams under several different legal names/entities. If your team falls into either of these situations, please complete this section of the application.

PRE-EMPLOYMENT SCREENING

Clubs are responsible for hiring and supervising their own coaches and staff, and managing their own volunteers. Responsible and thorough hiring practices are critical to maintaining a safe and healthy training environment for our members.

The pre-employment screening program requires clubs to conduct three required screens prior to offering employment to any potential employee. The three screens are (1) past employment reference checks; (2) verification of the highest held level of education; (3) acquiring a state motor vehicle report. Clubs are also encouraged to complete two optional screens: (1) social network search; and (2) Google media search.

Effective with the 2012 membership year, clubs may not be renewed or added unless someone from the club checks and signs the club application form verifying that the club will conduct pre-employment screening on any job candidates.

RACING START CERTIFICATION

Effective with the 2016 membership year, the club application has a section which the Head Coach must sign, certifying that the club complies with all Racing Start Certification requirements as stated in the USA Swimming Rules & Regulations, Article 103.2.2 and maintains records for its athlete members. Failure to check the box and sign the statement will result in the club application being rejected.

IF EITHER the Pre-Employment Screening Box OR the Racing Start Certification Box IS NOT CHECKED AND THAT SECTION OF THE APPLICATION NOT SIGNED BY THE APPROPRIATE PERSON, the application will be rejected. This may incur additional registration fees/fines.

Club applications must include names, street addresses, phone numbers and email addresses for the following positions:

- Club Contact / Marketing Representative (may vote at House of Delegate [HOD] Meetings but must be a registered member of USA Swimming in order to be eligible)
- Find-A-Club Contact
- Head Coach (must be registered as a Non-Athlete Coach member) and additional coaches
- Club President
- Club Registration Coordinator
- Club Treasurer
- Athlete Delegate
- In addition, club applications must list the names and addresses of the venues they use for practice and for the meets they host.

When changes occur in any of the above bulleted information for a club, please inform the Snake River Swimming Registrar as soon as possible.

CLUB RENEWALS

The person listed as Club Registration Coordinator will be the person through whom the Snake River Swimming Registrar will communicate all registration issues. Be sure to include an email address.

The Head Coach and the athlete delegate must have completed their application before submitting the club renewal. All requirements for the head coach must be current at the time of club renewal.

NEW CLUBS

Clubs applying for new annual club membership in Snake River Swimming, in addition to completing the Club Registration Application Form (procedure listed above under renewals) MUST complete the following additional requirements:

- Requirement Checklist for First Year Club Membership
- Demographic Questions Form
- Team Mission Statement
- First Year Budget or Business Plan
- Safety Action Plan for all facilities
- Facility Use Confirmation Form (for all facilities)
- **Club Leadership and Business Management School (CLBMS)** (must be completed during the first registration year)
- Additional personnel requirements:
 - Head Coach:
 - Must have completed American Swim Coaches Association (ASCA) Level 1 – Educational Requirement
 - Must have completed ASCA Level 2 – Stroke School
 - Must have completed ASCA Level 3 – Physiology School, **OR**
 - Have completed three (3) years of prior USA Swimming coaching experience.

All forms and the \$100.00 registration fee for the club (as well as the registration fees for the Head Coach and athlete delegate, if not already registered) are to be sent to the Snake River Swimming Registrar. After verification that all requirements have been met, the materials will be forwarded by the Snake River Swimming Registrar to the Western Zone Sports Development Consultant at USA Swimming Headquarters for final approval.

These procedures and all documents needed for the process are also available on the USA Swimming website at: <http://www.usaswimming.org>.

SNAKE RIVER SWIMMING CLUB CODES:

Boise Swim Club (BSC)
Boise YMCA (BY)
Caldwell Swim Club (CSC)
Elko Swim Team (EST)
Magic Valley Marlins (MVM)
Nampa Swim Team (NST)

Portneuf Valley Swim Team (PVST)
Sawtooth (SAW)
Streamliner Aquatics (SA)
Sun Valley (SV5B)
Voltage Aquatics (VOLT)

No club affiliation – use UN

2025 FEES, as of 9/1/2024

ATHLETE REGISTRATION FEES

Premium Athlete Membership – Eighty Dollars (\$80.00)

Flex Athlete Membership – Thirty Dollars (\$30.00)

Seasonal Athlete Membership – Forty Dollars (\$40.00)

Outreach Athlete Membership – Seven Dollars (\$7.00)*

*[Must qualify, see Registration Procedures]

Open Water Single-Meet Membership – Twelve Dollars (\$12.00)

Athlete Transfer – \$10 when transferring between clubs within Snake River. The fee is waived *if* the athlete was not registered the previous year, if the athlete is transferring from a team that has dissolved, or if the athlete is transferring from another LSC (unless that LSC charges a transfer fee; if so, the fee must be paid by the applicant).

NON-ATHLEE REGISTRATION FEES

Annual Membership for Coaches and Officials – Eighty Dollars (\$80.00)

Annual Membership for ADMIN (no regular contact with swimmers) – Eighty Dollars (\$80.00)

Non-Athlete Transfer – No charge, unless required by the former or new LSC; any charge will be paid by the non-athlete.

CLUB REGISTRATION FEES

Annual Club Membership (new or renewing) –

Postmarked by November 30, 2024 – One Hundred Dollars (\$100.00) – If the registration is complete (including the registration of the coach and club athlete delegates, if not already registered);

Postmarked between 12/1/2024 and 12/31/2024, Two Hundred Dollars (\$200.00);

Postmarked *after* December 31, 2024 Three Hundred Dollars (\$300.00); effective 10/12/13.

Seasonal Club Membership – Seasonal club registration is \$45.

PENALTIES

UNREGISTERED ATHLETES – ALL athletes entered in a meet must be registered as of the entry due date for that meet. After verification of meet entries, if any athlete is not currently registered, the host club must submit a post-meet backup to the Snake River Registrar. If the athlete competed in the meet, and his/her registration is postmarked after the entry due date of the meet, the athlete/club will be fined \$100, in addition to the registration fee. **Additionally,** the athlete will be disqualified from all events swum in the meet, and will not be allowed to enter any other competitions until the fine is paid and the registration complete.

COACHES NOT-IN-GOOD-STANDING - ALL coaches on deck at any swim meet must have current credentials on or before the start date of the meet. At the time of verification of meet entries, the registrar will also run a coaching report. Any coach listed as not-in-good-standing will be submitted to the meet referee. If any coach is on deck during the swim meet without all of their credentials current the offending team will be **fined \$100** and will not be allowed to compete until the fine is paid.

NOTIFICATION of UNREGISTERED ATHLETES - Electronic notification of the violation shall be sent to the club registration contact of the offending club.

CLUB ADMIN

Clubs can access a variety of tools on USA Swimming's Club Page. This page can only be accessed by an assigned Admin, who in turn must be a registered Non-Athlete in good standing. Existing club admins can give permissions to other qualified individuals. If the club does not have an existing Admin in good standing, contact the SRS Registrar.